

No.: CP-041

Date Approved: March 25, 2026

Name: LEGACY GIFTS IN REGIONAL DISTRICT PARKS

Purpose:	To establish criteria and clear procedures for the receipt, maintenance and acknowledgement of legacy gifts in regional district parks.
Authority:	Division 5 of Part 8 'Regional Districts: General Powers and Responsibilities' of the <i>Local Government Act</i> .
Scope:	This policy applies to all Regional District parks.

Definitions:

'legacy gift' and 'gift'	means	the contribution of an asset, amenity, or similar benefit to be owned and managed by the Regional District, and which may be marked with a Legacy Plaque.
'legacy item' and 'item'	means	a tangible, movable object, which may be fabricated or natural, contributed as a type of Legacy Gift, and which may be marked with a Legacy Plaque.
'legacy plaque' and 'plaque'	means	a small, flat, metal, ornamental tablet that is inscribed and affixed to a Legacy Item or alternate site.
'regional district' or 'district'	means	the Strathcona Regional District.
'regional district park'	means	land over which the Regional District has possession and control for the purposes of park whether created pursuant to Section 510 or 567 of the <i>Local Government Act</i> , held in fee simple, by Crown Lease or Crown Licence, by permit or lease from the Ministry of Transportation and Infrastructure or private landowners, or by statutory right-of-way.
'sponsor'	means	a person or group of persons providing a Legacy Gift to the Regional District and/or purchasing a Legacy Plaque.

Policy: The Regional District will adopt a fair and consistent approach for the receipt, maintenance and acknowledgement of legacy gifts and legacy plaques in all Regional District parks.

Principles:

1) General

- a) The District will accept a Legacy Gift ("Gift") subject to this policy, Legacy procedures and in accordance with Parks Rules and Regulations Bylaws.
- b) Applications will be accepted by the District in accordance with this policy, Legacy procedures and applicable Parks Rules and Regulations Bylaws.
- c) The type of the Gift will be in accordance with Legacy procedures, parks needs and the District's Parks Rules and Regulations Bylaws.
- d) The cost of the Gift will be determined by the type of Gift selected.
- e) The donation of a Gift does not entitle the donor to any business from the District, nor any naming rights for District facilities.
- f) All Sponsors must sign a declaration confirming terms and other conditions.
- g) It is the responsibility of the Sponsor to ensure that their contact information is kept current with the District.
- h) Sponsors will be formally recognized by the Regional District for material or monetary donations in the form of a report to the SRD Board.

2) Legacy Gifts

- a) Legacy Gifts may take many forms, including but not limited to, physical park assets (such as a park bench), planted trees or other native plants, in-kind services, monetary contributions toward a specific park enhancement project, or other custom donation.
- b) The District reserves the right to:
 - i) determine the use of Gifts if, for whatever reason, the Gift cannot be used as originally intended; and
 - ii) not accept a Gift.
- c) All Gifts of securities and all Gifts with a value of more than \$10,000 shall be subject to approval of the Regional District Board.
- d) The District will work with the Sponsor to select the Legacy Gift type, location, style, and other details as applicable. It is recognized that not all Gifts will be desirable or appropriate at each park and that the number of available locations is limited by Park needs.
- e) As a type of Legacy Gift, Legacy Items are owned by the District. The donation of an Item in no way constitutes ownership of the Item by the Sponsor, nor of the lands upon which it is situated or adjacent lands.
- f) The District will be responsible for installation of Legacy Items.
- g) The District retains the right to use the Item and adjacent lands as it deems appropriate, up to and including moving the Item to other lands. In such circumstances, the District will make every attempt to:

- i) contact the Sponsor; and
- ii) ensure the Item is relocated as close to the original placement as is feasible.
- h) The District will maintain Legacy Items and will repair or replace damaged Items where operationally feasible.
- i) The District reserves the right to not replace and/or repair an Item that has sustained excessive damage or is deemed unsafe.
- j) The District respectfully advises that placement of artifacts such as flowers, pictures, photographs, notes, gifts, wreaths, etc. is not permitted at or near the location of the Legacy Item.
- k) Cremated remains may not be scattered and/or interred where the Gift is located, in accordance with the *Cremation, Interment and Funeral Services Act*.

3) Legacy Plaques

- a) At the request of the Sponsor, a Legacy Plaque may be affixed to an existing Legacy Item or alternate site or option as chosen by the Sponsor and as approved by the District.
- b) Each Item shall have only one Plaque affixed to it (considerations may be made at the request of the original Item sponsor).
- c) All Plaques will be of the same size and print.
- d) Plaque wording will be provided by the Sponsor and must be approved by the District as per legacy procedures.
- e) The Plaque will be affixed to and remain on the Item for the life of the asset and may not be returned to the Sponsor.
- f) Plaques will be installed and maintained by the District for the life of the Item it is affixed to; however, the District will not replace or repair damage to a Plaque due to theft, vandalism, environmental impact, or other unforeseen circumstances.
- g) Cost associated with Plaques will reflect the true cost and installation and in accordance with legacy procedures.

4) Grandfather Clause – Existing Sponsors

- a) The District will allow existing Legacy Plaques to remain on existing Legacy Items for the remaining operational life of the Item.
- b) All other sections of this Policy will apply to existing Sponsors.