Strathcona
REGIONAL DISTRICT

#301 - 990 Cedar Street, Campbell River, BC V9W 7Z8

RECEIVED
JAN 17 2018
Strathcona Regional District

DIRECTOR EXPENSE CLAIM FORM

ADVANCE
CLAIM $74.28

NAME: Brenda E. Leigh

Address: [redacted]

Purpose of ~~Travel~~ xpse.: SRD Business

Dates of ~~Travel~~ xpse: January 2018

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE	~~FROM~~	~~TO~~	~~PURPOSE OF TRAVEL~~	~~Distance on Paved~~	TOTAL ~~Distance on Unpaved~~
2018	Description				
Jan 4/18	Telus Phone/inet Charges – SRD Portion				$66.32
				+	12% tax
					$74.28

TOTAL DISTANCE TRAVELED	KM	KM
RATE PER KM (2013 CRA rate)	55¢ ~~$0.___~~ KM	$0.66 / KM
TOTAL DISTANCE EXPENSE	$	$
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ 74.28	

PURSUANT TO SRD REMUNERATION BYLAW #167	
1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	$35/night
3. Overnight travel per diem (24 hour period) (less meals provided)	$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ 74.28
TOTAL EXPENSES (A + B)	$ 74.28
LESS ADVANCE ACCOUNT No. 013000640	$ —
NET CLAIM	$ 74.28
Verified by:	W

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

DATE January 12/18

ACCOUNT NO. 012 - _____ - _____ CC1 _____

X:\Directors\Director Expense Claim 2013

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DATE	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
Jan 4/18	Telus - Phone + Internet (SRD Portion)		$ 74.28

CARRY FORWARD TO THE FRONT	TOTAL (B) $ 74.28

Strathcona
REGIONAL DISTRICT

#301 - 990 Cedar Street, Campbell River, BC V9W 7Z8

DIRECTOR'S EXPENSE CLAIM FORM

ADVANCE	
CLAIM	$49.50

NAME: Brenda E. Leigh

Address: [redacted]

Purpose of Travel: SRD BUSINESS

Dates of Travel: JAN. 2018

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2018	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
Jan. 10	Stories Beach	SRD	FASC. BOARD. S.C. COM.	30 km ×	.55 = 16.50
" 25	"	"	SRD BOARD	30 km ×	.55 = 16.50
31	"	"	BC HYDRO + SRD Staff	30 km ×	.55 = 16.50
					$49.50

TOTAL DISTANCE TRAVELED	90 KM	KM
RATE PER KM	.55 ~~$0.60~~ / KM	$0.62 / KM
TOTAL DISTANCE EXPENSE	$ 49.50	$
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ 49.50	

PURSUANT TO CSRD REMUNERATION BYLAW #2922 and associated amendments

1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	$35/night
3. Overnight travel per diem (24 hour period)	$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. All other expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ 49.50
TOTAL EXPENSES (A + B)	$ 49.50
LESS ADVANCE ACCOUNT No. 013000649	$ —
NET CLAIM	$ 49.50
Verified by:	[initials]

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in CSRD Bylaw #2922, and associated amendments, and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

DATE January 31/18

ACCOUNT NO. 012 - ______ - ______ CC1 ______

Strathcona
REGIONAL DISTRICT

#301 - 990 Cedar Street, Campbell River, BC V9W 7Z8

DATE	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals)	AMOUNT
Jan. 2018	Travel for Meetings on Jan 10, Jan. 28, Jan 31	See Reverse	$49.50

CARRY FORWARD TO THE FRONT	TOTAL	(B) $ 49.50

Strathcona
REGIONAL DISTRICT

FEB 19 2018

DIRECTOR EXPENSE CLAIM FORM

ADVANCE	
CLAIM	$78.48

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

NAME: Brenda E. Leigh

Address: [redacted]

Purpose of ~~Travel~~ Xpse: Constituency Expense - Area D

Dates of ~~Travel~~ Xpse: February 2018

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2018	FROM	~~TO~~	PURPOSE ~~OF TRAVEL~~	~~Distance on~~ Paved	~~Distance on Unpaved~~ TOTAL
Feb 4	Telus - Phone + Internet - SRD Portion				$78.48

TOTAL DISTANCE TRAVELED	KM	KM
RATE PER KM (2018 CRA rate/BL167)	$0.55 / KM	$0.67 / KM
TOTAL DISTANCE EXPENSE	$	$
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ 78.48	

PURSUANT TO SRD REMUNERATION BYLAW #167	
1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	$35/night
3. Overnight travel per diem (24 hour period) (less meals provided)	$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ 78.48
TOTAL EXPENSES (A + B)	$ 78.48
LESS ADVANCE ACCOUNT No. 013000649	$ ____
NET CLAIM	$ 78.48
Verified by:	mew

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

February 14, 2018
DATE

ACCOUNT NO. 012 - _____ - _____ CC1 _____

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DATE 2018	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
Feb 4	Telus - Phone +	Internet - SRD Portion	$ 78.48

CARRY FORWARD TO THE FRONT TOTAL (B) $ 78.48

Strathcona
REGIONAL DISTRICT

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

FEB 19 2018

Strathcona Regional District

DIRECTOR EXPENSE CLAIM FORM

ADVANCE
CLAIM $82.50

NAME: Brenda E. Leigh
Address: [redacted]
Purpose of Travel: SRD BUSINESS
Dates of Travel: February 2018

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2018	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
Feb 6	Stories Beach →	C. River	School Liaison Committee	30km x	.55 = 16.50
" 7	"	"	EASC, BOARD + SCRDB	30km x	.55 = 16.50
22	"	"	~~Parcel Tax Review~~ Bd		
			and BOARD Mtg	30km x	.55 = 16.50
28	Stories Beach → CR		BC Hydro Liaison	30 km x	.55 = 16.50
Jan 31	Mtg. w/ Mgmt Staff + BC Hydro		– SRD Office	30 km x	.55 = 16.50
			TOTAL DISTANCE TRAVELED	150 KM	$82.50
			RATE PER KM (2018 CRA rate/BL167)	$0.55 / KM	$0.67 / KM
			TOTAL DISTANCE EXPENSE	$ 82.50	$
			TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ 82.50	

PURSUANT TO SRD REMUNERATION BYLAW #167

1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	$35/night
3. Overnight travel per diem (24 hour period) (less meals provided)	$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ 82.50
TOTAL EXPENSES (A + B)	$ 82.50
LESS ADVANCE ACCOUNT No. 013000649	$ ——
NET CLAIM	$ 82.50
Verified by:	W

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

February 2018
DATE

ACCOUNT NO. 012 - ____ - ____ CC1 ____

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Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DATE 2018	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
Feb 6	School Dist. 72 offices - CR	Travel to CR = 30km x .55	$ 16.50
" 7	SRD Office = EASC, BOARD + STRATH. GRDNS		16.50
" 22	SRD offices = ~~Parcel Tax Review~~ + BOARD	BD	~~16.50~~
" 28	BC HYDRO LIAISON COMMITTEE - CR Marine Heritage		16.50
Jan 31	Mtg at SRD Boardroom w/		
	Mgmt Staff + BC HYDRO (Steve Watson)		16.50
			$82.50
		CARRY FORWARD TO THE FRONT TOTAL (B) $	82.50