



## BYLAW NO. 279

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### A BYLAW TO ESTABLISH OFFICER POSITIONS FOR THE STRATHCONA REGIONAL DISTRICT AND ASSIGN POWERS, DUTIES AND FUNCTIONS TO THOSE POSITIONS

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**WHEREAS** the Regional Board must, by bylaw, establish officer positions in relation to the powers, duties and functions under ss.236 [*corporate administration*] and 237 [*financial administration*] of the *Local Government Act*;

**AND WHEREAS** the Regional Board may, by bylaw, establish other officer positions and assign powers, duties and functions to those officer positions;

**NOW THEREFORE** the Board of Directors of the Strathcona Regional District, in open meeting assembled, enacts as follows:

#### **Interpretation**

1. In this bylaw, unless the context otherwise requires, "**Board**" or "**Regional Board**" means the Board of Directors of the Regional District in session.

#### **Officer Positions Established**

2. The following Officer Positions are established:
  - (a) Chief Administrative Officer
  - (b) Corporate Officer
  - (c) Financial Officer

#### **Chief Administrative Officer**

3. The Chief Administrative Officer is assigned the chief administrative responsibilities as set out in section 235 of the *Local Government Act*.

#### **Corporate Officer**

4. The Corporate Officer is assigned the responsibility of corporate administration as set out in section 236 of the *Local Government Act*.

#### **Financial Officer**

5. The Financial Officer is assigned the responsibility of financial administration as set out in section 237 of the *Local Government Act*.

**Deputy Officers**

- 6. (1) The Board may appoint such deputy officers as deemed appropriate, to act during the absence of the officer for which they have been appointed.  
(2) While acting in the place of an officer the deputy officer shall, except as otherwise provided, assume all of the powers, duties and functions of the officer.

**Deferral of Appointment**

- 7. Nothing in this bylaw shall be interpreted as restricting the authority of the Regional Board to defer an appointment to a position identified herein other than a position required by statute.

**Repeal**

- 8. Bylaw No. 2779, being Regional District of Comox-Strathcona Officer Bylaw 2005, adopted by the Comox-Strathcona Regional District on April 25, 2005 is repealed.

**Citation**

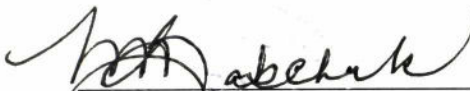
- 9. This bylaw may be cited for all purposes as Bylaw No. 279, being Regional District Officer Positions Establishment Bylaw 2017.

**READ A FIRST TIME ON THE 22<sup>ND</sup> DAY OF JUNE, 2017**

**READ A SECOND TIME ON THE 22<sup>ND</sup> DAY OF JUNE, 2017**

**READ A THIRD TIME ON THE 22<sup>ND</sup> DAY OF JUNE, 2017**

**RECONSIDERED, FINALLY PASSED AND ADOPTED ON THE 22<sup>ND</sup> DAY OF JUNE, 2017**

  
\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Corporate Officer

**Schedule 'A'**

**Oath of Office**

I, \_\_\_\_\_, having been appointed to the office of \_\_\_\_\_ for the Strathcona Regional District, do hereby promise and swear/affirm that:

1. I will faithfully, honestly and impartially, to the best of my knowledge and ability, execute the powers, duties and functions of my office;
2. I will treat all matters and information that comes to my attention, as a result of my office, in confidence;
3. I have not received nor will I receive or accept any payment or reward, or promise of either, in return for the exercise of my powers, duties and functions, other than as permitted by the Regional District;
4. I will not allow my personal interests to conflict with the duties of my office; and
5. I will comply with all policies and directives of the Regional District and comply with all laws.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Officer