

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

ADVANCE
CLAIM \$112.75

RECEIVED

JAN 26 2017

Strathcona Regional District

NAME: Brenda E. Leigh

Address: [REDACTED], Campbell River, BC [REDACTED]

Purpose of Travel: SRD Business

Dates of Travel: January 2017

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2017	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
Jan. 11	Staries Beach	SRD	FRSC, BOARD + S.G. Gids	30km x .54 = 16.20	
Jan 13	"	Marine Heritage	C2C Forum	30km x .54 = 16.20	
Jan. 26	"	"	SRD BOARD	30km x .54 = 16.20	
Jan 23	Telus - Phone / internet charges		CONSTITUENCY		64.19
					\$112.75

TOTAL DISTANCE TRAVELED	90 KM	KM
RATE PER KM (2013 CRA rate)	\$0.64 / KM	\$0.66 / KM
TOTAL DISTANCE EXPENSE	\$ 48.60	
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)	(A) \$ 112.75	

PURSUANT TO SRD REMUNERATION BYLAW #167

1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	\$35/night
3. Overnight travel per diem (24 hour period) (less meals provided)	\$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - \$16 Lunch - \$20 Dinner - \$25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$ 112.75
TOTAL EXPENSES (A + B)	\$ 112.75
LESS ADVANCE	\$ —
ACCOUNT No. 013000649	
NET CLAIM	\$ 112.75
Verified by:	<u>WJ</u>

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

DATE January 27, 2017

LEIBRE1

ACCOUNT NO. 012 - 130 - 320 CC1 0007 \$48.60

01-2-130-263 0007 \$64.15
JAN 27 17-TRM/CE

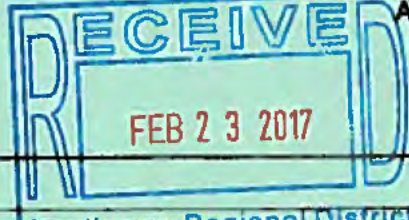
DIRECTOR EXPENSE CLAIM FORM

Page 2 of 2

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

[illegible]

#301 - 990 Cedar Street, Campbell River, BC V9W 7Z8



ADVANCE CLAIM \$134.60
118.40
102.20

NAME: Brenda E. Leigh
Address: [REDACTED]
Purpose of Travel: SRD Business
Dates of Travel: February, 2017

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
2017					
Feb 8	Strathcona	SRD	Committee / Board	30km x .54 = 16.20	
Feb 14	"	"	Mtg w/ Planning Staff	30km x .54 = 16.20	
Feb 27	"	"	Parish Tax Review	30km x .54 = 16.20	
Feb 17	"	"	C.O.W. In Camera	30km x .54 = 16.20	
			60 90	120 KM x .54 = 64.80	
Feb 4/17	Telus	SRD portion for Phone/internet	(See attached)		69.80
					\$134.60

TOTAL DISTANCE TRAVELED	60 90 120 KM	KM
RATE PER KM	.54	\$0.62 / KM
TOTAL DISTANCE EXPENSE	32.40	\$ 64.80
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)	(A) \$	134.60

PURSUANT TO CSRD REMUNERATION BYLAW #2922 and associated amendments	
1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	\$35/night
3. Overnight travel per diem (24 hour period)	\$76/24 hrs
3. Meal Charges (not overnight)	Breakfast - \$15 Lunch - \$20 Dinner - \$25
4. All other expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$ 134.60
TOTAL EXPENSES (A + B)	\$ 134.60
LESS ADVANCE	\$
ACCOUNT No. 013000848	
NET CLAIM	102.20 + 118.40 \$ 134.60
Verified by:	W

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in CSRD Bylaw #2922, and associated amendments, and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

February 2017
DATE

ACCOUNT NO. 012 - _____ - _____ CC1 _____

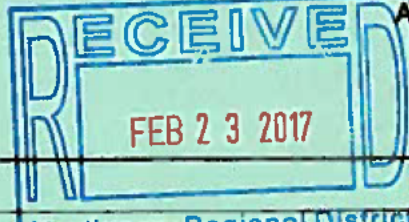
#301 - 990 Cedar Street, Campbell River, BC V9W 7Z8

[illegible]

~~118.40~~
102.20

#301 - 990 Cedar Street, Campbell River, BC V9W 7Z8

DIRECTOR'S EXPENSE CLAIM FORM



ADVANCE CLAIM \$134.60
118.40
102.20

NAME: Brenda E. Leigh
Address: [REDACTED]
Purpose of Travel: SRD Business
Dates of Travel: February, 2017

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
2017					
Feb 8	Strathcona	SRD	Committee / Board	30km x .54 = 16.20	
Feb 14	"	"	Mtg w/ Planning Staff	30km x .54 = 16.20	
Feb 27	"	"	Parcel Tax Review	30km x .54 = 16.20	
Feb 17	"	"	C.O.W. In Camera	30km x .54 = 16.20	
			60 90	120 KM x .54 = 64.80	
Feb 4/17	Telus	SRD portion for Phone/internet	(See attached)		69.80
					<u>\$134.60</u>

TOTAL DISTANCE TRAVELED	60 90 120 KM	KM
RATE PER KM	.54	\$0.62 / KM
TOTAL DISTANCE EXPENSE	32.40	\$ 64.80
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)	(A) \$	134.60

PURSUANT TO CSRD REMUNERATION BYLAW #2922 and associated amendments

1. Commercial Accommodation Actual Cost @ Gov't rates

2. Non-Commercial Accommodation \$35/night

3. Overnight travel per diem (24 hour period) \$75/24 hrs

3. Meal Charges (not overnight) Breakfast - \$15
Lunch - \$20
Dinner - \$25

4. All other expenses (with receipts) Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$	134.60
TOTAL EXPENSES (A + B)	\$	134.60
LESS ADVANCE	\$	
ACCOUNT No. 013000849		
NET CLAIM	102.20 + 118.40	\$ 134.60
Verified by:		W

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in CSRD Bylaw #2922, and associated amendments, and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

February 2017
DATE

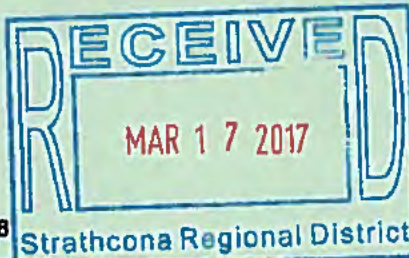
ACCOUNT NO. 012 - _____ - _____ CC1 _____

#301 - 990 Cedar Street, Campbell River, BC V9W 7Z8

[illegible]

~~118.40~~
102.20

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8



DIRECTOR EXPENSE CLAIM FORM

ADVANCE
CLAIM \$72.60

NAME: Brenda E. Leigh
Address: [REDACTED], Campbell River, BC V9H 1G9
Purpose of Travel: SRD Business
Dates of Travel: SRD Business

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved	TOTAL
2017						
March 4	Telus - SRD Portion of		Telephone/Internet			
			+ 12% tax			
						\$64.82
						778
						<u>\$72.60</u>

TOTAL DISTANCE TRAVELED	KM	KM
RATE PER KM (2013 CRA rate)	\$0.84 / KM	\$0.85 / KM
TOTAL DISTANCE EXPENSE	\$	\$
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)	(A) \$	

PURSUANT TO SRD REMUNERATION BYLAW #167

- | | |
|---|---|
| 1. Commercial Accommodation | Actual Cost @ Gov't rates |
| 2. Non-Commercial Accommodation | \$35/night |
| 3. Overnight travel per diem (24 hour period) (less meals provided) | \$75/24 hrs |
| 3. Meal Charges (not overnight) | Breakfast - \$16
Lunch - \$20
Dinner - \$25 |
| 4. Other allowable expenses (with receipts) | Actual Cost |

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$72.60
TOTAL EXPENSES (A + B)	\$72.60
LESS ADVANCE	\$
ACCOUNT No. 013000049	\$
NET CLAIM	<u>\$72.60</u>
Verified by:	<u>W</u>

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

March 14, 2017
DATE

ACCOUNT NO. 012 - _____ - _____ CC1 _____

DIRECTOR EXPENSE CLAIM FORM

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#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

[illegible]



#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8



DIRECTOR EXPENSE CLAIM FORM

ADVANCE
CLAIM \$72.60

NAME: Brenda E. Leigh

Address: [Redacted], Campbell River, BC V9H 1G9

Purpose of Travel: SRD Business

Dates of Travel: SRD Business

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved	TOTAL
<u>2017</u>						
<u>March 4</u>	<u>Telus - SRD Portion of</u>		<u>Telephone/Internet</u>			
			<u>+ 12% tax</u>			
						<u>\$64.82</u>
						<u>778</u>
						<u>\$72.60</u>

TOTAL DISTANCE TRAVELED	KM	KM
RATE PER KM (2013 CRA rate)	\$0.84 / KM	\$0.85 / KM
TOTAL DISTANCE EXPENSE	\$	\$
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)	(A) \$	

PURSUANT TO SRD REMUNERATION BYLAW #167

- | | |
|---|---|
| 1. Commercial Accommodation | Actual Cost @ Gov't rates |
| 2. Non-Commercial Accommodation | \$35/night |
| 3. Overnight travel per diem (24 hour period) (less meals provided) | \$75/24 hrs |
| 3. Meal Charges (not overnight) | Breakfast - \$15
Lunch - \$20
Dinner - \$25 |
| 4. Other allowable expenses (with receipts) | Actual Cost |

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$ <u>72.60</u>
TOTAL EXPENSES (A + B)	\$ <u>72.60</u>
LESS ADVANCE	\$ <u>—</u>
ACCOUNT No. 013000040	
NET CLAIM	\$ <u>72.60</u>
Verified by:	<u>W</u>

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

SIGNATURE OF PERSON MAKING CLAIM: Brenda E. Leigh

DATE: March 14, 2017

ACCOUNT NO. 012 - _____ - _____ CC1 _____

DIRECTOR EXPENSE CLAIM FORM

Page 2 of 2

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

[illegible]

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

ADVANCE

CLAIM

\$49.68



NAME: Brenda E. Leigh

Address: [REDACTED]

Purpose of Travel: SRD Business

Dates of Travel: March 2017

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
2017					
March					
" 08	Stations Beach	SRD	EASE, BOARD + S.G. 30km x .54 = 16.20		
10	"	CR	BC HYDRO LIAS NTAR 32 km x .54 = 17.28		
23	"	SRD	SRD BOARD ME 20km x .54 = 10.80		
					<u>\$49.68</u>

TOTAL DISTANCE TRAVELED	92 KM	KM
RATE PER KM (2016 CRA rate)	\$0.54 / KM	\$0.66 / KM
TOTAL DISTANCE EXPENSE	\$49.68	\$
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)	(A) \$49.68	

PURSUANT TO POLICY SGP-002

1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	\$35/night
3. Overnight travel per diem (24 hour period) (less meals provided)	\$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - \$15 Lunch - \$20 Dinner - \$25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$49.68
TOTAL EXPENSES (A + B)	\$49.68
LESS ADVANCE	\$ —
ACCOUNT No. 013000649	
NET CLAIM	\$49.68
Verified by:	W

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Gardens business as detailed in Policy SGP-002 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

March 31, 2017
DATE

ACCOUNT NO. 012 - _____ - _____ CC1 _____

[illegible]

STRATHCONA GARDENS COMMISSIONER EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

ADVANCE

CLAIM

\$72.59

NAME: Brenda E. Leigh

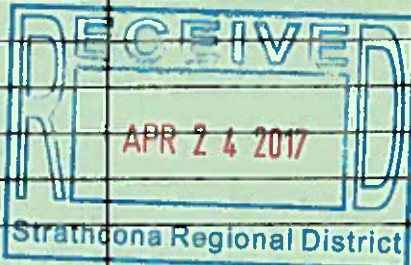
Address:

Purpose of Travel: ^{Expense:} SRD Business Expense

Dates of Travel: ^{Expense:} April 4, 2017

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
2017	Description				
April 04	Telus Phone/Internet Charges		- SRD Portion -		



TOTAL DISTANCE TRAVELED	KM	KM
RATE PER KM (2016 CRA rate)	\$0.54 / KM	\$0.66 / KM
TOTAL DISTANCE EXPENSE	\$	\$
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)	(A) \$	72.59

PURSUANT TO POLICY SGP-002

1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	\$35/night
3. Overnight travel per diem (24 hour period) (less meals provided)	\$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - \$15 Lunch - \$20 Dinner - \$25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$	72.59
TOTAL EXPENSES (A + B)	\$	72.59
LESS ADVANCE	\$	—
ACCOUNT No. 013008649		
NET CLAIM	\$	72.59
Verified by:		<u>llw</u>

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Gardens business as detailed in Policy SGP-002 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

April 14, 2017
DATE

ACCOUNT NO. 012 - _____ - _____ CC1 _____

Page 2 of 2

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

[illegible]

#301 - 890 Cedar Street, Campbell River, BC V8W 7Z8

ADVANCE

CLAIM

\$136.51

4B

RECEIVED
MAY 10 2017
Strathcona Regional District

NAME: Brenda Leigh, Area D Director
Address: [REDACTED]
Purpose of Travel: SRD BUSINESS
Date of Travel: April 2017 Expenses (SRD)

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved	
2017						
Apr. 11	Area D OCP Review	Oyster Bay	OCP Review	7km x .54 =	7.5	
" 12	EASC, BOARD + SGRD	C.R. Committee + Board		30km x .54 =	16.2	
" 12	Public Hg - Quadra Island	Re: Island Rezone		30km x .54 =	16.2	
	+ Ferry for above				33.7	
Apr. 18	Mtg w/ Planning (re: OCP Review)	Antler + Rezon		30km x .54 =	16.2	
April 18	Area D OCP - Round Table	at Oyster Bay Rezon		7km x .54 =	3.7	
April 20	Mtg w/ 1st Nations	at Dolphins Resort		35km x .54 =	18.9	
Apr. 22	Emergency Evacuation	Black Creek Hall		14.3km x .54 =	7.7	
Apr. 27	Committees + BOARD	SRD	1st Nations Committee / BOARD + School Liaison Committee	30km x .54 =	16.2	
TOTAL DISTANCE TRAVELED				190.3 KM	68.2 KM	136.5
RATE PER KM (2016 CRA rate)				\$0.54 / KM	\$0.66 / KM	
TOTAL DISTANCE EXPENSE					\$102.76	
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)					(A) \$136.51	68.2

PURCHASE



2017/04/12
Campbell River
To
Quadra Island
PURCHASE

PURSUANT TO	Actual Cost @ Gov't rates
1. Commercial	\$35/night
2. Non-Commercial	\$75/24 hrs
3. Overnight travel (less meals per person)	
3. Meal Charges	
4. Other allowable	

20' Undersize Vehi 24.35
1 Adult 10.50
Fuel Rebate 1.10-
Total 33.75
CDN Cash 40.00
CHANGE DUE 6.25-

Breakfast - \$15
Lunch - \$20
Dinner - \$25
Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$136.51
TOTAL EXPENSES (A + B)	\$136.51
LESS ADVANCE	\$
ACCOUNT No. 013000649	
NET CLAIM	\$136.51
Verified by:	WJ

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Gardens business as detailed in Policy SGP-002 and that I will not be reimbursed for them by any other party.

Brenda C. Leigh
SIGNATURE OF PERSON MAKING CLAIM

May 9, 2017
DATE

ACCOUNT NO. 012 - - - - - CC1 - - - - -

Page 2 of 2

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

[illegible]


STAFF TRAVEL FORM

 ADVANCE ☐

 CLAIM ☒

X

 NAME: Dave Leitch

 DATE: May 23 2017

 Address: [REDACTED]

 Purpose of Travel: LGMA Penticton BC

 Dates of Travel: May 16 - 19 2017

DATE	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals)	AMOUNT
May 16 2017	Dinner	Meal	\$25.00
May 17 2017	Per Diem	Meals & Incidentals	\$75.00
May 18 2017	Per Diem	Meals & Incidentals	\$75.00
May 19 2017	Breakfast	Meal	\$15.00
May 19 2017	Lunch	Meal	\$20.00

TOTAL

\$210.00

**REFER TO STAFF TRAVEL POLICY FOR
TRAVEL CLAIM EXPECTATIONS**

1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	\$35/night
3. Per Diem and Meal Allowance	\$75/day
Rate breakdown	
Breakfast - \$15	
Lunch - \$20	
Dinner - \$25	
Incidentals - \$15 (for trips in excess of 24 hours only)	
4. All other expenses	Actual Cost

**CARRY FORWARD OF AUTOMOBILE
DISTANCE EXPENSES (B)**

\$0.00

TOTAL EXPENSES (A + B)

\$210.00

LESS ADVANCE

ACCOUNT No. 013000649

\$0.00

NET CLAIM
\$210.00

"I hereby request reimbursement of these expenses and certify that they were incurred as a result of travel on Strathcona Regional District business and that I will not be reimbursed for them by any other party."

SIGNATURE OF PERSON MAKING CLAIM

DATE

 APPROVED FOR
PAYMENT

ACCOUNT No. 01.2.111.320 E997

VENDOR No.

JUN 07 2017

DIRECTOR EXPENSE CLAIM FORM

ADVANCE

CLAIM

\$100.71

NAME: Brenda E. Leigh

Address: [REDACTED]

Purpose of Travel: SRD Business

Dates of Travel: May 2017

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
2017					
May 10	Stories Beach	SRD Bee	SRD Bee	30km x .54 = 16.20	
May 17	"	Quadra Com. Code - PUBLIC HRS.	(Bylaw 272 - Public Hrs Bar	37km x .54 = 19.98	33.75
May 25	"	SRD	BOARD MEETING	37km x .54 = 19.98	
May 29	"	Spatspex, CR	Opening Address Info.		
			(Upper Island Spatspex Coy. 30 x .54 = 16.20)		
			TOTAL		\$100.71

TOTAL DISTANCE TRAVELED	124km	km
RATE PER KM (2017 CRA rate/BL167)	\$0.54 / KM	\$0.66 / KM
TOTAL DISTANCE EXPENSE	\$ 66.96	
TOTAL EXPENSES	(A) \$ 100.71	
(\$ PAVED + \$ UNPAVED)		

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$ 100.71
TOTAL EXPENSES (A + B)	\$ 100.71
LESS ADVANCE	\$ —
ACCOUNT No. 013000649	
NET CLAIM	\$ 100.71
Verified by:	<u>W</u>

PURSUANT TO SRD REMU

1. Commercial Accommodation

Non-Commercial Accommodation

2. Overnight travel per diem (24 less meals provided)

3. Meal Charges (not overnight)

4. Other allowable expenses (with receipts)

PURCHASE

BC Ferries

2017/05/17
Campbell River
To
Quadra Island
AUTH ONLY

20' Undersize Vehi	24.35
1 Adult	10.50
Fuel Rebate	1.10
Total	33.75
Vies	33.75
*****4905(S)	
005/01-88222005	

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

June 1, 2017
DATE

ACCOUNT NO. 012 - _____ - _____ CC1 _____

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

Page 2 of 2

[illegible]

RECEIVED
JUN 19 2017
77Z8

ADVANCE	
CLAIM	

NAME: Brenda E. Leigh

Address:

Purpose of ^{Xipse} Travel: SRT Business

Dates of Travel: SRD - June 2017

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved	TOTAL
2017						
June 4	Telus-June 4/17 Billing -		SRD Phone/Inet			\$ 74.52
	I certify that these goods and/or services have been received; that they are required for the operations of the Regional District and I approve this invoice for payment.					
	Signature _____		Date _____			
	Purpose of Expenditure _____					
	Account # _____			TOTAL DISTANCE TRAVELED	KM	KM
				RATE PER KM (2017 CRA rate/BL167)	\$0.54 / KM	\$0.66 / KM
				TOTAL DISTANCE EXPENSE	\$	\$
				TOTAL EXPENSES	(A) \$ 74.52	
				(\$ PAVED + \$ UNPAVED)		

PURSUANT TO SRD REMUNERATION BYLAW #167

1. Commercial Accommodation Actual Cost @ Gov't rates

1. Commercial Accommodation	Actual Cost @ Gov't rates
Non-Commercial Accommodation	\$35/night
2. Overnight travel per diem (24 hour period) (less meals provided)	\$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - \$15 Lunch - \$20 Dinner - \$25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$ 74.52
TOTAL EXPENSES (A + B)	\$ 74.52
LESS ADVANCE ACCOUNT No. 013000649	\$ _____
NET CLAIM	\$ 74.52
Verified by:	

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

DATE June 14, 2017

ACCOUNT NO. 012 - _____ - _____ CC1

CONCLUSIONS AND FUTURE RESEARCH

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

Page 2 of 2

[illegible]

728

RECEIVED

JUL 13 2017

Strathcona Regional District

ADVANCE

CLAIM	\$ 232.74
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NAME: Brenda E. Leigh

Address:

Purpose of Travel:

Dates of Travel:

SRD Business

~~June~~^{→ Bel} / July 2017

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
2017					
2017	Bel				
					TOTAL:
June 30	Staples Canada, 1440 ISL. Hwy, Campbell River, BC				\$232.74
	*Constituent Expense: Printed Cartridge (cyan) and two PKGS. "highlighters."				
	-receipt attached.				

KM

KM

\$0.54 / KM

\$0.66 / KM

1

1

(A) \$ 232.74

(A) \$ 232.74

\$35/night

\$75/24 hrs

Breakfast - \$15

Dinner - \$25

Actual Cost

(B) \$ 232.74

\$ 232.74

\$ _____

\$ _____

\$232.74 ✓

Verified by:

men

Brenda E. High
SIGNATURE OF PERSON MAKING CLAIM

DATE July 6, 2017

ACCOUNT NO. 012 - _____ - _____ CC1

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

[illegible]

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

ADVANCE

CLAIM

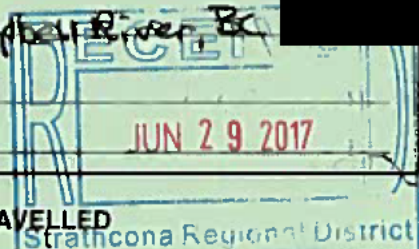
\$128.71⁶⁸

NAME: Brenda E. Leigh

Address: [REDACTED], Campbell River, BC [REDACTED]

Purpose of Travel: ^{Expense} SRD Business

Dates of Travel: JUNE, 2017



KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2017	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
June 07	Stories Beach	SRD	EASC, BOARD + S. G. [unclear]	30 km	54 = 16.20
June 15	"	"	Mtg w/ CAO + Plan		
June 21	Pub + Mtg Bylaw 271	(Re: Area 5 OCP)		50 km	54 = 16.20
	"	Quadra Com. Centre -	30 km	54	= 16.20
	+ Walk-on	Ferry Ticket			= 10.15
June 23	Stories Beach	SRD	BOARD MEETING	30 km	54 = 16.20
June 22	Stories Beach	Quadra Com Centre -	30 km	54	= 19.98
June 22	BC Ferries -	Car and Driver -	Quadra		33.75
			TOTAL:-		\$128.71⁶⁸

TOTAL DISTANCE TRAVELED	157 127 KM	KM
RATE PER KM (2017 CRA rate/BL187)	\$0.54 / KM	\$0.86 / KM
TOTAL DISTANCE EXPENSE	84.78	\$ 68.58
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)	(A) \$ 128.71 ⁶⁸	

PURSUANT TO SRD REMUNERATION BYLAW #167

1. Commercial Accommodation	Actual Cost @ Gov't rates
Non-Commercial Accommodation	\$35/night
2. Overnight travel per diem (24 hour period) (less meals provided)	\$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - \$15 Lunch - \$20 Dinner - \$25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$ 128.71 ⁶⁸
TOTAL EXPENSES (A + B)	\$ 128.71 ⁶⁸
LESS ADVANCE	\$ —
ACCOUNT No. 013000646	
NET CLAIM	\$ 128.71⁶⁸
Verified by:	W

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

SIGNATURE OF PERSON MAKING CLAIM: Brenda E. Leigh

DATE: June, 26, 2017

ACCOUNT NO. 012 - _____ - _____ CC1 _____

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

Page 2 of 2

[illegible]

RECEIVED
JUL 24 2017

ADVANCE	
CLAIM	4-11-77

Dates of ^{Expense} Travel: July 2017

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
2017					
July 5	Stories Beach	Campbell River (Dolphins Resort)	Mtg. w/ Staff	35 km x	.54 = 18.90
" 11	"	SRD	S.D. 12 Liaison Mtg	30 km x	.54 = 16.20
" 12	"	SRD	BOARD + Committees	30 km x	.54 = 16.20
" 21	"	SRD	BOARD MEETINGS	30 km x	.54 = 16.20
July 4	Telus Billing - SRD	Interact + Phone		-	74.28
					141.78
					16.20
					125.58

(# PAVED + # UNPAVED)

4. Other allowable expenses (with receipts)	Actual Cost
---	-------------

NET CLAIM

Verified by: W.

DATE July 27, 2017

ACCOUNT NO. 012 - - CC1

DIRECTOR EXPENSE CLAIM FORM

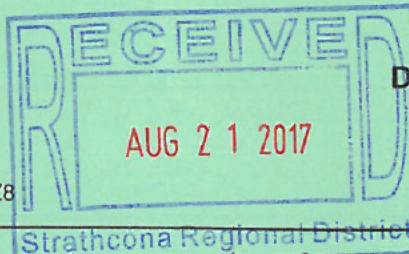
#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

Page 2 of 2

[illegible]



#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8



DIRECTOR EXPENSE CLAIM FORM

ADVANCE
CLAIM \$ 77.18

NAME: Brenda Leigh (Area D)

Address: [Redacted] Campbell River, BC [Redacted]

Purpose of ^{Expense} Travel: SRD Business

Dates of ^{Expense} Travel: August, 2017

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
2017					
August 4	Telus - Phone & Internet Charges - SRD				\$ 77.18

TOTAL DISTANCE TRAVELED	KM	KM
RATE PER KM (2017 CRA rate/BL167)	\$0.54 / KM	\$0.66 / KM
TOTAL DISTANCE EXPENSE	\$	\$
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)	(A) \$ 77.18	

PURSUANT TO SRD REMUNERATION BYLAW #167

1. Commercial Accommodation	Actual Cost @ Gov't rates
Non-Commercial Accommodation	\$35/night
2. Overnight travel per diem (24 hour period) (less meals provided)	\$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - \$15 Lunch - \$20 Dinner - \$25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$ 77.18
TOTAL EXPENSES (A + B)	\$ 77.18
LESS ADVANCE	\$
ACCOUNT No. 013000649	
NET CLAIM	\$ 77.18
Verified by:	

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda C. Leigh
SIGNATURE OF PERSON MAKING CLAIM

August 15, 2017
DATE

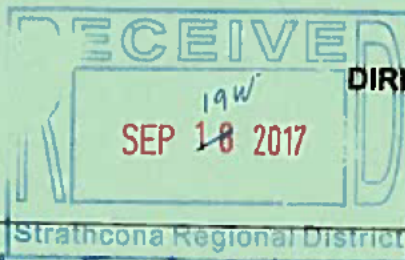
ACCOUNT NO. 012 - - - - - CC1

DIRECTOR EXPENSE CLAIM FORM

Page 2 of 2

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

[illegible]



DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

ADVANCE
CLAIM \$ 88.41 87.51

NAME: Brenda E. Leigh
Address: [REDACTED], Campbell River, BC [REDACTED]
Purpose of Travel: SRD Business
Dates of Travel: August - Sept 2017

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
2017					
Aug 9	Stories Beach	SRD	EASE + BOARD + SGA	30 km	56 = \$16.40
Sept 4	Telus - Constituency Expense				71.30
					\$ 88.41
					87.51

TOTAL DISTANCE TRAVELED	30 KM	KM
RATE PER KM (2015 CRA rate/BL167)	0.54	\$0.66 / KM
TOTAL DISTANCE EXPENSE	\$ 88.41	\$
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)	87.51	(A) \$ 88.41

PURSUANT TO SRD REMUNERATION BYLAW #167

1. Commercial Accommodation Actual Cost @ Gov't rates
Non-Commercial Accommodation \$35/night

2. Overnight travel per diem (24 hour period) \$75/24 hrs
(less meals provided)

3. Meal Charges (not overnight) Breakfast - \$15
Lunch - \$20
Dinner - \$25

4. Other allowable expenses (with receipts) Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$ 87.51
TOTAL EXPENSES (A + B)	\$ 88.41
LESS ADVANCE	\$ —
ACCOUNT No. 013000649	
NET CLAIM	87.51 \$ 88.41
Verified by:	<u>W</u>

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

DATE Sept. 13, 2017

ACCOUNT NO. 012 - _____ - _____ CC1 _____

Page 2 of 2

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

[illegible]

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

Strathcona Regional District

NOV 24 2017

DIRECTOR EXPENSE CLAIM FORM

ADVANCE

CLAIM

\$ 74.22

NAME: Brenda E Leigh

Address: [REDACTED], Campbell River, BC [REDACTED]

Purpose of Travel: SRD Business

Dates of Travel: SRD - NOVEMBER, 2017

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
2017	Describe				
NOV 4	Telus Billing -		SRD Portion		\$ 74.22

TOTAL DISTANCE TRAVELED	KM	KM
RATE PER KM (2017 CRA rate/BL167)	\$0.54 / KM	\$0.66 / KM
TOTAL DISTANCE EXPENSE	\$	\$
TOTAL EXPENSES (PAVED + UNPAVED)	(A) \$ 74.22	

PURSUANT TO SRD REMUNERATION BYLAW #167

- | | |
|---|---|
| 1. Commercial Accommodation | Actual Cost @ Gov't rates |
| Non-Commercial Accommodation | \$35/night |
| 2. Overnight travel per diem (24 hour period) (less meals provided) | \$75/24 hrs |
| 3. Meal Charges (not overnight) | Breakfast - \$15
Lunch - \$20
Dinner - \$25 |
| 4. Other allowable expenses (with receipts) | Actual Cost |

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$ 74.22
TOTAL EXPENSES (A + B)	\$ 74.22
LESS ADVANCE	\$
ACCOUNT No. 013000648	
NET CLAIM	\$ 74.22
Verified by:	<u>[Signature]</u>

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E Leigh
SIGNATURE OF PERSON MAKING CLAIM

November 17, 2017
DATE

ACCOUNT NO. 012 - - - - - CC1 - - - - -

Page 2 of 2

[illegible]

NOV 24 2017

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z6

Strathcona Regional District

ADVANCE

CLAIM

\$134.73

NAME: Brenda E. Leigh

Address: [REDACTED], Campbell River, BC [REDACTED]

Purpose of Travel: SRD Business

Dates of Travel: NOVEMBER, 2017

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE 2017	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
NOV 6	Stories Beach	Quadra Isl.	Public Hearing - Bylaw	37 km x .54 = \$19.98	
NOV 15	"		+ Ferry costs 280		33.75
	"	SRD	Single Service Budget Mtg. w/ Finance Staff	30 km x .54	16.20
NOV 22	"	"	Strath. Gardens Budget	30 km x .54	16.20
NOV 24	"	"	C.O.W. BUDGET WORKSHOP	30 km	16.20
NOV 27	"	"	EASC Budget Workshop	30 km	16.20
NOV 23	"	"	BOARD MTG	30 km	16.20
					\$134.73

TOTAL DISTANCE TRAVELED	187 KM	KM
RATE PER KM (2017 CRA rate/BL167)	\$0.54 / KM	\$0.66 / KM
TOTAL DISTANCE EXPENSE	\$100.98	
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)	(A) \$134.73	

PURSUANT TO SRD REMUNERATION BYLAW #167

1. Commercial Accommodation	Actual Cost @ Gov't rates
Non-Commercial Accommodation	\$35/night
2. Overnight travel per diem (24 hour period) (less meals provided)	\$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - \$15 Lunch - \$20 Dinner - \$25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$134.73
TOTAL EXPENSES (A + B)	\$134.73
LESS ADVANCE	\$ —
ACCOUNT No. 013000849	
NET CLAIM	\$134.73
Verified by:	W

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

November 27, 2017
DATE

ACCOUNT NO. 012 - _____ - _____ CC1 _____

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

Page 2 of 2

[illegible]



DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

ADVANCE \$91.40
CLAIM \$19.00

NAME: Brenda E. Leigh
Address: [REDACTED], Campbell River, BC [REDACTED]
Purpose of Travel: SRD Business
Dates of Travel: September 2017

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	TOTAL Distance on Unpaved
2017					
Sept 13	Stories Beach	SRD	Strath. Goods Com.	30 km x .54 =	\$16.20
Sept 20	"	"	FASC, BOARD + S. Goods	30 km x .54 =	16.20
Sept 6	Waypoint Insurance	C.R.	Business Insurance on Vehicle		
			(Difference between regular use and additional business insurance for SRD meetings.)		
					59.00

TOTAL DISTANCE TRAVELED	60 KM	KM
RATE PER KM (2013 CRA rate)	\$0.64 / KM	\$0.65 / KM
TOTAL DISTANCE EXPENSE	\$ 32.40	\$
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)	<u>\$91.40</u>	<u>\$91.40</u>

PURSUANT TO SRD REMUNERATION BYLAW #167

1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	\$35/night
3. Overnight travel per diem (24 hour period) (less meals provided)	\$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - \$15 Lunch - \$20 Dinner - \$25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) <u>\$91.40</u>
TOTAL EXPENSES (A + B)	<u>\$91.40</u>
LESS ADVANCE	\$
ACCOUNT No. 013000449	
NET CLAIM	<u>\$91.40</u>
Verified by:	<u>W</u>

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

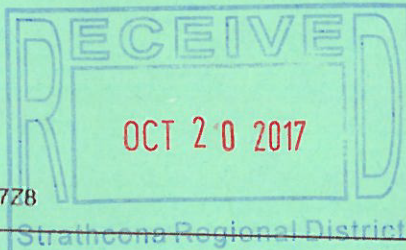
Oct. 6/17
DATE

ACCOUNT NO. 012 - _____ - _____ CC1 _____

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DATE 2017	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
Sept 13	SBD Boardroom - Strath-Gardens Mtg	- mileage	\$ 16.20
Sept 20	EASC, BOARD + Strath-Gardens	- Mileage = 30km =	16.20
			+ 32.40
Sept 6	Waypoint - Business Insurance for SBD mtgs	(acc)	59.00
			<u>\$95.40</u>
		CARRY FORWARD TO THE FRONT TOTAL (B) \$	91.40

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8



DIRECTOR EXPENSE CLAIM FORM

ADVANCE
CLAIM \$153.46

NAME: Brenda Leigh (Area D Director)

Address: [REDACTED], Campbell River, BC [REDACTED]

Purpose of Travel: SRD Business - Constituency Expenses

Dates of Travel: October 2017

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
2017	Description				TOTAL
Oct 4	Telus - Phone + Internet + Charges (SRD Portion)				\$71.97
Oct 13	Costco, Courtenay Wholesale - 100 Postage Stamps				81.49
					\$153.46

TOTAL DISTANCE TRAVELED	KM	KM
RATE PER KM (2015 CRA rate/BL167)	\$0.54 / KM	\$0.66 / KM
TOTAL DISTANCE EXPENSE	\$	\$
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)	(A) \$	\$153.46

PURSUANT TO SRD REMUNERATION BYLAW #167

- | | |
|---|---|
| 1. Commercial Accommodation | Actual Cost @ Gov't rates |
| Non-Commercial Accommodation | \$35/night |
| 2. Overnight travel per diem (24 hour period) (less meals provided) | \$75/24 hrs |
| 3. Meal Charges (not overnight) | Breakfast - \$15
Lunch - \$20
Dinner - \$25 |
| 4. Other allowable expenses (with receipts) | Actual Cost |

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$	153.46
TOTAL EXPENSES (A + B)	\$	153.46
LESS ADVANCE	\$	
ACCOUNT No. 013000649	\$	
NET CLAIM	\$	<u>153.46</u>
Verified by:	<u>#8C</u>	

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda C. Leigh
SIGNATURE OF PERSON MAKING CLAIM

October 17/17
DATE

ACCOUNT NO. 012 - 130 - 263 CC1 D007

Page 2 of 2

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

[illegible]

NOV 6 2017

DIRECTOR EXPENSE CLAIM FORM

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

ADVANCE
CLAIM \$52.22

NAME: Brenda E. Leigh
Address: [REDACTED], Campbell River BC
Purpose of Travel: SRD Business
Dates of Travel: October 2017

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
2017					
Oct 11	Staries Beach	SRD	Committee BOARD	30km x .54 = 16.20	
Oct 19	"	Dolphing	Board CR Mtg w/ Ad	36.7km x .54 = 19.82	
Oct 26	"	SRD	BOARD MEETING	35km x .54 = 18.90	
					<u>\$ 52.22</u>

TOTAL DISTANCE TRAVELED	96.7 KM	KM
RATE PER KM (2013 CRA rate)	\$0.54 / KM	\$0.55 / KM
TOTAL DISTANCE EXPENSE	\$52.22	\$
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)	(A) \$52.22	

PURSUANT TO SRD REMUNERATION BYLAW #167

1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	\$35/night
3. Overnight travel per diem (24 hour period) (less meals provided)	\$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - \$15 Lunch - \$20 Dinner - \$25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$52.22
TOTAL EXPENSES (A + B)	\$52.22
LESS ADVANCE	\$
ACCOUNT No. 013000649	\$
NET CLAIM	<u>\$52.22</u>
Verified by:	<u>W</u>

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

Oct 31/17
DATE

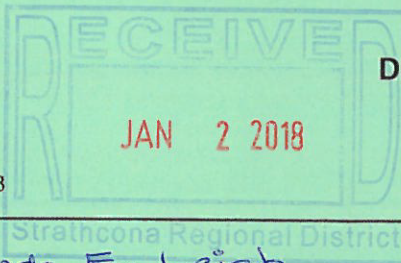
ACCOUNT NO. 012 - _____ - _____ CC1 _____

DIRECTOR EXPENSE CLAIM FORM

Page 2 of 2

#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

DATE 2017	LOCATION AND DESCRIPTION OF FUNCTION	EXPENSE DETAIL (Hotel, Ferry, Airfare, Meals, etc.)	AMOUNT
Oct 11	SRD offices	Mileage: 30 Km x .54 =	\$ 16.20
Oct 19	Dolphins Resort, CR	Mtg w/ CAO + Ad Hoc Council 36.7 Km x .54 =	19.82
Oct 26	SRD offices	BOARD MEETING	16.20
			52.22 \$52.22
CARRY FORWARD TO THE FRONT TOTAL (B) \$			52.22



DIRECTOR EXPENSE CLAIM FORM

ADVANCE
CLAIM \$74.28

NAME: Brenda E. Leigh
Address: [REDACTED], Campbell River, BC [REDACTED]
Purpose of Travel: ^{Xpse} Constituency Expense
Dates of Travel: ^{Xpse} December 4, 2017

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
<u>Dec 4/17</u>	<u>Telus Billing - Constituency Portion for</u>				
	<u>Phone + Internet - Invoice Attached.</u>				<u>\$74.28</u>

TOTAL DISTANCE TRAVELED	KM	KM
RATE PER KM (2017 CRA rate/BL167)	\$0.54 / KM	\$0.66 / KM
TOTAL DISTANCE EXPENSE	\$	\$
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)	(A) \$ <u>74.28</u>	

PURSUANT TO SRD REMUNERATION BYLAW #167

1. Commercial Accommodation	Actual Cost @ Gov't rates
Non-Commercial Accommodation	\$35/night
2. Overnight travel per diem (24 hour period) (less meals provided)	\$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - \$15 Lunch - \$20 Dinner - \$25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$ <u>74.28</u>
TOTAL EXPENSES (A + B)	\$ <u>74.28</u>
LESS ADVANCE	\$ <u> </u>
ACCOUNT No. 013000649	
NET CLAIM	<u>\$ 74.28</u> ✓
Verified by:	<u>men</u>

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

December 13, 2017
DATE

ACCOUNT NO. 012 - - CC1

Page 2 of 2

[illegible]



DIRECTOR EXPENSE CLAIM FORM

ADVANCE
CLAIM \$147.45

NAME: Brenda E. Leigh
Address: [REDACTED], Campbell River, BC [REDACTED]
Purpose of Travel: SRD Business
Dates of Travel: December 2017

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
<u>Dec 7</u>	<u>Stories Beach</u>	<u>SRD</u>	<u>Imaginal Board</u>	<u>30 km</u>	<u>54 = 16.20</u>
<u>Nov 24</u>	<u>My Tech</u>	<u>Guy's - Onsite service-network</u>			<u>131.25</u>
					<u>147.45</u>

TOTAL DISTANCE TRAVELED	<u>30</u> KM	KM
RATE PER KM (2017 CRA rate/BL167)	\$0.54 / KM	\$0.66 / KM
TOTAL DISTANCE EXPENSE	<u>\$ 16.20</u>	\$
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)	(A) \$ <u>147.45</u>	

PURSUANT TO SRD REMUNERATION BYLAW #167

1. Commercial Accommodation	Actual Cost @ Gov't rates
Non-Commercial Accommodation	\$35/night
2. Overnight travel per diem (24 hour period) (less meals provided)	\$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - \$15 Lunch - \$20 Dinner - \$25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$ <u>147.45</u>
TOTAL EXPENSES (A + B)	\$ <u>147.45</u>
LESS ADVANCE	\$ <u>—</u>
ACCOUNT No. 013000849	
NET CLAIM	\$ <u>147.45</u>
Verified by:	<u>W</u>

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

December 7, 2017
DATE

ACCOUNT NO. 012 - _____ - _____ CC1 _____

[illegible]



DIRECTOR EXPENSE CLAIM FORM

ADVANCE
CLAIM \$85.56

NAME: Brenda E. Leigh
Address: [REDACTED], Campbell River, BC [REDACTED]
Purpose of Travel: ^{XPS} Constituency Expense
Dates of Travel: ^{XPS} January 2018

KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED

DATE	FROM Description	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved TOTAL
Dec 21/17	Postage - 100 First Class Stamps for Constituency Mail-outs.				\$85.56

TOTAL DISTANCE TRAVELED	KM	KM
RATE PER KM (2015 CRA rate/BL167)	\$0.54 / KM	\$0.66 / KM
TOTAL DISTANCE EXPENSE	\$	\$
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)	(A) \$85.56	

PURSUANT TO SRD REMUNERATION BYLAW #167

- | | |
|--|---|
| 1. Commercial Accommodation | Actual Cost @ Gov't rates |
| Non-Commercial Accommodation | \$35/night |
| 2. Overnight travel per diem (24 hour period)
(less meals provided) | \$75/24 hrs |
| 3. Meal Charges (not overnight) | Breakfast - \$15
Lunch - \$20
Dinner - \$25 |
| 4. Other allowable expenses (with receipts) | Actual Cost |

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$85.56
TOTAL EXPENSES (A + B)	\$85.56
LESS ADVANCE	\$
ACCOUNT No. 013000649	\$
NET CLAIM	<u>\$85.56</u>
Verified by:	

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh
SIGNATURE OF PERSON MAKING CLAIM

DATE Jan. 2/18

ACCOUNT NO. 012 - _____ - _____ CC1 _____

DIRECTOR EXPENSE CLAIM FORM

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#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

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