



## BYLAW NO. 395

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### A BYLAW TO DELEGATE AUTHORITY WITH RESPECT TO GRANT FUNDING APPLICATIONS

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**WHEREAS** the Regional District may, by bylaw, delegate its powers, duties and functions to its officers and employees on such terms and conditions it considers appropriate;

**AND WHEREAS** the Regional District wishes to delegate certain authorities with respect to programs that offer funding assistance for Regional District initiatives;

**NOW THEREFORE** the Board of Directors of the Strathcona Regional District, in open meeting assembled, enacts as follows:

#### Definitions

1. In this bylaw, unless the context otherwise requires:

**“application”** means an application for grant funding.

**“funding organization”** means a government, a public agency, a private foundation or a similar organization that provides funding for public benefit.

**“grant”** or **“grant funding”** means funding provided by a funding organization for public purposes and for which repayment is not required if used for its intended purpose.

#### Delegation of Authority

2. The authority to apply for grant funding on behalf of the Regional District is delegated to the Chief Administrative Officer, subject to the following terms and conditions:
  - a) the amount being sought in the grant application does not exceed \$25,000;
  - b) the purpose for which the grant funding is being sought is consistent with the Regional District's bylaws and policies; and
  - c) the use of the grant funding would not commit the Regional District to an expenditure that is not contemplated in its financial plan at the time the funding request is made.

#### Use of Delegated Authority

3. In this bylaw a power, duty or function that is delegated to a position by name, classification or otherwise is deemed to have been conferred on the person or persons who occupy the position from time to time.

**No Authority to Subdelegate**

- 4. A person to whom the Board's authority has been delegated by this bylaw may not further delegate such authority.

**Deferral of Delegated Authority**

- 5. Despite the provisions of section 2, the exercise of delegated authority with respect to a specific grant funding opportunity may, at the discretion of the Chief Administrative Officer, be deferred pending a decision by the Regional Board.

**Reporting Requirements**

- 6. The Regional Board shall be advised in writing at least annually of the grant applications made under the authority of this bylaw, whether grant funding was awarded or not and, if awarded, the purpose for which the funds were used or will be used.

**Exigent Circumstances**

- 7. Where there is insufficient time for an application to be authorized by the Regional Board prior to a submission deadline and the Chief Administrative Officer is of the opinion that the awarding of grant funds would provide significant benefit to the Regional District, the Chief Administrative Officer may submit the application to the funding organization but shall report such action as soon as reasonably possible to the Regional Board.

**Citation**


- 8. This bylaw may be cited for all purposes as Bylaw No. 395, being Grant Funding Delegation of Authority Bylaw 2020.

**READ A FIRST TIME ON THE 13<sup>th</sup> DAY OF MAY, 2020**

**READ A SECOND TIME ON THE 13<sup>th</sup> DAY OF MAY, 2020**

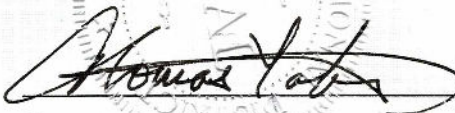
**READ A THIRD TIME ON THE 13<sup>th</sup> DAY OF MAY, 2020**

**RECONSIDERED, FINALLY PASSED AND ADOPTED ON THE 13<sup>th</sup> DAY OF MAY, 2020**



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Chair



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Corporate Officer