Strathcona
REGIONAL DISTRICT

RECEIVED
JAN 31 2019
Strathcona Regional District

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

ADVANCE
CLAIM ~~$69.60~~ $149.20

NAME: Brenda E. Leigh

Address: [redacted]

Purpose of ~~Travel~~ Xpse: SRD Business

Dates of Travel: Jan 1-31, 2019

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	~~Distance on Unpaved~~ Total
Jan 2019	Stories Beach → SRD				
09	EASC, BOARD, Strathcona Gardens Commission			30 km × .58 =	17.40
24	Stories Beach, BC	SRD	SRD BOARD MTG.	30 km × .58 =	17.40
30	Stories Beach, BC	SRD	SRD BOARD MTG.	30 km × .58 =	17.40
31	Stories Beach, BC	SRD	SRD BOARD MTG	30 km × .58 =	17.40
					69.60
Jan 4	Constituency Xpse = Telus, Jan 4/19 -		SRD Portion of Phone + internet Charges.		79.60
					$149.20

TOTAL DISTANCE TRAVELED	120 KM	KM
RATE PER KM (2019 CRA rate/BL167)	$0.58 / KM	$0.70 / KM
TOTAL DISTANCE EXPENSE	$ 69.60	$
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ ~~69.60~~ $149.20 SRD	

PURSUANT TO SRD REMUNERATION BYLAW #167

1. Commercial Accommodation	Actual Cost @ Gov't rates
Non-Commercial Accommodation	$35/night
2. Overnight travel per diem (24 hour period) (less meals provided)	$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ ~~69.60~~ $149.20 SRD
TOTAL EXPENSES (A + B)	$ ~~69.60~~ $149.20 SRD
LESS ADVANCE ACCOUNT No. 013000849	$ —
NET CLAIM	$149.20 SRD $ ~~69.60~~
Verified by:	W.

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

DATE Jan. 31, 2019

ACCOUNT NO. 012 - ____ - ____ CC1 ____

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V9W 7Z8

DATE 2019	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
Jan. 9	SRD - BOARD + Com't	Travel - 30 km x .58 =	$ 17.40
Jan 24	SRD - BOARD	Travel - 30 km x .58 =	17.40
Jan 30	SRD - BOARD	Travel - 30 km x .58 =	17.40
Jan 31	SRD - BOARD	Travel - 30 km x .58 =	17.40
		Sub-Total	$69.60
Jan 4	Constituency Expense	Telus Phone + i/net (SRD portion)	79.60
		$	149.20
			$149.20 Bal
		CARRY FORWARD TO THE FRONT TOTAL (B) $	~~69.60~~ Bal

Strathcona
REGIONAL DISTRICT

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

RECEIVED
FEB 2 0 2019
Strathcona Regional District

DIRECTOR EXPENSE CLAIM FORM

ADVANCE
CLAIM ~~160.75~~ 163.45 BEL

NAME: BRENDA E. LEIGH

Address: [redacted]

Purpose of ~~Travel~~ Expense: SRD BUSINESS

Dates of ~~Travel~~ Expense: FEBRUARY 2019

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

TOTALS

2019 DATE FEB.	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	~~Distance on Unpaved~~
" 13	Stories Beach	SRD	EASC, BOARD + Strath-Cordova Commission	30 km x	.55 = 16.50
" 13	Stories Beach	QUADRA ISLAND	BYLAW 340 - Public HERING	30 km x	.55 = 16.50
	+ Ferry to Quadra		"	Ferry	= 29.55
	+ Dinner				25.00
" 28	SRD BOARD and FOIPPA WORKSHOP	SRD	BOARD MTG.	30 km x .55	16.50
					104.05 BEL
Feb 9/19	Telus Billing - SRD PORTION for Phone/i/net				56.70
					$160.75 BEL

TOTAL DISTANCE TRAVELED	90 KM	KM
RATE PER KM (2018 CRA rate/BL167)	0.58 ~~$0.55~~ / KM	$0.87 / KM
TOTAL DISTANCE EXPENSE 52.20	$ ~~49.50~~	$
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ ~~160.75~~ 163.45 BEL	

PURSUANT TO SRD REMUNERATION BYLAW #167

1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	$35/night
3. Overnight travel per diem (24 hour period) (less meals provided)	$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ ~~160.75~~ 163.45 BEL
TOTAL EXPENSES (A + B)	$ ~~160.75~~ 163.45 BEL
LESS ADVANCE ACCOUNT No. 013000049	$ ———
NET CLAIM	$ ~~160.75~~ 163.45 BEL
Verified by:	LW

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

February 28/19
DATE

ACCOUNT NO. 012 - ______ - ______ CC1 ______

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

2019 DATE FEB.	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
13	SRD - BOARD + COMMITTEE	- TRAVEL/Mileage	$ ~~16.50~~ 17.40
evening 13	QUADRA ISLAND PUB. HRG - (Bylaw 340)	"	~~16.50~~ 17.40
	+ BC Ferries		29.55
	+ Dinner		25.00
28	SRD BOARD MTG +	FOIPPA WORKSHOP	~~16.50~~ 17.40
04	Telus Charges - SRD	Portion for Phone/inet	56.70
			$160.75
		CARRY FORWARD TO THE FRONT TOTAL (B) $	~~160.75~~ 163.45

Strathcona
REGIONAL DISTRICT

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DIRECTOR EXPENSE CLAIM FORM

ADVANCE
CLAIM $106.28

RECEIVED
MAR 28 2019
Strathcona Regional District

NAME: Brenda E. Leigh
Address: [redacted]
Purpose of Travel: Expse SRD Business
Dates of Travel: March 2019

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2019	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	~~Distance on Unpaved~~ TOTAL
MARCH 13	Stories Beach	SRD	EASC, Board + Strath. Grdns Com.	30 km ×	.58 = $17.40
MARCH 28	"	"	BOARD Mtg.	30 km ×	.58 = 17.40
MARCH 4	Telus Billing - SRD Portion of Phone/inet				71.48
					$106.28

TOTAL DISTANCE TRAVELED	60 KM	KM
RATE PER KM (2019 CRA rate/BL167)	$0.58 / KM	$0.70 / KM
TOTAL DISTANCE EXPENSE	$ 34.80	$
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ 106.28	

PURSUANT TO SRD REMUNERATION BYLAW #167

1. Commercial Accommodation	Actual Cost @ Gov't rates
Non-Commercial Accommodation	$35/night
2. Overnight travel per diem (24 hour period) (less meals provided)	$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ 106.28
TOTAL EXPENSES (A + B)	$ 106.28
LESS ADVANCE ACCOUNT No. 013000849	$ —
NET CLAIM	$ 106.28
Verified by:	MV

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

March 28, 2019
DATE

ACCOUNT NO. 012 - _____ - _____ CC1 _____

G:\Templates\Directors\Director Expense Claim 2019

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DATE 2019	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
March 13	SRD	Travel to FASC, BOARD + STRATH GRDS	$ 17.40
March 28	SRD	" " BOARD MEETING	$ 17.40
March 4	Telus Billing	SRD's portion of Phone / inet	71.48
			$ 106.28
		CARRY FORWARD TO THE FRONT TOTAL (B) $	106.28

Strathcona
REGIONAL DISTRICT

#301 - 990 Cedar Street, Campbell River, BC V9W 7Z8

RECEIVED
APR 18 2019
Strathcona Regional District

DIRECTOR EXPENSE CLAIM FORM

ADVANCE:
CLAIM: #562.44

NAME: Brenda E. Leigh
Address: [redacted]
Purpose of Travel: AVICC CONVENTION - POWELL RIVER BC
Dates of Travel: April 12, 13 + 14, 2019

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2019	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	~~Distance on Unpaved~~ TOTALS
April 12	Stories Beach	Little River, Comox	(Mileage) AVICC Convention	36.5 km x .58	= $21.17
	Little River, Comox	Powell River	Ferry Cost (receipt attached)		72.70
April 12	Per Diem	Expenses			75.00
April 14	Powell River	Little River	Ferry Cost (receipt attached)		55.70
April 14	Powell River	Little River	Lunch on Ferry		20.00
April 14	Little River	Stories Beach	Mileage	36.5 km x .58	= 21.17
April 14	TOWN CENTRE HOTEL,	POWELL RIVER			$265.74
					+ 296.70
					$562.44
			TOTAL DISTANCE TRAVELED	73 KM	KM
			RATE PER KM (2019 CRA rate/BL167)	$0.58 / KM	$0.70 / KM
			TOTAL DISTANCE EXPENSE	$ 42.34	$
			TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ 562.44 ← Bal	

PURSUANT TO SRD REMUNERATION BYLAW #167	
1. Commercial Accommodation	Actual Cost @ Gov't rates
Non-Commercial Accommodation	$35/night
2. Overnight travel per diem (24 hour period) (less meals provided)	$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ 562.44 ← Bal
TOTAL EXPENSES (A + B)	$ 562.44 ← Bal
LESS ADVANCE ACCOUNT No. 013000649	$ —
NET CLAIM	$ 562.44
Verified by:	LW

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

April 14, 2019
DATE

ACCOUNT NO. 012 - ______ - ______ CC1 ______

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DATE	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
		See Reverse for Details / Bal	$
		CARRY FORWARD TO THE FRONT TOTAL (B) $	562.44

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

RECEIVED
APR 18 2019
Strathcona Regional District

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

ADVANCE:
CLAIM: $106.28

NAME: Brenda E. Leigh
Address: [redacted]
Purpose of ~~Travel~~: Expense: SRD BUSINESS
Dates of ~~Travel~~: Expense: April 2019

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

2019 DATE APRIL	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on ~~Unpaved~~ TOTAL
10	Stories Beach	SRD	EASC + BOARD MTGS	30 km × .58 = 17.40	
25	"	"	BOARD MEETING	30 km × .58 = 17.40	
04	Telus - Phone + Internet Portion of Bill				71.48
					$106.28

TOTAL DISTANCE TRAVELED	60 KM	KM
RATE PER KM (2019 CRA rate/BL167)	$0.58 / KM	$0.70 / KM
TOTAL DISTANCE EXPENSE	$ 34.80	$
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ 106.28	

PURSUANT TO SRD REMUNERATION BYLAW #167

1. Commercial Accommodation	Actual Cost @ Gov't rates
Non-Commercial Accommodation	$35/night
2. Overnight travel per diem (24 hour period) (less meals provided)	$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ 106.28
TOTAL EXPENSES (A + B)	$ 106.28
LESS ADVANCE ACCOUNT No. 013000649	$ —
NET CLAIM	$ 106.28
Verified by:	W.

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

April 2019
DATE

ACCOUNT NO. 012 - ______ - ______ CC1 ______

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DATE 2019	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
APRIL			$
		See reverse for details & deal	
		CARRY FORWARD TO THE FRONT TOTAL (B) $	106.28

Strathcona
REGIONAL DISTRICT

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DIRECTOR EXPENSE CLAIM FORM

JUN 2 0 2019

ADVANCE
CLAIM $71.37

NAME: Brenda Ellen Leigh

Address: [redacted]

Purpose of ~~Travel~~ Expense: Constituency Expence

Dates of ~~Travel~~ Expense: June 4, 2019

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2019	~~FROM~~ Expence	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved Total
June 4	Phone, internet for Constituency – TELUS Billing June 4/19				$71.37

TOTAL DISTANCE TRAVELED	KM	KM
RATE PER KM (2019 CRA rate/BL167)	$0.58 / KM	$0.70 / KM
TOTAL DISTANCE EXPENSE	$	$
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ 71.37	

PURSUANT TO SRD REMUNERATION BYLAW #167	
1. Commercial Accommodation	Actual Cost @ Gov't rates
Non-Commercial Accommodation	$35/night
2. Overnight travel per diem (24 hour period) (less meals provided)	$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ 71.37
TOTAL EXPENSES (A + B)	$ 71.37
LESS ADVANCE ACCOUNT No. 013000649	$ —
NET CLAIM	$ 71.37
	Verified by:

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

DATE June 13, 2019

ACCOUNT NO. 012 - ______ - ______ CC1 ______

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DATE 2019	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
June4	Telus Billing	- Constituency Expense - SRD Portion	$ 71.37
		CARRY FORWARD TO THE FRONT TOTAL (B) $	71.37

Strathcona
REGIONAL DISTRICT

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DIRECTOR EXPENSE CLAIM FORM

JUN 2 0 2019

ADVANCE	
CLAIM	$116.23

NAME: Brenda Ellen Leigh Strathcona Regional District

Address: [redacted]

Purpose of ~~Travel~~: xpse SRD Business

Dates of ~~Travel~~: xpse June 1 - 30, 2019

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2019	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved TOTAL
June 12	Stories Beach	SRD	BOARD, COM. + S.I.G. COMISSN	30 km x	.58 = 17.40
June 12	Campbell River	Quadra Isle	Public Hrg. - Bylaw 351	14 km x	.58 = 8.12
			+ Ferry/Car + Passenger		$29.95
June 13	Stories Beach	Dolphins Resort	SRD Strategic Plan	42 km x	.58 = 24.36
June 26	Stories Beach	SRD	BOARD MTG.	30 km x	.58 = 17.40
		+ Dinner	on Quadra - Bylaw 351 Pub Hrg		19.00
				116 km	$116.23
				x .58	
				67.28	
			TOTAL DISTANCE TRAVELED	116 KM	KM
			RATE PER KM (2019 CRA rate/BL167)	$0.58 / KM	$0.70 / KM
			TOTAL DISTANCE EXPENSE	$ 67.28	$
			TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ 116.23	

PURSUANT TO SRD REMUNERATION BYLAW #167	
1. Commercial Accommodation	Actual Cost @ Gov't rates
Non-Commercial Accommodation	$35/night
2. Overnight travel per diem (24 hour period) (less meals provided)	$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ 116.23
TOTAL EXPENSES (A + B)	$ 116.23
LESS ADVANCE ACCOUNT No. 013000649	$ —
NET CLAIM	$ 116.23
	Verified by: W

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

DATE June, 2019

ACCOUNT NO. 012 - _____ - _____ CC1 _____

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V9W 7Z8

2019 DATE JUNE	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
12	SRD	BOARD, COMMITTEE + S.Grdns. Com	$ 17.40
12	Quadra Island	Public Hrg. - Bylaw 371 - Car	8.12
~~Bd #3~~	~~Dolphins Resort~~	" - Ferry	29.95
		" - Dinner	19.00
13	Dolphins Resort, CR	Strategic Planning C.O.W.	24.36
26	SRD	BOARD MEETING - - Car	17.40 Bd
			$116.23
		CARRY FORWARD TO THE FRONT TOTAL (B)	$116.23

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

ADVANCE	
CLAIM	#93.98

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

NAME: Brenda E. Leigh
Address: [redacted]
Purpose of ~~Travel~~: Xpnse SRD Business
Dates of ~~Travel~~: Xpns July 2019

RECEIVED
JUL 2 2 2019
Strathcona Regional District

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2019	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	~~Distance on Unpaved~~ TOTAL
July 04	Telus Bill	- Constituency	Xpse - Phone + Internet		~~$76.58~~ $71.48
July 24	SRD BOARD	/EASC /	STRATHCONA GRDNS	30 km x .58	17.40
					~~$93.98~~ $88.88

TOTAL DISTANCE TRAVELED	30 KM	KM
RATE PER KM (2019 CRA rate/BL167)	$0.58 / KM	$0.70 / KM
TOTAL DISTANCE EXPENSE	$ 17.40	$
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ ~~93.98~~ $88.88	

PURSUANT TO SRD REMUNERATION BYLAW #167	
1. Commercial Accommodation	Actual Cost @ Gov't rates
Non-Commercial Accommodation	$35/night
2. Overnight travel per diem (24 hour period) (less meals provided)	$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ 93.98
TOTAL EXPENSES (A + B)	$ ~~93.98~~ 88.88
LESS ADVANCE ACCOUNT No. 013000649	$ —
NET CLAIM	$ ~~93.98~~ $88.88
Verified by:	LW

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

July 24/19
DATE

ACCOUNT NO. 012 - 130 **-** 320 **CC1** D007 $17.40
01-2-130-263 D007 ~~$76.58~~ $71.48

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Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DATE 2019	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
July 4	Telus - Phone + Internet (SRD Portion)		$ ~~76.58~~ 71.48
July 24	Travel to BOARD/EASC/STRATH. GRDNS Meeting		17.40
			$ ~~93.98~~
			$88.88
		CARRY FORWARD TO THE FRONT TOTAL (B) $	~~93.98~~

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

ADVANCE	
CLAIM	$106.83

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

NAME: Brenda E. Leigh

Address: [redacted]

Purpose of ~~Travel~~ Xpse.: SRD Business

Dates of ~~Travel~~ Xpse: August 2019

RECEIVED
AUG 1 6 2019
Strathcona Regional District

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2019	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
April 26	MONK OFFICE LTD, C.R.		- Constituency "Stationery"		$16.27
Aug. 04	TELUS	- Phone/Internet charges - Business			73.16
Aug. 14	SRD BOARD MTG		- Travel 30 km x	.58 =	17.40
					$106.83

TOTAL DISTANCE TRAVELED	30 KM	KM
RATE PER KM (2019 CRA rate/BL167)	$0.58 / KM	$0.70 / KM
TOTAL DISTANCE EXPENSE	$ 17.40	$
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ 106.83	

PURSUANT TO SRD REMUNERATION BYLAW #167	
1. Commercial Accommodation	Actual Cost @ Gov't rates
Non-Commercial Accommodation	$35/night
2. Overnight travel per diem (24 hour period) (less meals provided)	$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ 106.83
TOTAL EXPENSES (A + B)	$ 106.83
LESS ADVANCE ACCOUNT No. 013000849	$ —
NET CLAIM	$ 106.83
Verified by:	mew

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

Aug. 22/18
DATE

ACCOUNT NO. 012 - 130 - 263 CC1 D007

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DATE 2019	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
April 26	MONK OFFICE SUPPLIES - Constituency Xpse		$16.27
Aug 4	Telus - Phone + Internet Charges - SRD		73.16
Aug 14	SRD - BOARD MTG - Travel		17.40
			$106.83
		CARRY FORWARD TO THE FRONT TOTAL (B) $	106.83

Strathcona
REGIONAL DISTRICT

RECEIVED
SEP 1 1 2019
Strathcona Regional District

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

ADVANCE	
CLAIM	$323.00

NAME: Brenda E. Leigh
Address: [redacted]
Purpose of ~~Travel~~ Expse: SRD Business
Dates of ~~Travel~~ Expse: Sept 10/19

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2019	~~FROM~~ EXPENSE	~~TO~~	PURPOSE ~~OF TRAVEL~~	~~Distance on Paved~~	~~Distance on Unpaved~~ TOTAL
Sept 10	BUSINESS USE	PREMIUM -	CAR INSURANCE		$323.00

TOTAL DISTANCE TRAVELED	KM	KM
RATE PER KM (2019 CRA rate/BL167)	$0.58 / KM	$0.70 / KM
TOTAL DISTANCE EXPENSE	$	$
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $	

PURSUANT TO SRD REMUNERATION BYLAW #167 & BYLAW #359	
1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	$35/night
3. Municipal Director - Overnight travel per diem (24 hour period)	$75/24 hrs
Electoral Area Director - Overnight travel per diem (24 hour period)	$125/24 hrs
(less meals provided)	
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $
TOTAL EXPENSES (A + B)	$
LESS ADVANCE ACCOUNT No. 013000649	$
NET CLAIM	$323.00
Verified by:	mew

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and Bylaw #359 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

September 11/19
DATE

ACCOUNT NO. 012 - 130 - 231 CC1 D007

G:\Templates\Directors\Director Expense Claim Jun 28 2019

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V9W 7Z8

DATE 2019	~~LOCATION AND~~ DESCRIPTION ~~OF FUNCTION~~	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
Sept 10	BUSINESS PREMIUM	FOR CAR INSURANCE	$323.00
		CARRY FORWARD TO THE FRONT TOTAL (B) $	323.00

Strathcona
REGIONAL DISTRICT

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DIRECTOR EXPENSE CLAIM FORM

ADVANCE
CLAIM $157.97 BL

NAME: Brenda E. Leigh
Address: [redacted]
Purpose of ~~Travel~~ xpse: SRD Business
Dates of ~~Travel~~ xpse: September 2019

RECEIVED SEP 18 2019 Strathcona Regional District

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2019	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	~~Distance on Unpaved~~ Total
Sept. 04	Telus - SRD	Portion of Phone + Internet Chrg			$ 73.16
" 11	Stories Beach to SRD EASC, BOARD +	STRATH GARDENS - Travel		30 km .58	17.40
" 11	Stories Beach to	Q.I. Pub Hrg for Bylaws 355+36		37 km .58	21.46
		+ dinner			25.00
		+ ferry -	car + passenger		20.95
					~~159.97~~ BL
					157.97

TOTAL DISTANCE TRAVELED	67 KM	KM
RATE PER KM (2019 CRA rate/BL167)	$0.58 / KM	$0.70 / KM
TOTAL DISTANCE EXPENSE	$ 38.86	$
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ 159.97 BL	

PURSUANT TO SRD REMUNERATION BYLAW #167	
1. Commercial Accommodation	Actual Cost @ Gov't rates
Non-Commercial Accommodation	$35/night
2. Overnight travel per diem (24 hour period) (less meals provided)	$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ 159.97 BL
TOTAL EXPENSES (A + B)	$ 159.97 BL
LESS ADVANCE ACCOUNT No. 013000649	$ ——
NET CLAIM	$ 159.97 BL
Verified by:	W

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

DATE September 13, 2019

ACCOUNT NO. 012 - ____ - ____ CC1 ____

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DATE 2019	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
Sept. 4	Telus - SRD Portion	of Phone + i/net	$ 73.16
Sept 11	SRD - EASC, BOARD	+ S. GARDENS MTGS - Travel	17.40
Sept. 11	QUADRA ISLAND -	PUBLIC HRG FOR DEEP/SHOAL BAY PRIVATE WHARVES	67.41
			157.97
		CARRY FORWARD TO THE FRONT TOTAL (B) $	157.97

Strathcona
REGIONAL DISTRICT

#301 - 990 Cedar Street, Campbell River, BC V9W 7Z8

RECEIVED
OCT 14 2019
Strathcona Regional District

DIRECTOR EXPENSE CLAIM FORM

ADVANCE	
CLAIM	$72.16

NAME: Brenda E. Leigh

Address:

Purpose of ~~Travel~~ Xpse: SRD Portion of Phone/inet Expenses (constituency Xpse)

Dates of ~~Travel~~ Xpse: October 2019

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

TOTAL:

DATE 2019	FROM	~~TO~~	PURPOSE OF TRAVEL	~~Distance on Paved~~	~~Distance on Unpaved~~
Oct 4	Telus	– Phone +	Internet - SRD Portion	–	$72.16

TOTAL DISTANCE TRAVELED	— KM	— KM
RATE PER KM (2019 CRA rate/BL167)	$0.58 / KM	$0.70 / KM
TOTAL DISTANCE EXPENSE	$ —	$ —
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ 72.16	

PURSUANT TO SRD REMUNERATION BYLAW #167 & BYLAW #359

1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	$35/night
3. Municipal Director - Overnight travel per diem (24 hour period)	$75/24 hrs
Electoral Area Director - Overnight travel per diem (24 hour period)	$125/24 hrs
(less meals provided)	
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ 72.16
TOTAL EXPENSES (A + B)	$ 72.16
LESS ADVANCE ACCOUNT No. 013000649	$ —
NET CLAIM	$ 72.16
	Verified by:

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and Bylaw #359 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

October 2019
DATE

ACCOUNT NO. 012 - ______ - ______ CC1 ______

Strathcona
REGIONAL DISTRICT

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DIRECTOR EXPENSE CLAIM FORM

DATE 2019	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
Oct. 4	Telus billing -	SRD Portion (Constituency Expense)	$72.16
		CARRY FORWARD TO THE FRONT TOTAL (B)	$72.16

Strathcona
REGIONAL DISTRICT

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

RECEIVED
OCT 0 4 2019
Strathcona Regional District

DIRECTOR EXPENSE CLAIM FORM

ADVANCE
CLAIM $748.60

NAME: Brenda E. Leigh

Address: [redacted]

Purpose of Travel: UBCM Convention - Sept 22 - 27, 2019 - Vancouver

Dates of Travel: Sept. 22 - 27, 2019

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2019	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	~~Distance on Unpaved~~ TOTAL
Sept 27	Nanaimo → Stories Beach	(Home)	Return from UBCM	138 Km	$ 80.04
Sept 22-27	Per Diem = $125 × 6 =	$750.00	(minus Convention meals) - $100.00		650.00
			→ 3 lunches (-$60)		
			1 dinner (-25)		
			1 breakfast (-15)		
			deduct Sept 27 overnight incidental		<15.00>
Sept 22	Parking Fee in Nanaimo @		$6/day for 3 days included on flight invoice		~~18.00~~

PURSUANT TO SRD REMUNERATION BYLAW #167 & BYLAW #359

1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	$35/night
3. Municipal Director - Overnight travel per diem (24 hour period)	$75/24 hrs
Electoral Area Director - Overnight travel per diem (24 hour period)	$125/24 hrs
(less meals provided)	
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

TOTAL DISTANCE TRAVELED	138 KM	KM
RATE PER KM (2019 CRA rate/BL167)	$0.58 / KM	~~$0.70 / KM~~
TOTAL DISTANCE EXPENSE	$ 80.04	$ ~~748.60~~ 748.04
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ ~~748.60~~ 715.04	
CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ ~~748.60~~ 748.04	
TOTAL EXPENSES (A + B)	$ ~~748.60~~ 715.04	
LESS ADVANCE ACCOUNT No. 013000649	$	
NET CLAIM	$ ~~748.60~~ 715.04	
Verified by:	mell	

ok BEE
ok BEE
ok BEE
ok BEE

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and Bylaw #359 and that I will not be reimbursed for them by any other party.

GST 34.76

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

October 1, 2019
DATE

ACCOUNT NO. 012 - 130 - 320 CC1 D007

SCANNED

Entered by Mevi

4E3

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Strathcona
REGIONAL DISTRICT

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

RECEIVED
OCT 04 2019
Strathcona Regional District

DIRECTOR EXPENSE CLAIM FORM

ADVANCE ______
CLAIM #17.40

NAME: Brenda E. Leigh
Address:
Purpose of Travel: Special Board Meeting
Dates of Travel: Sept. 19/19

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2019	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	~~Distance on Unpaved~~
Sept 19	Stories Beach	SRD	Special Board Meeting	30 km x .58	= $17.40

TOTAL DISTANCE TRAVELED	30 KM	KM
RATE PER KM (2019 CRA rate/BL167)	$0.58 / KM	$0.70 / KM
TOTAL DISTANCE EXPENSE	$ 17.40	$
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ 17.40	

PURSUANT TO SRD REMUNERATION BYLAW #167 & BYLAW #359	
1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	$35/night
3. Municipal Director - Overnight travel per diem (24 hour period)	$75/24 hrs
Electoral Area Director - Overnight travel per diem (24 hour period) (less meals provided)	$125/24 hrs
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ 17.40
TOTAL EXPENSES (A + B)	$ 17.40
LESS ADVANCE ACCOUNT No. 013000049	$ —
NET CLAIM	$ 17.40
	Verified by:

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and Bylaw #359 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

Oct. 1/19
DATE

ACCOUNT NO. 012 - ______ - ______ CC1 ______

Strathcona REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V9W 7Z8

DATE 2019	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
Sept 19	SRD Offices - C. River	Mileage = 30 km x .58 =	$ 17.40
		CARRY FORWARD TO THE FRONT TOTAL (B) $	$17.40

Strathcona
REGIONAL DISTRICT

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DIRECTOR EXPENSE CLAIM FORM

ADVANCE	
CLAIM	$38.86

NAME: Brenda E. Leigh

Address: [redacted]

Purpose of ~~Travel~~ Xpse: SRD Business

Dates of ~~Travel~~ Xpse: October 2019

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2019	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	~~Distance on Unpaved~~
Oct 9	Stories Beach	SRD	FNX, Board & S Cttee	30 Km x .58 =	17.40
Oct 24	Stories Beach	SRD	BOARD	30 Km x .58 =	17.40
Oct 24	Stories Beach	~~Oyster~~ Oceans Bay	Resort	7 Km x .58 =	4.06
					$38.86

TOTAL DISTANCE TRAVELED	67 KM	KM
RATE PER KM (2019 CRA rate/BL167)	$0.58 / KM	$0.70 / KM
TOTAL DISTANCE EXPENSE	$ 38.86	$
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ 38.86	

PURSUANT TO SRD REMUNERATION BYLAW #167 & BYLAW #359	
1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	$35/night
3. Municipal Director - Overnight travel per diem (24 hour period)	$75/24 hrs
Electoral Area Director - Overnight travel per diem (24 hour period)	$125/24 hrs
(less meals provided)	
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ 38.86
TOTAL EXPENSES (A + B)	$ 38.86
LESS ADVANCE ACCOUNT No. 013000649	~~$~~
NET CLAIM	$ 38.86
Verified by:	MJ

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and Bylaw #359 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

October 28, 2019
DATE

ACCOUNT NO. 012 - ______ - ______ CC1 ______

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DATE 2019	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
October	SRD + Oceans		$ 38.86
9 + 24	Resort (Public Hrg - Millers)		
	See Reverse for Details.		
		CARRY FORWARD TO THE FRONT TOTAL (B) $	38.86

Strathcona
REGIONAL DISTRICT

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

RECEIVED
NOV 25 2019
Strathcona Regional District

DIRECTOR EXPENSE CLAIM FORM

ADVANCE	
CLAIM	$176.77

NAME: Brenda E. Leigh

Address: [redacted]

Purpose of ~~Travel~~ Expense: SRD Business

Dates of Travel: November 2019

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2019	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	~~Distance on Unpaved~~ TOTAL
Nov 6	Stories Beach	SRD	BOARD + COMMITTEES	30 km x .58 =	17.40
" 13	"	"	Meeting - Financial - Area D	30 km x .58 =	17.40
" 20	"	Quadra Public	Hrg, "Murphy"	37 km x .58 =	21.46
" 20			BC Ferries (Quadra)		29.95
" 21	"	"	SRD BOARD	30 km x .58 =	17.40
Nov 04	Telus Charges - SRD Portion of Phone/Internet				= $73.16
					$176.77

TOTAL DISTANCE TRAVELED	127 KM	KM
RATE PER KM (2019 CRA rate/BL167)	$0.58 / KM	$0.70 / KM
TOTAL DISTANCE EXPENSE	$ 73.66	$
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ 176.77	

PURSUANT TO SRD REMUNERATION BYLAW #167	
1. Commercial Accommodation	Actual Cost @ Gov't rates
Non-Commercial Accommodation	$35/night
2. Overnight travel per diem (24 hour period) (less meals provided)	$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ 176.77
TOTAL EXPENSES (A + B)	$ 176.77
LESS ADVANCE ACCOUNT No. 013000849	$ ——
NET CLAIM	$ 176.77
Verified by:	W

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

November 12, 2019
DATE

ACCOUNT NO. 012 - ______ - ______ CC1 ______

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DATE 2019	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
			$
NOV 22	SRD BUSINESS TRAVEL - NOVEMBER 2019		$103.61
			(mileage + Ferry to Q Island.
	+ Telus Charges - SRD Phone + Internet		73.16
			$176.77
	(See Reverse for Details)		
		CARRY FORWARD TO THE FRONT TOTAL (B) $	

Strathcona
REGIONAL DISTRICT

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

RECEIVED

DEC - 5 2019

Strathcona Regional District

DIRECTOR EXPENSE CLAIM FORM

ADVANCE	
CLAIM	~~$1,179.56~~ 1177.83

NAME: Brenda E. Leigh

Address: [redacted]

Purpose of ~~Travel~~ Xpse: CONSTITUENCY

Dates of ~~Travel~~ Xpse: December, 2019

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2019	~~FROM~~	~~TO~~	PURPOSE ~~OF TRAVEL~~	~~Distance on Paved~~	~~Distance on Unpaved~~ TOTAL
NOV 29	Hewlett-Packard Laptop/Notebook - Best Buy (Black Friday Sale), COURTENAY, BC				$ 784.89
	+ Office 365 + Setup	= Best Buy (Geek Squad)			302.38
					90.56
Dec 2	COSTCO, COURTENAY - Package × 100 1st Class Postage				~~92.29~~
					~~$1,179.56~~

TOTAL DISTANCE TRAVELED	— KM	KM
RATE PER KM (2019 CRA rate/BL187)	$0.58 / KM	$0.70 / KM
TOTAL DISTANCE EXPENSE	$ —	$
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ ~~1,179.56~~ 1177.83	

PURSUANT TO SRD REMUNERATION BYLAW #167 & BYLAW #359

1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	$35/night
3. Municipal Director - Overnight travel per diem (24 hour period)	$75/24 hrs
Electoral Area Director - Overnight travel per diem (24 hour period) (less meals provided)	$125/24 hrs
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ ~~1,179.56~~
TOTAL EXPENSES (A + B)	$ ~~1,179.56~~ 1177.83
LESS ADVANCE ACCOUNT No. 013000649	$ —
NET CLAIM	$ ~~1,179.56~~ 1177.83
Verified by:	W

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and Bylaw #359 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

December 3, 2019
DATE

ACCOUNT NO. 012 - ____ - ____ CC1 ____

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DATE 2019	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
NOV 29	Best Buy, COURTENAY	- H.P. Computer + Set Up	$ 1,087.27
DEC 02	COSTCO, COURTENAY	- Roll of 100 Postage Stamps	90.56 ~~92.29~~
			~~$1,179.56~~
			$1177.83
		CARRY FORWARD TO THE FRONT TOTAL (B) $	~~1,179.56~~ 1177.83

Strathcona
REGIONAL DISTRICT

RECEIVED
DEC - 5 2019
Strathcona Regional District

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V9W 7Z8

ADVANCE:
CLAIM: $68.41

NAME: Brenda E. Leigh
Address: [redacted]
Purpose of Travel: SRD Business
Dates of Travel: December 2019

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2019	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
Dec. 4	Stories Beach Home	Quadra	Public Hrg - Denman Bay	37 Km x .58 =	21.46
			+ Ferry (Car + Passenger)		29.55
Dec. 5	Stories Beach Home	SRD	COW, BOARD + Xmas Gathering		
			(30 Km x .58 =	mileage =	17.40
					$68.41

TOTAL DISTANCE TRAVELED	67 KM	KM
RATE PER KM (2019 CRA rate/BL167)	$0.58 / KM	$0.70 / KM
TOTAL DISTANCE EXPENSE	$ 38.86 +	29.55 Ferry = 68.41
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ 68.41	

PURSUANT TO SRD REMUNERATION BYLAW #167 & BYLAW #359

1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	$35/night
3. Municipal Director - Overnight travel per diem (24 hour period)	$75/24 hrs
Electoral Area Director - Overnight travel per diem (24 hour period) (less meals provided)	$125/24 hrs
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ 68.41
TOTAL EXPENSES (A + B)	$ 68.41
LESS ADVANCE ACCOUNT No. 013000649	$ —
NET CLAIM	$ 68.41
Verified by:	IW

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and Bylaw #359 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

December 3, 2019
DATE

ACCOUNT NO. 012 - ______ - ______ CC1 ______

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

2019 DATE December	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
04	Quadra Island Pub. Hrg (Denham Bed)	Car/Ferry	$ 51.04 41
05	SRD - COW, BOARD + Xmas Gathering		17.40
			$ 68.44 81
		CARRY FORWARD TO THE FRONT TOTAL (B) $	$ 68.44 .81

Strathcona
REGIONAL DISTRICT

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

RECEIVED
DEC 19 2019
Strathcona Regional District

DIRECTOR EXPENSE CLAIM FORM

ADVANCE	
CLAIM	$75.96

NAME: Brenda E. Leigh

Address: [redacted]

Purpose of ~~Travel~~ Expense: SRD Business

Dates of ~~Travel~~ Expense: December 2019

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2019	FROM	TO	PURPOSE OF TRAVEL	~~Distance on Paved~~	~~Distance on Unpaved~~ TOTAL
Dec 4	Telus - Phone + Internet portion of billing				
	dated	Dec. 4/19.			$ 75.96

TOTAL DISTANCE TRAVELED	— KM	KM
RATE PER KM (2019 CRA rate/BL167)	$0.58 / KM	$0.70 / KM
TOTAL DISTANCE EXPENSE	$ —	$
TOTAL EXPENSES ($ PAVED + $ UNPAVED)	(A) $ 75.96	

PURSUANT TO SRD REMUNERATION BYLAW #167 & BYLAW #359	
1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	$35/night
3. Municipal Director - Overnight travel per diem (24 hour period)	$75/24 hrs
Electoral Area Director - Overnight travel per diem (24 hour period)	$125/24 hrs
(less meals provided)	
3. Meal Charges (not overnight)	Breakfast - $15 Lunch - $20 Dinner - $25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) $ 75.96
TOTAL EXPENSES (A + B)	$ 75.96
LESS ADVANCE ACCOUNT No. 013000649	$ —
NET CLAIM	$ 75.96
Verified by:	

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and Bylaw #359 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

December 13, 2019
DATE

ACCOUNT NO. 012 - _____ - _____ CC1 _____

G:\Templates\Directors\Director Expense Claim Jan 28 2019

Strathcona
REGIONAL DISTRICT

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V9W 7Z8

DATE 2019	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
Dec 4	Telus – SRD Portion	of Dec 4/19 Bill	$
	for Phone + Internet	portion of bill	$75.96
		CARRY FORWARD TO THE FRONT TOTAL (B)	$ $75.96