

## REGIONAL DISTRICT BOARD

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Minutes of the inaugural meeting of the Regional Board held on Wednesday, November 6, 2019 at the Strathcona Regional District office located at 990 Cedar Street, Campbell River, B.C.

A quorum having been confirmed, the Corporate Officer called the meeting to order at 9:46 a.m. with the following members in attendance:

<b>Directors:</b>	J. Abram	Discovery Islands-Mainland Inlets (Electoral Area C)
	N. Anderson	Cortes Island (Electoral Area B)
	A. Adams	City of Campbell River
	M. Babchuk	City of Campbell River
	J. Colborne	Village of Zeballos
	C. Cornfield	City of Campbell River
	M. Davis	Village of Tahsis
	B. Leigh	Oyster Bay-Buttle Lake (Electoral Area D)
	J. MacDonald	Village of Sayward
	C. Moglove	City of Campbell River
	B. Unger	Village of Gold River
	G. Whalley	Kyuquot/Nootka-Sayward (Electoral Area A)

### **ELECTION OF CHAIR**

The Corporate Officer called for nominations for the position of Chair. [\[Item\]](#)

Director Unger nominated Director Babchuk. Director Babchuk accepted the nomination with thanks.

The Corporate Office called a second and third time for nominations and there were none.

Director Babchuk was declared elected by acclamation to the position of Chair.

### **ELECTION OF VICE CHAIR**

The Corporate Officer called for nominations for the position of Vice Chair. [\[Item\]](#)

Director Leigh nominated Director Abram. Director Abram declined the nomination with thanks.

Director Cornfield nominated Director Unger. Director Unger accepted the nomination with thanks.

The Corporate Officer called a second and third time for nominations and there were none.

Director Unger was declared elected by acclamation to the position of Vice Chair

Director Babchuk in the Chair.

### **CLOSED SESSION**

Colborne/Whalley: SRD 960/19

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Colborne/Unger: SRD 961/19

THAT the meeting be closed to the public to consider matters deemed to fall within the parameters of subsections 90(1)(c), (f), (i), (n), (o) and 90(2)(b) of the Community Charter.

CARRIED

## **RECONVENE**

The meeting reconvened in public at 10:33 a.m with all members present.

## **ADOPTION OF PUBLIC AGENDA**

SRD 971/19

THAT the agenda for November 6, 2019 inaugural meeting of the Regional Board be adopted.

Director Leigh requested that an item entitled "Vancouver Island Regional Library" be added to the agenda under Director Reports

A vote was held on the amended motion and it was...

CARRIED

## **ADOPTION OF MINUTES**

Adams/Leigh: SRD 972/19

THAT the minutes of the regular meeting of the Regional Board held on October 24, 2019 be adopted. [[Item](#)]

CARRIED

## **CHAIR'S REPORT**

### **Re-Election as Chair**

The Chair gave her thanks for her re-election to the position.

### **Comox Valley Regional District Elects Chair and Vice Chair**

The Chair advised that the Comox Valley Regional District Board has elected Jesse Ketler as Chair and Arzeena Hamir as Vice Chair.

### **Remembrance Day Ceremony**

The Chair advised that she and Director Leigh will be representing the Strathcona Regional District at the Campbell River Cenotaph for the Remembrance Day ceremony.

### **Connected Coast Funding Agreement**

The Chair advised that the Federal Contribution Agreement has been signed and that the Northern Development Initiative Trust will be made aware.

### **December 5th Meetings**

The Chair advised that a Committee of the Whole meeting will be held on Thursday, December 5th for strategic plan drafting; with a Board meeting and festive event to follow at the Regional District Office.

Whalley/Colborne: SRD 973/19

THAT the Chair's report be received.

CARRIED

## **COMMITTEE CHAIR REPORTS**

### **Municipal Services Committee**

Unger/MacDonald: SRD 974/19

THAT the draft minutes of the regular meeting of the Municipal Services Committee held on October 24, 2019 be received. [\[Item\]](#)

CARRIED

### **First Nations Relations Committee**

Cornfield/Anderson: SRD 975/19

THAT the draft minutes of the regular meeting of the First Nations Relations Committee held on October 24, 2019 be received. [\[Item\]](#)

CARRIED

### **STAFF REPORTS**

#### **Quathiaski Cove Sewer Rates**

Abram/Unger: SRD 976/19

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Abram/Leigh: SRD 977/19

THAT a bylaw amendment to authorize an overall rate increase of 3% compounding annually for the Quathiaski Cove sewer system be prepared for the Board's consideration.

CARRIED

#### **Gorge Harbour Aquaculture Regulation**

Anderson/Colborne: SRD 978/19

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Anderson/Davis: SRD 979/19

THAT staff provide a written response to Brian Hayden and Mary & Vern Kemp regarding the Regional District's position on aquaculture regulation in Gorge Harbour.

Abram/Leigh: SRD 980/19

THAT the motion be amended to add the words after we have researched the Provincial Regulation Right to Farm Act

CARRIED

*Director  
Anderson  
opposed*

A vote was held on the amended motion and it was...

CARRIED

*Director  
Anderson  
opposed*

#### **Official Results - Cortes Island Assent Voting**

Anderson/Colborne: SRD 981/19

THAT the report from the Chief Election Officer be received. [\[Item\]](#)

CARRIED

#### **Bylaw Enforcement Policy Review**

Unger/Adams: SRD 982/19

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Unger/Colborne: SRD 983/19

THAT the policy entitled 'Bylaw Enforcement Policy' adopted by the Comox-Strathcona Regional District on July 25, 2005 be rescinded, and

THAT Corporate Policy CP-024 (Bylaw Enforcement) be adopted.

Adams/Abram: SRD 984/19

THAT the matter be referred back to the Electoral Areas Services Committee.

CARRIED

*Director  
Anderson  
Opposed*

### **Board Meeting Calendar - 2020**

Colborne/Unger: SRD 985/19

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Unger/Adams: SRD 986/19

THAT the proposed 2020 schedule of meetings for the Strathcona Regional District Board as outlined in the October 23, 2019 report from the Chief Administrative Officer be approved.

Abram/Davis: SRD 987/19

THAT the meeting schedule return to the former start times.

CARRIED

Moglove/Abram: SRD 988/19

THAT the Board meetings begin at 1:00 p.m instead of 12:30 p.m.

Director Davis left the meeting chambers.

A vote was held on the motion and it was...

DEFEATED

*Directors  
Abram,  
Anderson,  
Babchuk,  
Colborne,  
Cornfield,  
Leigh,  
MacDonald,  
Unger, and  
Whalley  
opposed*

Director Anderson left the meeting chambers.

Alternate Director Dow replaced Director Anderson.

Director Davis returned to the meeting chambers.

Abram/Adams: SRD 989/19

THAT the start time for the Strathcona Gardens Commission meetings begin at 3:30 p.m. instead of 3:00 p.m.

CARRIED

*Directors Leigh  
and Whalley  
opposed*

Cornfield/Adams: SRD 990/19

THAT the proposed April 15, 2020 meeting be moved to April 8, 2020.

DEFEATED

*All Directors  
opposed*

Unger/Cornfield: SRD 991/19

THAT the proposed June 10, 2020 meeting be rescheduled to June 17, 2020.

Director MacDonald left the meeting chambers.

A vote was held on the pending motion and it was...

DEFEATED

*All Directors  
opposed*

Adams/Unger: SRD 992/19

THAT the July 15, 2020 meeting be rescheduled to July 22, 2020.

Director MacDonald returned to the meeting chambers.

A vote was held on the pending motion and it was...

CARRIED

*Directors  
Abram,  
Colborne,  
Cornfield,  
Davis, and  
Whalley  
opposed*

Colborne/Unger: SRD 993/19

THAT the December 2, 2020 meeting be rescheduled to December 9, 2020.

Whalley/MacDonald: SRD 994/19

THAT the motion be amended to replace December 9, 2020 with December 4, 2020.

CARRIED

A vote was held on the amended motion and it was...

CARRIED

### **2020-2024 Financial Plan - Strategic Business Cases (Corporate)**

Adams/Unger: SRD 995/19

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Adams/Leigh: SRD 996/19

THAT the 2020-2024 Financial Plan include an increase to HR service delivery of \$30,000 annually to be funded by general taxation in Function 110 – General Government services.

CARRIED

Leigh/Abram: SRD 997/19

THAT the 2020-2024 Financial Plan include \$35,000 in capital funding for the purchase of an additional corporate vehicle, to be funded from the general administration capital reserve, and

THAT the 2020-2024 Financial Plan include \$10,000 in funding for the operating costs and annual reserve contributions for end of life replacement, to be funded from the general administration function; which will be recovered through the support services allocations to all SRD services.

CARRIED

### **Appointments to Vancouver Island Regional Library Board**

Cornfield/Adams: SRD 998/19

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Abram/Unger: SRD 999/19

THAT Director Leigh be appointed as the Regional District's representative to the Vancouver Island Regional Library Board and that Director Whalley be appointed as the alternate representative.

CARRIED

## **BYLAWS**

### **Bylaws No. 364 and 365 - OCP Amendment and Rezoning (CP 1D 19/RZ 1D 19 - Miller)**

MacDonald/Abram: SRD 1000/19

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Colborne/Unger: SRD 1001/19

THAT the report on the public hearing for Bylaws No. 364 and 365, together with all supporting documentation, be received [[Item](#)]

CARRIED

Director Adams left the meeting chambers.

Abram/Leigh: SRD 1002/19

THAT Bylaw No. 364 be given third reading.

CARRIED

Leigh/Abram: SRD 1003/19

THAT Bylaw No. 364, being Oyster Bay–Buttle Lake Official Community Plan Bylaw 1996, Amendment No. 21, be reconsidered, finally passed and adopted.

CARRIED

Leigh/Whalley: SRD 1004/19

THAT Bylaw No. 365 be given third reading.

CARRIED

Leigh/Cornfield: SRD 1005/19

THAT Bylaw No. 365, being Campbell River Area Zoning Bylaw 1991, Amendment No. 55, be reconsidered, finally passed and adopted.

CARRIED

## **CORRESPONDENCE**

Whalley/Unger: SRD 1006/19

THAT the following items be received:

### **Municipal Finance Authority**

October 25, 2019 correspondence from the Municipal Finance Authority regarding activity from May to September 2019. [[Item](#)]

### **Indigenous Human Rights**

October 25, 2019 news release from the office of the Premier of British Columbia regarding the Declaration of the Rights of Indigenous Peoples Act. [[Item](#)]

### **Nootka Community Unity Trail**

October 29, 2019 news release from the Island Coastal Economic Trust regarding the multi-use trail for the Nootka region. [[Item](#)]

### **North Island Road Infrastructure**

October 22, 2019 correspondence from Claire Trevena, Minister of Transportation and Infrastructure regarding rural road infrastructure on the North Island. [[Item](#)]

### **Infrastructure Planning Grants**

October 30, 2019 correspondence from the Ministry of Municipal Affairs and

Housing regarding Environmental Quality & Infrastructure Planning Grants.  
[\[Item\]](#)

CARRIED

### **Animal Control Bylaw Request**

Leigh/Moglove: SRD 1007/19

THAT the September 25, 2019 correspondence from Cynthia Rutledge regarding a ban on dog tethering be received. [\[Item\]](#)

CARRIED

Leigh/Colborne: SRD 1008/19

THAT staff write a letter to assure Ms. Rutledge that the Director and Staff are looking into her concern.

Moglove/Unger: SRD 1009/19

THAT the matter be referred back to the Electoral Areas Services Committee.

CARRIED

## **DIRECTORS' REPORTS**

### **Vancouver Island Regional Library**

Leigh/Moglove: SRD 1010/19

THAT the October 11, 2019 correspondence from the Vancouver Island Regional Library regarding a letter for support for Canadian Libraries Access to Digital Content be received. [\[Item\]](#)

CARRIED

Leigh/Cornfield: SRD 1011/19

THAT a letter of support be sent to the Vancouver Island Regional Library to support the Canadian Urban Library's Campaign to obtain equitable access by Canadian Libraries to digital library materials such as e-books and e-audio materials.

CARRIED

## **RECESS**

The regular session recessed to reconvene in restricted closed session.

## **RECONVENE**

The meeting reconvened in public at 12:26 p.m.

## **RELEASE OF INFORMATION**

While in closed session the Board released the following to the public:

### **Director Anderson Indemnification - Release of Information**

Whalley/Abram: SRD 505/19

THAT we do not indemnify Director Anderson and that we notify her of our decision and provide her with the opportunity to respond through legal counsel via letter.

CARRIED

## **TERMINATION**

Cornfield/Whalley: SRD 1018/19

THAT the November 6, 2019 inaugural meeting of the Strathcona Board be terminated.

CARRIED

Time: 12:26 p.m.

Certified Correct:

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Chair

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Corporate Officer

## REGIONAL DISTRICT BOARD

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Minutes of the meeting of the Board of Directors of the Strathcona Regional District held on Thursday, October 24, 2019 at the Strathcona Regional District offices located at 990 Cedar Street, Campbell River, B.C.

A quorum having been confirmed, the Chair called the meeting to order at 9:47 a.m. with the following members in attendance:

<b>Chair:</b>	M. Babchuk	City of Campbell River
<b>Directors:</b>	J. Abram	Discovery Islands-Mainland Inlets (Electoral Area C)
	N. Anderson	Cortes Island (Electoral Area B)
	J. Colborne	Village of Zeballos
	C. Cornfield	City of Campbell River
	M. Davis	Village of Tahsis
	R. Kerr	City of Campbell River
	J. MacDonald	Village of Sayward
	B. Unger	Village of Gold River
	G. Whalley	Kyuquot/Nootka-Sayward (Electoral Area A)
<b>Alt. Director:</b>	C. Evans	City of Campbell River
	for C. Moglove	

## **ADOPTION OF PUBLIC AGENDA**

Unger/MacDonald: SRD 924/19

THAT the agenda for October 24, 2019 regular meeting of the Board be adopted as presented.

CARRIED

## **ADOPTION OF MINUTES**

Unger/Colborne: SRD 925/19

THAT the minutes of the regular meeting of the Regional Board held on October 9, 2019 be adopted. [[Item](#)]

CARRIED

## **CHAIR'S REPORT**

### **Curtis Wilson (Mulidzas)**

The Chair informed the Board of the passing of Mulidzas - Curtis Wilson, First Nation band councillor and advocate for education, reconciliation and togetherness. The service is scheduled to be held on October 29, 2019 at 2:00 p.m.

### **Connected Coast Funding Agreement**

The Chair advised that staff has the Federal funding agreement ready for signature today.

## **Resignation of Senior Manager Strategic Initiatives**

The Chair advised the Board of the recent resignation of Victoria Smith, Senior Manager Strategic Initiatives.

## **Alternate Director - Electoral Area B (Cortes Island)**

The Chair welcomed and introduced Corry Dow, recently appointed Alternate Director for Electoral Area B (Cortes Island).

## **Municipal Insurance Association**

The Chair advised that Director Cornfield would provide the Municipal Insurance Association Annual Report to staff. [[Item](#)]

Abram/Evans: SRD 926/19

THAT the Chair's report be received.

CARRIED

## **COMMITTEE CHAIR REPORTS**

### **Electoral Areas Services Committee**

Whalley/Abram: SRD 927/19

THAT the draft minutes of the regular meeting of the Electoral Areas Services Committee held on October 9, 2019 be received. [[Item](#)]

CARRIED

### **Strathcona Gardens Commission**

Evans/Kerr: SRD 928/19

THAT the draft minutes of the regular meeting of the Strathcona Gardens Commission held on October 9, 2019 be received. [[Item](#)]

CARRIED

## **STAFF REPORTS**

### **Request for Financial Assistance - Climate Hope Society**

Anderson/Colborne: SRD 929/19

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Anderson/Colborne: SRD 930/19

THAT the Board approve a grant in aid for the Climate Hope Society, Cortes Chapter in the amount of \$7,000 to assist with costs for various climate change initiatives for Cortes Island to be paid from the Electoral Area B grant in aid budget.

Director Leigh entered the meeting chambers.

A vote was held on the motion and it was ...

CARRIED

*Directors  
Cornfield and  
Leigh opposed*

## **BYLAWS**

### **Bylaw No. 370 - Permissive Tax Exemption (Royal Canadian Legion -**

**Quadra Branch)**

Abram/Cornfield: SRD 931/19

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Abram/Unger: SRD 932/19

THAT Bylaw No. 370, being a bylaw to provide an exemption from taxation for specified real property located on Quadra Island, be now introduced and read a first time.

CARRIED

Abram/Unger: SRD 933/19

THAT the rules be suspended and Bylaw No. 370 be given second and third readings.

CARRIED

Abram/Cornfield: SRD 934/19

THAT Bylaw No. 370, being Royal Canadian Legion Property Tax Exemption Bylaw 2020, be reconsidered, finally passed and adopted.

CARRIED

**Bylaw No. 371 - Riparian Tax Exemption 2020 (241 Irene Rd., Quadra Island)**

Unger/Cornfield: SRD 935/19

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Abram/Cornfield: SRD 936/19

THAT Bylaw No. 371, being a bylaw to provide an exemption from taxation for specified riparian property located on Quadra Island, be now introduced and read a first time.

CARRIED

Abram/Cornfield: SRD 937/19

THAT the rules be suspended and Bylaw No. 371 be given second and third readings.

CARRIED

Abram/Unger: SRD 938/19

THAT Bylaw No. 371, being McCarter-Martin Riparian Property Exemption Bylaw 2020, be reconsidered, finally passed and adopted.

CARRIED

**Bylaw No. 372 - Riparian Tax Exemption 2020 (Irene Rd., Quadra Island)**

Abram/Cornfield: SRD 939/19

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Abram/Cornfield: SRD 940/19

THAT Bylaw No. 372, being a bylaw to provide an exemption from taxation for specified riparian property located on Quadra Island, be now introduced and read a first time.

CARRIED

Abram/Whalley: SRD 941/19

THAT the rules be suspended and Bylaw No. 372 be given second and third readings.

CARRIED

Abram/Cornfield: SRD 942/19

THAT Bylaw No. 372, being Wallin-Reusse Riparian Property Exemption Bylaw 2020, be reconsidered, finally passed and adopted.

CARRIED

## **CLOSED SESSION**

Leigh/Colborne: SRD 943/19

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

Director Whalley left the meeting chambers.

A vote was held on the motion and it was ....

CARRIED

Leigh/Abram: SRD 944/19

THAT the meeting be closed to the public to consider matters deemed to fall within the parameters of subsections 90(1)(f), (i), (n), (o) and 90(2)(b) of the Community Charter.

CARRIED

Director Whalley returned to the meeting chambers.

## **RECONVENE**

The Board reconvened in public at 12:25 p.m.

## **RELEASE OF INFORMATION**

While in closed session the Board released the following to the public:

### **Censure Hearing - Release of Confidential Information**

Abram/Unger: SRD 951/19

THAT the Board disapproves of Director Anderson's conduct in revealing confidential and privileged information, specifically the February 18, 2019 report by Creative Solutions Risk Management Consulting and the February 19, 2019 and March 14, 2019 legal opinions prepared for the Regional District by Kathryn Stuart of Stuart, McDannold and Stewart, contrary to the Community Charter and the Director Code of Conduct Bylaw 2018; and

THAT Director Anderson be directed to comply with s.117 of the Community Charter and the Director Code of Conduct Bylaw 2018 in the future; and

THAT, for the remainder of her current term of office, Director Anderson be excluded from being appointed to any select committees established by the Board or any public hearing delegations established by the Board except for public hearing delegations established to consider matters affecting Electoral Area B; and

THAT, for the remainder of her current term of office, Director Anderson be excluded from being designated, nominated or appointed by the Regional Board to any external organization or agency to represent the interests of the Regional

District; and

THAT Director Anderson be required to issue a written apology to the Board acknowledging her transgressions against the Community Charter and the Director Code of Conduct Bylaw 2018 with respect to maintaining confidentiality; and

THAT Director Anderson be required to take additional training for elected officials regarding the rules of confidentiality associated with her position as a Director of the Regional District.

CARRIED

## **TERMINATION**

Whalley/Colborne: SRD 959/19

THAT the October 24, 2019 regular meeting of the Regional Board be terminated.

CARRIED

Time: 12:25 p.m.

Certified Correct:

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Chair

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Corporate Officer

## REGIONAL DISTRICT BOARD

[Printer Version](#)

Minutes of the meeting of the Board of Directors of the Strathcona Regional District held on Wednesday, May 22, 2019 at the Strathcona Regional District offices located at #301-990 Cedar Street, Campbell River, B.C.

A quorum having been confirmed, the Chair called the meeting to order at 12:33 p.m. with the following members in attendance:

<b>Chair:</b>	M. Babchuk	City of Campbell River
<b>Directors:</b>	J. Abram	Discovery Islands-Mainland Inlets (Electoral Area C)
	N. Anderson	Cortes Island (Electoral Area B)
	J. Colborne	Village of Zeballos
	M. Davis	Village of Tahsis
	B. Leigh	Oyster Bay-Buttle Lake (Electoral Area D)
	J. MacDonald	Village of Sayward
	B. Unger	Village of Gold River
	G. Whalley	Kyuquot/Nootka-Sayward (Electoral Area A)
<b>Alt. Director:</b>	C. Evans	City of Campbell River
	for C. Moglove	

### **ADOPTION OF PUBLIC AGENDA**

Director Leigh requested that an item of New Business entitled "BC Libraries Trustee Conference" be added to the agenda.

MacDonald/Unger: SRD 510/19

THAT the agenda for May 22, 2019 regular meeting of the Board be adopted as amended.

CARRIED

### **ADOPTION OF MINUTES**

Evans/Colborne: SRD 511/19

THAT the minutes of the regular meeting of the Regional Board held on May 8, 2019 be adopted. [[Item](#)]

Director Cornfield arrived at the meeting.

A vote was held on the motion and it was...

CARRIED

### **NOTICES OF MOTION**

#### **Public Library Funding**

Leigh/Abram: SRD 512/19

WHEREAS libraries in British Columbia are largely financed by levies paid by local governments;

AND WHEREAS libraries in British Columbia provide open and equal public access to vital resources, including the internet, public computers, digital library tools and in-person service from expert staff to provide opportunities for all British Columbians to access knowledge and information and increase literacy in our communities and present informative programmes and material which advance public understanding and reconciliation;

AND WHEREAS libraries in British Columbia are delivering their excellent services in an environment where Provincial library funding has remained virtually stagnant for the past 30 years;

THEREFORE BE IT RESOLVED the Government of British Columbia give urgent attention to funding for BC Libraries by adding \$20 million to the BC Provincial Budget for 2020 for allocation to libraries throughout BC;

AND FURTHER THAT the Province be requested to ensure that BC Libraries will henceforth receive Provincial Government financial support at a sustainable level in subsequent years following the 2020 Budget.

Director Adams arrived at the meeting.

A vote was held on the motion and it was...

CARRIED

### **Strategic Planning Session**

Unger/Abram: SRD 513/19

THAT the Strategic Planning Session scheduled for June 13, 2019 be closed to the public pursuant to Sec 90(1)k of the Community Charter, [discussion regarding services that are at a preliminary stage].

CARRIED

*Directors  
Anderson,  
Colborne,  
Cornfield,  
Davis, and  
Alternate  
Director Evans  
opposed*

### **CHAIR'S REPORT**

#### **Solid Waste Discussions**

The Chair advised that she had a meeting with the Ministry of Environment regarding solid waste preliminary discussions.

### **COMMITTEE CHAIR REPORTS**

#### **Electoral Area D Advisory Planning Commission**

Leigh/Whalley: SRD 514/19

THAT the minutes of the meeting of the Electoral Area D Advisory Planning Commission held on April 1, 2019 be received. [[Item](#)]

CARRIED

#### **Electoral Areas Services Committee**

Abram/Whalley: SRD 515/19

THAT the minutes of the regular meeting of the Electoral Areas Services Committee held on May 8, 2019 be received. [[Item](#)]

CARRIED

#### **Strathcona Gardens Commission**

Evans/Adams: SRD 516/19

THAT the minutes of the regular meeting of the Strathcona Gardens Commission held on May 8, 2019 be received. [[Item](#)]

CARRIED

### **STAFF REPORTS**

Director Leigh declared a conflict of interest due to her sister living next door to the applicant and left the meeting chambers.

#### **Development Variance Permit Application – DV 1D 19 (Woods)**

Abram/Whalley: SRD 517/19

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Abram/Whalley: SRD 518/19

THAT development variance permit DV 1D 19 be approved, and

THAT the Corporate Officer be authorized to issue the permit.

CARRIED

Director Leigh returned to the meeting chambers.

**Official Community Plan and Zoning Amendment Application  
Consultation Process (CP 2D 19/RZ 2D 19 - Jane Lake Holdings Ltd.)**

Abram/Colborne: SRD 519/19

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

Cornfield/MacDonald: SRD 520/19

THAT the matter be referred to the First Nations Relations Committee.

DEFEATED

*All Directors  
opposed  
except  
Directors  
Cornfield and  
MacDonald*

A vote was held on the original motion and it was...

CARRIED

Leigh/Anderson: SRD 521/19

THAT the First Nations referral process and the agency referral list as outlined in the staff report dated April 30, 2109 for application (CP 2D 19/RZ 2D19-Jane Lake Holdings Ltd) be approved with the addition of Friends of Strathcona Park, BC Hydro, and the Strathcona Wilderness Institute, and

THAT the referral process be undertaken once the bylaw has received first reading.

Leigh/Abram: SRD 522/19

THAT the matter be referred to staff for analysis.

Director MacDonald left the meeting chambers.

A vote was held on the motion and it was...

CARRIED

*Directors  
Adams,  
Anderson and  
Alternate  
Director Evans  
opposed*

**Official Community Plan and Zoning Amendment Application  
Consultation Process (CP 1D/RZ 1D 19 - Miller)**

Leigh/Unger: SRD 523/19

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Leigh/Anderson: SRD 524/19

THAT the first nations consultation process and the agency referral list as outlined in the staff report dated May 2, 2019 for application (CP 1D 19/RZ 1D 19 - Miller) be approved.

Adams/Evans: SRD 525/19

THAT the matter be referred to staff for analysis.

Director MacDonald returned to the meeting chambers.

With consent from the seconder, the Chair permitted the mover to withdraw the motion.

Leigh/Anderson: SRD 526/19

THAT the matter be referred to staff for analysis.

CARRIED

### **Quathiaski Cove Water System Study**

Abram/Anderson: SRD 527/19

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Adams/Anderson: SRD 528/19

THAT an application be submitted to the Infrastructure Planning Grant Program for funding the Quathiaski Cove Water System Feasibility Study, and

THAT the Regional District proceed with the procurement of the Quathiaski Cove Water System Feasibility Study to be funded from the Area C Feasibility service up to a maximum of \$10,000.

CARRIED

### **Strathcona Gardens Sponsorship and Grants**

Adams/Leigh: SRD 529/19

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Adams/Abram: SRD 530/19

THAT internal user groups seeking financial assistance be encouraged to apply for existing grant-in-aid programs at the City of Campbell River or through Electoral Area D of the Regional District.

CARRIED

### **Re-Appointment of Strathcona Gardens Commissioner**

Adams/Leigh: SRD 531/19

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Leigh/Evans: SRD 532/19

THAT Cal Grunerud be re-appointed as the 'community at large' representative to the Strathcona Gardens Commission for the period April 1, 2019 to March 31, 2021.

CARRIED

### **AVICC Social Procurement Initiative**

Unger/MacDonald: SRD 533/19

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

Director Leigh left the meeting chambers.

A vote was taken on the motion and it was...

CARRIED

Adams/Cornfield: SRD 534/19

THAT Alternate Director Evans be designated as the Regional District's representative for the AVICC social procurement initiative.

Director Leigh returned to the meeting chambers.

A vote was held on the motion and it was...

CARRIED

### **Climate Action Revenue Incentive Program (CARIP)**

Adams/Leigh: SRD 535/19

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)  
CARRIED

Leigh/Cornfield: SRD 536/19

THAT the climate action strategy be considered at the strategic planning session.  
CARRIED

### **Community Broadband Plans - ICET Grant**

Colborne/Adams: SRD 537/19

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)  
CARRIED

The Senior Manager Strategic Initiatives gave a presentation on the community broadband planning process. [\[Item\]](#)

Abram/Unger: SRD 538/19

THAT the Chair and Corporate Officer be authorized to execute the contribution agreement with the Island Coastal Economic Trust regarding a community broadband planning process.

CARRIED

### **Request for Financial Assistance -Sayward Futures Society**

Whalley/Leigh: SRD 539/19

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)  
CARRIED

Whalley/Leigh: SRD 540/19

THAT the Board approve a grant in aid for the Sayward Futures Society in the amount of \$500 to assist with 2019 bike rodeo to be paid from the Electoral Area A grant in aid budget.

CARRIED

### **Request for Financial Assistance - Electoral Area C**

Abram/Leigh: SRD 541/19

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)  
CARRIED

Abram/Leigh: SRD 542/19

THAT the Board approve a grant in aid for the Discovery Islands Chamber of Commerce in the amount of \$1000 to assist with the Quadra Island Canada Day Celebration to be paid from the Electoral Area C grant in aid budget.

CARRIED

Abram/Whalley: SRD 543/19

THAT the Board approve an economic development grant for the Quadra Cultural Committee in the amount of \$2000 to assist with the 2019-2020 concert series to be paid from the Electoral Area C economic development service budget.

CARRIED

## **BYLAWS**

### **Bylaw No. 351 - Quadra Island Zoning Amendment (RZ 1C 19 - Fisherman's Landing and Lodge)**

Abram/Leigh: SRD 544/19

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)  
CARRIED

Abram/Leigh: SRD 545/19

THAT Bylaw No. 351, being a bylaw to amend the zoning regulations applicable to Quadra Island, be now introduced and read a first time.

CARRIED

Abram/Leigh: SRD 546/19

THAT Bylaw No. 351 be given second reading.

CARRIED

Abram/Leigh: SRD 547/19

THAT a public hearing to consider Bylaw No. 351 be authorized to be held at 7:00 p.m. on Wednesday, June 12, 2019 at the Quadra Island Community Centre located at 970 West Road, Quathiaski Cove, BC and

THAT the holding of the public hearing be delegated to the electoral area directors with the directors for Electoral Area C and Electoral Area D designated as the Chair and Vice Chair respectively for the public hearing.

CARRIED

## **CORRESPONDENCE**

Adams/Evans: SRD 548/19

THAT the following items of correspondence be received:

### **Affordable Housing Initiatives**

- May 7, 2019 correspondence from Selina Robinson, Minister of Municipal Affairs and Housing, regarding the Building BC Funds. [\[Item\]](#)

### **E-Comm 9-1-1**

- Spring 2019 newsletter from E-Comm 9-1-1. [\[Item\]](#)

### **Flood Risk Assessment, Flood Mapping and Mitigation Planning Grant**

- May 8, 2019 correspondence from the Union of British Columbia Municipalities regarding the 2019 Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning program. [\[Item\]](#)

### **Groundwater Extraction Resolution**

- May 14, 2019 correspondence from the Union of British Columbia Municipalities regarding the 2019 groundwater extraction resolution sponsored by the Strathcona Regional District. [\[Item\]](#)

CARRIED

### **Gorge Aquaculture**

Anderson/Colborne: SRD 549/19

THAT the following items of correspondence regarding aquaculture regulations for Cortrs Island be received:

- May 5, 2019 correspondence from Brian Hayden, and [\[Item\]](#)

- May 16, 2019 correspondence from Mary and Vern Kemp. [\[Item\]](#)

CARRIED

Anderson/Colborne: SRD 550/19

THAT both pieces of correspondence be referred to staff for a report to Electoral Areas Services Committee.

CARRIED

### **Expanding Investment Opportunities**

Adams/Evans: SRD 551/19

That the May 2, 2019 correspondence from Burnaby City Council requesting support for expanded asset class investments be received. [\[Item\]](#)

CARRIED

Director Adams left the meeting chambers.

## **MEMBERS' REPORTS**

### **MaPP Annual Report**

Abram/Colborne: SRD 552/19

THAT the May 6, 2019 report from Director Abram regarding the 2018 MaPP annual report be received. [\[Item\]](#)

CARRIED

## **Cortes Island Grants in Aid**

Anderson/Colborne: SRD 553/19

THAT the May 13, 2019 report from Director Anderson regarding grants in aid to Cortes Island organizations be received. [\[Item\]](#)

Abram/Leigh: SRD 554/119

THAT the motion be deferred until Cortes matters are settled.

DEFEATED

*Directors  
Anderson,  
Colborne,  
Cornfield,  
MacDonald,  
Unger, and  
Alternate  
Director Evans  
opposed*

Directors Abram and Leigh recused themselves from the meeting chambers due to legal issues.

A vote was held on the pending motion and it was...

CARRIED

*Director  
Whalley  
opposed*

Anderson/MacDonald: SRD 555/19

THAT the Board approve grants in aid to be paid from the Electoral Area B grant in aid budget as follows:

- \$600 to the Cortes Island Museum & Archives to assist with the Cortes Wild Linnaea Exhibit;

- \$2,000 to the Southern Cortes Community Association to assist with core operating expenses;

- \$2,000 to the Friends of Cortes Island Society to assist with core operating expenses;

- \$2,000 to the Cortes Radio Society to assist with core operating expenses;

- \$2,000 to the Linnaea Farm Society to assist with core program operating costs;

- \$2,000 to the Whaletown Community Club to assist with core program operating costs; and

- \$2,380 to the Codes Island Women's Resource Centre to assist with program expenses.

Cornfield/Whalley: SRD 556/19

THAT the motion be deferred to the closed session meeting.

CARRIED

*Directors  
Anderson and  
MacDonald  
opposed*

Directors Abram and Leigh returned to the meeting chambers.

## **NEW BUSINESS**

### **BC Libraries Trustee Conference**

Director Leigh advised that she attended the British Columbia Public Libraries Summit where she was elected to the British Columbia Library Trustees Association Board of Directors.

## **CLOSED SESSION**

Abram/Colborne: SRD 557/19

THAT the report from the Chief Administrative Officer be received.

CARRIED

Abram/Unger: SRD 558/19

THAT the meeting be closed to the public to consider matters deemed to fall within the parameters of subsections 90(1)(c), (d), (f), (g), (i), (j), (n), and (o) of the Community Charter. [Item]

CARRIED

## **RECONVENE**

The Board reconvened in public at 4:27 p.m.

## **RELEASE OF INFORMATION**

While in closed session the Board released the following matters to the public:

### **Advisory Planning Commission - Electoral Area B**

Cornfield/MacDonald: SRD 569/19

THAT the Board not appoint a Cortes Area Planning Committee at this time and that it rise and report on the lack of appointment of the Cortes Area Planning Committee by way of a press release.

CARRIED

*Directors  
Anderson and  
Whalley  
opposed*

### **Cortes Island Grants in Aid**

Anderson/MacDonald: SRD 570/19

THAT the Board approve grants in aid to be paid from the Electoral Area B grant in aid budget as follows:

- \$600 to the Cortes Island Museum & Archives to assist with the Cortes Wild Linnaea Exhibit;

- \$2,000 to the Southern Cortes Community Association to assist with core operating expenses;

- \$2,000 to the Friends of Cortes Island Society to assist with core operating expenses;

- \$2,000 to the Cortes Radio Society to assist with core operating expenses;

- \$2,000 to the Linnaea Farm Society to assist with core program operating costs;

- \$2,000 to the Whaletown Community Club to assist with core program operating costs; and

- \$2,380 to the Codes Island Women's Resource Centre to assist with program expenses.

DEFEATED

*All Directors  
opposed  
except Director  
Anderson*

### **Release of Investigative Report - Alleged Receipt of Gifts**

Abram/Whalley: SRD 574/19

THAT the Board rise and report on Option 2. [Item]

CARRIED

*Director Leigh  
opposed*

## **TERMINATION**

Colborne/Cornfield: SRD 577/19

THAT the May 22, 2019 regular meeting of the Regional Board be terminated.

CARRIED

Time: 4:27 p.m.

Certified Correct:

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Chair

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Corporate Officer

**Report Prepared for**

**Strathcona**  
REGIONAL DISTRICT



**Craig Peterson**  
**Creative Solutions RMC**  
**February 18, 2019**

### Executive Summary

It is alleged Area B Regional Director Noba Anderson (hereinafter referred to as Director Anderson), has acted in a way that may or may not have contravened the Community Charter (*Reference '1'*) with reference to a Conflict of Interest whereby the acceptance of a gift and the SRD Code of Conduct (*Appendix 'A'*) in reference to compliance with relevant Regional District bylaws and policies.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED] As this report is intended to document evidence-based information, it does not contain opinions of Craig Peterson or recommendations, unless expressly referenced by Craig Peterson. Concluding remarks are presented as a summation of this investigation and provided for the Strathcona Regional District to assess.

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## Background

The Strathcona Regional District, (hereinafter referred to as SRD) requested the services of Creative Solutions Risk Management Consulting, (hereinafter referred to as CSRMC) to undertake an investigation into the concerns of conduct, as to the receipt of gifts and conflict of interest by an elected official, electoral Area B Director Noba Anderson.

[REDACTED]

[REDACTED]

A petition was put forward to the BC Supreme Court by 14 residents of Cortes Island, alleging some of the donators of the GFM donated on the basis they have been recipients of gifts and Grants in Aid in return for their donation. These actions of Director Anderson as alleged, have raised concerns in that Director Anderson may be in contravention of the Community Charter regarding the accepting of gifts, (cash, labour and materials) to put an addition on Director Anderson's residence. This information was forwarded to the SRD from residents of Cortes island, identifying a possible conflict of interest regarding the receipt of gifts. The SRD determined that an independent investigation from a neutral party would assist in providing clarity to the Board in terms of possible SRD liability. SRD retained the services of Craig Peterson of CSRMC to conduct this investigation.

Craig Peterson received several documents from the SRD, that were forwarded by Cortes residents, as well as receiving from the SRD a copy of the Petition (*Appendix 'C'*) that was put forward. These documents speak to the allegations of a possible conflict of interest by Director Anderson. From this information received an independent investigation by Craig Peterson was initiated and the following information obtained is detailed in this report.

## Objective of Investigation

The objective is to investigate the allegations of Director Anderson receiving of gifts in her role in the forms of cash, labour and materials, as an elected official. This investigation will be utilized as a tool for exploring whether the SRD Board had or has any existing culpability in respect to conflict of interest and/or would the Board incur any liability if it decided not to perform its due diligence in investigating this matter once it was brought to their attention.

Those concerns/allegations raised by some residents of Cortes Island have resulted in the SRD requesting an independent investigation of all information provided to Craig Peterson, to ascertain if there is or has been any wrongdoings or breaches to the Community Charter or the SRD Code of Conduct by Director Anderson that could adversely affect the SRD as noted above. To ascertain if the receiving 'gifts' from the GFM campaign and to the cash and donations in kind contributed to Director Anderson, would indicate a conflict of interest, by way of receiving a gift while in the performance of the duties of office.

An investigation of the information received was completed to meet the objective as to those concerns/allegations against Director Anderson. The investigative findings are provided to the SRD in this report, for the SRD's review at their discretion. All future decisions to determine what if any next steps in addressing the allegations of Director Anderson breaching the Community Charter and or the SRD Code of Conduct are not a product of this report and rest with the SRD.

## Scope of Investigation

The concerns/allegations which were raised by some residents of Cortes Island regarding Director Anderson, in which she may or may not have breached the Community Charter are contained in the documents and Petition, with the overarching allegation that Director Anderson took donations from her constituents for personal benefit, identified as an addition to her residence, where as a number of those same constituents may have in the past or will in future, receive grants in return for their donation. The following two points are the basis for the scope of this review;

- Alleged, Director Anderson received gifts, in conflict with acting in her role as an elected official, in the forms of cash from a Go Fund Me campaign as well as other cash, labour and material donations, in contravention of the Community Charter;
- As a result of those gifts received, has Director Anderson placed herself in a position of a conflict of interest past, present or future with various organizations, societies, committees and/or individuals that contributed money, cash or other donations in kind, in assisting with the addition to her home.

## **Authorities Governing the Regional Director Role**

The authorities in which Director Anderson's role as a Regional Director fall under and are the basis of this investigation are identified as follows:

### **COMMUNITY CHARTER:**

#### ***Restrictions on accepting gifts***

**105** (1) *A council member must not, directly or indirectly, accept a fee, gift or personal benefit that is connected with the member's performance of the duties of office.*

(2) *Subsection (1) does not apply to*

(a) *a gift or personal benefit that is received as an incident of the protocol or social obligations that normally accompany the responsibilities of office,*

(b) *compensation authorized by law, or*

(c) *a lawful contribution made to a member who is a candidate for election to a local government.*

(3) *A person who contravenes this section is disqualified from holding office as described in section 108.1 [disqualification for contravening conflict rules] unless the contravention was done inadvertently or because of an error in judgment made in good faith.*

#### ***Disclosure of gifts***

**106** (1) *This section applies if*

(a) *a council member receives a gift or personal benefit referred to in section 105 (2) (a) that exceeds \$250 in value, or*

(b) *the total value of such gifts and benefits, received directly or indirectly from one source in any 12month period, exceeds \$250.*

(2) *In the circumstances described in subsection (1), the council member must file with the corporate officer, as soon as reasonably practicable, a disclosure statement indicating*

(a) *the nature of the gift or benefit,*

(b) *its source, including, if it is from a corporation, the full names and addresses of at least 2 individuals who are directors of the corporation,*

(c) *when it was received, and*

(d) *the circumstances under which it was given and accepted.*

*(3) A person who contravenes this section is disqualified from holding office as described in section 108.1 [disqualification for contravening conflict rules] unless the contravention was done inadvertently or because of an error in judgment made in good faith.*

**SRD BYLAW 330 CODE OF CONDUCT:**

***Compliance with Laws***

*5. Directors must comply with all applicable federal, provincial and local laws in the performance of their public duties including:*

- (a) the Constitution Act of Canada;*
- (b) the Provincial Human Rights Code;*
- (c) the Criminal Code;*
- (d) the Local Government Act;*
- (e) the Community Charter;*
- (f) laws pertaining to financial disclosures and employer responsibilities; and*
- (g) all relevant Regional District bylaws and policies.*

**Investigation by Craig Peterson**

A review of the documents as well as the Petition were completed by Craig Peterson. As noted under the Scope of the Investigation, there were two points from the information provided that were the primary focus of the review and are detailed as follows:

**Part 1:**

- ***Alleged, Director Anderson received gifts, in conflict with acting in her role as an elected official, in the forms of cash from a Go Fund Me campaign as well as other cash, labour and material donations, in contravention of the Community Charter;***

[REDACTED]

[REDACTED]

[REDACTED]

**Update 1: (10 months ago)**

[REDACTED]

[REDACTED]

**Update 2: (9 months ago)**

[REDACTED]

[REDACTED]

**Update 3: (7 months ago)**

[REDACTED]

[REDACTED]

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

- [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



Those identified in the petition are identified in the following nine points (and their donation amount);

- Mary Lavelle - \$100.00
- Ryan Harvey – Donation is identified as Harvey Family \$100.00
- Kristen Schofield Sweet - \$100.00
- Grazyna Trzesicka - \$50.00
- Martha Ableson - \$100.00
- Josee Gagnon; Victor Van Buskirk - \$75.00, \$100.00,
- Morgan Tams - \$20.00
- Cory Dow - \$40.00
- Barry & Amanda Glickman – \$50.00

[REDACTED]

In my review of the Petition filed I draw on and quote what may be considered a focal point;

*Part 2. Paragraph 14. "In particular, Anderson took money from her constituents for personal gain and a number of those same constituents received gifts and grants in return."*

[REDACTED]

The Petition identifies seven organizations, South Cortes Community Association (SCCA), Friends of Cortes Island Society (FOCIS), Cortes Island Seafood Association (CISFA), Museum, Cortes Island, Business and Tourism Association (CIBTA), Cortes Radio and ESS having received Grants in Aid from the SRD. Of these seven organizations, only two received Grants in Aid after the initiation of the GFM campaign. Those being FOCIS and CIBTA. All other Grants in Aid were received and or applied for, PRIOR to the initiation of the GFM and most trend over the past several years of receiving Grants in Aid.

The application form for SRD Grant In Aid Form states, "Grant-in-aid requests are usually considered by the board of directors in February of each year in conjunction with the establishment of the current year's budget." However, confirmation from the SRD was received that, Grants in Aid do occur throughout the year. This point is raised as there are past grants provided to these organizations as noted above, however, just two Grants in Aid issued in 2018 that are reflected on the petition. It is the words 'in return' that when looking closely into the allegation raised by the Petitioners, in which I have not found a direct correlation as to what gifts and grants were received by these donating constituents after they made their donation. A judiciary ruling on how 'in return' may be viewed when the concerns raised, relate to prior or future receiving of Grants in Aid may be considered.

[REDACTED]

[REDACTED]

*Petition states: Mary Lavelle as Hall Manager of the SCCA, was Anderson's alternate director and received a salary from the SRD when Anderson was on maternity leave. The SCCA received a grant for \$6,500 on April 27, 2017, the sum of \$4,500.00 on May 26, 2016 and a further sum of \$2,000.00 on August 13, 2014. Mary Lavelle contributed to the Go-Fund-Me Acct the sum of \$100.00;*

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

*Petition States: Ryan Harvey is on the board of the Friends of Cortes Island Society ("FOCIS"). The most recent grant is a \$1,500 donation of funds to assist with the new Parks and Trails Committee work. The grant was approved at the October 10, 2018 SRD board meeting of which*

*Anderson was a participant. Mr. Harvey is paid to do the trail repairs on Cortes Island parks. This position has never been placed for tender. Additional grants for FOCIS were \$2,000 on April 27, 2017 and \$1,700 on May 26, 2016. Mr. Harvey is a land partner and co-owner of the Property with Anderson and both Ryan and Lorena Harvey donated personally to the Go-Fund-Me Acct;*

[REDACTED]

A request was made to the SRD for Request for Proposals (RFP) and or Tenders relating to the work that is completed for the parks' maintenance. Both 2011 and 2012 show maintenance agreements between the SRD and FOCIS for a one-year term. 2017 has an agreement between the SRD and FOCIS for a three-year period. There were no copies of RFP's or Tender requests provided by the SRD as there were none found.

[REDACTED]

[REDACTED]

**Petition States:** *Kirsten Schofield Sweet is on the APC, Cortes Island Seafood Association ("CISA") and a member of FOCIS. Ms. Sweet was Anderson's alternate director in her previous term running from 2011 through to 2014. Ms Sweet also signed Anderson's nomination papers. CISA received an \$800 grant on April 27, 2018 and a further \$800 grant on May 26, 2016 from the SRD. Ms Sweet contributed personally to the Go-Fund-Me Acct;*

[REDACTED]

[REDACTED]

**Petition States:** *Martha Ableson, a realtor on Cortes, is a member of the Board of Directors of the CIBTA which received the following grants. \$3,500 during the October 10, 2018 SRD board meeting, \$1,800 on April 27, 2017 and \$2,200 on March 26, 2016. Ms Ableson contributed personally to the Go-Fund-Me Acct;*

[REDACTED]

**Petition States:** *Garbage collection on Cortes Island is administered through an SRD contract which has never been publicly placed for bid. Morgan Tams does the garbage collection on Cortes Island and has personally contributed to the Go-Fund-Me Acct;*

[REDACTED]

[REDACTED]

Of Note: Referenced in the Petition was concerns regarding the awarding of contracts. SRD did not provide copies of RFP or Tender regarding the waste/garbage collection.

**PART 3.**

**Construction of addition to Director Anderson's residence:**

[REDACTED]

The following pictures depict the addition:







[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**Petition**

As noted above, Director Anderson has made no dispute to what has been received from the GFM. In part 2, the Petition was reviewed and several of those who contributed to the GFM campaign interviewed. Previous Grants in Aid have been given to committees, associations and societies over several years and continued into 2018. To consider that one person as a part of these groups may influence a Regional Director to then influence a Regional Board to provide a Grant in Aid, in hopes that in the future the Regional Director will somehow benefit, is what appears to be the allegation. As referenced previously, those who donated do not appear to be the conflict, it is the actual receiving of cash and donations in kind by Director Anderson, where the conflict of interest rests, whether that may be considered past, present or future.

In this investigation, there was no evidence discovered that clearly indicates a correlation of those donating to the GFM campaign and the points raised in the Petition. There is the unknown that exists of those unnamed whether as anonymous donors in the GFM or through direct donations to Director Anderson, that there may be a conflict of interest, however, can not be established as an unknown. It is understandable, given the publicity and social media attention in which this reverberated on Cortes Island that open discussions have occurred amongst the residents and Director Anderson.

**Benefit of the Addition**

[REDACTED]

**Mitigating and Aggravating Circumstances**

**Mitigating:**

Director Anderson has been open, communicative and respectful to the review being conducted. Director Anderson did not hesitate during interviews, phone conversations or email communication in which further clarification was sought by Craig Peterson.

Director Anderson did not contest the money, labour or materials received. Director Anderson did not suggest as to who should be spoken to or how this investigation should be conducted by Craig Peterson. Director Anderson showed compassion when speaking of her father and that her intent was purely to look after his well being.

[REDACTED]

[REDACTED]

**Aggravating:**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**Concluding remarks.**

Of the points covered in this report, the onus should be focused on the receiving of the cash and donations in kind by Director Anderson as the conflict of interest and not those who donated.

There is no evidence to say, that the donations made to the GFM by known community members did so, in hopes of receiving something in return. The donations may be viewed more in relation to a community providing a helping hand when needed. It is well known small communities are willing to help one another, as this was stated on numerous occasions in this investigation and has happened before on Cortes Island.

As noted, there is no dispute that donations were made and received by Director Anderson, directly or indirectly. The donators themselves, advise it was to help, no political reasoning for donating. Director Anderson in her belief had not felt there was any wrongdoing and thus no need for reporting any of the donations and assistance that was received from either those known or unknown.

Evidence to provide a direct correlation between those who donated to the GFM and Director Anderson directly as it relates to *accept a fee, gift or personal benefit that is connected with the member's performance of the duties of office*, was not discovered in this review. As previously stated, those 'known' to have donated shows no correlation, however, the unknown donators can not be assessed.

[REDACTED]

In determining all the information that has been presented, it is open to interpretation, subjectivity and public interest. A constant is the human factor of helping people in need first and foremost. How this help was implemented and received is very subjective and can not be defined easily. As stated, the conflict of interest may rest with the acceptance of gifts, that may be questioned in the future when Director Anderson supports or brings forward a Grant in Aid request.

I find no assistance in providing an opinion to this matter, only the information that I have obtained and articulated in this report for the SRD to consider upon review and further examination if deemed necessary.

**Craig Peterson**  
**President,**  
**Creative Solutions Risk Management Consulting**

***NOTE: Persons identified through this investigation and named in this report did not request their anonymity, however, disclosure beyond this report is at SRD discretion.*** [REDACTED]

[REDACTED] ***Those named through Go Fund Me and the Petition are public record.***

## REFERENCES

1. [http://www.bclaws.ca/civix/document/id/complete/statreg/03026\\_00](http://www.bclaws.ca/civix/document/id/complete/statreg/03026_00)
2. [http://www.cortesisland.com/cgi-bin/tideline/show\\_articles.cgi?ID=10246&TOPIC=0](http://www.cortesisland.com/cgi-bin/tideline/show_articles.cgi?ID=10246&TOPIC=0)
3. <https://www.gofundme.com/bernies-cabin-fire-rebuild>

**Appendices are separate to this report:**