

A photograph of a sunrise over a vast sea of clouds. The sun is a bright, glowing orb on the horizon, casting a warm, golden light across the sky and the clouds. The clouds are thick and layered, creating a textured, undulating surface. In the foreground, the dark silhouettes of mountains and a small town are visible against the lower edge of the cloud layer.

# Strathcona Regional District 2017—2021 Financial Plan

**Final Budget**  
**February 3, 2017**

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# Strathcona Regional District 2017 - 2021 Financial Plan

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## MESSAGE FROM THE CHIEF ADMINISTRATIVE OFFICER

moving  
strategic priorities  
forward  
with  
fiscal responsibility  
& accountability



### The 2017-2021 Financial Plan focuses on large projects designed to build community

On behalf of the Strathcona Regional District, I am pleased to present the 2017-2021 Financial Plan. This budget is based on the projects identified by the Regional Board as priorities and the funds required to sustain the delivery of all regional district services. The 2017-2021 Financial Plan is the framework that will guide our work for the next five years, and reflects our commitment to providing the best, most cost-effective services and programs to the communities we serve.

The 2017-2021 Financial Plan looks at both revenues and expenditures for regional district services. It includes municipal and electoral area assessment information, requisition comparisons and tax rate estimates by service participant, as well as five-year budget details with prior year comparisons for each service.

For 2017-2021, the regional district will invest in a number of priority projects intended to increase administrative efficiency and improve services. This work includes continued participation in the Strathcona Community Health Network (SCHN). The SCHN is a partnership between the regional district, Island Health and the First Nations Health Authority. The SCHN recognizes the need to work collaboratively to find new solutions to some of the most challenging and complex issues that affect the health and well-being of communities across the region, such as transportation, food security, housing, aging population and income needs. The regional district will continue to play a key role in supporting the network and administering grant funding from Island Health towards this important initiative.

The regional district will continue planning for the redevelopment of the Strathcona Gardens Recreation Complex. The RECREATE Strathcona Gardens project is looking at how we can best implement the major upgrades and renovations required to address the facility's aging infrastructure and continue to deliver the recreational programming and services desired by the community now and into the future. As work progresses, the regional district will continue to seek funding options to match the local contributions for the estimated \$21.8 million cost to redevelop this valued community asset.

Improved broadband connectivity has been a strategic priority of the Regional Board and I am pleased that work will be done this year to advance this important issue. The regional district is investigating the current state of connectivity in the region and seeking to develop partnerships and funding models, including federal funding sources, that will work to deploy the necessary infrastructure to help bridge the digital divide.

The Quathiaski Cove sewer extension project on Quadra Island is another key priority for the regional district. The project has had its challenges and delays, largely as a result of trying to keep costs down. In 2016, the regional district received grant funding from the federal Clean Water and Wastewater Fund, and this money will help move the project forward with expected an expected completion this year. In addition, work has begun on building a new booster pump station in Electoral Area D, a project that will improve water service delivery to residents in the Northern Electoral Area D water system.

In all, the 2017-2021 Financial Plan indicates that property owners may see a small increase over the previous year's taxes but will also see improvements to many services as the regional district capitalizes on its grant opportunities. Through its continuous pursuit of alternative funding the regional district strives to keep services affordable while ensuring long-term sustainability. This budget document forms the basis of a new budget bylaw, to be approved by the Regional Board prior to the legislated due date of March 31, 2017.

Dave Leitch  
Chief Administrative Officer

Dawn Christenson, BAccS, CPA, CGA  
Financial Services Manager

STRATHCONA REGIONAL DISTRICT  
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## STRATEGIC PRIORITIES & KEY WORK PROJECTS



The Strathcona Regional District has identified the following strategic objectives and key work projects to be funded in the 2017-2021 Financial Plan

**Advocate Connectivity Coverage:** to advocate, promote and encourage the extension of data and cellular services throughout the Regional District through direct political outreach, targeted analysis and business case development.

**First Nations Relationship Building:** to build strong relationships with regional First Nation communities through a graduated approach that includes internal development and education on First Nations issues, protocols and culture; outreach and engagement informally and formally to build better government-to-government relations; and specific understanding of First Nations issues that affect Regional District business and community interests.

**Community Health Network:** to improve the community wellness of the region by addressing the social determinants of health through collaboration among a variety of partners that includes public, private and non-profit organizations.

**Coastal Ferries:** to advocate on behalf of Regional District communities about BC ferries activities, fares and service levels.

**Senior Government Advocacy:** to advance, on political and administrative levels, issues that require advocacy to lessen conflict, improve transparency and increase operational efficiency.

**Flooding/Sea Level Rise:** to maintain awareness of sea level rise as a concern and to continue to advocate to senior levels of government in support of local solutions to identified risks.

**Asset Management:** to advance the asset management strategy for implementing and improving regional district asset management practices.

**Records Management:** to determine the most cost effective and viable method to implement and operate a corporate records system.

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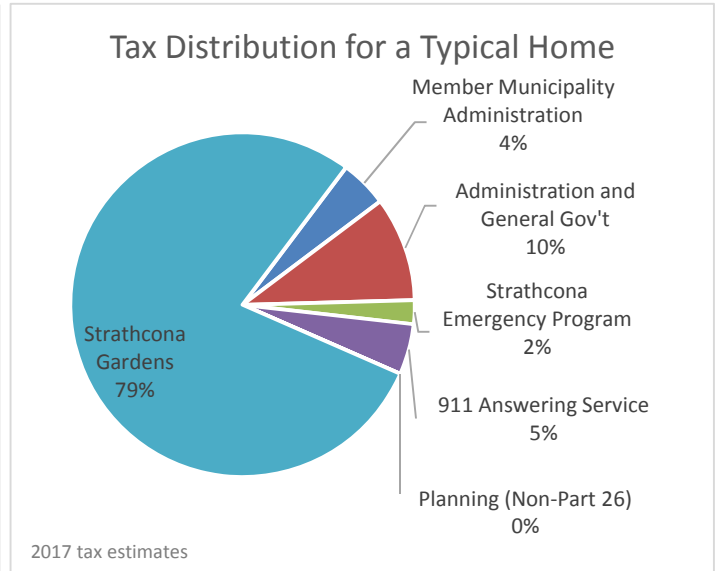
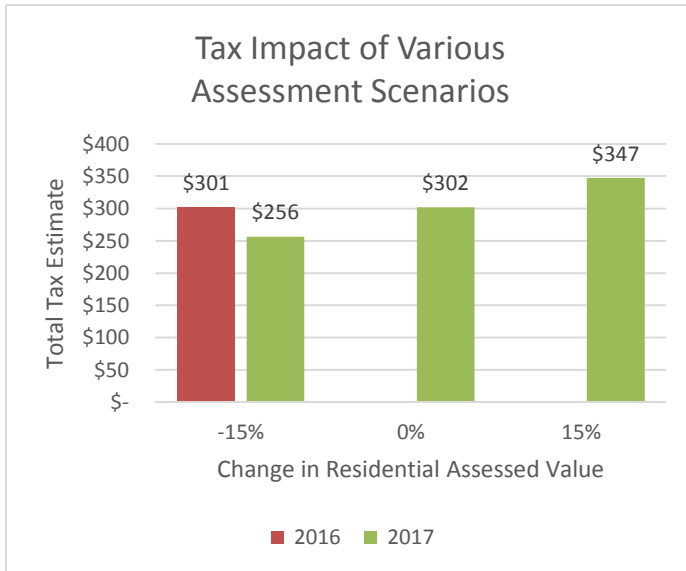
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### Campbell River

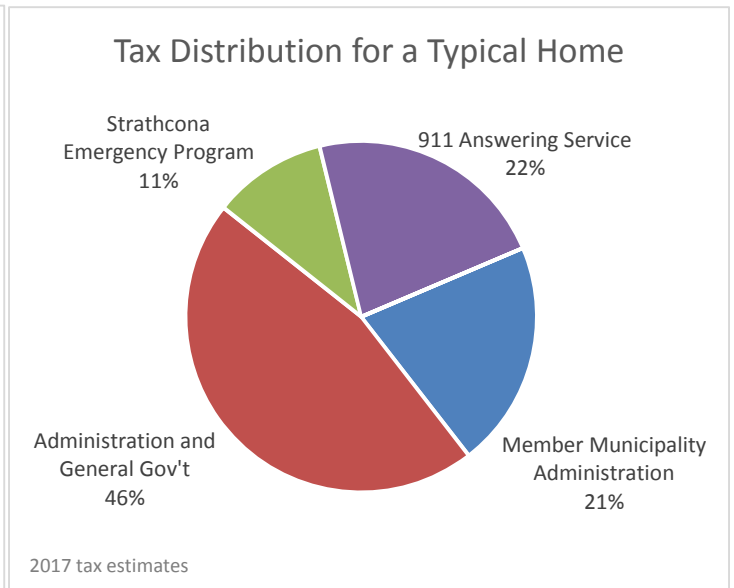
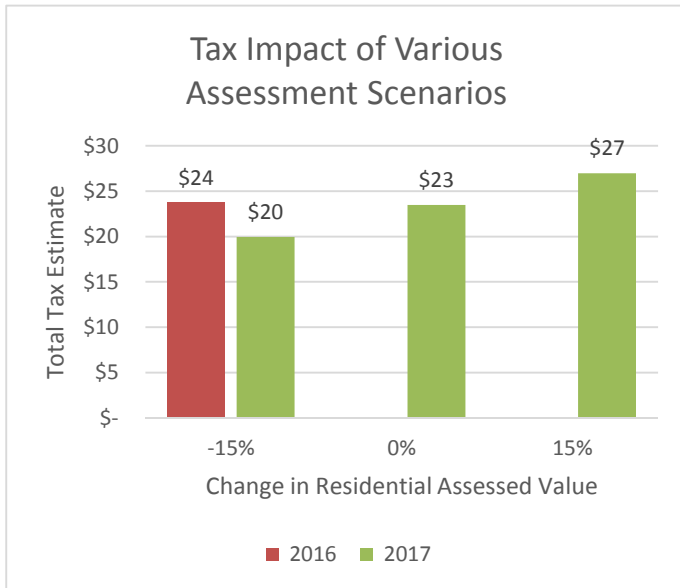
Requisitions:	2016		2017			
	Requisition	Estimated Tax*	Requisition	Requisition % Change	Estimated Tax*	Estimated Tax \$ Change*
Member Municipality Administration	\$ 251,985	\$ 4.95	\$ 260,091	3.22%	\$ 4.79	\$ (0.16)
Administration and General Gov't	565,191	10.83	588,333	4.09%	10.58	(0.25)
Strathcona Emergency Program	110,124	2.11	134,166	21.83%	2.41	0.30
911 Answering Service	269,405	5.29	279,337	3.69%	5.14	(0.15)
Planning (Non-Part 26)	1,519	0.03	168	-88.94%	-	(0.03)
Strathcona Gardens	4,284,157	84.12	4,599,296	7.36%	84.66	0.54
	<b>\$ 5,482,381</b>	<b>\$ 107.33</b>	<b>\$ 5,861,391</b>	<b>6.91%</b>	<b>\$ 107.58</b>	<b>\$ 0.25</b>
Average assessed home**		\$ 280,452		6%	\$ 297,737	
Average household property tax***		<u>\$ 301.01</u>			<u>\$ 320.31</u>	<u>\$ 19.30</u> 6.4%



\* Per \$100,000 residential assessment  
 \*\* Hospital Purpose Assessments - 2016 Revised Roll / 2017 Completed Roll  
 \*\*\* Based on a typical residential property

## Gold River

Requisitions:	2016		2017			
	Requisition	Estimated Tax*	Requisition	Requisition % Change	Estimated Tax*	Estimated Tax \$ Change*
Member Municipality Administration	\$ 5,922	\$ 4.95	\$ 5,885	-0.62%	\$ 4.79	\$ (0.16)
Administration and General Gov't	13,141	10.83	13,186	0.34%	10.58	(0.25)
Strathcona Emergency Program	2,560	2.11	3,007	17.46%	2.41	0.30
911 Answering Service	6,331	5.29	6,320	-0.17%	5.14	(0.15)
Planning (Non-Part 26)	36	0.03	4	-88.89%	-	(0.03)
	<b>\$ 27,990</b>	<b>\$ 23.21</b>	<b>\$ 28,402</b>	<b>1.47%</b>	<b>\$ 22.92</b>	<b>\$ (0.29)</b>
Average assessed home**		\$ 102,368	4%		\$ 106,875	
Average household property tax***		<u>\$ 23.76</u>			<u>\$ 24.50</u>	<u>\$ 0.74</u> 3.1%



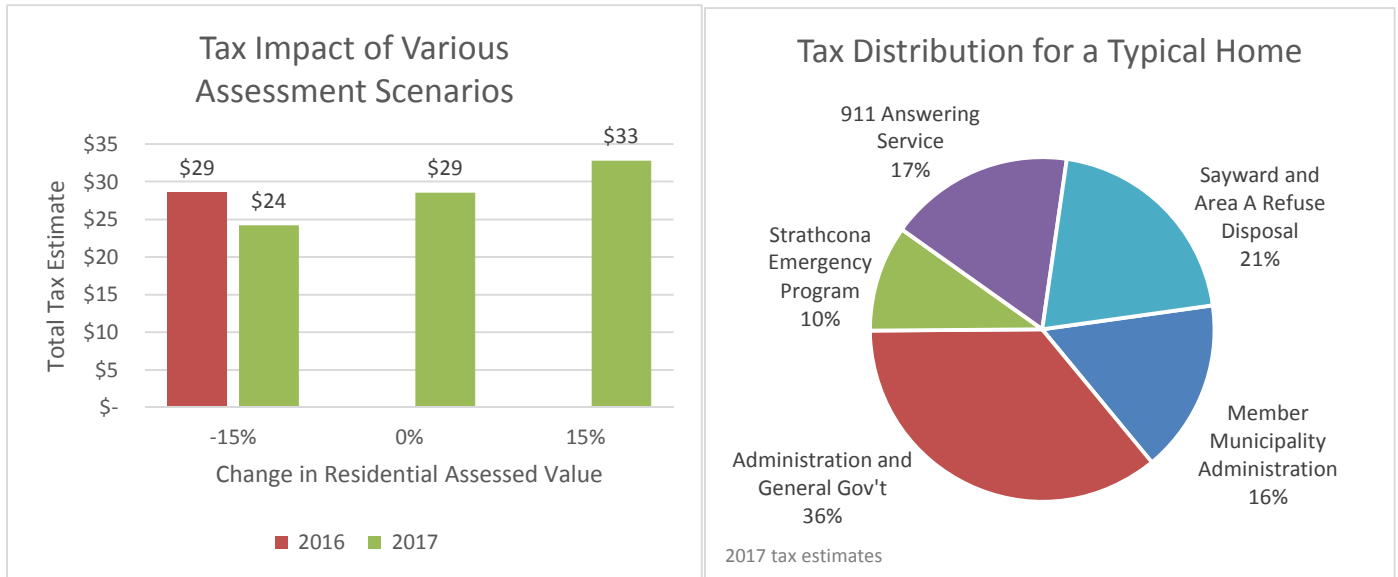
\* Per \$100,000 residential assessment

\*\* Hospital Purpose Assessments - 2016 Revised Roll / 2017 Completed Roll

\*\*\* Based on a typical residential property

## Sayward

Requisitions:	2016		2017		Estimated	
	Requisition	Estimated Tax*	Requisition	% Change	Estimated Tax*	Tax \$ Change*
Member Municipality Administration	\$ 1,509	\$ 4.95	\$ 1,584	4.97%	\$ 4.79	\$ (0.16)
Administration and General Gov't	3,366	10.83	3,593	6.74%	10.58	(0.25)
Strathcona Emergency Program	1,000	3.22	1,000	0.00%	2.94	(0.28)
911 Answering Service	1,613	5.29	1,701	5.46%	5.14	(0.15)
Sayward and Area A Refuse Disposal	1,607	5.27	2,001	24.52%	6.05	0.78
Planning (Non-Part 26)	9	0.03	1	-88.89%	-	(0.03)
	<b>\$ 9,104</b>	<b>\$ 29.59</b>	<b>\$ 9,880</b>	<b>8.52%</b>	<b>\$ 29.50</b>	<b>\$ (0.09)</b>
Average assessed home**		\$ 96,642	14%		\$ 110,549	
Average household property tax***		<u>\$ 28.60</u>			<u>\$ 32.61</u>	<u>\$ 4.02</u>
						14.0%



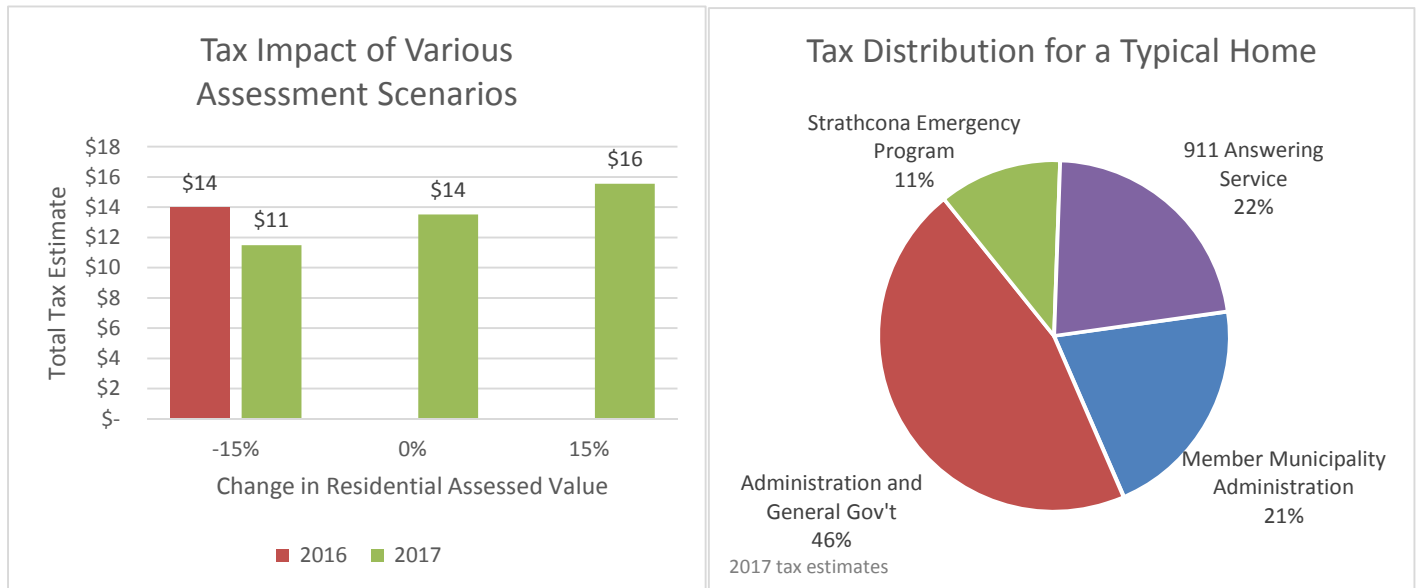
\* Per \$100,000 residential assessment

\*\* Hospital Purpose Assessments - 2016 Revised Roll / 2017 Completed Roll

\*\*\* Based on a typical residential property

## Tahsis

Requisitions:	2016		2017			
	Requisition	Estimated Tax*	Requisition	Requisition % Change	Estimated Tax*	Estimated Tax \$ Change*
Member Municipality Administration	\$ 1,739	\$ 4.95	\$ 1,795	3.22%	\$ 4.79	\$ (0.16)
Administration and General Gov't	3,879	10.83	4,035	4.02%	10.58	(0.25)
Strathcona Emergency Program	1,000	2.79	1,000	0.00%	2.62	(0.17)
911 Answering Service	1,860	5.29	1,928	3.66%	5.14	(0.15)
Planning (Non-Part 26)	10	0.03	1	-90.00%	-	(0.03)
	<b>\$ 8,488</b>	<b>\$ 23.89</b>	<b>\$ 8,759</b>	<b>3.19%</b>	<b>\$ 23.13</b>	<b>\$ (0.76)</b>
Average assessed home**		\$ 58,465	9%		\$ 63,866	
Average household property tax***		<u>\$ 13.97</u>			<u>\$ 14.77</u>	<u>\$ 0.82</u> 5.8%



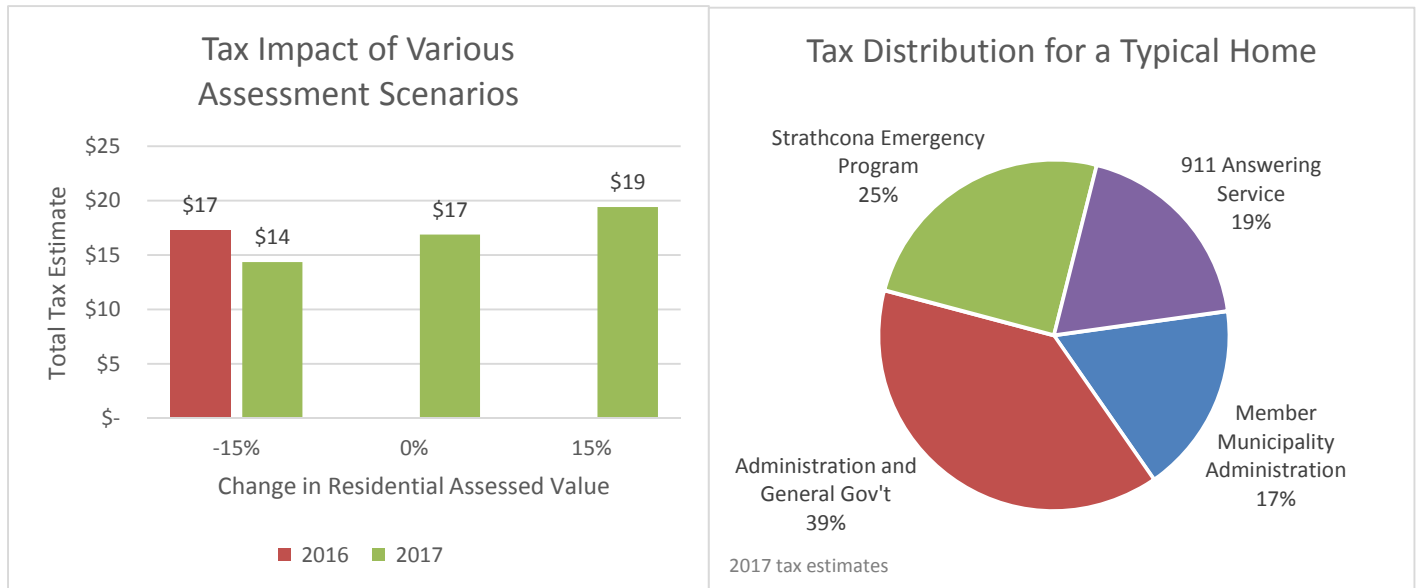
\* Per \$100,000 residential assessment

\*\* Hospital Purpose Assessments - 2016 Revised Roll / 2017 Completed Roll

\*\*\* Based on a typical residential property

**Zeballos**

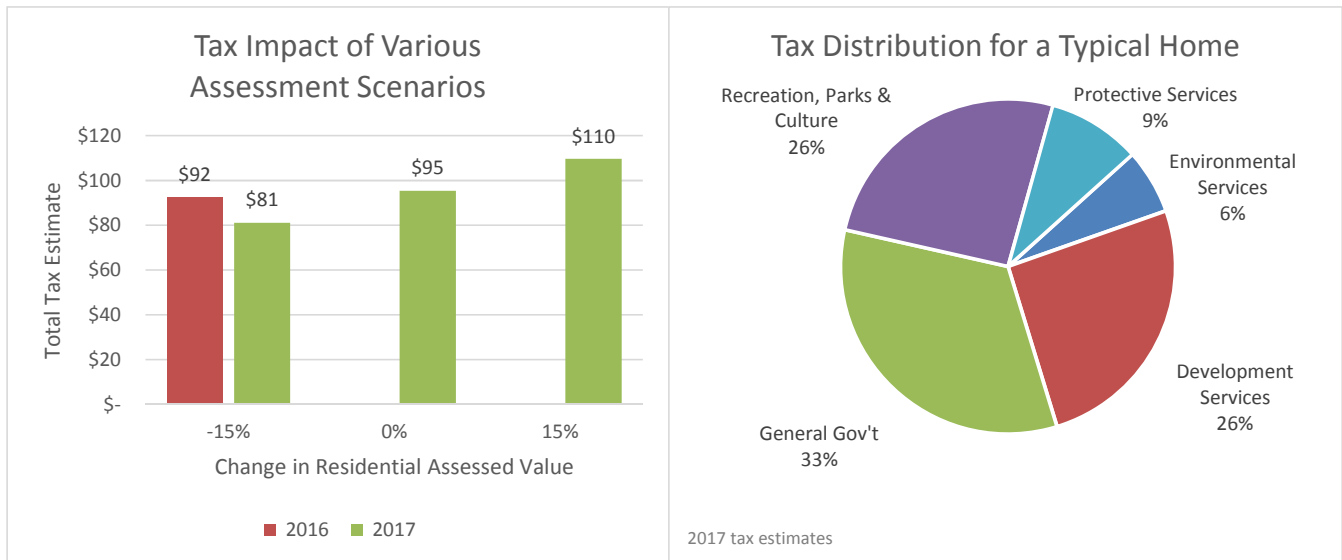
Requisitions:	2016		2017			
	Requisition	Estimated Tax*	Requisition	Requisition % Change	Estimated Tax*	Estimated Tax \$ Change*
Member Municipality Administration	\$ 708	\$ 4.95	\$ 696	-1.69%	\$ 4.79	\$ (0.16)
Administration and General Gov't	1,579	10.83	1,565	-0.89%	10.58	(0.25)
Strathcona Emergency Program	1,000	6.86	1,000	0.00%	6.76	(0.10)
911 Answering Service	757	5.29	748	-1.19%	5.14	(0.15)
Planning (Non-Part 26)	4	0.03	-	-100.00%	-	(0.03)
	<b>\$ 4,048</b>	<b>\$ 27.96</b>	<b>\$ 4,009</b>	<b>-0.96%</b>	<b>\$ 27.27</b>	<b>\$ (0.69)</b>
Average assessed home**		\$ 61,895	1%		\$ 62,254	
Average household property tax***		<u>\$ 17.31</u>			<u>\$ 16.98</u>	<u>\$ (0.33)</u>
						-1.9%



\* Per \$100,000 residential assessment  
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 \*\*\* Based on a typical residential property

**Part Electoral Area A  
Kyuquot/Nootka**

Requisitions	2016		2017			
	Requisition	Estimated Tax*	Requisition	Requisition % Change	Estimated Tax*	Estimated Tax \$ Change*
Administration and General Gov't	\$ 18,975	\$ 10.83	\$ 18,692	-1.49%	\$ 10.58	\$ (0.25)
Grants in Aid	409	0.23	1,569	284.09%	0.89	0.66
Electoral Areas Administration	28,612	16.33	32,765	14.51%	18.54	2.21
Strathcona Emergency Program	3,697	2.11	4,263	15.30%	2.41	0.30
911 Answering Service	9,269	5.29	9,087	-1.97%	5.14	(0.15)
Kyuquot/Nootka Emergency Program	1,000	0.57	1,000	0.00%	0.57	-
Area A Kyuquot Nootka Solid Waste Disposal	12,618	7.20	10,000	-20.75%	5.66	(1.54)
Planning	39,240	22.39	40,941	4.33%	23.16	0.77
Kyuquot Community Hall	300	1.91	495	65.00%	3.17	1.26
Vancouver Island Regional Library	36,164	20.64	35,563	-1.66%	20.12	(0.52)
	<b>\$ 150,284</b>	<b>\$ 87.50</b>	<b>\$ 154,374</b>	<b>2.72%</b>	<b>\$ 90.24</b>	<b>\$ 2.74</b>
Average assessed home**		\$ 105,704		1%	\$ 106,524	
Average household property tax***		<u>\$ 92.49</u>			<u>\$ 96.13</u>	<u>\$ 3.64</u> 3.9%



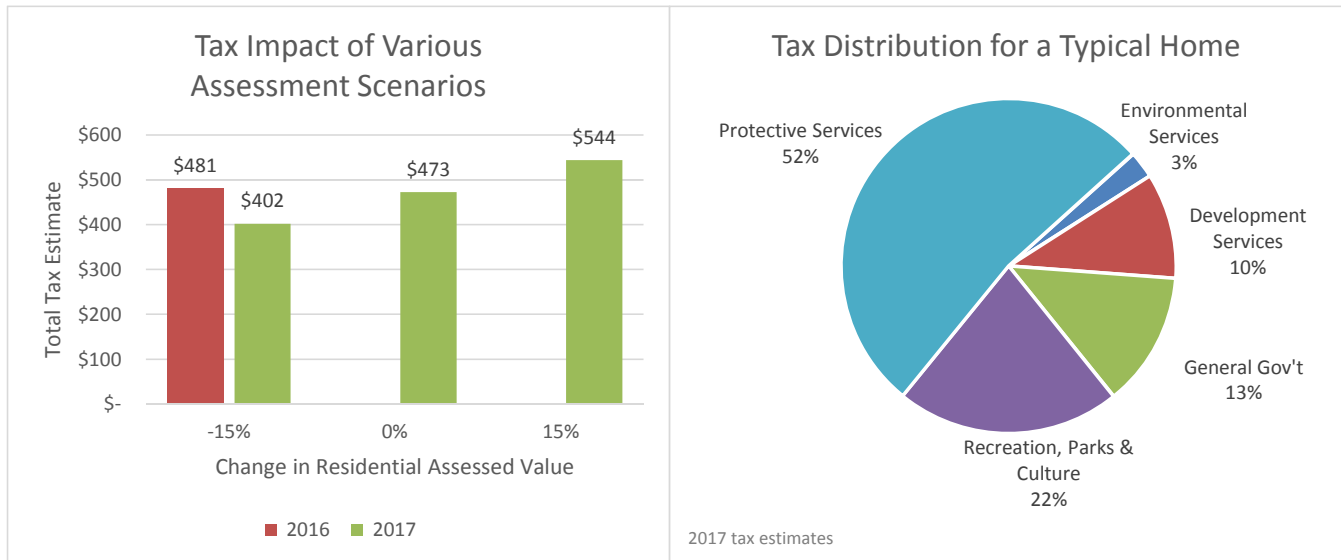
\* Per \$100,000 residential assessment

\*\* Hospital Purpose Assessments - 2016 Revised Roll / 2017 Completed Roll

\*\*\* Based on a typical residential property, excluding user fees billed separately, and prior to Surveyor of Taxes collection fee

**Part Electoral Area A Sayward**

Requisitions	2016		2017			
	Requisition	Estimated Tax*	Requisition	Requisition % Change	Estimated Tax*	Estimated Tax \$ Change
Administration and General Gov't	\$ 21,566	\$ 10.83	\$ 21,504	-0.28%	\$ 10.58	\$ (0.25)
Grants in Aid	464	0.23	1,806	288.81%	0.89	0.66
Electoral Areas Administration	32,519	16.33	37,695	15.92%	18.54	2.21
Strathcona Emergency Program	4,202	2.11	4,904	16.72%	2.41	0.30
911 Answering Service	10,535	5.29	10,454	-0.76%	5.14	(0.15)
Sayward Valley Fire Protection	74,000	120.68	74,000	0.00%	113.29	(7.39)
Sayward/Area A Refuse Disposal	10,491	5.27	12,299	17.23%	6.05	0.78
Planning and House Numbering	44,808	22.50	47,336	5.64%	23.28	0.78
Economic Development Area A Sayward	300	0.15	500	66.67%	0.25	0.10
Sayward Valley Recreation & Community Hall	19,000	30.14	20,000	5.26%	29.84	(0.30)
Vancouver Island Regional Library	41,101	20.64	40,914	-0.45%	20.12	(0.52)
	<b>\$ 258,985</b>	<b>\$ 234.17</b>	<b>\$ 271,413</b>	<b>4.80%</b>	<b>\$ 230.39</b>	<b>\$ (3.78)</b>
Average assessed home**		\$ 205,300		5%	\$ 215,478	
Average household property tax***		<u>\$ 480.75</u>			<u>\$ 496.44</u>	<u>\$ 15.71</u> 3.3%



\* Per \$100,000 residential assessment

\*\* Hospital Purpose Assessments - 2016 Revised Roll / 2017 Completed Roll

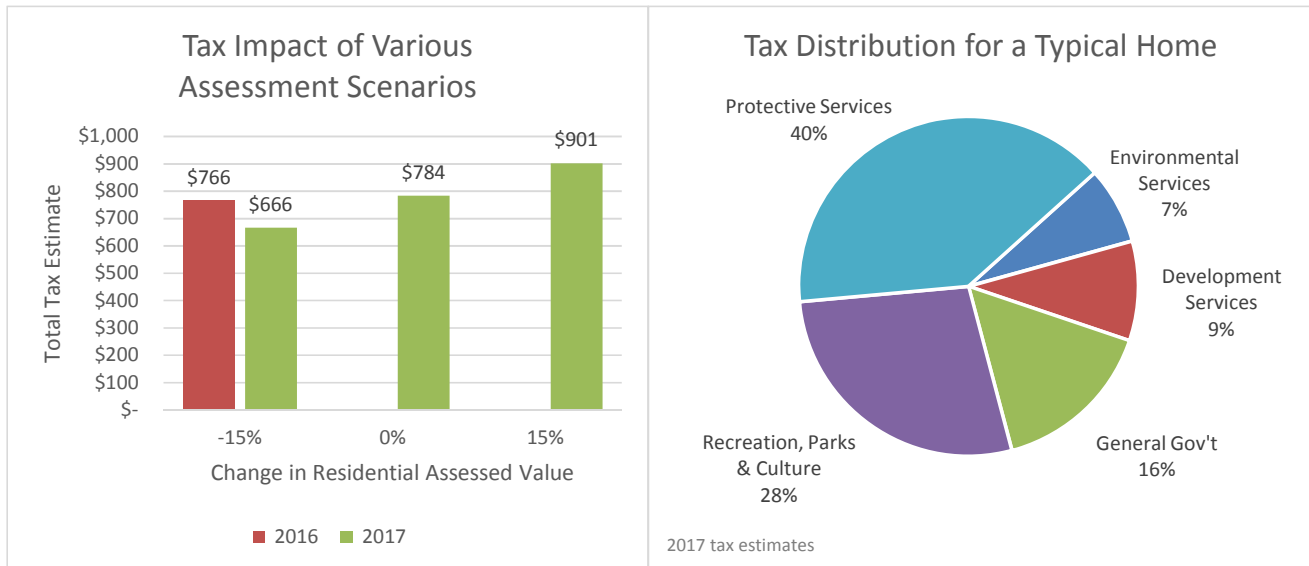
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**Estimated Tax Rate Analysis**  
Final 2017-2021 Financial Plan

**Electoral Area B**

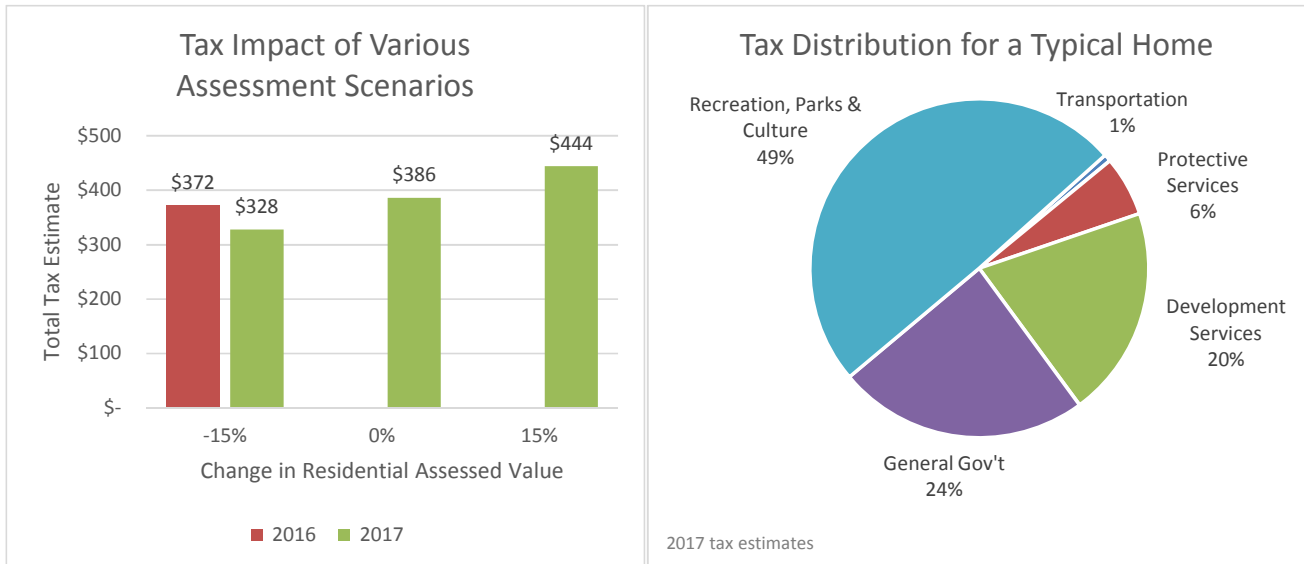
Requisitions:	2016		2017			
	Requisition	Estimated Tax*	Requisition	Requisition % Change	Estimated Tax*	Estimated Tax \$ Change*
Administration and General Gov't	\$ 32,359	\$ 10.83	\$ 31,684	-2.09%	\$ 10.58	\$ (0.25)
Grants in Aid	25,506	8.54	25,560	0.21%	8.53	(0.01)
Electoral Area Administration	48,792	16.33	55,539	13.83%	18.54	2.21
Feasibility Studies	-	-	2,500	#DIV/0!	0.83	0.83
S Cortes Island Fire	208,500	85.98	217,776	4.45%	89.97	3.99
Strathcona Emergency Program	6,305	2.11	7,225	14.59%	2.41	0.30
911 Answering Service	15,807	5.29	15,403	-2.56%	5.14	(0.15)
Liquid Waste Mgmt Planning	2,611	0.87	2,039	-21.91%	0.68	(0.19)
EA B Refuse Disposal Grounds	49,421	16.57	51,890	5.00%	17.36	0.79
Planning and House Numbering	67,254	22.50	69,759	3.72%	23.28	0.78
Community Parks	141,300	49.86	141,800	0.35%	47.33	(2.53)
Heritage Conservation	-	-	1,270	#DIV/0!	0.42	0.42
Vancouver Island Regional Library	61,670	20.64	60,282	-2.25%	20.12	(0.52)
	<b>\$ 659,525</b>	<b>\$ 239.52</b>	<b>\$ 682,727</b>	<b>3.52%</b>	<b>\$ 245.19</b>	<b>\$ 5.67</b>
Average assessed home**		\$ 319,671	0%		\$ 320,440	
Average household property tax***		<u>\$ 765.67</u>			<u>\$ 785.70</u>	<u>\$ 20.03</u> 2.6%



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**Electoral Area C**

Requisitions:	2016		2017		Estimated Tax	
	Requisition	Estimated Tax*	Requisition	Requisition % Change	Estimated Tax*	\$ Change*
Administration and General Gov't	\$ 76,728	\$ 10.83	\$ 77,911	1.54%	\$ 10.58	\$ (0.25)
Grants in Aid	22,324	3.15	26,857	20.31%	3.65	0.50
Electoral Area Administration	115,694	16.33	136,569	18.04%	18.54	2.21
N Quadra Assistance Response	252	0.27	252	0.00%	0.27	-
Strathcona Emergency Program	14,950	2.11	17,767	18.84%	2.41	0.30
911 Answering Service	37,480	5.29	37,877	1.06%	5.14	(0.15)
Planning and House Numbering	159,004	22.44	171,011	7.55%	23.21	0.77
Economic Development	26,612	3.76	32,006	20.27%	4.34	0.58
Community Parks	155,000	21.88	170,000	9.68%	23.08	1.20
Heritage Conservation	-	-	1,270	#DIV/0!	0.17	0.17
Quadra Island Community Hall	124,591	24.09	130,018	4.36%	24.11	0.02
Vancouver Island Regional Library	146,229	20.64	148,233	1.37%	20.12	(0.52)
Street Lighting	5,906	0.83	7,011	18.71%	0.95	0.12
	<b>\$ 884,770</b>	<b>\$ 131.62</b>	<b>\$ 956,782</b>	<b>8.14%</b>	<b>\$ 136.57</b>	<b>\$ 4.95</b>
Average assessed home**		\$ 282,709		5%	\$ 296,120	
Average household property tax***		<u>\$ 372.10</u>			<u>\$ 404.42</u>	<u>\$ 32.33</u> 8.7%



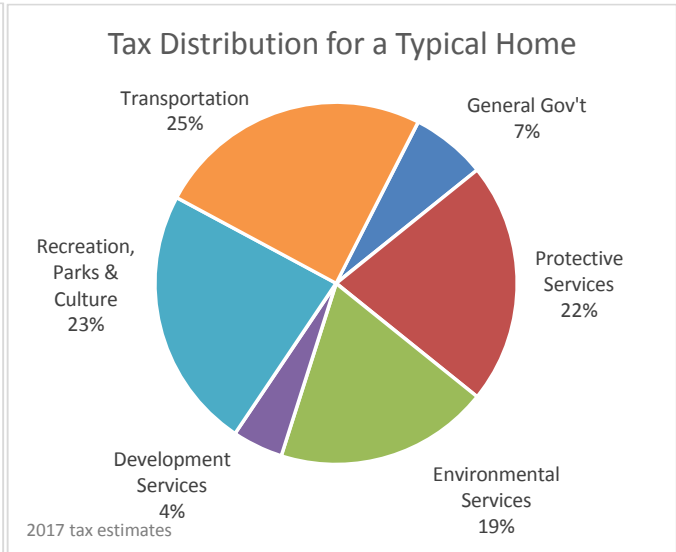
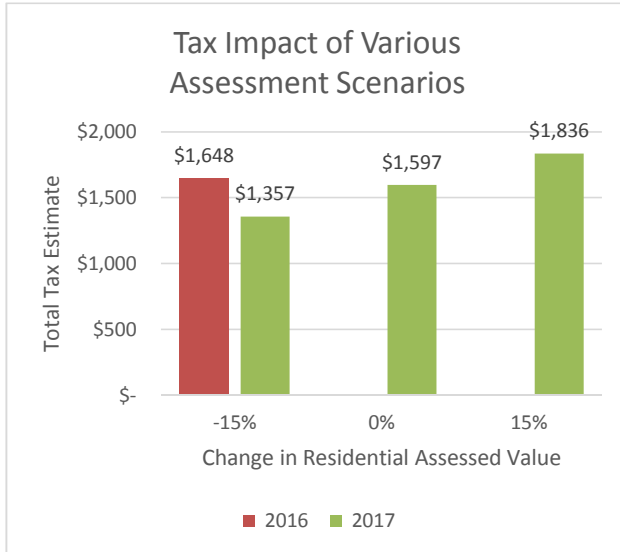
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**Estimated Tax Rate Analysis**  
Final 2017-2021 Financial Plan

**Electoral Area D**

Requisitions:	2016		2017		Estimated	
	Requisition	Estimated Tax*	Requisition	Requisition % Change	Estimated Tax*	Tax \$ Change*
Administration and General Gov't	\$ 103,479	\$ 10.83	\$ 108,171	4.53%	\$ 10.58	\$ (0.25)
Grants in Aid	60,994	6.38	54,923	-9.95%	5.37	(1.01)
Electoral Area Administration	156,032	16.33	189,611	21.52%	18.54	2.21
Strathcona Emergency Program	20,162	2.11	24,668	22.35%	2.41	0.30
911 Answering Service	50,547	5.29	52,587	4.04%	5.14	(0.15)
Building Inspection	82,091	8.59	115,715	40.96%	11.31	2.72
Animal Control	36,681	3.84	50,842	38.61%	4.97	1.13
Other Protective Services	517	0.06	519	0.39%	0.05	(0.01)
Campbell River Fire Protection	349,326	90.60	356,287	1.99%	86.74	(3.86)
Water	413,000	97.17	442,000	7.02%	97.43	0.26
Liquid Waste Mgmt Planning	8,349	0.87	6,961	-16.62%	0.68	(0.19)
Planning and House Numbering	214,428	22.44	237,389	10.71%	23.21	0.77
Community Parks	337,345	35.30	251,456	-25.46%	24.59	(10.71)
Strathcona Gardens	717,554	75.09	772,918	7.72%	75.57	0.48
Street Lighting	28,290	13.32	32,482	14.82%	14.20	0.88
Transit	124,996	13.08	143,406	14.73%	14.02	0.94
Oyster River Bank Protection	18,000	107.60	18,000	0.00%	98.29	(9.31)
Vancouver Island Regional Library	197,212	20.64	205,805	4.36%	20.12	(0.52)
	<b>\$ 2,919,003</b>	<b>\$ 529.54</b>	<b>\$ 3,063,740</b>	<b>4.96%</b>	<b>\$ 513.22</b>	<b>\$ (16.32)</b>
Average assessed home**		\$ 311,121		7%	\$ 332,646	
Average household property tax***		<u>\$ 1,647.51</u>			<u>\$ 1,707.21</u>	<u>\$ 59.72</u> 3.6%



\* Per \$100,000 residential assessment

\*\* Hospital Purpose Assessments - 2016 Revised Roll / 2017 Completed Roll

\*\*\* Based on a typical residential property, excluding user fees billed separately, and prior to Surveyor of Taxes collection

# 2017-2021 Financial Plan Summary of Services and Participants<sup>1</sup>

SERVICE	Notes	PARTICIPANTS										Total Requisitions		Residential Taxes per \$100,000 value <sup>5</sup>		
		Municipalities					Electoral Areas					2017	2016	2017	2016	
		Campbell River	Gold River	Sayward	Tahsis	Zeballos	A	B	C	D						
Member Municipality Administration		X	X	X	X	X							270,051	261,863	4.79	4.95
General Administration	2	X	X	X	X	X	X	X	X	X	X		868,674	840,263	10.58	10.83
Strathcona Emergency Program	2	X	X	X	X	X	X	X	X	X	X		199,000	165,000	2.98	2.84
911 Answering Service	2	X	X	X	X	X	X	X	X	X	X		415,442	403,604	5.14	5.29
Planning (Non Part 26)	2	X	X	X	X	X	X	X	X	X	X		250	2,275	-	0.03
Electoral Areas Administration	2						X	X	X	X			452,179	381,649	18.54	16.33
Vancouver Island Regional Library	2						X	X	X	X			490,797	482,375	20.12	20.64
Planning (Part 26)	2						X	X	X	X			564,941	522,711	23.16	22.36
Strathcona Gardens	2	X									X		5,372,214	5,001,711	80.12	79.61
Grant In Aid Area A	2						X						3,375	873	0.89	0.23
Grant In Aid Area B	2							X					25,560	25,506	8.53	8.54
Grant In Aid Area C	2								X				26,857	22,324	3.65	3.15
Grant In Aid Area D	2									X			54,923	60,994	5.37	6.38
Feasibility Studies Area B	2							X					2,500	-	0.83	-
Campbell River Fire Protection Specified Area	2										O		356,287	349,326	86.74	90.60
Sayward Valley Fire Protection Local Service Area	2						O						74,000	74,000	113.29	120.68
South Cortes Island Fire Local Service Area	2							O					217,776	208,500	89.97	85.98
North Quadra Island Assistance Response	2								O				252	252	0.27	0.27
Area A Kyuquot/Nootka Emergency Program	2						O						1,000	1,000	0.57	0.57
Building Inspection	2										X		115,715	82,091	11.31	8.59
Electoral Area D Animal Control	2										X		50,842	36,681	4.97	3.84
Soil Deposit and Removal Control Extended Service	2										X		250	247	0.02	0.03
Unightly Premises Extended Service	2										X		269	270	0.03	0.03
Craig Road Water	2, 3										O		11,323	11,324	n/a	n/a
Electoral Area D Water	2, 4										O		442,000	413,000	97.43	97.17
Liquid Waste Management	2							X			X		9,000	10,960	0.68	0.87
Area A Kyuquot/Nootka Solid Waste Disposal	2						O						10,000	12,618	5.66	7.20
Sayward Valley Refuse Disposal Service Unit	2			X			O						14,300	12,098	6.05	5.27
Electoral Area B Refuse Disposal Grounds	2							O					51,890	49,421	17.36	16.57
House Numbering Area A Sayward-Bloedel	2						O						235	211	0.12	0.11
House Numbering Area B	2							X					361	338	0.12	0.11
House Numbering Area C	2								X				362	337	0.05	0.05
House Numbering Area D	2									X			462	440	0.05	0.05
Economic Development - Area A Sayward	2						O						500	300	0.25	0.15
Economic Development - Area C	2								X				32,006	26,612	4.34	3.76
Community Parks Electoral Area B	2							X					141,800	141,300	47.33	47.29
Community Parks Electoral Area C	2								X				170,000	155,000	23.08	21.88
Community Parks Electoral Area D	2									X			251,456	337,345	24.59	35.30
Kyuquot Community Hall	2						O						495	300	3.17	1.91
Sayward Valley Recreation & Community Hall	2						O						20,000	19,000	29.84	30.14
Quadra Island Community Hall	2								O				130,018	124,591	24.11	24.09
Heritage Conservation Area B	2							X					1,270	-	0.42	-
Heritage Conservation Area C	2								X				1,270	-	0.17	-
Electoral Area C Street Lighting	2								X				7,011	5,906	0.95	0.83
Electoral Area D Street Lighting	2										O		32,482	28,290	14.20	13.32
Transit - Area D	2										X		143,406	124,996	14.02	13.08
Oyster River Bank Protection Local Service Area	2										O		18,000	18,000	98.29	107.60

1. Services funded entirely through revenue other than requisitions are not included on this listing.
2. The Surveyor of Taxes charges a 5.25% fee to collect electoral area taxes. The amounts shown do not include this fee.
3. This amount includes a parcel tax.
4. User fees billed separately are not included in the amounts shown.
5. Approximate rates based on current property assessments; rates may differ from actual rates shown on tax notices.

Key	
X	Entire area pays for service
o	Part of an area pays for service

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## Requisition Comparison

Campbell River	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>General Government Services</b>						
100 Member Municipality Administration	251,985	260,091	291,633	296,674	302,519	307,949
110 Administration and General Government	565,191	588,333	733,672	740,865	754,976	769,339
150 Feasibility Studies - Regional	0	0	16,999	16,999	17,000	17,001
<b>Protective Services</b>						
272 Strathcona Emergency Program	110,124	134,166	135,534	136,904	138,273	139,642
275 911 Answering Service	269,405	279,337	290,964	296,646	302,446	308,107
<b>Development Services</b>						
510 Planning (Non Part 26)	1,519	168	168	168	168	168
<b>Recreation &amp; Cultural Services</b>						
640 Strathcona Gardens	4,284,157	4,599,296	4,317,749	4,275,460	4,646,275	4,450,602
<b>Total Requisition \$</b>	<b>5,482,381</b>	<b>5,861,391</b>	<b>5,786,719</b>	<b>5,763,717</b>	<b>6,161,658</b>	<b>5,992,809</b>
<b>Estimate of Residential Tax Rate per \$1,000</b>	<b>1.0733</b>	<b>1.0758</b>	<b>1.0614</b>	<b>1.0572</b>	<b>1.1303</b>	<b>1.0992</b>
<b>Increase/(Decrease) per \$100,000 Assessed Value</b>		<b>\$0</b>	<b>(\$1)</b>	<b>\$0</b>	<b>\$7</b>	<b>(\$3)</b>



## Requisition Comparison

Gold River	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>General Government Services</b>						
100 Member Municipality Administration	5,922	5,885	6,598	6,712	6,845	6,967
110 Administration and General Government	13,141	13,186	16,444	16,605	16,921	17,243
150 Feasibility Studies - Regional	0	0	385	385	385	385
<b>Protective Services</b>						
272 Strathcona Emergency Program	2,560	3,007	3,038	3,068	3,099	3,130
275 911 Answering Service	6,331	6,320	6,583	6,712	6,843	6,971
<b>Development Services</b>						
510 Planning (Non Part 26)	36	4	4	4	4	4
<b>Total Requisition \$</b>	<b>27,990</b>	<b>28,402</b>	<b>33,051</b>	<b>33,485</b>	<b>34,096</b>	<b>34,700</b>
<b>Estimate of Residential Tax Rate per \$1,000</b>	<b>0.2321</b>	<b>0.2292</b>	<b>0.2667</b>	<b>0.2702</b>	<b>0.2751</b>	<b>0.2800</b>
<b>Increase/(Decrease) per \$100,000 Assessed Value</b>		<b>\$0</b>	<b>\$4</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



## Requisition Comparison

Sayward	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>General Government Services</b>						
100 Member Municipality Administration	1,509	1,584	1,776	1,806	1,842	1,875
110 Administration and General Government	3,366	3,593	4,480	4,524	4,610	4,698
150 Feasibility Studies - Regional	0	0	103	103	104	104
<b>Protective Services</b>						
272 Strathcona Emergency Program	1,000	1,000	1,000	1,000	1,000	1,000
275 911 Answering Service	1,613	1,701	1,772	1,806	1,841	1,876
<b>Environmental Health Services</b>						
368 Sayward and Area A Sayward Refuse Disposal	1,607	2,001	2,736	2,761	2,798	2,838
<b>Development Services</b>						
510 Planning (Non Part 26)	9	1	1	1	1	1
<b>Total Requisition \$</b>	<b>9,104</b>	<b>9,879</b>	<b>11,868</b>	<b>12,002</b>	<b>12,196</b>	<b>12,391</b>
<b>Estimate of Residential Tax Rate per \$1,000</b>	<b>0.2958</b>	<b>0.2950</b>	<b>0.3544</b>	<b>0.3585</b>	<b>0.3643</b>	<b>0.3701</b>
<b>Increase/(Decrease) per \$100,000 Assessed Value</b>		<b>\$0</b>	<b>\$6</b>	<b>\$0</b>	<b>\$1</b>	<b>\$1</b>



## Requisition Comparison

Tahsis	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>General Government Services</b>						
100 Member Municipality Administration	1,739	1,795	2,012	2,047	2,088	2,125
110 Administration and General Government	3,879	4,035	5,032	5,081	5,178	5,276
150 Feasibility Studies - Regional	0	0	117	117	117	117
<b>Protective Services</b>						
272 Strathcona Emergency Program	1,000	1,000	1,000	1,000	1,000	1,000
275 911 Answering Service	1,860	1,928	2,008	2,047	2,087	2,126
<b>Development Services</b>						
510 Planning (Non Part 26)	10	1	1	1	1	1
<b>Total Requisition \$</b>	<b>8,488</b>	<b>8,758</b>	<b>10,170</b>	<b>10,294</b>	<b>10,471</b>	<b>10,646</b>
<b>Estimate of Residential Tax Rate per \$1,000</b>	<b>0.2389</b>	<b>0.2313</b>	<b>0.2685</b>	<b>0.2718</b>	<b>0.2765</b>	<b>0.2811</b>
<b>Increase/(Decrease) per \$100,000 Assessed Value</b>		<b>(\$1)</b>	<b>\$4</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



## Requisition Comparison

Zeballos	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>General Government Services</b>						
100 Member Municipality Administration	708	696	780	794	810	824
110 Administration and General Government	1,579	1,565	1,952	1,971	2,009	2,047
150 Feasibility Studies - Regional	0	0	45	45	45	45
<b>Protective Services</b>						
272 Strathcona Emergency Program	1,000	1,000	1,000	1,000	1,000	1,000
275 911 Answering Service	757	748	779	794	809	825
<b>Development Services</b>						
510 Planning (Non Part 26)	4	0	0	0	0	0
<b>Total Requisition \$</b>	<b>4,048</b>	<b>4,009</b>	<b>4,557</b>	<b>4,605</b>	<b>4,674</b>	<b>4,741</b>
<b>Estimate of Residential Tax Rate per \$1,000</b>	<b>0.2795</b>	<b>0.2727</b>	<b>0.3099</b>	<b>0.3131</b>	<b>0.3178</b>	<b>0.3224</b>
<b>Increase/(Decrease) per \$100,000 Assessed Value</b>		<b>(\$1)</b>	<b>\$4</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



## Requisition Comparison

Area A Kyuquot-Nootka/Sayward	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>General Government Services</b>						
110 Administration and General Government	40,541	40,196	50,126	50,618	51,582	52,563
120 Grant in Aid Area A	873	3,375	12,378	12,381	12,384	12,386
130 Electoral Areas Expenditure & Election Services	61,131	70,460	86,596	89,029	88,577	88,846
150 Feasibility Studies - Regional	0	0	1,189	1,189	1,189	1,189
151 Feasibility Studies - Electoral Area A	0	0	2,500	2,500	2,500	2,500
<b>Protective Services</b>						
272 Strathcona Emergency Program	7,899	9,167	9,260	9,354	9,447	9,541
275 911 Answering Service	19,804	19,541	20,355	20,752	21,158	21,554
<b>Development Services</b>						
500 Planning	83,725	88,030	99,121	98,261	100,807	103,511
510 Planning (Non Part 26)	112	12	12	12	12	12
<b>Total Requisition \$</b>	<b>214,085</b>	<b>230,782</b>	<b>281,538</b>	<b>284,095</b>	<b>287,656</b>	<b>292,102</b>
<b>Estimate of Residential Tax Rate per \$1,000</b>	<b>0.5718</b>	<b>0.6072</b>	<b>0.7408</b>	<b>0.7475</b>	<b>0.7569</b>	<b>0.7686</b>
<b>Increase/(Decrease) per \$100,000 Assessed Value</b>		<b>\$4</b>	<b>\$13</b>	<b>\$1</b>	<b>\$1</b>	<b>\$1</b>



## Requisition Comparison

Part Area A Kyuquot/Nootka	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Protective Services</b>						
271 EA A Kyuquot Nookta Emergency Program Extended Service	1,000	1,000	1,600	1,600	1,600	1,600
<b>Environmental Health Services</b>						
364 Area A Kyuquot Nookta Solid Waste Disposal	12,618	10,000	12,500	12,500	13,000	13,000
<b>Total Requisition \$</b>	<b>13,618</b>	<b>11,000</b>	<b>14,100</b>	<b>14,100</b>	<b>14,600</b>	<b>14,600</b>
<b>Estimate of Residential Tax Rate per \$1,000</b>	<b>0.0777</b>	<b>0.0623</b>	<b>0.0798</b>	<b>0.0798</b>	<b>0.0826</b>	<b>0.0826</b>
<b>Increase/(Decrease) per \$100,000 Assessed Value</b>		<b>(\$2)</b>	<b>\$2</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



## Requisition Comparison

Part Area A Sayward	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Environmental Health Services</b>						
368 Sayward and Area A Sayward Refuse Disposal	10,491	12,299	16,819	16,974	17,202	17,442
<b>Development Services</b>						
534 House Numbering Area A Sayward	211	235	238	238	242	244
554 Economic Development - Area A Sayward	300	500	500	500	500	500
<b>Total Requisition \$</b>	<b>11,002</b>	<b>13,034</b>	<b>17,557</b>	<b>17,712</b>	<b>17,944</b>	<b>18,186</b>
<b>Estimate of Residential Tax Rate per \$1,000</b>	<b>0.0552</b>	<b>0.0641</b>	<b>0.0863</b>	<b>0.0871</b>	<b>0.0883</b>	<b>0.0894</b>
<b>Increase/(Decrease) per \$100,000 Assessed Value</b>		<b>\$1</b>	<b>\$2</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



## Requisition Comparison for Local/Specified/Defined Areas

	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Within Electoral Area(s) A</b>						
<b>Protective Services</b>						
245 Sayward Valley Fire Protection Local Service Area	74,000	74,000	85,000	85,000	85,000	85,000
<b>Recreation &amp; Cultural Services</b>						
630 Vancouver Island Regional Library	36,164	35,563	37,353	38,451	39,582	40,746
677 Kyuquot Community Hall	300	495	495	495	495	495
680 Sayward Valley Recreation & Community Hall Local Service Area	19,000	20,000	25,000	25,000	25,000	25,000
	<b>129,464</b>	<b>130,058</b>	<b>147,848</b>	<b>148,946</b>	<b>150,077</b>	<b>151,241</b>
<b>Within Electoral Area(s) DABC</b>						
<b>Recreation &amp; Cultural Services</b>						
630 Vancouver Island Regional Library	446,211	455,234	478,152	492,204	506,678	521,586
	<b>446,211</b>	<b>455,234</b>	<b>478,152</b>	<b>492,204</b>	<b>506,678</b>	<b>521,586</b>



## Requisition Comparison

Area B Cortes	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>General Government Services</b>						
110 Administration and General Government	32,359	31,684	39,512	39,899	40,659	41,432
126 Grant In Aid Area B	25,506	25,560	25,579	25,585	25,600	25,611
130 Electoral Areas Expenditure & Election Services	48,792	55,539	68,259	70,176	69,820	70,031
150 Feasibility Studies - Regional	0	0	937	937	937	937
157 Feasibility Studies - Electoral Area B	0	2,500	2,500	2,500	2,500	2,500
<b>Protective Services</b>						
272 Strathcona Emergency Program	6,305	7,225	7,299	7,373	7,447	7,520
275 911 Answering Service	15,807	15,403	16,044	16,358	16,678	16,990
<b>Environmental Health Services</b>						
340 Liquid Waste	2,611	2,039	1,133	1,133	1,133	1,133
<b>Development Services</b>						
500 Planning	66,827	69,389	78,131	77,453	79,460	81,591
510 Planning (Non Part 26)	89	9	9	9	9	9
535 House Numbering Area B	338	361	365	365	369	371
<b>Recreation &amp; Cultural Services</b>						
617 Community Parks Area B	141,300	141,800	145,000	148,000	150,600	154,600
697 Heritage Conservation - Area B	0	1,270	1,270	1,270	1,270	1,270
<b>Total Requisition \$</b>	<b>339,934</b>	<b>352,780</b>	<b>386,038</b>	<b>391,058</b>	<b>396,482</b>	<b>403,996</b>
<b>Estimate of Residential Tax Rate per \$1,000</b>	<b>1.1376</b>	<b>1.1776</b>	<b>1.2886</b>	<b>1.3054</b>	<b>1.3235</b>	<b>1.3486</b>
<b>Increase/(Decrease) per \$100,000 Assessed Value</b>		<b>\$4</b>	<b>\$11</b>	<b>\$2</b>	<b>\$2</b>	<b>\$3</b>



## Requisition Comparison for Local/Specified/Defined Areas

	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Within Electoral Area(s) B</b>						
<b>Protective Services</b>						
250 South Cortes Island Fire Local Service Area	208,500	217,776	220,810	226,171	230,577	236,299
<b>Environmental Health Services</b>						
374 Electoral Area "B" Refuse Disposal Grounds Specified Area	49,421	51,890	52,684	52,818	53,169	53,402
	<b>257,921</b>	<b>269,666</b>	<b>273,494</b>	<b>278,989</b>	<b>283,746</b>	<b>289,701</b>
<b>Within Electoral Area(s) DABC</b>						
<b>Recreation &amp; Cultural Services</b>						
630 Vancouver Island Regional Library	446,211	455,234	478,152	492,204	506,678	521,586
	<b>446,211</b>	<b>455,234</b>	<b>478,152</b>	<b>492,204</b>	<b>506,678</b>	<b>521,586</b>



## Requisition Comparison

Area C Discovery Islands - Mainland Inlets	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>General Government Services</b>						
110 Administration and General Government	76,728	77,911	97,158	98,111	99,980	101,882
127 Grant In Aid Area C	22,324	26,857	40,610	40,616	40,633	40,644
130 Electoral Areas Expenditure & Election Services	115,694	136,569	167,847	172,561	171,685	172,206
150 Feasibility Studies - Regional	0	0	2,305	2,305	2,305	2,305
158 Feasibility Studies - Electoral Area C	0	0	8,500	8,500	8,500	8,500
<b>Protective Services</b>						
272 Strathcona Emergency Program	14,950	17,767	17,949	18,130	18,311	18,492
275 911 Answering Service	37,480	37,877	39,453	40,223	41,010	41,778
<b>Development Services</b>						
500 Planning	158,456	170,626	192,123	190,455	195,391	200,631
510 Planning (Non Part 26)	211	23	23	23	23	23
536 House Numbering Area C	337	362	365	365	369	371
555 Economic Development - Area 'C'	26,612	32,006	40,570	40,576	40,587	40,592
<b>Recreation &amp; Cultural Services</b>						
618 Community Parks Area C	155,000	170,000	180,000	180,000	180,000	180,000
698 Heritage Conservation - Area C	0	1,270	1,270	1,270	1,270	1,270
<b>Transportation Services</b>						
770 Electoral Area C Street Lighting	5,906	7,011	7,222	7,436	7,664	7,880
<b>Total Requisition \$</b>	<b>613,698</b>	<b>678,279</b>	<b>795,395</b>	<b>800,571</b>	<b>807,728</b>	<b>816,573</b>
<b>Estimate of Residential Tax Rate per \$1,000</b>	<b>0.8661</b>	<b>0.9208</b>	<b>1.0797</b>	<b>1.0868</b>	<b>1.0965</b>	<b>1.1085</b>
<b>Increase/(Decrease) per \$100,000 Assessed Value</b>		<b>\$5</b>	<b>\$16</b>	<b>\$1</b>	<b>\$1</b>	<b>\$1</b>



## Requisition Comparison for Local/Specified/Defined Areas

	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Within Electoral Area(s) C</b>						
<b>Protective Services</b>						
255 North Quadra Island Assistance Response	252	252	500	500	500	500
<b>Recreation &amp; Cultural Services</b>						
685 Quadra Island Community Hall Subsidy Local Service Area	124,591	130,018	144,595	144,113	143,635	143,159
	<b>124,843</b>	<b>130,270</b>	<b>145,095</b>	<b>144,613</b>	<b>144,135</b>	<b>143,659</b>
<b>Within Electoral Area(s) DABC</b>						
<b>Recreation &amp; Cultural Services</b>						
630 Vancouver Island Regional Library	446,211	455,234	478,152	492,204	506,678	521,586
	<b>446,211</b>	<b>455,234</b>	<b>478,152</b>	<b>492,204</b>	<b>506,678</b>	<b>521,586</b>



## Requisition Comparison

Area D Oyster Bay - Buttle Lake	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>General Government Services</b>						
110 Administration and General Government	103,479	108,171	134,893	136,216	138,810	141,451
123 Grant In Aid Area D	60,994	54,923	61,091	61,103	61,132	61,153
130 Electoral Areas Expenditure & Election Services	156,032	189,611	233,036	239,582	238,366	239,089
150 Feasibility Studies - Regional	0	0	3,200	3,200	3,200	3,200
154 Feasibility Studies - Electoral Area D	0	0	40,000	40,000	40,000	40,000
<b>Protective Services</b>						
272 Strathcona Emergency Program	20,162	24,668	24,920	25,171	25,423	25,675
275 911 Answering Service	50,547	52,587	54,776	55,846	56,938	58,003
285 Building Inspection	82,091	115,715	139,718	142,627	145,977	148,809
290 Electoral Area D Animal Control	36,681	50,842	55,876	55,876	55,876	55,876
295 Noise Control	0	0	1,000	1,000	1,000	1,000
297 Soil Deposit & Removal Control Extended Service	247	250	250	250	250	250
298 Unsightly Premises Extended Service	270	269	769	769	769	769
<b>Environmental Health Services</b>						
340 Liquid Waste	8,349	6,961	3,867	3,867	3,867	3,867
<b>Development Services</b>						
500 Planning	213,703	236,895	266,741	264,425	271,278	278,553
510 Planning (Non Part 26)	285	32	32	32	32	32
533 House Numbering Area D	440	462	466	466	470	472
<b>Recreation &amp; Cultural Services</b>						
614 Community Parks Area D	337,345	251,456	226,691	228,259	230,592	232,502
640 Strathcona Gardens	717,554	772,918	725,603	718,497	780,813	747,930
<b>Transportation Services</b>						
785 Transit - Area D	124,996	143,406	149,806	155,350	161,118	167,611
<b>Total Requisition \$</b>	<b>1,913,175</b>	<b>2,009,166</b>	<b>2,122,736</b>	<b>2,132,535</b>	<b>2,215,911</b>	<b>2,206,243</b>
<b>Estimate of Residential Tax Rate per \$1,000</b>	<b>2.0021</b>	<b>1.9645</b>	<b>2.0755</b>	<b>2.0851</b>	<b>2.1666</b>	<b>2.1572</b>
<b>Increase/(Decrease) per \$100,000 Assessed Value</b>		<b>(\$4)</b>	<b>\$11</b>	<b>\$1</b>	<b>\$8</b>	<b>(\$1)</b>



## Requisition Comparison for Local/Specified/Defined Areas

	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Within Electoral Area(s) D</b>						
<b>Protective Services</b>						
210 Campbell River Fire Protection Specified Area	349,326	356,287	363,387	370,630	378,017	385,552
<b>Environmental Health Services</b>						
319 Electoral Area D Water	413,000	442,000	442,000	442,000	464,100	487,300
<b>Transportation Services</b>						
750 Electoral Area D Street Lighting	28,290	32,482	33,512	34,512	35,571	36,635
790 Oyster River Bank Protection Local Service Area	18,000	18,000	18,000	18,000	18,000	18,000
	<b>808,616</b>	<b>848,769</b>	<b>856,899</b>	<b>865,142</b>	<b>895,688</b>	<b>927,487</b>
<b>Within Electoral Area(s) DABC</b>						
<b>Recreation &amp; Cultural Services</b>						
630 Vancouver Island Regional Library	446,211	455,234	478,152	492,204	506,678	521,586
	<b>446,211</b>	<b>455,234</b>	<b>478,152</b>	<b>492,204</b>	<b>506,678</b>	<b>521,586</b>

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## Change in Hospital Assessed Values - 2016 Revised Roll to 2017 Completed Roll

	Net Taxable Values				Converted Values			
	2016	2017	Change	%	2016	2017	Change	%
<b>Electoral Areas</b>								
Area A	207,102,974	212,647,682	5,544,708	2.68%	37,437,821	38,005,572	567,751	1.52%
Area B	282,615,653	283,679,349	1,063,696	0.38%	29,881,550	29,957,433	75,883	0.25%
Area C	624,139,361	651,544,308	27,404,947	4.39%	70,853,680	73,664,791	2,811,111	3.97%
Area D	712,108,131	762,198,243	50,090,112	7.03%	95,557,239	102,275,260	6,718,021	7.03%
	<b>1,825,966,119</b>	<b>1,910,069,582</b>	<b>84,103,463</b>	<b>4.61%</b>	<b>233,730,290</b>	<b>243,903,056</b>	<b>10,172,766</b>	<b>4.35%</b>
<b>First Nations</b>								
Ka:'yu:k't'h/Che:kt'les7et'h'	197,300	198,300	1,000	0.51%	49,551	49,901	350	0.71%
	<b>197,300</b>	<b>198,300</b>	<b>1,000</b>	<b>0.51%</b>	<b>49,551</b>	<b>49,901</b>	<b>350</b>	<b>0.71%</b>
<b>Municipal Members</b>								
Campbell River	4,298,042,769	4,583,402,857	285,360,088	6.64%	521,922,337	556,265,528	34,343,191	6.58%
Gold River	91,813,401	94,972,701	3,159,300	3.44%	12,134,946	12,467,401	332,455	2.74%
Sayward	22,842,600	25,490,900	2,648,300	11.59%	3,108,135	3,396,866	288,731	9.29%
Tahsis	28,381,200	30,745,800	2,364,600	8.33%	3,581,598	3,814,940	233,342	6.52%
Zeballos	9,922,450	10,002,950	80,500	0.81%	1,458,268	1,479,924	21,656	1.49%
	<b>4,451,002,420</b>	<b>4,744,615,208</b>	<b>293,612,788</b>	<b>6.60%</b>	<b>542,205,284</b>	<b>577,424,659</b>	<b>35,219,375</b>	<b>6.50%</b>
<b>Grand Total</b>	<b>6,277,165,839</b>	<b>6,654,883,090</b>	<b>377,717,251</b>	<b>6.02%</b>	<b>775,985,125</b>	<b>821,377,616</b>	<b>45,392,491</b>	<b>5.85%</b>



## Change in Converted Assessments - Electoral / Municipal

Participant	2016 Revised Roll (\$)	2017 Completed Roll (\$)	Change (\$)	% Change	% 2017 Roll Total
<b>Electoral Areas</b>					
Area A Kyuquot-Nootka/Sayward	37,437,821	38,005,572	567,751	1.52%	4.70%
Area B Cortes	29,881,550	29,957,433	75,883	0.25%	3.71%
Area C Discovery Islands - Mainland Inlets	70,853,680	73,664,791	2,811,111	3.97%	9.12%
Area D Oyster Bay - Buttle Lake	95,557,239	102,275,260	6,718,021	7.03%	12.66%
	<b>233,730,290</b>	<b>243,903,056</b>	<b>10,172,766</b>	<b>4.35%</b>	<b>30.19%</b>
<b>First Nations</b>					
Ka:'yu:k't'h/Che:kt'les7et'h'	35,551	35,551	0	0.00%	0.00%
	<b>35,551</b>	<b>35,551</b>	<b>0</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Municipal Members</b>					
Campbell River	509,296,278	543,273,505	33,977,227	6.67%	67.24%
Gold River	11,968,696	12,291,701	323,005	2.70%	1.52%
Sayward	3,049,615	3,307,691	258,076	8.46%	0.41%
Tahsis	3,515,658	3,748,930	233,272	6.64%	0.46%
Zeballos	1,431,738	1,453,919	22,181	1.55%	0.18%
	<b>529,261,985</b>	<b>564,075,746</b>	<b>34,813,761</b>	<b>6.58%</b>	<b>69.81%</b>
<b>Total</b>	<b>763,027,826</b>	<b>808,014,353</b>	<b>44,986,527</b>	<b>5.90%</b>	<b>100.00%</b>



**Member Municipality Administration 100**

<b>Established:</b>	01-Jan-01	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b>	Local Govt Act Sec 800; Board Policy Feb 26/01.	<b>Municipal Members</b>						
<b>Amendments</b>		Campbell River	251,985	260,091	291,633	296,674	302,519	307,949
<b>Funding</b>	Requisition	Gold River	5,922	5,885	6,598	6,712	6,845	6,967
<b>Maximum Levy</b>	No stated limit.	Sayward	1,509	1,584	1,776	1,806	1,842	1,875
<b>Location</b>		Tahsis	1,739	1,795	2,012	2,047	2,088	2,125
<b>Contract</b>		Zeballos	708	696	780	794	810	824
<b>Background</b>	Supports member municipality representatives for SRD board governance expenses and management costs.		<b>\$261,863</b>	<b>\$270,050</b>	<b>\$302,800</b>	<b>\$308,034</b>	<b>\$314,103</b>	<b>\$319,741</b>
<b>2017 Maximum Requisition:</b>	\$0	<b>Tax Rate Estimate</b>	<b>0.0495</b>	<b>0.0479</b>	<b>0.0537</b>	<b>0.0546</b>	<b>0.0557</b>	<b>0.0567</b>
<b>Net Taxable Rate for 2017:</b>	0.0000			(per \$1,000 of assessed value - approx. Residential Rate)				
Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.		<b>Change from Previous year</b>		<b>\$8,187</b>	<b>\$32,750</b>	<b>\$5,234</b>	<b>\$6,069</b>	<b>\$5,638</b>

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>100 --&gt; MEMBER MUNICIPALITY ADMINISTRATION</b>											
<b>OPERATING REVENUE</b>											
01-1-100-009	GIL LOCAL GOVT				2,649	2,000	2,000	2,000	2,000	2,000	2,000
01-1-100-020	REQN MUNICIPAL				261,863	261,863	270,050	302,800	308,034	314,103	319,741
01-1-100-150	SURPLUS PRIOR YEAR				39,268	38,000	34,500	0	0	0	0
<b>Total OPERATING REVENUE</b>					303,780	301,863	306,550	304,800	310,034	316,103	321,741
<b>OPERATING EXPENSES</b>											
01-2-100-200	SUPPORT SERVICES				25,379	25,379	26,709	27,540	27,613	28,476	28,965
01-2-100-220	SALARIES & WAGES				23,756	29,912	29,908	30,506	31,116	31,738	32,373
01-2-100-222	DIRECTOR REMUNERATION				156,059	175,620	179,132	182,715	186,370	190,097	193,899
01-2-100-225	BENEFITS				14,699	14,375	14,374	14,542	14,712	14,887	15,064
01-2-100-284	MEETING EXPENSE				4,752	7,460	7,245	7,390	7,686	7,994	8,154
01-2-100-293	OFFICE EXPENSES				331	500	500	500	500	500	500
01-2-100-319	TRAINING/DEVELOPMENT & CONFERENCE				366	5,000	5,000	5,000	5,000	5,000	5,000
01-2-100-320	TRAVEL				14,850	25,185	25,185	18,040	18,400	18,769	19,144
01-2-100-321	TRAVEL-EXTERNAL APPOINTMENTS				1,182	3,060	3,120	3,185	3,250	3,250	3,250
01-2-100-353	PUBLIC RELATIONS				25	2,000	2,000	2,000	2,000	2,000	2,000
01-2-100-369	INSURANCE LIABILITY				248	248	253	258	263	268	268
01-2-100-381	LEGAL FEES				0	5,000	5,000	5,000	5,000	5,000	5,000
01-2-100-387	OTHER PROF FEES				2,492	7,500	7,500	7,500	7,500	7,500	7,500
01-2-100-519	CONTRIB TO APPROPRIATED SURPLUS				624	624	624	624	624	624	624
<b>Total OPERATING EXPENSES</b>					244,764	301,863	306,550	304,800	310,034	316,103	321,741
<b>OPERATING Surplus/(Deficit)</b>					59,017	0	0	0	0	0	0
<b>Category Total --&gt;</b>					59,017	0	0	0	0	0	0



**Administration and General Government 110**

<p><b>Established:</b></p> <p><b>Authority</b> LGA Sec 800/SLP</p> <p><b>Amendments</b></p> <p><b>Funding</b> Requisition, Support Services Board Policy</p> <p><b>Maximum Levy</b> No stated limit.</p> <p><b>Location</b> N/A</p> <p><b>Contract</b></p> <p><b>Background</b> Support services to all functions provided by the regional district (includes management, finance, legislative services, human resources, and information services).</p> <p><b>2017 Maximum Requisition:</b> \$0</p> <p><b>Net Taxable Rate for 2017:</b> 0.0000</p> <p>Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.</p>	<table border="0"> <thead> <tr> <th style="text-align: left;"><b>Requisition Budget</b></th> <th style="text-align: right;"><b>2016 Actual</b></th> <th style="text-align: right;"><b>2017 FB</b></th> <th style="text-align: right;"><b>2018 FP</b></th> <th style="text-align: right;"><b>2019 FP</b></th> <th style="text-align: right;"><b>2020 FP</b></th> <th style="text-align: right;"><b>2021 FP</b></th> </tr> </thead> <tbody> <tr> <td colspan="7"><b>Electoral Areas</b></td> </tr> <tr> <td>Area A</td> <td style="text-align: right;">40,541</td> <td style="text-align: right;">40,196</td> <td style="text-align: right;">50,126</td> <td style="text-align: right;">50,618</td> <td style="text-align: right;">51,582</td> <td style="text-align: right;">52,563</td> </tr> <tr> <td>Area B</td> <td style="text-align: right;">32,359</td> <td style="text-align: right;">31,684</td> <td style="text-align: right;">39,512</td> <td style="text-align: right;">39,899</td> <td style="text-align: right;">40,659</td> <td style="text-align: right;">41,432</td> </tr> <tr> <td>Area C</td> <td style="text-align: right;">76,728</td> <td style="text-align: right;">77,911</td> <td style="text-align: right;">97,158</td> <td style="text-align: right;">98,111</td> <td style="text-align: right;">99,980</td> <td style="text-align: right;">101,882</td> </tr> <tr> <td>Area D</td> <td style="text-align: right;">103,479</td> <td style="text-align: right;">108,171</td> <td style="text-align: right;">134,893</td> <td style="text-align: right;">136,216</td> <td style="text-align: right;">138,810</td> <td style="text-align: right;">141,451</td> </tr> <tr> <td colspan="7"><b>Municipal Members</b></td> </tr> <tr> <td>Campbell River</td> <td style="text-align: right;">565,191</td> <td style="text-align: right;">588,333</td> <td style="text-align: right;">733,672</td> <td style="text-align: right;">740,865</td> <td style="text-align: right;">754,976</td> <td style="text-align: right;">769,339</td> </tr> <tr> <td>Gold River</td> <td style="text-align: right;">13,141</td> <td style="text-align: right;">13,186</td> <td style="text-align: right;">16,444</td> <td style="text-align: right;">16,605</td> <td style="text-align: right;">16,921</td> <td style="text-align: right;">17,243</td> </tr> <tr> <td>Sayward</td> <td style="text-align: right;">3,366</td> <td style="text-align: right;">3,593</td> <td style="text-align: right;">4,480</td> <td style="text-align: right;">4,524</td> <td style="text-align: right;">4,610</td> <td style="text-align: right;">4,698</td> </tr> <tr> <td>Tahsis</td> <td style="text-align: right;">3,879</td> <td style="text-align: right;">4,035</td> <td style="text-align: right;">5,032</td> <td style="text-align: right;">5,081</td> <td style="text-align: right;">5,178</td> <td style="text-align: right;">5,276</td> </tr> <tr> <td>Zeballos</td> <td style="text-align: right;">1,579</td> <td style="text-align: right;">1,565</td> <td style="text-align: right;">1,952</td> <td style="text-align: right;">1,971</td> <td style="text-align: right;">2,009</td> <td style="text-align: right;">2,047</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>\$840,263</b></td> <td style="text-align: right;"><b>\$868,675</b></td> <td style="text-align: right;"><b>\$1,083,269</b></td> <td style="text-align: right;"><b>\$1,093,890</b></td> <td style="text-align: right;"><b>\$1,114,725</b></td> <td style="text-align: right;"><b>\$1,135,931</b></td> </tr> <tr> <td><b>Tax Rate Estimate</b></td> <td style="text-align: right;"><b>0.1083</b></td> <td style="text-align: right;"><b>0.1058</b></td> <td style="text-align: right;"><b>0.1319</b></td> <td style="text-align: right;"><b>0.1332</b></td> <td style="text-align: right;"><b>0.1357</b></td> <td style="text-align: right;"><b>0.1383</b></td> </tr> <tr> <td></td> <td></td> <td colspan="5" style="text-align: center;">(per \$1,000 of assessed value - approx. 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Residential Rate)					<b>Change from Previous year</b>		<b>\$28,412</b>	<b>\$214,594</b>	<b>\$10,621</b>	<b>\$20,835</b>	<b>\$21,206</b>
<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>																																																																																																											
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Gold River	13,141	13,186	16,444	16,605	16,921	17,243																																																																																																											
Sayward	3,366	3,593	4,480	4,524	4,610	4,698																																																																																																											
Tahsis	3,879	4,035	5,032	5,081	5,178	5,276																																																																																																											
Zeballos	1,579	1,565	1,952	1,971	2,009	2,047																																																																																																											
	<b>\$840,263</b>	<b>\$868,675</b>	<b>\$1,083,269</b>	<b>\$1,093,890</b>	<b>\$1,114,725</b>	<b>\$1,135,931</b>																																																																																																											
<b>Tax Rate Estimate</b>	<b>0.1083</b>	<b>0.1058</b>	<b>0.1319</b>	<b>0.1332</b>	<b>0.1357</b>	<b>0.1383</b>																																																																																																											
		(per \$1,000 of assessed value - approx. Residential Rate)																																																																																																															
<b>Change from Previous year</b>		<b>\$28,412</b>	<b>\$214,594</b>	<b>\$10,621</b>	<b>\$20,835</b>	<b>\$21,206</b>																																																																																																											

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>110 --&gt; ADMINISTRATION</b>											
<b>OPERATING REVENUE</b>											
01-1-110-005	GIL FED GOVT				0	50	50	50	50	50	50
01-1-110-008	GIL PROV GOVT AGENCIES				116,219	90,000	90,000	90,000	90,000	90,000	90,000
01-1-110-009	GIL LOCAL GOVT				5,939	2,500	2,500	2,500	2,500	2,500	2,500
01-1-110-012	GRANTS UNCOND PROV GOVT				187,763	118,668	190,000	190,000	190,000	190,000	190,000
01-1-110-013	FED GAS TAX FUNDING				0	3,000	3,000	0	0	0	0
01-1-110-015	REQN ELECT/SPEC PROV GOVT				253,272	256,975	257,962	321,689	324,844	331,031	337,328
01-1-110-016	GRANT PROV GOVT CONDITIONAL				6,485	4,000	169,000	75,000	0	0	0
01-1-110-020	REQN MUNICIPAL				586,990	583,287	610,713	761,580	769,046	783,694	798,603
01-1-110-120	INTEREST EARNED				28,222	10,000	10,000	10,000	10,000	10,000	10,000
01-1-110-128	OTHER REVENUE				270	0	0	0	0	0	0
01-1-110-133	RECOVERIES OTHER				1,400	0	0	0	0	0	0
01-1-110-135	RECOVERIES-OTHER FUNCTIONS				698,737	698,377	826,677	849,013	863,357	877,858	892,929
01-1-110-150	SURPLUS PRIOR YEAR				188,587	170,000	235,000	0	0	0	0
01-1-110-151	FUNDS ALLOCATED FR APPROPRIATED SU				107,167	147,748	25,000	0	0	0	0
<b>Total OPERATING REVENUE</b>					2,181,051	2,084,605	2,419,902	2,299,832	2,249,797	2,285,133	2,321,410
<b>OPERATING Surplus/(Deficit)</b>					2,181,051	2,084,605	2,419,902	2,299,832	2,249,797	2,285,133	2,321,410
<b>CAPITAL REVENUE SOURCES</b>											
01-5-110-013	FED GAS TAX FUNDING				0	0	50,000	0	0	0	0
01-5-110-145	TRANSFER FR RESERVE				0	40,000	240,000	0	0	0	0
<b>Total CAPITAL REVENUE SOURCES</b>					0	40,000	290,000	0	0	0	0
<b>CAPITAL EXPENDITURES</b>											
01-6-110-473	IT INFRASTRUCTURE				0	40,000	290,000	0	0	0	0
<b>Total CAPITAL EXPENDITURES</b>					0	40,000	290,000	0	0	0	0
<b>CAPITAL Surplus/(Deficit)</b>					0	0	0	0	0	0	0
<b>Category Total --&gt;</b>					2,181,051	2,084,605	2,419,902	2,299,832	2,249,797	2,285,133	2,321,410

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>111 --&gt; ADMINISTRATION - MANAGEMENT SERVICES</b>											
<b>OPERATING EXPENSES</b>											
01-2-111-214	GRANTS CONDITIONAL LOCAL AGENCIES				2,500	0	5,000	0	0	0	0
01-2-111-220	SALARIES & WAGES				554,509	601,182	723,135	763,353	734,792	749,488	764,477
01-2-111-225	BENEFITS				128,589	168,330	202,478	213,739	205,743	209,857	214,054
01-2-111-231	BUSINESS USE AUTO PREMIUM				0	500	500	500	500	500	500
01-2-111-251	CASH OVERAGE/SHORTAGE				0	0	0	0	0	0	0
01-2-111-266	DELIVERIES/TRANSPORTATION				262	2,000	2,000	2,000	2,000	2,000	2,000
01-2-111-275	PERMITS/LICENCES				1,150	0	1,150	1,150	1,150	1,150	1,150
01-2-111-284	MEETING EXPENSE				899	2,000	2,000	2,000	2,000	2,000	2,000
01-2-111-293	OFFICE EXPENSES				17,743	20,000	20,000	20,000	20,000	20,000	20,000
01-2-111-296	POSTAGE				2,307	3,000	3,000	3,000	3,000	3,000	3,000
01-2-111-314	TELEPHONE & ALARM LINES				33,705	41,349	38,156	38,919	39,698	40,491	41,301
01-2-111-317	TITLE SEARCHES				19	500	500	500	500	500	500
01-2-111-319	TRAINING/DEVELOPMENT & CONFERENCE				13,890	24,000	24,300	24,786	25,281	25,787	26,303
01-2-111-320	TRAVEL				15,368	22,500	22,440	22,888	23,346	23,813	24,289
01-2-111-335	ADVERTISING				6,398	7,000	7,000	7,000	7,000	7,000	7,000
01-2-111-340	DUES AND MEMBERSHIPS				4,234	4,600	5,610	5,600	5,600	5,600	5,600
01-2-111-347	LIBRARY/PUBLICATIONS				1,211	4,600	2,600	2,600	2,600	2,600	2,600
01-2-111-353	PUBLIC RELATIONS				3,749	5,000	5,000	5,000	5,000	5,000	5,000
01-2-111-366	ENGINEERING FEES				0	3,000	3,000	0	0	0	0
01-2-111-369	INSURANCE LIABILITY				2,018	2,018	2,058	2,099	2,141	2,184	2,184
01-2-111-381	LEGAL FEES				11,632	15,000	15,000	15,000	15,000	15,000	15,000
01-2-111-387	OTHER PROF FEES				38,575	173,000	243,000	80,000	50,000	50,000	50,000
01-2-111-438	CONTRACT SVCS EQUIP/MACH				13,732	15,600	15,600	15,600	15,600	15,600	15,600
01-2-111-444	RENTAL/LEASES - MACH/EQUIP				731	1,000	1,000	1,000	1,000	1,000	1,000
01-2-111-468	MINOR CAPITAL				11,147	12,000	1,000	1,000	1,000	1,000	1,000
01-2-111-519	CONTRIB TO APPROPRIATED SURPLUS				20,000	20,000	85,000	85,000	85,000	85,000	85,000
<b>Total OPERATING EXPENSES</b>					<b>884,371</b>	<b>1,148,179</b>	<b>1,430,527</b>	<b>1,312,734</b>	<b>1,247,951</b>	<b>1,268,570</b>	<b>1,289,558</b>
<b>OPERATING Surplus/(Deficit)</b>					<b>-884,371</b>	<b>-1,148,179</b>	<b>-1,430,527</b>	<b>-1,312,734</b>	<b>-1,247,951</b>	<b>-1,268,570</b>	<b>-1,289,558</b>
<b>Category Total --&gt;</b>					<b>-884,371</b>	<b>-1,148,179</b>	<b>-1,430,527</b>	<b>-1,312,734</b>	<b>-1,247,951</b>	<b>-1,268,570</b>	<b>-1,289,558</b>

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>113 --&gt; ADMINISTRATION - FINANCIAL SERVICES</b>											
<b>OPERATING EXPENSES</b>											
01-2-113-220	SALARIES & WAGES				283,751	307,521	313,673	319,947	326,346	332,873	339,530
01-2-113-225	BENEFITS				76,071	86,106	87,829	89,585	91,378	93,203	95,069
01-2-113-246	BANK CHARGES & INTEREST				7,278	5,000	6,000	6,000	6,000	6,000	6,000
01-2-113-319	TRAINING/DEVELOPMENT & CONFERENCE				2,363	5,000	5,000	5,100	5,100	5,100	5,200
01-2-113-320	TRAVEL				1,400	3,600	3,600	3,700	3,700	3,700	3,800
01-2-113-340	DUES AND MEMBERSHIPS				2,175	2,300	2,350	2,400	2,450	2,450	2,500
01-2-113-347	LIBRARY/PUBLICATIONS				133	150	150	150	150	150	150
01-2-113-360	ACCOUNTING & AUDIT FEES				30,713	31,500	29,150	29,675	30,200	30,725	31,250
<b>Total OPERATING EXPENSES</b>					403,884	441,177	447,752	456,557	465,324	474,201	483,499
<b>OPERATING Surplus/(Deficit)</b>					-403,884	-441,177	-447,752	-456,557	-465,324	-474,201	-483,499
<b>Category Total --&gt;</b>					-403,884	-441,177	-447,752	-456,557	-465,324	-474,201	-483,499

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
114 --> ADMINISTRATION - CORPORATE OFFICE SPACE											
<b>OPERATING REVENUE</b>											
01-1-114-135	RECOVERIES-OTHER FUNCTIONS				49,685	49,685	49,294	49,483	49,681	49,764	49,849
<b>Total OPERATING REVENUE</b>					49,685	49,685	49,294	49,483	49,681	49,764	49,849
<b>OPERATING EXPENSES</b>											
01-2-114-314	TELEPHONE & ALARM LINES				0	1,000	1,000	1,000	1,000	1,000	1,000
01-2-114-372	INSURANCE PROPERTY				1,665	2,700	2,700	2,700	2,700	2,700	2,700
01-2-114-403	REPAIRS & MTCE BLDG/LAND				4,786	7,500	5,000	5,000	5,000	5,000	5,000
01-2-114-409	HYDRO				7,429	9,450	9,922	10,418	10,940	11,159	11,382
01-2-114-412	JANITORIAL/CLEANING SUPPLIES				9,896	14,400	14,400	14,400	14,400	14,400	14,400
01-2-114-421	RENTAL/LEASE BUILDINGS				90,275	91,700	91,700	91,700	91,700	91,700	91,700
01-2-114-468	MINOR CAPITAL				0	4,000	5,000	5,000	5,000	5,000	5,000
<b>Total OPERATING EXPENSES</b>					114,051	130,750	129,722	130,218	130,740	130,959	131,182
<b>OPERATING Surplus/(Deficit)</b>					-64,366	-81,065	-80,428	-80,735	-81,059	-81,195	-81,333
<b>Category Total --&gt;</b>					-64,366	-81,065	-80,428	-80,735	-81,059	-81,195	-81,333

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016	2016	2017	2018	2019	2020	2021
					Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>116 --&gt; ADMINISTRATION - INFORMATION SERVICES</b>											
<b>OPERATING EXPENSES</b>											
01-2-116-220	SALARIES & WAGES				88,173	89,250	91,035	92,856	94,713	96,607	98,539
01-2-116-225	BENEFITS				20,332	24,990	25,490	26,000	26,520	27,050	27,591
01-2-116-266	DELIVERIES/TRANSPORTATION				51	0	0	0	0	0	0
01-2-116-275	PERMITS/LICENCES				28,929	32,200	49,300	50,300	51,300	52,300	53,300
01-2-116-281	MATERIALS & SUPPLIES-GENERAL				1,852	0	1,500	1,500	1,500	1,500	1,500
01-2-116-284	MEETING EXPENSE				69	0	500	500	500	500	500
01-2-116-293	OFFICE EXPENSES				30	0	0	0	0	0	0
01-2-116-314	TELEPHONE & ALARM LINES				904	1,200	1,200	1,200	1,200	1,200	1,200
01-2-116-319	TRAINING/DEVELOPMENT & CONFERENCE				975	1,000	1,700	1,700	1,700	1,700	1,700
01-2-116-320	TRAVEL				180	2,500	3,500	3,500	3,500	3,500	3,500
01-2-116-340	DUES AND MEMBERSHIPS				620	1,400	700	700	700	700	700
01-2-116-347	LIBRARY/PUBLICATIONS				83	0	0	0	0	0	0
01-2-116-387	OTHER PROF FEES				36,346	49,526	50,000	25,000	25,000	25,000	25,000
01-2-116-438	CONTRACT SVCS EQUIP/MACH				111,677	119,050	128,000	138,200	140,400	142,600	144,900
01-2-116-447	REPAIRS/MTCE MACH/EQUIP				653	0	2,000	2,000	2,000	2,000	2,000
01-2-116-468	MINOR CAPITAL				12,862	12,500	24,000	24,000	24,000	24,000	24,000
01-2-116-485	CONTR TO CAP WORKS MACH EQUIP RES				0	0	25,000	25,000	25,000	25,000	25,000
<b>Total OPERATING EXPENSES</b>					303,737	333,616	403,925	392,456	398,033	403,657	409,430
<b>OPERATING Surplus/(Deficit)</b>					-303,737	-333,616	-403,925	-392,456	-398,033	-403,657	-409,430
<b>CAPITAL REVENUE SOURCES</b>											
01-5-116-145	TRANSFER FR RESERVE				0	40,000	40,000	0	0	0	0
01-5-116-148	TRANSFER FR OPERATING FUND				0	25,000	0	0	0	0	0
<b>Total CAPITAL REVENUE SOURCES</b>					0	65,000	40,000	0	0	0	0
<b>CAPITAL EXPENDITURES</b>											
01-6-116-473	IT INFRASTRUCTURE				43,200	65,000	40,000	0	0	0	0
<b>Total CAPITAL EXPENDITURES</b>					43,200	65,000	40,000	0	0	0	0
<b>CAPITAL Surplus/(Deficit)</b>					-43,200	0	0	0	0	0	0
<b>Category Total --&gt;</b>					-346,937	-333,616	-403,925	-392,456	-398,033	-403,657	-409,430

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
117 --> ADMINISTRATION - VEHICLE POOL											
<b>OPERATING REVENUE</b>											
01-1-117-135	RECOVERIES-OTHER FUNCTIONS				16,580	16,580	16,400	16,650	16,820	16,990	17,160
<b>Total OPERATING REVENUE</b>					16,580	16,580	16,400	16,650	16,820	16,990	17,160
<b>OPERATING EXPENSES</b>											
01-2-117-458	FUEL/LUBRICANTS VEHICLE				2,171	4,100	4,180	4,260	4,340	4,420	4,500
01-2-117-461	INSURANCE/LICENCE VEHICLE				3,661	4,860	5,450	5,860	5,970	6,080	6,190
01-2-117-464	REPAIRS & MTCE VEHICLE				1,713	3,350	2,920	2,690	2,750	2,810	2,870
01-2-117-485	CONTR TO CAP WORKS MACH EQUIP RESI				9,838	9,838	11,120	11,190	11,190	11,190	11,190
<b>Total OPERATING EXPENSES</b>					17,383	22,148	23,670	24,000	24,250	24,500	24,750
<b>OPERATING Surplus/(Deficit)</b>					-803	-5,568	-7,270	-7,350	-7,430	-7,510	-7,590
<b>CAPITAL REVENUE SOURCES</b>											
01-5-117-139	SALE OF FIXED ASSETS				200	0	5,000	7,000	0	0	0
01-5-117-145	TRANSFER FR RESERVE				31,563	32,265	20,000	21,000	0	0	0
<b>Total CAPITAL REVENUE SOURCES</b>					31,763	32,265	25,000	28,000	0	0	0
<b>CAPITAL EXPENDITURES</b>											
01-6-117-478	VEHICLES				31,828	32,265	25,000	28,000	0	0	0
<b>Total CAPITAL EXPENDITURES</b>					31,828	32,265	25,000	28,000	0	0	0
<b>CAPITAL Surplus/(Deficit)</b>					-65	0	0	0	0	0	0
<b>Category Total --&gt;</b>					-868	-5,568	-7,270	-7,350	-7,430	-7,510	-7,590

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>119 --&gt; ADMINISTRATION-FISCAL SERVICES &amp; CAPITAL</b>											
<b>OPERATING EXPENSES</b>											
01-2-119-480	TRANSFER TO CAPITAL				0	25,000	0	0	0	0	0
01-2-119-485	CONTR TO CAP WORKS MACH EQUIP RESI				50,000	50,000	50,000	50,000	50,000	50,000	50,000
<b>Total OPERATING EXPENSES</b>					50,000	75,000	50,000	50,000	50,000	50,000	50,000
<b>OPERATING Surplus/(Deficit)</b>					-50,000	-75,000	-50,000	-50,000	-50,000	-50,000	-50,000
<b>Category Total --&gt;</b>					-50,000	-75,000	-50,000	-50,000	-50,000	-50,000	-50,000



## Reserve Fund Balance Estimates

### 110 Administration & General Government Services

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#### 110 Administration and General Government Services Future Expenditure Reserve Fund

			<b>Amount</b>	<b>Fund Balance</b>
			(\$)	(\$)
2016	Balance forward		24,791	24,791
				<b>24,791</b>
		<b>Estimated Balance at 2021</b>		<b>24,791</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



## Reserve Fund Balance Estimates

### 110 Administration & General Government Services

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#### 801 Administration & General Government Offices Capital Works, Machinery and Equipment Reserve Fund

			Amount (\$)	Fund Balance (\$)
2016	Balance forward		476,408	476,408
				<b>476,408</b>
2017	Contribution		86,120	86,120
	Expenditure		-300,000	-213,880
				<b>262,528</b>
2018	Contribution		86,190	86,190
	Expenditure		-21,000	65,190
				<b>327,718</b>
2019	Contribution		86,190	86,190
				<b>413,908</b>
2020	Contribution		86,190	86,190
				<b>500,098</b>
2021	Contribution		86,190	86,190
				<b>586,288</b>
		<b>Estimated Balance at 2021</b>		<b>586,288</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



**Grant In Aid Area A 120**

Established:		Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Authority</b>	LGA Sec 176.1©	<b>Electoral Areas</b>						
<b>Amendments</b>		Area A						
<b>Funding</b>	Requisition		873	3,375	12,378	12,381	12,384	12,386
<b>Maximum Levy</b>	Total financial assistance limited to \$.10 per \$1,000 - 100% Assessment		<b>\$873</b>	<b>\$3,375</b>	<b>\$12,378</b>	<b>\$12,381</b>	<b>\$12,384</b>	<b>\$12,386</b>
<b>Location</b>		<b>Tax Rate Estimate</b>	<b>0.0023</b>	<b>0.0089</b>	<b>0.0326</b>	<b>0.0326</b>	<b>0.0326</b>	<b>0.0326</b>
<b>Contract</b>				(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Background</b>	Grants to benefit the whole community.	<b>Change from Previous year</b>		<b>\$2,502</b>	<b>\$9,003</b>	<b>\$3</b>	<b>\$3</b>	<b>\$2</b>

**2017 Maximum Requisition:** \$21,265

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
120 --> GRANTS IN AID - AREA A											
<b>OPERATING REVENUE</b>											
01-1-120-015	REQN ELECT/SPEC PROV GOVT				873	873	3,375	12,378	12,381	12,384	12,386
01-1-120-150	SURPLUS PRIOR YEAR				11,507	11,500	9,000	0	0	0	0
<b>Total OPERATING REVENUE</b>					12,380	12,373	12,375	12,378	12,381	12,384	12,386
<b>OPERATING EXPENSES</b>											
01-2-120-200	SUPPORT SERVICES				250	250	250	250	250	250	250
01-2-120-212	GRANTS-UNCOND LOCAL AGENCIES				3,000	12,000	12,000	12,000	12,000	12,000	12,000
01-2-120-369	INSURANCE LIABILITY				123	123	125	128	131	134	136
<b>Total OPERATING EXPENSES</b>					3,373	12,373	12,375	12,378	12,381	12,384	12,386
<b>OPERATING Surplus/(Deficit)</b>					9,007	0	0	0	0	0	0
<b>Category Total --&gt;</b>					9,007	0	0	0	0	0	0



**Grant In Aid Area D 123**

Established:		Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Authority</b>	LGA Sec 176.1©	<b>Electoral Areas</b>						
<b>Amendments</b>		Area D	60,994	54,923	61,091	61,103	61,132	61,153
<b>Funding</b>	Requisition		<b>\$60,994</b>	<b>\$54,923</b>	<b>\$61,091</b>	<b>\$61,103</b>	<b>\$61,132</b>	<b>\$61,153</b>
<b>Maximum Levy</b>	Total financial assistance limited to \$.10 per \$1,000 - 100% Assessment	<b>Tax Rate Estimate</b>	<b>0.0638</b>	<b>0.0537</b>	<b>0.0597</b>	<b>0.0597</b>	<b>0.0598</b>	<b>0.0598</b>
<b>Location</b>			(per \$1,000 of assessed value - approx. Residential Rate)					
<b>Contract</b>		<b>Change from Previous year</b>		<b>(\$6,071)</b>	<b>\$6,168</b>	<b>\$12</b>	<b>\$29</b>	<b>\$21</b>
<b>Background</b>	Grants to benefit the whole community.							

**2017 Maximum Requisition:** \$76,220

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
123 --> GRANTS IN AID - AREA D											
<b>OPERATING REVENUE</b>											
01-1-123-015	REQN ELECT/SPEC PROV GOVT				60,994	60,994	54,923	61,091	61,103	61,132	61,153
01-1-123-150	SURPLUS PRIOR YEAR				41	0	6,141	0	0	0	0
<b>Total OPERATING REVENUE</b>					61,035	60,994	61,064	61,091	61,103	61,132	61,153
<b>OPERATING EXPENSES</b>											
01-2-123-200	SUPPORT SERVICES				482	482	542	559	560	578	588
01-2-123-212	GRANTS-UNCOND LOCAL AGENCIES				53,900	60,000	60,000	60,000	60,000	60,000	60,000
01-2-123-369	INSURANCE LIABILITY				512	512	522	532	543	554	565
<b>Total OPERATING EXPENSES</b>					54,894	60,994	61,064	61,091	61,103	61,132	61,153
<b>OPERATING Surplus/(Deficit)</b>					6,141	0	0	0	0	0	0
<b>Category Total --&gt;</b>					6,141	0	0	0	0	0	0



**Grant In Aid Area B 126**

Established:		Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Authority</b>	LGA Sec 176.1©	<b>Electoral Areas</b>						
<b>Amendments</b>		Area B	25,506	25,560	25,579	25,585	25,600	25,611
<b>Funding</b>	Requisition		<b>\$25,506</b>	<b>\$25,560</b>	<b>\$25,579</b>	<b>\$25,585</b>	<b>\$25,600</b>	<b>\$25,611</b>
<b>Maximum Levy</b>	Total financial assistance limited to \$.10 per \$1,000 - 100% Assessment	<b>Tax Rate Estimate</b>	<b>0.0854</b>	<b>0.0853</b>	<b>0.0854</b>	<b>0.0854</b>	<b>0.0855</b>	<b>0.0855</b>
<b>Location</b>			(per \$1,000 of assessed value - approx. Residential Rate)					
<b>Contract</b>		<b>Change from Previous year</b>		<b>\$54</b>	<b>\$19</b>	<b>\$6</b>	<b>\$15</b>	<b>\$11</b>
<b>Background</b>	Grants to benefit the whole community.							

**2017 Maximum Requisition:** \$28,368

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
126 --> GRANTS IN AID - AREA B											
<b>OPERATING REVENUE</b>											
01-1-126-015	REQN ELECT/SPEC PROV GOVT				25,506	25,506	25,560	25,579	25,585	25,600	25,611
01-1-126-150	SURPLUS PRIOR YEAR				5	0	5	0	0	0	0
<b>Total OPERATING REVENUE</b>					25,511	25,506	25,565	25,579	25,585	25,600	25,611
<b>OPERATING EXPENSES</b>											
01-2-126-200	SUPPORT SERVICES				250	250	304	313	314	324	329
01-2-126-212	GRANTS-UNCOND LOCAL AGENCIES				25,000	25,000	25,000	25,000	25,000	25,000	25,000
01-2-126-369	INSURANCE LIABILITY				256	256	261	266	271	276	282
<b>Total OPERATING EXPENSES</b>					25,506	25,506	25,565	25,579	25,585	25,600	25,611
<b>OPERATING Surplus/(Deficit)</b>					5	0	0	0	0	0	0
<b>Category Total --&gt;</b>					5	0	0	0	0	0	0



**Grant In Aid Area C 127**

Established:		Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Authority</b>	LGA Sec 176.1©	<b>Electoral Areas</b>						
<b>Amendments</b>		Area C						
<b>Funding</b>	Requisition		22,324	26,857	40,610	40,616	40,633	40,644
<b>Maximum Levy</b>	Total financial assistance limited to \$.10 per \$1,000 - 100% Assessment		<b>\$22,324</b>	<b>\$26,857</b>	<b>\$40,610</b>	<b>\$40,616</b>	<b>\$40,633</b>	<b>\$40,644</b>
<b>Location</b>		<b>Tax Rate Estimate</b>	<b>0.0315</b>	<b>0.0365</b>	<b>0.0551</b>	<b>0.0551</b>	<b>0.0552</b>	<b>0.0552</b>
<b>Contract</b>			(per \$1,000 of assessed value - approx. Residential Rate)					
<b>Background</b>	Grants to benefit the whole community.	<b>Change from Previous year</b>		<b>\$4,533</b>	<b>\$13,753</b>	<b>\$6</b>	<b>\$17</b>	<b>\$11</b>

**2017 Maximum Requisition:** \$65,154

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
127 --> GRANTS IN AID - AREA C											
<b>OPERATING REVENUE</b>											
01-1-127-015	REQN ELECT/SPEC PROV GOVT				22,324	22,324	26,857	40,610	40,616	40,633	40,644
01-1-127-150	SURPLUS PRIOR YEAR				8,296	8,258	13,738	0	0	0	0
<b>Total OPERATING REVENUE</b>					30,620	30,582	40,595	40,610	40,616	40,633	40,644
<b>OPERATING EXPENSES</b>											
01-2-127-200	SUPPORT SERVICES				275	275	282	291	291	301	306
01-2-127-212	GRANTS-UNCOND LOCAL AGENCIES				16,300	30,000	40,000	40,000	40,000	40,000	40,000
01-2-127-369	INSURANCE LIABILITY				307	307	313	319	325	332	338
<b>Total OPERATING EXPENSES</b>					16,882	30,582	40,595	40,610	40,616	40,633	40,644
<b>OPERATING Surplus/(Deficit)</b>					13,738	0	0	0	0	0	0
<b>Category Total --&gt;</b>					13,738	0	0	0	0	0	0



**Electoral Areas Expenditure & Election Services 130**

<b>Established:</b>	01-Aug-65	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b>	Local Govt Act Sec 800; Board Policy Feb 26/01.	<b>Electoral Areas</b>						
<b>Amendments</b>		Area A	61,131	70,460	86,596	89,029	88,577	88,846
<b>Funding</b>	Requisition	Area B	48,792	55,539	68,259	70,176	69,820	70,031
<b>Maximum Levy</b>	No stated limit.	Area C	115,694	136,569	167,847	172,561	171,685	172,206
<b>Location</b>	N/A	Area D	156,032	189,611	233,036	239,582	238,366	239,089
<b>Contract</b>			<b>\$381,649</b>	<b>\$452,179</b>	<b>\$555,738</b>	<b>\$571,347</b>	<b>\$568,448</b>	<b>\$570,172</b>
<b>Background</b>	As of Jan 1/01 supports electoral area directors for SRD board governance expenses, management and elections costs in rural areas.	<b>Tax Rate Estimate</b>	<b>0.1633</b>	<b>0.1854</b>	<b>0.2279</b>	<b>0.2343</b>	<b>0.2331</b>	<b>0.2338</b>
<b>2017 Maximum Requisition:</b>	\$0							
<b>Net Taxable Rate for 2017:</b>	0.0000							
Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.		<b>Change from Previous year</b>		<b>\$70,530</b>	<b>\$103,559</b>	<b>\$15,609</b>	<b>(\$2,899)</b>	<b>\$1,724</b>

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

**Strathcona Regional District**  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016	2016	2017	2018	2019	2020	2021
					Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>130 --&gt; ELECTORAL AREA ADMINISTRATION</b>											
<b>OPERATING REVENUE</b>											
01-1-130-005	GIL FED GOVT				0	600	600	600	600	600	600
01-1-130-013	FED GAS TAX FUNDING				0	3,000	3,000	0	0	0	0
01-1-130-014	FED GOVT COND TSFRS				0	140,172	108,234	103,342	139,979	116,632	124,618
01-1-130-015	REQN ELECT/SPEC PROV GOVT				381,649	381,649	452,179	555,738	571,347	568,448	570,172
01-1-130-016	GRANT PROV GOVT CONDITIONAL				0	0	80,000	0	0	0	0
01-1-130-057	RENTAL/LEASE BLDGS				363	365	365	365	365	390	390
01-1-130-120	INTEREST EARNED				25,232	28,322	27,142	22,440	21,406	14,556	13,390
01-1-130-150	SURPLUS PRIOR YEAR				103,205	95,000	85,000	0	0	0	0
01-1-130-151	FUNDS ALLOCATED FR APPROPRIATED SU				0	0	0	30,000	0	0	0
<b>Total OPERATING REVENUE</b>					510,448	649,108	756,520	712,485	733,697	700,626	709,170
<b>OPERATING EXPENSES</b>											
01-2-130-200	SUPPORT SERVICES				103,701	103,701	122,782	127,260	127,755	130,388	131,954
01-2-130-220	SALARIES & WAGES				50,536	58,496	73,475	74,944	76,444	77,973	79,533
01-2-130-222	DIRECTOR REMUNERATION				166,440	184,578	190,015	193,816	197,691	201,645	201,645
01-2-130-225	BENEFITS				21,033	22,499	26,693	27,106	27,524	27,954	28,388
01-2-130-231	BUSINESS USE AUTO PREMIUM				404	450	450	450	450	450	450
01-2-130-262	CONTRACTS OPERATING				0	28,605	31,000	31,000	31,000	31,000	31,000
01-2-130-263	CONSTITUENCY EXPENSES				14,066	25,000	25,000	25,000	25,000	25,000	25,000
01-2-130-266	DELIVERIES/TRANSPORTATION				0	500	500	500	500	500	500
01-2-130-275	PERMITS/LICENSES				0	3	3	0	0	0	0
01-2-130-281	MATERIALS & SUPPLIES-GENERAL				40	2,000	2,000	2,000	2,000	2,000	2,000
01-2-130-284	MEETING EXPENSE				5,010	7,460	7,500	6,720	6,854	6,993	7,133
01-2-130-293	OFFICE EXPENSES				47	1,500	1,500	1,500	1,500	1,500	1,500
01-2-130-296	POSTAGE				0	200	200	200	200	200	200
01-2-130-311	SIGNS				0	1,500	1,500	1,500	1,500	1,500	1,500
01-2-130-314	TELEPHONE & ALARM LINES				3,093	3,674	3,738	3,804	3,871	3,940	4,019
01-2-130-317	TITLE SEARCHES				22	0	50	50	50	50	50
01-2-130-319	TRAINING/DEVELOPMENT & CONFERENCE				3,408	8,000	8,000	8,000	8,000	8,000	8,000
01-2-130-320	TRAVEL				17,110	48,399	47,357	43,584	44,325	45,032	43,383
01-2-130-321	TRAVEL-EXTERNAL APPOINTMENTS				1,182	2,950	2,950	2,950	2,950	2,950	2,950
01-2-130-335	ADVERTISING				752	0	1,250	1,250	1,250	1,250	1,250
01-2-130-340	DUES AND MEMBERSHIPS				1,544	2,700	2,700	2,700	2,700	2,700	2,700
01-2-130-341	DUES AVICC				966	1,000	1,000	1,000	1,000	1,000	1,000
01-2-130-344	DUES UBCM				5,110	5,500	5,500	5,500	5,500	5,500	5,500
01-2-130-353	PUBLIC RELATIONS				25	2,000	2,000	2,000	2,000	2,000	2,000

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	2016			2017	2018	2019	2020	2021
		Actual Value	Budget Value	Final Budget					
01-2-130-366	ENGINEERING FEES		0	3,000	83,000	0	0	0	0
01-2-130-369	INSURANCE LIABILITY		7,142	7,787	7,828	8,589	9,426	10,343	11,348
01-2-130-372	INSURANCE PROPERTY		10,783	10,783	11,860	13,050	14,350	15,785	17,370
01-2-130-381	LEGAL FEES		0	4,000	5,500	3,500	3,500	3,500	3,500
01-2-130-386	SURVEY FEES		4,075	0	0	0	0	0	0
01-2-130-387	OTHER PROF FEES		4,632	54,000	28,000	30,000	63,000	30,000	30,000
01-2-130-400	CONTRACTED SVCS BLDG/LAND		380	22,260	22,260	22,260	22,260	22,260	26,000
01-2-130-468	MINOR CAPITAL		0	12,000	12,000	0	0	0	0
01-2-130-519	CONTRIB TO APPROPRIATED SURPLUS		0	0	0	10,000	10,000	10,000	10,000
<b>Total OPERATING EXPENSES</b>			421,499	624,545	727,611	650,233	692,600	671,413	679,873
<b>OPERATING Surplus/(Deficit)</b>			88,949	24,563	28,909	62,252	41,097	29,213	29,297
<b>CAPITAL REVENUE SOURCES</b>									
01-5-130-014	FED GOVT COND TSFRS		0	362,000	362,000	0	545,000	0	0
<b>Total CAPITAL REVENUE SOURCES</b>			0	362,000	362,000	0	545,000	0	0
<b>CAPITAL EXPENDITURES</b>									
01-6-130-477	ENGINEERED STRUCTURES		0	362,000	362,000	0	545,000	0	0
<b>Total CAPITAL EXPENDITURES</b>			0	362,000	362,000	0	545,000	0	0
<b>CAPITAL Surplus/(Deficit)</b>			0	0	0	0	0	0	0
<b>Category Total --&gt;</b>			88,949	24,563	28,909	62,252	41,097	29,213	29,297

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>131 --&gt; ELECTION SERVICES</b>											
<b>OPERATING EXPENSES</b>											
01-2-131-200	SUPPORT SERVICES				250	250	250	250	12,282	250	250
01-2-131-220	SALARIES & WAGES				0	8,000	8,000	25,000	8,000	8,000	8,000
01-2-131-225	BENEFITS				0	800	800	2,500	800	800	800
01-2-131-266	DELIVERIES/TRANSPORTATION				0	50	50	500	50	50	50
01-2-131-281	MATERIALS & SUPPLIES				0	250	250	4,500	250	250	250
01-2-131-293	OFFICE EXPENSES				0	250	250	1,500	250	250	250
01-2-131-319	TRAINING/DEVELOPMENT & CONFERENCE				0	500	500	500	500	500	500
01-2-131-320	TRAVEL				0	500	500	1,750	500	500	500
01-2-131-335	ADVERTISING				0	500	500	9,500	500	500	500
01-2-131-369	INSURANCE LIABILITY				13	13	13	13	13	13	13
01-2-131-381	LEGAL FEES				0	1,000	1,000	3,000	1,000	1,000	1,000
01-2-131-387	OTHER PROF FEES				0	1,700	1,700	5,000	1,700	1,700	1,700
01-2-131-421	RENTAL/LEASE BUILDINGS				0	500	500	3,500	500	500	500
01-2-131-519	CONTRIB TO APPROPRIATED SURPLUS				10,000	10,000	10,000	0	10,000	10,000	10,000
<b>Total OPERATING EXPENSES</b>					10,263	24,313	24,313	57,513	36,345	24,313	24,313
<b>OPERATING Surplus/(Deficit)</b>					-10,263	-24,313	-24,313	-57,513	-36,345	-24,313	-24,313
<b>Category Total --&gt;</b>					-10,263	-24,313	-24,313	-57,513	-36,345	-24,313	-24,313

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
135 --> GAS TAX (CWF) PROJECTS											
<b>OPERATING REVENUE</b>											
01-1-135-013	FED GAS TAX FUNDING				476,076	476,076	476,076	498,796	500,000	500,000	500,000
01-1-135-144	TRANSFER FROM GAS TAX RESERVE				0	81,609	101,521	0	0	0	0
<b>Total OPERATING REVENUE</b>					476,076	557,685	577,597	498,796	500,000	500,000	500,000
<b>OPERATING EXPENSES</b>											
01-2-135-200	SUPPORT SERVICES				250	250	4,596	4,739	4,752	4,900	4,984
01-2-135-214	GRANTS CONDITIONAL LOCAL AGENCIES				40,363	71,609	82,913	0	0	0	0
01-2-135-220	SALARIES & WAGES				3,711	0	0	0	0	0	0
01-2-135-225	BENEFITS				733	0	0	0	0	0	0
01-2-135-266	DELIVERIES/TRANSPORTATION				10	0	0	0	0	0	0
01-2-135-387	OTHER PROF FEES				6,393	10,000	18,608	0	0	0	0
01-2-135-484	CONTR TO GAS TAX RESERVE				476,076	476,076	476,076	498,796	500,000	500,000	500,000
<b>Total OPERATING EXPENSES</b>					527,535	557,935	582,193	503,535	504,752	504,900	504,984
<b>OPERATING Surplus/(Deficit)</b>					-51,459	-250	-4,596	-4,739	-4,752	-4,900	-4,984
<b>Category Total --&gt;</b>					-51,459	-250	-4,596	-4,739	-4,752	-4,900	-4,984



## Reserve Fund Balance Estimates

### 135 Community Works Fund

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#### 889 Community Works Fund

			Amount (\$)	Fund Balance (\$)
2016	Balance forward		4,337,248	4,337,248
				<b>4,337,248</b>
2017	Contribution		476,076	476,076
	Expenditure - Area B		-161,521	314,555
	Expenditure - Area C		-75,000	239,555
	Expenditure - Area C		-19,780	219,775
	Expenditure - Area D		-284,000	-64,225
				<b>4,273,023</b>
2018	Contribution		498,796	498,796
				<b>4,771,819</b>
2019	Contribution		500,000	500,000
				<b>5,271,819</b>
2020	Contribution		500,000	500,000
				<b>5,771,819</b>
2021	Contribution		500,000	500,000
				<b>6,271,819</b>
		<b>Estimated Balance at 2021</b>		<b>6,271,819</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



**Feasibility Studies Regional 150**

<p><b>Established:</b></p> <p><b>Authority</b> LGA Sec. 800/SLP see Admin Reserve Fund BL No. 27</p> <p><b>Amendments</b></p> <p><b>Funding</b> Requisition</p> <p><b>Maximum Levy</b> \$.10 per \$1,000 - 100% Assessment</p> <p><b>Location</b></p> <p><b>Contract</b></p> <p><b>Background</b> Funds to support the study of potential services.</p> <p><b>2017 Maximum Requisition:</b> \$660,578</p> <p><b>Net Taxable Rate for 2017:</b> 0.0000</p> <p>Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.</p>	<table border="0"> <thead> <tr> <th style="text-align: left;"><b>Requisition Budget</b></th> <th style="text-align: right;"><b>2016 Actual</b></th> <th style="text-align: right;"><b>2017 FB</b></th> <th style="text-align: right;"><b>2018 FP</b></th> <th style="text-align: right;"><b>2019 FP</b></th> <th style="text-align: right;"><b>2020 FP</b></th> <th style="text-align: right;"><b>2021 FP</b></th> </tr> </thead> <tbody> <tr> <td colspan="7"><b>Electoral Areas</b></td> </tr> <tr> <td>Area A</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">1,189</td> <td style="text-align: right;">1,189</td> <td style="text-align: right;">1,189</td> <td style="text-align: right;">1,189</td> </tr> <tr> <td>Area B</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">937</td> <td style="text-align: right;">937</td> <td style="text-align: right;">937</td> <td style="text-align: right;">937</td> </tr> <tr> <td>Area C</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">2,305</td> <td style="text-align: right;">2,305</td> <td style="text-align: right;">2,305</td> <td style="text-align: right;">2,305</td> </tr> <tr> <td>Area D</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">3,200</td> <td style="text-align: right;">3,200</td> <td style="text-align: right;">3,200</td> <td style="text-align: right;">3,200</td> </tr> <tr> <td colspan="7"><b>Municipal Members</b></td> </tr> <tr> <td>Campbell River</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">16,999</td> <td style="text-align: right;">16,999</td> <td style="text-align: right;">17,000</td> <td style="text-align: right;">17,001</td> </tr> <tr> <td>Gold River</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">385</td> <td style="text-align: right;">385</td> <td style="text-align: right;">385</td> <td style="text-align: right;">385</td> </tr> <tr> <td>Sayward</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">103</td> <td style="text-align: right;">103</td> <td style="text-align: right;">104</td> <td style="text-align: right;">104</td> </tr> <tr> <td>Tahsis</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">117</td> <td style="text-align: right;">117</td> <td style="text-align: right;">117</td> <td style="text-align: right;">117</td> </tr> <tr> <td>Zeballos</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">45</td> <td style="text-align: right;">45</td> <td style="text-align: right;">45</td> <td style="text-align: right;">45</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>\$0</b></td> <td style="text-align: right;"><b>\$0</b></td> <td style="text-align: right;"><b>\$25,281</b></td> <td style="text-align: right;"><b>\$25,282</b></td> <td style="text-align: right;"><b>\$25,283</b></td> <td style="text-align: right;"><b>\$25,284</b></td> </tr> <tr> <td><b>Tax Rate Estimate</b></td> <td style="text-align: right;"><b>0.0000</b></td> <td style="text-align: right;"><b>0.0000</b></td> <td style="text-align: right;"><b>0.0031</b></td> <td style="text-align: right;"><b>0.0031</b></td> <td style="text-align: right;"><b>0.0031</b></td> <td style="text-align: right;"><b>0.0031</b></td> </tr> <tr> <td></td> <td></td> <td></td> <td colspan="4" style="text-align: center;">(per \$1,000 of assessed value - approx. Residential Rate)</td> </tr> <tr> <td><b>Change from Previous year</b></td> <td></td> <td style="text-align: right;"><b>\$0</b></td> <td style="text-align: right;"><b>\$25,281</b></td> <td style="text-align: right;"><b>\$1</b></td> <td style="text-align: right;"><b>\$1</b></td> <td style="text-align: right;"><b>\$1</b></td> </tr> </tbody> </table>	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>	<b>Electoral Areas</b>							Area A	0	0	1,189	1,189	1,189	1,189	Area B	0	0	937	937	937	937	Area C	0	0	2,305	2,305	2,305	2,305	Area D	0	0	3,200	3,200	3,200	3,200	<b>Municipal Members</b>							Campbell River	0	0	16,999	16,999	17,000	17,001	Gold River	0	0	385	385	385	385	Sayward	0	0	103	103	104	104	Tahsis	0	0	117	117	117	117	Zeballos	0	0	45	45	45	45		<b>\$0</b>	<b>\$0</b>	<b>\$25,281</b>	<b>\$25,282</b>	<b>\$25,283</b>	<b>\$25,284</b>	<b>Tax Rate Estimate</b>	<b>0.0000</b>	<b>0.0000</b>	<b>0.0031</b>	<b>0.0031</b>	<b>0.0031</b>	<b>0.0031</b>				(per \$1,000 of assessed value - approx. Residential Rate)				<b>Change from Previous year</b>		<b>\$0</b>	<b>\$25,281</b>	<b>\$1</b>	<b>\$1</b>	<b>\$1</b>
<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>																																																																																																											
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<b>Tax Rate Estimate</b>	<b>0.0000</b>	<b>0.0000</b>	<b>0.0031</b>	<b>0.0031</b>	<b>0.0031</b>	<b>0.0031</b>																																																																																																											
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<b>Change from Previous year</b>		<b>\$0</b>	<b>\$25,281</b>	<b>\$1</b>	<b>\$1</b>	<b>\$1</b>																																																																																																											

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>150 --&gt; FEASIBILITY STUDIES - REGIONAL</b>											
<b>OPERATING REVENUE</b>											
01-1-150-015	REQN ELECT/SPEC PROV GOVT				0	0	0	7,631	7,631	7,631	7,631
01-1-150-020	REQN MUNICIPAL				0	0	0	17,650	17,651	17,652	17,653
01-1-150-150	SURPLUS PRIOR YEAR				26,280	26,280	26,001	0	0	0	0
<b>Total OPERATING REVENUE</b>					26,280	26,280	26,001	25,281	25,282	25,283	25,284
<b>OPERATING EXPENSES</b>											
01-2-150-200	SUPPORT SERVICES				250	250	250	250	250	250	250
01-2-150-369	INSURANCE LIABILITY				29	29	30	31	32	33	34
01-2-150-387	OTHER PROF FEES				0	26,001	25,721	25,000	25,000	25,000	25,000
<b>Total OPERATING EXPENSES</b>					279	26,280	26,001	25,281	25,282	25,283	25,284
<b>OPERATING Surplus/(Deficit)</b>					26,001	0	0	0	0	0	0
<b>Category Total --&gt;</b>					26,001	0	0	0	0	0	0



**Feasibility Studies - Electoral Area A 151**

**Established:** 30-Oct-00  
**Authority:** Local Government Act - Sec. 800  
**Amendments:**  
**Funding:** Requisition  
**Maximum Levy:** \$.10 per \$1,000 - 100% Assessment  
**Location:**  
**Contract:**  
**Background:** Funds to support the study of potential services.

Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Electoral Areas</b>						
Area A	0	0	2,500	2,500	2,500	2,500
	<b>\$0</b>	<b>\$0</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>
<b>Tax Rate Estimate</b>	<b>0.0000</b>	<b>0.0000</b>	<b>0.0066</b>	<b>0.0066</b>	<b>0.0066</b>	<b>0.0066</b>
	(per \$1,000 of assessed value - approx. Residential Rate)					
<b>Change from Previous year</b>		<b>\$0</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**2017 Maximum Requisition:** \$21,265

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

**Strathcona Regional District**  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>151 --&gt; FEASIBILITY STUDIES - ELECTORAL AREA A</b>											
<b>OPERATING REVENUE</b>											
01-1-151-015	REQN ELECT/SPEC PROV GOVT				0	0	0	2,500	2,500	2,500	2,500
01-1-151-150	SURPLUS PRIOR YEAR				5,403	5,403	5,148	0	0	0	0
<b>Total OPERATING REVENUE</b>					5,403	5,403	5,148	2,500	2,500	2,500	2,500
<b>OPERATING EXPENSES</b>											
01-2-151-200	SUPPORT SERVICES				250	250	250	250	250	250	250
01-2-151-369	INSURANCE LIABILITY				5	5	5	5	5	5	5
01-2-151-387	OTHER PROF FEES				0	5,148	4,893	2,245	2,245	2,245	2,245
<b>Total OPERATING EXPENSES</b>					255	5,403	5,148	2,500	2,500	2,500	2,500
<b>OPERATING Surplus/(Deficit)</b>					5,148	0	0	0	0	0	0
<b>Category Total --&gt;</b>					5,148	0	0	0	0	0	0



**Feasibility Studies - Electoral Area D 154**

**Established:** 30-Oct-00  
**Authority** Local Government Act - Sec. 800  
**Amendments**  
**Funding** Requisition  
**Maximum Levy** \$.10 per \$1,000 - 100% Assessment  
**Location**  
**Contract**  
**Background** Funds to support the study of potential services.

Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Electoral Areas</b>						
Area D	0	0	40,000	40,000	40,000	40,000
	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>
<b>Tax Rate Estimate</b>	<b>0.0000</b>	<b>0.0000</b>	<b>0.0391</b>	<b>0.0391</b>	<b>0.0391</b>	<b>0.0391</b>
			(per \$1,000 of assessed value - approx. Residential Rate)			
<b>Change from Previous year</b>		<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**2017 Maximum Requisition:** \$76,220

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>154 --&gt; FEASIBILITY STUDIES - ELECTORAL AREA D</b>											
<b>OPERATING REVENUE</b>											
01-1-154-015	REQN ELECT/SPEC PROV GOVT				0	0	0	40,000	40,000	40,000	40,000
01-1-154-150	SURPLUS PRIOR YEAR				39,449	39,449	39,162	0	0	0	0
<b>Total OPERATING REVENUE</b>					39,449	39,449	39,162	40,000	40,000	40,000	40,000
<b>OPERATING EXPENSES</b>											
01-2-154-200	SUPPORT SERVICES				250	250	250	250	250	250	250
01-2-154-369	INSURANCE LIABILITY				37	37	38	39	40	41	42
01-2-154-387	OTHER PROF FEES				0	39,162	38,874	39,711	39,710	39,709	39,708
<b>Total OPERATING EXPENSES</b>					287	39,449	39,162	40,000	40,000	40,000	40,000
<b>OPERATING Surplus/(Deficit)</b>					39,162	0	0	0	0	0	0
<b>Category Total --&gt;</b>					39,162	0	0	0	0	0	0



**Feasibility Studies - Electoral Area B 157**

**Established:** 30-Oct-00  
**Authority** Local Government Act - Sec. 800  
**Amendments**  
**Funding** Requisition  
**Maximum Levy** \$.10 per \$1,000 - 100% Assessment  
**Location**  
**Contract**  
**Background** Funds to support the study of potential services.

Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Electoral Areas</b>						
Area B	0	2,500	2,500	2,500	2,500	2,500
	<b>\$0</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>
<b>Tax Rate Estimate</b>	<b>0.0000</b>	<b>0.0083</b>	<b>0.0083</b>	<b>0.0083</b>	<b>0.0083</b>	<b>0.0083</b>
		(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Change from Previous year</b>		<b>\$2,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**2017 Maximum Requisition:** \$28,368

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
157 --> <b>FEASIBILITY STUDIES - ELECTORAL AREA B</b>											
<b>OPERATING REVENUE</b>											
01-1-157-015	REQN ELECT/SPEC PROV GOVT				0	0	2,500	2,500	2,500	2,500	2,500
01-1-157-150	SURPLUS PRIOR YEAR				17,705	17,705	17,438	0	0	0	0
<b>Total OPERATING REVENUE</b>					17,705	17,705	19,938	2,500	2,500	2,500	2,500
<b>OPERATING EXPENSES</b>											
01-2-157-200	SUPPORT SERVICES				250	250	250	250	250	250	250
01-2-157-369	INSURANCE LIABILITY				17	17	17	17	17	17	17
01-2-157-387	OTHER PROF FEES				0	17,438	19,671	2,233	2,233	2,233	2,233
<b>Total OPERATING EXPENSES</b>					267	17,705	19,938	2,500	2,500	2,500	2,500
<b>OPERATING Surplus/(Deficit)</b>					17,438	0	0	0	0	0	0
<b>Category Total --&gt;</b>					17,438	0	0	0	0	0	0



**Feasibility Studies - Electoral Area C 158**

**Established:** 30-Oct-00  
**Authority:** Local Government Act - Sec. 800  
**Amendments:**  
**Funding:** Requisition  
**Maximum Levy:** \$.10 per \$1,000 - 100% Assessment  
**Location:**  
**Contract:**  
**Background:** Funds to support the study of potential services.

Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Electoral Areas</b>						
Area C	0	0	8,500	8,500	8,500	8,500
	<b>\$0</b>	<b>\$0</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$8,500</b>
<b>Tax Rate Estimate</b>	<b>0.0000</b>	<b>0.0000</b>	<b>0.0115</b>	<b>0.0115</b>	<b>0.0115</b>	<b>0.0115</b>
	(per \$1,000 of assessed value - approx. Residential Rate)					
<b>Change from Previous year</b>		<b>\$0</b>	<b>\$8,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**2017 Maximum Requisition:** \$65,154

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
158 --> <b>FEASIBILITY STUDIES - ELECTORAL AREA C</b>											
<b>OPERATING REVENUE</b>											
01-1-158-015	REQN ELECT/SPEC PROV GOVT				0	0	0	8,500	8,500	8,500	8,500
01-1-158-150	SURPLUS PRIOR YEAR				20,038	20,038	19,769	0	0	0	0
<b>Total OPERATING REVENUE</b>					20,038	20,038	19,769	8,500	8,500	8,500	8,500
<b>OPERATING EXPENSES</b>											
01-2-158-200	SUPPORT SERVICES				250	250	250	250	250	250	250
01-2-158-369	INSURANCE LIABILITY				19	19	19	19	19	19	19
01-2-158-387	OTHER PROF FEES				0	19,769	19,500	8,231	8,231	8,231	8,231
<b>Total OPERATING EXPENSES</b>					269	20,038	19,769	8,500	8,500	8,500	8,500
<b>OPERATING Surplus/(Deficit)</b>					19,769	0	0	0	0	0	0
<b>Category Total --&gt;</b>					19,769	0	0	0	0	0	0

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>190 --&gt; MEMBER MUNICIPALITY DEBT</b>											
<b>OPERATING EXPENSES</b>											
01-2-190-505	DEBT CHARGES-PRINCIPAL				513,651	513,134	300,617	264,386	140,199	140,199	140,199
01-2-190-506	DEBT CHARGES-INTEREST				330,867	334,723	221,691	200,724	123,938	123,938	123,938
<b>Total OPERATING EXPENSES</b>					844,519	847,857	522,308	465,110	264,137	264,137	264,137
<b>OPERATING Surplus/(Deficit)</b>					-844,519	-847,857	-522,308	-465,110	-264,137	-264,137	-264,137
<b>CAPITAL Surplus/(Deficit)</b>					0	0	0	0	0	0	0
<b>Category Total --&gt;</b>					-844,519	-847,857	-522,308	-465,110	-264,137	-264,137	-264,137

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>192 --&gt; MEMBER MUNICIPALITY DEBT</b>											
<b>OPERATING REVENUE</b>											
01-1-192-021	COND TSFRS OTHER - CR				835,612	835,612	510,063	452,865	251,892	251,892	251,892
<b>Total OPERATING REVENUE</b>					835,612	835,612	510,063	452,865	251,892	251,892	251,892
<b>OPERATING Surplus/(Deficit)</b>					835,612	835,612	510,063	452,865	251,892	251,892	251,892
<b>Category Total --&gt;</b>					835,612	835,612	510,063	452,865	251,892	251,892	251,892

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>196 --&gt; MEMBER MUNICIPALITY DEBT</b>											
<b>OPERATING REVENUE</b>											
01-1-196-021	COND TSFRS OTHER - SAYWARD				8,907	12,245	12,245	12,245	12,245	12,245	12,245
<b>Total OPERATING REVENUE</b>					8,907	12,245	12,245	12,245	12,245	12,245	12,245
<b>OPERATING Surplus/(Deficit)</b>					8,907	12,245	12,245	12,245	12,245	12,245	12,245
<b>Category Total --&gt;</b>					8,907	12,245	12,245	12,245	12,245	12,245	12,245

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**Campbell River Fire Protection Specified Area 210**

<b>Established:</b>	22-Dec-77	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b>	SLP	<b>Specified Area</b>						
<b>Amendments</b>		C-772-CRR-SA#25	349,326	356,287	363,387	370,630	378,017	385,552
<b>Funding</b>	Requisition		<b>\$349,326</b>	<b>\$356,287</b>	<b>\$363,387</b>	<b>\$370,630</b>	<b>\$378,017</b>	<b>\$385,552</b>
<b>Maximum Levy</b>	No stated limit	<b>Tax Rate Estimate</b>	<b>0.9060</b>	<b>0.8674</b>	<b>0.8847</b>	<b>0.9023</b>	<b>0.9203</b>	<b>0.9386</b>
<b>Location</b>	Electoral Area 'D'			(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Contract</b>	No. 138 (year to year)	<b>Change from Previous year</b>		<b>\$6,961</b>	<b>\$7,100</b>	<b>\$7,243</b>	<b>\$7,387</b>	<b>\$7,535</b>
<b>Background</b>	The Regional District contracts with the City of Campbell River for fire protection in a defined area of Electoral Area 'D'. Costs shared by assessed value ratio in each area.							

**2017 Maximum Requisition:** \$0

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>210 --&gt; CAMPBELL RIVER FIRE</b>											
<b>OPERATING REVENUE</b>											
01-1-210-015	REQN ELECT/SPEC PROV GOVT				349,326	349,326	356,287	363,387	370,630	378,017	385,552
01-1-210-150	SURPLUS PRIOR YEAR				50,631	0	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					399,957	349,326	356,287	363,387	370,630	378,017	385,552
<b>OPERATING EXPENSES</b>											
01-2-210-200	SUPPORT SERVICES				250	250	250	250	250	250	250
01-2-210-216	MUNICIPAL CONTRACT				344,822	344,822	351,718	358,752	365,927	373,245	380,710
01-2-210-369	INSURANCE LIABILITY				3,254	3,254	3,319	3,385	3,453	3,522	3,592
01-2-210-381	LEGAL FEES				0	1,000	1,000	1,000	1,000	1,000	1,000
<b>Total OPERATING EXPENSES</b>					348,326	349,326	356,287	363,387	370,630	378,017	385,552
<b>OPERATING Surplus/(Deficit)</b>					51,631	0	0	0	0	0	0
<b>Category Total --&gt;</b>					51,631	0	0	0	0	0	0



**Sayward Valley Fire Protection Local Service Area      245**

<b>Established:</b>	30-Nov-81	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b>	BL 481	<b>Local Service Area</b>						
<b>Amendments</b>	BL 998* BL 1265 conv BL 1697 BL 1702* BL 2084 *amended boundaries/reqn max BL 2919 - Boundary expansion	D-772-CRR-LSA#8	74,000	74,000	85,000	85,000	85,000	85,000
			<b>\$74,000</b>	<b>\$74,000</b>	<b>\$85,000</b>	<b>\$85,000</b>	<b>\$85,000</b>	<b>\$85,000</b>
		<b>Tax Rate Estimate</b>	<b>1.2068</b>	<b>1.1329</b>	<b>1.3013</b>	<b>1.3013</b>	<b>1.3013</b>	<b>1.3013</b>
				(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Funding</b>	Requisition							
<b>Maximum Levy</b>	\$2.00 per \$1,000 - 100% Assessment	<b>Change from Previous year</b>		<b>\$0</b>	<b>\$11,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Location</b>	Defined portion of Electoral Area A							
<b>Contract</b>	RD-02-073 Village of Sayward exp Dec 2005							

Note: Estimates are based on 2017 Completed Roll Assessments.  
If a function has multiple tax rates, then average is shown.

**Background**      The regional district contracts with the Village of Sayward to provide service. Function maintains one fire hall in the electoral area.

**2017 Maximum Requisition:**      \$117,052

**Net Taxable Rate for 2017:**      0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016	2016	2017	2018	2019	2020	2021
					Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
245 --> SAYWARD VALLEY FIRE											
<b>OPERATING REVENUE</b>											
01-1-245-013	FED GAS TAX FUNDING				0	2,000	2,000	0	0	0	0
01-1-245-015	REQN ELECT/SPEC PROV GOVT				74,000	74,000	74,000	85,000	85,000	85,000	85,000
01-1-245-133	RECOVERIES OTHER				512	512	608	608	608	608	608
01-1-245-150	SURPLUS PRIOR YEAR				33,880	11,000	11,000	0	0	0	0
<b>Total OPERATING REVENUE</b>					108,392	87,512	87,608	85,608	85,608	85,608	85,608
<b>OPERATING EXPENSES</b>											
01-2-245-200	SUPPORT SERVICES				378	378	250	250	250	250	250
01-2-245-216	MUNICIPAL CONTRACT				0	55,000	55,000	55,000	55,000	55,000	55,000
01-2-245-281	MATERIALS & SUPPLIES				0	500	500	500	500	500	500
01-2-245-366	ENGINEERING FEES				0	2,000	2,000	0	0	0	0
01-2-245-369	INSURANCE LIABILITY				656	656	669	682	696	710	724
01-2-245-372	INSURANCE PROPERTY				513	532	532	532	532	532	532
01-2-245-381	LEGAL FEES				0	1,000	1,000	1,000	1,000	1,000	1,000
01-2-245-400	CONTRACTED SVCS BLDG/LAND MTCE				1,899	4,000	4,000	4,000	4,000	4,000	4,000
01-2-245-403	REPAIRS & MTCE BLDG/LAND				0	7,000	7,000	7,000	7,000	7,000	7,000
01-2-245-461	INSURANCE/LICENSE - VEHICLE				1,280	1,280	1,520	1,520	1,520	1,520	1,520
01-2-245-485	CONTR TO CAP WORKS MACH EQUIP RESI				13,466	13,466	13,437	13,424	13,410	13,396	13,382
01-2-245-519	CONTRIB TO APPROPRIATED SURPLUS				1,700	1,700	1,700	1,700	1,700	1,700	1,700
<b>Total OPERATING EXPENSES</b>					19,892	87,512	87,608	85,608	85,608	85,608	85,608
<b>OPERATING Surplus/(Deficit)</b>					88,500	0	0	0	0	0	0
<b>CAPITAL Surplus/(Deficit)</b>					0	0	0	0	0	0	0
<b>Category Total --&gt;</b>					88,500	0	0	0	0	0	0



## Reserve Fund Balance Estimates

### 245 Sayward Fire

#### 813 Sayward Valley Fire Protection Local Service Area Capital Works, Machinery & Equipment Reserve Fund

			Amount (\$)	Fund Balance (\$)
2016	Balance forward		151,573	151,573
				<b>151,573</b>
2017	Contribution		13,437	13,437
				<b>165,010</b>
2018	Contribution		13,424	13,424
				<b>178,434</b>
2019	Contribution		13,410	13,410
				<b>191,844</b>
2020	Contribution		13,396	13,396
				<b>205,240</b>
2021	Contribution		13,382	13,382
				<b>218,622</b>
		<b>Estimated Balance at 2021</b>		<b>218,622</b>

Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)

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**South Cortes Island Fire Local Service Area 250**

<b>Established:</b>	26-Nov-90	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b>	BL 1263	<b>Local Service Area</b>						
<b>Amendments</b>	BL 1790 (boundary exp), BL1972, BL 2645 (boundary amend)	C-772-CRR-SRVA#7	208,500	217,776	220,810	226,171	230,577	236,299
<b>Funding</b>	Requisition		<b>\$208,500</b>	<b>\$217,776</b>	<b>\$220,810</b>	<b>\$226,171</b>	<b>\$230,577</b>	<b>\$236,299</b>
<b>Maximum Levy</b>	Greater of \$94,500 or \$1.00 per \$1000 - 100% Assessment	<b>Tax Rate Estimate</b>	<b>0.8598</b>	<b>0.8997</b>	<b>0.9123</b>	<b>0.9344</b>	<b>0.9526</b>	<b>0.9762</b>
<b>Location</b>	Electoral Area B			(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Contract</b>		<b>Change from Previous year</b>		<b>\$9,276</b>	<b>\$3,034</b>	<b>\$5,361</b>	<b>\$4,406</b>	<b>\$5,722</b>
<b>Background</b>	BL 1974 - Referendum bylaw for BL 1972							

**2017 Maximum Requisition:** \$230,378

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>250 --&gt; CORTES ISLAND FIRE</b>											
<b>OPERATING REVENUE</b>											
01-1-250-015	REQN ELECT/SPEC PROV GOVT				208,500	208,500	217,776	220,810	226,171	230,577	236,299
01-1-250-025	SALE SVCS LOCAL GOVT				4,620	4,620	4,620	4,620	4,620	4,620	4,620
01-1-250-150	SURPLUS PRIOR YEAR				7,173	7,000	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					220,293	220,120	222,396	225,430	230,791	235,197	240,919
<b>OPERATING EXPENSES</b>											
01-2-250-200	SUPPORT SERVICES				2,957	2,957	672	693	695	717	729
01-2-250-210	GRANT - OPERATIONAL				141,915	141,915	151,691	157,725	166,086	174,492	183,214
01-2-250-369	INSURANCE LIABILITY				1,489	1,489	1,519	1,549	1,580	1,612	1,644
01-2-250-372	INSURANCE PROPERTY				507	525	525	525	525	525	525
01-2-250-381	LEGAL FEES				0	1,000	1,000	1,000	1,000	1,000	1,000
01-2-250-387	OTHER PROF FEES				0	5,000	5,000	5,000	5,000	5,000	5,000
01-2-250-461	INSURANCE/LICENCE - VEHICLE				4,187	4,710	4,800	4,900	4,980	4,980	4,980
01-2-250-485	CONTR TO CAP WORKS MACH EQUIP RES				12,193	12,193	7,965	34,310	42,925	38,871	35,827
01-2-250-505	DEBT CHARGES-PRINCIPAL				42,263	42,263	42,263	11,263	0	0	0
01-2-250-506	DEBT CHARGES-INTEREST				1,090	3,068	1,961	465	0	0	0
01-2-250-519	CONTRIB TO APPROPRIATED SURPLUS				5,000	5,000	5,000	8,000	8,000	8,000	8,000
<b>Total OPERATING EXPENSES</b>					211,601	220,120	222,396	225,430	230,791	235,197	240,919
<b>OPERATING Surplus/(Deficit)</b>					8,692	0	0	0	0	0	0
<b>CAPITAL Surplus/(Deficit)</b>					0	0	0	0	0	0	0
<b>Category Total --&gt;</b>					8,692	0	0	0	0	0	0



## Reserve Fund Balance Estimates

### 250 Cortes Island Fire

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#### 250 South Cortes Fire Protection Future Expenditure Reserve Fund

			<b>Amount</b>	<b>Fund Balance</b>
			(\$)	(\$)
2016	Balance forward		47,374	47,374
				<b>47,374</b>
		<b>Estimated Balance at 2021</b>		<b>47,374</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



## Reserve Fund Balance Estimates

### 250 Cortes Island Fire

#### 827 South Cortes Island Fire Protection Local Service Area Capital Works, Machinery, and Equipment Reserve Fund

			Amount	Fund Balance
			(\$)	(\$)
2016	Balance forward		94,513	94,513
				<b>94,513</b>
2017	Contribution		7,965	7,965
				<b>102,478</b>
2018	Contribution		34,310	34,310
				<b>136,788</b>
2019	Contribution		42,925	42,925
				<b>179,713</b>
2020	Contribution		38,871	38,871
				<b>218,584</b>
2021	Contribution		35,827	35,827
				<b>254,411</b>
		<b>Estimated Balance at 2021</b>		<b>254,411</b>

Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



**North Quadra Island Assistance Response 255**

**Established:** 30-Jun-97  
**Authority** BL No. 1917  
**Amendments**  
**Funding** Requisition  
**Maximum Levy** \$.02 per \$1,000 - 100% Assessment  
**Location** Defined portion of Electoral Area C  
**Contract** No. 745 (July 1/97 - Jun 30/02)  
**Background** Established by counter-petition.

Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Local Service Area</b>						
L-772-CRR-LSA#32	252	252	500	500	500	500
	<b>\$252</b>	<b>\$252</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
<b>Tax Rate Estimate</b>	<b>0.0027</b>	<b>0.0027</b>	<b>0.0053</b>	<b>0.0053</b>	<b>0.0053</b>	<b>0.0053</b>
			(per \$1,000 of assessed value - approx. Residential Rate)			
<b>Change from Previous year</b>		<b>\$0</b>	<b>\$248</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**2017 Maximum Requisition:** \$1,819

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
255 --> NORTH QUADRA ASSISTANCE RESPONSE											
<b>OPERATING REVENUE</b>											
01-1-255-015	REQN ELECT/SPEC PROV GOVT				252	252	252	500	500	500	500
01-1-255-150	SURPLUS PRIOR YEAR				248	248	248	0	0	0	0
<b>Total OPERATING REVENUE</b>					500	500	500	500	500	500	500
<b>OPERATING EXPENSES</b>											
01-2-255-200	SUPPORT SERVICES				250	250	250	250	250	250	250
01-2-255-216	MUNICIPAL CONTRACT				0	148	148	148	148	148	148
01-2-255-369	INSURANCE LIABILITY				2	2	2	2	2	2	2
01-2-255-381	LEGAL FEES				0	100	100	100	100	100	100
<b>Total OPERATING EXPENSES</b>					252	500	500	500	500	500	500
<b>OPERATING Surplus/(Deficit)</b>					248	0	0	0	0	0	0
<b>Category Total --&gt;</b>					248	0	0	0	0	0	0



## Reserve Fund Balance Estimates

### 255 North Quadra Assistance Response

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#### 255 North Quadra Assistance Response Future Expenditure Reserve Fund

		Amount	Fund Balance
		(\$)	(\$)
2016	Balance forward	1,437	1,437
			<b>1,437</b>
	<b>Estimated Balance at 2021</b>		<b>1,437</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)

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**Area A Kyuquot/Nootka Emergency Program 271**

<p><b>Established:</b> 28-Jun-99</p> <p><b>Authority</b> BL 2162</p> <p><b>Amendments</b></p> <p><b>Funding</b> Requisition</p> <p><b>Maximum Levy</b> Greater of \$6,000 or .25 per \$1,000 - 100% Assessment</p> <p><b>Location</b> Defined portion of Electoral Area A</p> <p><b>Contract</b></p> <p><b>Background</b> Purpose of function is to allow for the operation of a program for preparation for emergencies.</p>	<p><b>Requisition Budget</b></p> <hr/> <p><b>Defined Area</b></p> <p>Part Area A Kyuquot/N</p> <p style="text-align: right;"><b>\$1,000</b></p> <p><b>Tax Rate Estimate</b> <b>0.0057</b></p> <hr/> <p><b>Change from Previous year</b></p>	<p><b>2016 Actual</b></p> <p>1,000</p> <p style="text-align: right;"><b>\$1,000</b></p> <p><b>0.0057</b></p>	<p><b>2017 FB</b></p> <p>1,000</p> <p style="text-align: right;"><b>\$1,000</b></p> <p><b>0.0057</b></p>	<p><b>2018 FP</b></p> <p>1,600</p> <p style="text-align: right;"><b>\$1,600</b></p> <p><b>0.0091</b></p>	<p><b>2019 FP</b></p> <p>1,600</p> <p style="text-align: right;"><b>\$1,600</b></p> <p><b>0.0091</b></p>	<p><b>2020 FP</b></p> <p>1,600</p> <p style="text-align: right;"><b>\$1,600</b></p> <p><b>0.0091</b></p>	<p><b>2021 FP</b></p> <p>1,600</p> <p style="text-align: right;"><b>\$1,600</b></p> <p><b>0.0091</b></p>
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**2017 Maximum Requisition:** \$17,933

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
271 --> AREA A KYUQUOT/NOOTKA EMERGENCY PROGRAM											
<b>OPERATING REVENUE</b>											
01-1-271-015	REQN ELECT/SPEC PROV GOVT				1,000	1,000	1,000	1,600	1,600	1,600	1,600
01-1-271-150	SURPLUS PRIOR YEAR				1,091	600	600	0	0	0	0
<b>Total OPERATING REVENUE</b>					2,091	1,600	1,600	1,600	1,600	1,600	1,600
<b>OPERATING EXPENSES</b>											
01-2-271-200	SUPPORT SERVICES				250	250	250	250	250	250	250
01-2-271-314	TELEPHONE & ALARM LINES				0	500	500	500	500	500	500
01-2-271-320	TRAVEL				0	525	525	525	525	525	525
01-2-271-335	ADVERTISING				0	100	100	100	100	100	100
01-2-271-369	INSURANCE LIABILITY				39	39	40	41	42	43	43
01-2-271-387	OTHER PROF FEES				0	186	185	184	183	182	182
<b>Total OPERATING EXPENSES</b>					289	1,600	1,600	1,600	1,600	1,600	1,600
<b>OPERATING Surplus/(Deficit)</b>					1,802	0	0	0	0	0	0
<b>Category Total --&gt;</b>					1,802	0	0	0	0	0	0



**Strathcona Emergency Program      272**

**Established:** 28-Feb-04  
**Authority** BL 2733  
**Amendments**  
**Funding** Requisition  
**Maximum Levy** \$.03 per \$1,000 - 100% Assessment, minimum \$1,000  
**Location** Areas A,B,C,D, Campbell River, Gold River, Sayward, Tahsis, Zeballos  
**Contract**  
**Background** Coordinator provides service through contracts.  
**2017 Maximum Requisition:** \$199,641  
**Net Taxable Rate for 2017:** 0.0000  
 Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Electoral Areas</b>						
Area A	7,899	9,167	9,260	9,354	9,447	9,541
Area B	6,305	7,225	7,299	7,373	7,447	7,520
Area C	14,950	17,767	17,949	18,130	18,311	18,492
Area D	20,162	24,668	24,920	25,171	25,423	25,675
<b>Municipal Members</b>						
Campbell River	110,124	134,166	135,534	136,904	138,273	139,642
Gold River	2,560	3,007	3,038	3,068	3,099	3,130
Sayward	1,000	1,000	1,000	1,000	1,000	1,000
Tahsis	1,000	1,000	1,000	1,000	1,000	1,000
Zeballos	1,000	1,000	1,000	1,000	1,000	1,000
	<b>\$165,000</b>	<b>\$199,000</b>	<b>\$201,000</b>	<b>\$203,000</b>	<b>\$205,000</b>	<b>\$207,000</b>
<b>Tax Rate Estimate</b>	<b>0.0284</b>	<b>0.0298</b>	<b>0.0299</b>	<b>0.0301</b>	<b>0.0303</b>	<b>0.0304</b>
			(per \$1,000 of assessed value - approx. Residential Rate)			
<b>Change from Previous year</b>		<b>\$34,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>

Note: Estimates are based on 2017 Completed Roll Assessments.  
 If a function has multiple tax rates, then average is shown.

**Strathcona Regional District**  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016	2016	2017	2018	2019	2020	2021
					Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>272 --&gt; STRATHCONA EMERGENCY PROGRAM</b>											
<b>OPERATING REVENUE</b>											
01-1-272-009	GIL LOCAL GOVT				1,189	0	0	0	0	0	0
01-1-272-015	REQN ELECT/SPEC PROV GOVT				49,371	50,067	58,827	59,428	60,028	60,628	61,228
01-1-272-020	REQN MUNICIPAL				115,629	114,933	140,173	141,572	142,972	144,372	145,772
01-1-272-133	RECOVERIES OTHER				1,560	0	0	0	0	0	0
01-1-272-150	SURPLUS PRIOR YEAR				16,316	16,000	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					<b>184,065</b>	<b>181,000</b>	<b>199,000</b>	<b>201,000</b>	<b>203,000</b>	<b>205,000</b>	<b>207,000</b>
<b>OPERATING EXPENSES</b>											
01-2-272-200	SUPPORT SERVICES				21,541	21,541	31,029	31,968	32,080	33,022	33,572
01-2-272-210	GRANT - OPERATIONAL				12,500	20,000	20,000	20,000	20,000	20,000	20,000
01-2-272-220	SALARIES & WAGES				54,156	68,489	68,588	69,930	71,298	72,694	74,148
01-2-272-225	BENEFITS				11,693	19,177	19,205	19,580	19,964	20,355	20,761
01-2-272-266	DELIVERIES/TRANSPORTATION				52	0	0	0	0	0	0
01-2-272-275	PERMITS/LICENCES				328	600	600	600	600	600	600
01-2-272-281	MATERIALS & SUPPLIES-GENERAL				3,238	500	500	500	500	500	500
01-2-272-284	MEETING EXPENSE				1,419	2,000	2,000	2,000	2,000	2,000	2,000
01-2-272-293	OFFICE EXPENSES				393	500	500	500	500	500	500
01-2-272-296	POSTAGE				14	0	0	0	0	0	0
01-2-272-314	TELEPHONE & ALARM LINES				9,149	9,500	10,000	9,700	9,700	9,700	9,700
01-2-272-319	TRAINING/DEVELOPMENT & CONFERENCE				2,738	4,000	3,300	3,500	3,500	3,500	3,000
01-2-272-320	TRAVEL				3,769	3,000	2,800	3,000	3,000	3,000	3,000
01-2-272-335	ADVERTISING				590	600	600	600	600	491	491
01-2-272-340	DUES AND MEMBERSHIPS				0	200	200	200	200	200	200
01-2-272-350	MAPS & PRINTING SUPPLIES				235	308	367	239	174	100	150
01-2-272-353	PUBLIC RELATIONS				2,816	2,500	2,884	2,084	2,296	2,089	2,089
01-2-272-369	INSURANCE LIABILITY				231	231	236	241	246	251	256
01-2-272-372	INSURANCE PROPERTY				8	11	11	11	11	11	11
01-2-272-381	LEGAL FEES				0	500	500	500	500	500	500
01-2-272-387	OTHER PROF FEES				22,119	7,000	16,433	16,547	16,531	16,187	16,614
01-2-272-421	RENTAL/LEASE BUILDINGS				9,100	9,100	9,100	10,000	10,000	10,000	10,000
01-2-272-438	CONTRACT SVCS EQUIP/MACH				2,496	2,000	2,000	3,000	3,000	3,000	3,000
01-2-272-447	REPAIRS/MTCE MACH/EQUIP				0	1,000	1,000	1,000	1,000	1,000	1,000
01-2-272-461	INSURANCE/LICENCE VEHICLE				258	250	250	300	300	300	300
01-2-272-468	MINOR CAPITAL				6,380	7,000	6,897	5,000	5,000	5,000	4,608
01-2-272-519	CONTRIB TO APPROPRIATED SURPLUS				993	993	0	0	0	0	0

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>Total OPERATING EXPENSES</b>					166,217	181,000	199,000	201,000	203,000	205,000	207,000
<b>OPERATING Surplus/(Deficit)</b>					17,848	0	0	0	0	0	0
<b>CAPITAL Surplus/(Deficit)</b>					0	0	0	0	0	0	0
<b>Category Total --&gt;</b>					17,848	0	0	0	0	0	0

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**911 Answering Service      275**

**Established:** 29-Nov-93  
**Authority:** BL 1579  
**Amendments:**  
**Funding:** Requisition  
**Maximum Levy:** \$.35 per \$1,000 - 100% Assessment  
**Location:** All Member Municipalities  
 All Electoral Areas  
**Contract:** BL 2167 - Shareholders Agreement  
**Background:** The Strathcona RD is one of 5 corporate members of the North Island 911 Corporation. Others are the regional districts of Comox Valley, Nanaimo, Alberni-Clayoquot and Mt. Waddington and Powell River.

**2017 Maximum Requisition:** \$2,312,022  
**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Electoral Areas</b>						
Area A	19,804	19,541	20,355	20,752	21,158	21,554
Area B	15,807	15,403	16,044	16,358	16,678	16,990
Area C	37,480	37,877	39,453	40,223	41,010	41,778
Area D	50,547	52,587	54,776	55,846	56,938	58,003
<b>Municipal Members</b>						
Campbell River	269,405	279,337	290,964	296,646	302,446	308,107
Gold River	6,331	6,320	6,583	6,712	6,843	6,971
Sayward	1,613	1,701	1,772	1,806	1,841	1,876
Tahsis	1,860	1,928	2,008	2,047	2,087	2,126
Zeballos	757	748	779	794	809	825
	<b>\$403,604</b>	<b>\$415,442</b>	<b>\$432,734</b>	<b>\$441,184</b>	<b>\$449,810</b>	<b>\$458,230</b>
<b>Tax Rate Estimate</b>	<b>0.0529</b>	<b>0.0514</b>	<b>0.0536</b>	<b>0.0546</b>	<b>0.0557</b>	<b>0.0567</b>
			(per \$1,000 of assessed value - approx. Residential Rate)			
<b>Change from Previous year</b>		<b>\$11,838</b>	<b>\$17,292</b>	<b>\$8,450</b>	<b>\$8,626</b>	<b>\$8,420</b>

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	2016			2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
		Actual Value	CC1	CC2						
<b>GENERAL REVENUE FUND - SRD</b>										
275 --> 911 EMERGENCY ANSWERING SERVICE										
<b>OPERATING REVENUE</b>										
01-1-275-009	GIL LOCAL GOVT	2,832			0	0	0	0	0	0
01-1-275-015	REQN ELECT/SPEC PROV GOVT	123,714			125,511	125,408	130,628	133,179	135,784	138,325
01-1-275-020	REQN MUNICIPAL	279,890			278,093	290,034	302,106	308,005	314,026	319,905
01-1-275-150	SURPLUS PRIOR YEAR	3,058			2,714	0	0	0	0	0
<b>Total OPERATING REVENUE</b>		409,495			406,318	415,442	432,734	441,184	449,810	458,230
<b>OPERATING EXPENSES</b>										
01-2-275-200	SUPPORT SERVICES	258			258	260	268	269	277	282
01-2-275-210	GRANT - OPERATIONAL	401,375			405,429	414,538	421,809	430,245	438,850	447,250
01-2-275-369	INSURANCE LIABILITY	631			631	644	657	670	683	698
01-2-275-519	CONTRIB TO APPROPRIATED SURPLUS	0			0	0	10,000	10,000	10,000	10,000
<b>Total OPERATING EXPENSES</b>		402,264			406,318	415,442	432,734	441,184	449,810	458,230
<b>OPERATING Surplus/(Deficit)</b>		7,231			0	0	0	0	0	0
<b>Category Total --&gt;</b>		7,231			0	0	0	0	0	0



**Building Inspection      285**

**Established:** 01-Jan-69  
**Authority** MA Sec 818; BL 1160 (Conversion)  
**Amendments** BL 2489  
**Funding** Requisition, permit fees and charges  
**Maximum Levy** No stated limit.  
**Location** Electoral Area D  
**Contract**  
**Background** BL 2546 (Regs, Fees & Charges)  
 BL 2924 (Amends 2546)  
 BL 3011 (Amends 2546)

Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Electoral Areas</b>						
Area D	82,091	115,715	139,718	142,627	145,977	148,809
	<b>\$82,091</b>	<b>\$115,715</b>	<b>\$139,718</b>	<b>\$142,627</b>	<b>\$145,977</b>	<b>\$148,809</b>
<b>Tax Rate Estimate</b>	<b>0.0859</b>	<b>0.1131</b>	<b>0.1366</b>	<b>0.1395</b>	<b>0.1427</b>	<b>0.1455</b>
	(per \$1,000 of assessed value - approx. Residential Rate)					
<b>Change from Previous year</b>		<b>\$33,624</b>	<b>\$24,003</b>	<b>\$2,909</b>	<b>\$3,350</b>	<b>\$2,832</b>

**2017 Maximum Requisition:** \$0

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

**Strathcona Regional District**  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>285 --&gt; BUILDING INSPECTION</b>											
<b>OPERATING REVENUE</b>											
01-1-285-005	GIL FED GOVT				0	10	10	10	10	10	10
01-1-285-015	REQN ELECT/SPEC PROV GOVT				82,091	82,091	115,715	139,718	142,627	145,977	148,809
01-1-285-025	SALE SVCS LOCAL GOVT				3,293	2,500	2,500	2,500	2,500	2,500	2,500
01-1-285-112	INSPECTION FEES				0	300	300	300	300	300	300
01-1-285-113	BUILDING PERMIT FEES				19,748	20,000	20,000	20,000	20,000	20,000	20,000
01-1-285-114	PLUMBING PERMIT FEES				1,682	1,100	1,100	1,100	1,100	1,100	1,100
01-1-285-115	OTHER PERMIT FEES				50	100	100	100	100	100	100
01-1-285-116	RENEWAL FEES				525	800	800	800	800	800	800
01-1-285-118	TITLE SEARCHES				440	300	300	300	300	300	300
01-1-285-128	OTHER REVENUE				2,292	1,200	1,200	1,200	1,200	1,200	1,200
01-1-285-150	SURPLUS PRIOR YEAR				22,849	30,000	25,000	0	0	0	0
<b>Total OPERATING REVENUE</b>					132,971	138,401	167,025	166,028	168,937	172,287	175,119
<b>OPERATING EXPENSES</b>											
01-2-285-200	SUPPORT SERVICES				28,566	28,566	40,047	41,240	41,399	42,582	43,281
01-2-285-220	SALARIES & WAGES				52,331	62,066	71,651	73,084	74,545	76,036	77,556
01-2-285-225	BENEFITS				6,289	17,378	20,063	20,464	20,873	21,290	21,716
01-2-285-266	DELIVERIES/TRANSPORTATION				0	50	50	50	50	50	50
01-2-285-284	MEETING EXPENSE				0	500	500	500	500	500	500
01-2-285-293	OFFICE EXPENSES				136	500	500	500	500	476	476
01-2-285-314	TELEPHONE & ALARM LINES				690	700	700	700	700	700	700
01-2-285-317	TITLE SEARCHES				570	2,000	2,500	2,600	2,700	2,700	2,700
01-2-285-319	TRAINING/DEVELOPMENT & CONFERENCE				0	1,500	2,000	2,500	3,000	3,000	3,000
01-2-285-320	TRAVEL				110	2,000	2,500	2,600	2,700	2,800	2,800
01-2-285-335	ADVERTISING				0	500	500	500	500	500	500
01-2-285-340	DUES AND MEMBERSHIPS				490	700	1,000	1,000	1,000	1,000	1,000
01-2-285-347	LIBRARY/PUBLICATIONS				930	1,000	1,700	1,000	1,000	1,000	1,000
01-2-285-350	MAPS & PRINTING SUPPLIES				20	50	50	50	50	50	50
01-2-285-353	PUBLIC RELATIONS				0	250	250	250	250	250	250
01-2-285-369	INSURANCE LIABILITY				8,641	8,641	8,814	8,990	9,170	9,353	9,540
01-2-285-381	LEGAL FEES				716	5,000	9,200	5,000	5,000	5,000	5,000
01-2-285-387	OTHER PROF FEES				0	1,000	1,000	1,000	1,000	1,000	1,000
01-2-285-468	MINOR CAPITAL				480	0	0	0	0	0	0
01-2-285-489	RESERVE CONTRIB-FUTURE EXPEND				6,000	6,000	4,000	4,000	4,000	4,000	4,000
<b>Total OPERATING EXPENSES</b>					105,968	138,401	167,025	166,028	168,937	172,287	175,119

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	2016			2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
		Actual Value	CC1	CC2						
	<b>OPERATING Surplus/(Deficit)</b>	27,003			0	0	0	0	0	0
	<b>CAPITAL Surplus/(Deficit)</b>	0			0	0	0	0	0	0
	<b>Category Total --&gt;</b>	27,003			0	0	0	0	0	0



## Reserve Fund Balance Estimates

### 285 Building Inspection

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#### 285 Building Inspection Future Expenditure Reserve Fund

			Amount (\$)	Fund Balance (\$)
2016	Balance forward		41,733	41,733
				<b>41,733</b>
2017	Contribution		4,000	4,000
				<b>45,733</b>
2018	Contribution		4,000	4,000
				<b>49,733</b>
2019	Contribution		4,000	4,000
				<b>53,733</b>
2020	Contribution		4,000	4,000
				<b>57,733</b>
2021	Contribution		4,000	4,000
				<b>61,733</b>
		<b>Estimated Balance at 2021</b>		<b>61,733</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



## Reserve Fund Balance Estimates

### 285 Building Inspection

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#### 802 Building Inspection Capital Works, Machinery and Equipment Reserve Fund

		Amount (\$)	Fund Balance (\$)
2016	Balance forward	17,351	17,351
			<b>17,351</b>
	<b>Estimated Balance at 2021</b>		<b>17,351</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)

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**Electoral Area D Animal Control 290**

<b>Established:</b>	07-Feb-80	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b>	SLP	<b>Electoral Areas</b>						
<b>Amendments</b>	Jan 20/83 (SLP - to Add 'D'), BL 2276 (conversion)	Area D	36,681	50,842	55,876	55,876	55,876	55,876
<b>Funding</b>	Requisition		<b>\$36,681</b>	<b>\$50,842</b>	<b>\$55,876</b>	<b>\$55,876</b>	<b>\$55,876</b>	<b>\$55,876</b>
<b>Maximum Levy</b>	\$.323 per \$1,000 - 100% Assessment	<b>Tax Rate Estimate</b>	<b>0.0384</b>	<b>0.0497</b>	<b>0.0546</b>	<b>0.0546</b>	<b>0.0546</b>	<b>0.0546</b>
<b>Location</b>	Electoral Area D			(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Contract</b>	No. 248 (year to year)							
<b>Background</b>	The Regional District contracts with the City of Campbell River to provide animal control in Electoral Area D.	<b>Change from Previous year</b>		<b>\$14,161</b>	<b>\$5,034</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	BL 1073 Regulatory							

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

**2017 Maximum Requisition:** \$246,190

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
290 --> AREA D ANIMAL CONTROL BL 2276											
<b>OPERATING REVENUE</b>											
01-1-290-015	REQN ELECT/SPEC PROV GOVT				36,681	36,681	50,842	55,876	55,876	55,876	55,876
01-1-290-150	SURPLUS PRIOR YEAR				19,156	19,127	5,000	0	0	0	0
<b>Total OPERATING REVENUE</b>					55,837	55,808	55,842	55,876	55,876	55,876	55,876
<b>OPERATING EXPENSES</b>											
01-2-290-200	SUPPORT SERVICES				250	250	250	250	250	250	250
01-2-290-216	MUNICIPAL CONTRACT				41,467	45,770	45,770	45,770	45,770	45,770	45,770
01-2-290-335	ADVERTISING				0	500	500	500	500	500	500
01-2-290-369	INSURANCE LIABILITY				1,988	1,988	2,028	2,069	2,110	2,152	2,195
01-2-290-381	LEGAL FEES				0	2,500	2,500	2,500	2,500	2,500	2,500
01-2-290-387	OTHER PROF FEES				0	4,800	4,794	4,787	4,746	4,704	4,661
<b>Total OPERATING EXPENSES</b>					43,705	55,808	55,842	55,876	55,876	55,876	55,876
<b>OPERATING Surplus/(Deficit)</b>					12,132	0	0	0	0	0	0
<b>Category Total --&gt;</b>					12,132	0	0	0	0	0	0



**Noise Control Extended Service 295**

<b>Established:</b>	27-Jan-70	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b>	SLP	<b>Electoral Areas</b>						
<b>Amendments</b>	SLP (2-May-84), BL 2275 (Conversion), BL 60	Area D	0	0	1,000	1,000	1,000	1,000
<b>Funding</b>	Requisition		<b>\$0</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>Maximum Levy</b>	\$.01 per \$1,000 - 100% Assessment	<b>Tax Rate Estimate</b>	<b>0.0000</b>	<b>0.0000</b>	<b>0.0010</b>	<b>0.0010</b>	<b>0.0010</b>	<b>0.0010</b>
<b>Location</b>	Electoral Area D	(per \$1,000 of assessed value - approx. Residential Rate)						
<b>Contract</b>		<b>Change from Previous year</b>		<b>\$0</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Background</b>	BL 2356 (Regs - Areas A,B,C,H,K) BL 2382 (Regs - Area D) BL 3019 (Amends 2356) BL 60 (Amends 2275 to remove defined portion of Area A as participant)							

Note: Estimates are based on 2017 Completed Roll Assessments.  
If a function has multiple tax rates, then average is shown.

**2017 Maximum Requisition:** \$7,622

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
295 --> NOISE CONTROL, BL 2275											
<b>OPERATING REVENUE</b>											
01-1-295-015	REQN ELECT/SPEC PROV GOVT				0	0	0	1,000	1,000	1,000	1,000
01-1-295-150	SURPLUS PRIOR YEAR				3,913	3,913	3,510	0	0	0	0
<b>Total OPERATING REVENUE</b>					3,913	3,913	3,510	1,000	1,000	1,000	1,000
<b>OPERATING EXPENSES</b>											
01-2-295-200	SUPPORT SERVICES				250	250	250	250	250	250	250
01-2-295-369	INSURANCE LIABILITY				153	153	156	159	162	165	165
01-2-295-381	LEGAL FEES				0	2,510	2,104	591	588	585	585
01-2-295-387	OTHER PROF FEES				0	1,000	1,000	0	0	0	0
<b>Total OPERATING EXPENSES</b>					403	3,913	3,510	1,000	1,000	1,000	1,000
<b>OPERATING Surplus/(Deficit)</b>					3,510	0	0	0	0	0	0
<b>Category Total --&gt;</b>					3,510	0	0	0	0	0	0



**Soil Deposit and Removal Control Extended Service      297**

<b>Established:</b>	31-May-99	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b>	BL 2106	<b>Electoral Areas</b>						
<b>Amendments</b>	BL 2165, BL 105	Area D	247	250	250	250	250	250
<b>Funding</b>	Requisition/Fees & Charges		<b>\$247</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>
<b>Maximum Levy</b>	Lesser of \$25,000 or prior year actual costs	<b>Tax Rate Estimate</b>	<b>0.0003</b>	<b>0.0002</b>	<b>0.0002</b>	<b>0.0002</b>	<b>0.0002</b>	<b>0.0002</b>
<b>Location</b>	Electoral Area D			(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Contract</b>								
<b>Background</b>	Converted from Letters Patent. Area B added by amendment bylaw 2165. Areas B and C removed as participants by BL 105 (March 24, 2011)	<b>Change from Previous year</b>		<b>\$3</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**2017 Maximum Requisition:**    \$0

**Net Taxable Rate for 2017:**    0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

**Strathcona Regional District**  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>297 --&gt; SOIL DEPOSIT &amp; REMOVAL CONTROL</b>											
<b>OPERATING REVENUE</b>											
01-1-297-015	REQN ELECT/SPEC PROV GOVT				247	247	250	250	250	250	250
01-1-297-150	SURPLUS PRIOR YEAR				3	3	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					250	250	250	250	250	250	250
<b>OPERATING EXPENSES</b>											
01-2-297-200	SUPPORT SERVICES				250	250	250	250	250	250	250
<b>Total OPERATING EXPENSES</b>					250	250	250	250	250	250	250
<b>OPERATING Surplus/(Deficit)</b>					0	0	0	0	0	0	0
<b>Category Total --&gt;</b>					0	0	0	0	0	0	0



**Unightly Premises Extended Service      298**

<p><b>Established:</b> 29-Jun-98</p> <p><b>Authority</b> BL 2051</p> <p><b>Amendments</b> BL 2369</p> <p><b>Funding</b> Requisition</p> <p><b>Maximum Levy</b> Greater of \$25,000 or \$.002 per \$1,000 -100% Assessment</p> <p><b>Location</b> Electoral Area D</p> <p><b>Contract</b></p> <p><b>Background</b> BL 2052, 2375 (Reg) Property Maintenance</p>	<p><b>Requisition Budget</b></p> <hr/> <p><b>Electoral Areas</b></p> <p>Area D</p> <p style="text-align: right;"><b>\$270      \$269      \$769      \$769      \$769      \$769</b></p> <p><b>Tax Rate Estimate</b>      <b>0.0003      0.0003      0.0008      0.0008      0.0008      0.0008</b></p> <p style="text-align: right;">(per \$1,000 of assessed value - approx. Residential Rate)</p> <p><b>Change from Previous year</b>      <b>(\$1)      \$500      \$0      \$0      \$0</b></p>
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**2017 Maximum Requisition:** \$25,000

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
298 --> UNSIGHTLY PREMISES EXTENDED SERV BL 2051											
<b>OPERATING REVENUE</b>											
01-1-298-015	REQN ELECT/SPEC PROV GOVT				270	270	269	769	769	769	769
01-1-298-150	SURPLUS PRIOR YEAR				499	499	500	0	0	0	0
<b>Total OPERATING REVENUE</b>					769	769	769	769	769	769	769
<b>OPERATING EXPENSES</b>											
01-2-298-200	SUPPORT SERVICES				250	250	250	250	250	250	250
01-2-298-369	INSURANCE LIABILITY				19	19	19	19	19	19	19
01-2-298-381	LEGAL FEES				0	500	500	500	500	500	500
<b>Total OPERATING EXPENSES</b>					269	769	769	769	769	769	769
<b>OPERATING Surplus/(Deficit)</b>					500	0	0	0	0	0	0
<b>Category Total --&gt;</b>					500	0	0	0	0	0	0



## Reserve Fund Balance Estimates

### 298 Unsightly Premises

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#### 298 Control of Unsightly Premises Future Expenditure Reserve Fund

		Amount	Fund Balance
		(\$)	(\$)
2016	Balance forward	3,901	3,901
			<b>3,901</b>
	<b>Estimated Balance at 2021</b>		<b>3,901</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)

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<b>Established:</b>	25-Apr-05
<b>Authority</b>	BL 2767
<b>Amendments</b>	BL 2807
<b>Funding</b>	Requisition - Parcel/Frontage and User rates
<b>Maximum Levy</b>	\$36,000.00
<b>Location</b>	Defined portion of Electoral Area D
<b>Contract</b>	
<b>Background</b>	BL 3000 - Regulation, Fees and Charges
	BL 2980 - Amends the boundaries
	BL 2807 - Amends the boundaries

**2017 Maximum Requisition:** \$36,000

**Net Taxable Rate for 2017:**

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016	2016	2017	2018	2019	2020	2021
					Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>WATER REVENUE FUND - SRD</b>											
<b>318 --&gt; CRAIG ROAD WATER SERVICE</b>											
<b>OPERATING REVENUE</b>											
02-1-318-003	PARCEL TAX				11,324	11,324	11,323	12,500	12,500	12,500	12,500
02-1-318-150	SURPLUS PRIOR YEAR				3,527	3,500	3,000	0	0	0	0
<b>Total OPERATING REVENUE</b>					14,851	14,824	14,323	12,500	12,500	12,500	12,500
<b>OPERATING EXPENSES</b>											
02-2-318-200	SUPPORT SERVICES				275	275	250	250	250	250	250
02-2-318-296	POSTAGE				11	50	50	50	50	50	50
02-2-318-335	ADVERTISING				288	300	300	300	300	300	300
02-2-318-369	INSURANCE LIABILITY				2	2	2	2	2	2	2
02-2-318-381	LEGAL FEES				0	2,973	2,497	674	674	674	674
02-2-318-505	DEBT CHARGES-PRINCIPAL				4,648	4,649	4,649	4,649	4,649	4,649	4,649
02-2-318-506	DEBT CHARGES-INTEREST				6,575	6,575	6,575	6,575	6,575	6,575	6,575
<b>Total OPERATING EXPENSES</b>					11,799	14,824	14,323	12,500	12,500	12,500	12,500
<b>OPERATING Surplus/(Deficit)</b>					3,051	0	0	0	0	0	0
<b>CAPITAL Surplus/(Deficit)</b>					0	0	0	0	0	0	0
<b>Category Total --&gt;</b>					3,051	0	0	0	0	0	0



**Electoral Area D Water 319**

<b>Established:</b>	29-Aug-05	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b>	BL 2786	<b>Local Service Area</b>						
<b>Amendments</b>	BL 2997 (adds 5 properties on York Rd)	P-772-CRR-SRVA#50	413,000	442,000	442,000	442,000	464,100	487,300
<b>Funding</b>	Requisition/User Rates		<b>\$413,000</b>	<b>\$442,000</b>	<b>\$442,000</b>	<b>\$442,000</b>	<b>\$464,100</b>	<b>\$487,300</b>
<b>Maximum Levy</b>	Greater of \$23,000 or \$1.00 per \$1000 - 100% Assessment	<b>Tax Rate Estimate</b>	<b>0.9717</b>	<b>0.9743</b>	<b>0.9743</b>	<b>0.9743</b>	<b>1.0231</b>	<b>1.0742</b>
<b>Location</b>	Defined portion of Electoral Area D			(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Contract</b>		<b>Change from Previous year</b>		<b>\$29,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$22,100</b>	<b>\$23,200</b>
<b>Background</b>	2005 bylaw merges Willow Point Water and York Rd. Water service areas.  BL 2838 - Regulations, Fees and Charges, Amend BL 3001							

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

**2017 Maximum Requisition:** \$442,330

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

**Strathcona Regional District**  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	2016			2017	2018	2019	2020	2021
		Actual Value	Budget Value	Final Budget					
<b>WATER REVENUE FUND - SRD</b>									
<b>319 --&gt; ELECTORAL AREA D WATER</b>									
<b>OPERATING REVENUE</b>									
02-1-319-013	FED GAS TAX FUNDING	0	20,000	20,000	0	0	0	0	
02-1-319-015	REQN ELECT/SPEC PROV GOVT	413,000	413,000	442,000	442,000	442,000	464,100	487,300	
02-1-319-036	CONNECTION FEES	4,000	1,000	1,000	1,000	1,000	1,000	1,000	
02-1-319-059	RENTAL METERS	660	624	624	624	624	624	624	
02-1-319-092	USER RATES	504,830	509,594	726,587	726,587	763,000	775,411	814,180	
02-1-319-128	OTHER REVENUE	350	0	0	0	0	0	0	
02-1-319-150	SURPLUS PRIOR YEAR	33,999	40,000	0	0	0	0	0	
02-1-319-151	FUNDS ALLOCATED FR APPROPRIATED SU	0	0	0	0	12,411	35,336	74,165	
<b>Total OPERATING REVENUE</b>		<b>956,839</b>	<b>984,218</b>	<b>1,190,211</b>	<b>1,170,211</b>	<b>1,219,035</b>	<b>1,276,471</b>	<b>1,377,269</b>	
<b>OPERATING EXPENSES</b>									
02-2-319-200	SUPPORT SERVICES	14,512	14,512	16,303	16,810	16,855	17,381	17,680	
02-2-319-220	SALARIES & WAGES	35,754	34,851	36,762	37,498	38,248	39,013	39,793	
02-2-319-225	BENEFITS	8,882	9,758	10,294	10,500	10,709	10,923	11,142	
02-2-319-248	BULK WATER PURCHASES	706,178	618,450	724,700	795,800	873,900	966,300	1,065,800	
02-2-319-262	CONTRACTS - OPERATING	81,149	82,000	100,000	100,000	100,000	100,000	100,000	
02-2-319-266	DELIVERIES/TRANSPORTATION	20	100	100	100	100	100	100	
02-2-319-275	PERMITS/LICENCES	250	250	250	250	250	250	250	
02-2-319-281	MATERIALS & SUPPLIES	90	3,500	3,500	3,500	3,500	3,500	3,500	
02-2-319-293	OFFICE EXPENSES	72	100	100	100	100	100	100	
02-2-319-296	POSTAGE	955	910	1,000	1,000	1,000	1,000	1,000	
02-2-319-311	SIGNS	2,341	1,000	2,200	0	0	0	0	
02-2-319-314	TELEPHONE & ALARM LINES	1,941	1,800	1,800	1,800	1,800	1,800	1,800	
02-2-319-317	TITLE SEARCHES	82	0	0	0	0	0	0	
02-2-319-319	TRAINING/DEVELOPMENT & CONFERENCE	1,600	2,000	2,000	2,000	2,000	2,000	2,000	
02-2-319-320	TRAVEL	363	1,000	1,000	1,000	1,000	1,000	1,000	
02-2-319-335	ADVERTISING	1,224	1,000	2,500	2,500	2,500	2,500	2,500	
02-2-319-340	DUES AND MEMBERSHIPS	342	350	350	350	350	350	350	
02-2-319-347	LIBRARY/PUBLICATIONS	0	400	400	100	100	100	100	
02-2-319-350	MAPS & PRINTING SUPPLIES	0	300	300	300	300	300	300	
02-2-319-366	ENGINEERING FEES	4,797	73,000	81,000	5,000	5,000	5,000	5,000	
02-2-319-369	INSURANCE LIABILITY	3,237	3,237	3,302	3,368	3,435	3,504	3,504	
02-2-319-372	INSURANCE PROPERTY	0	0	500	500	500	500	500	
02-2-319-378	LAB ANALYSIS	0	350	350	350	350	350	350	
02-2-319-381	LEGAL FEES	0	500	25,000	500	500	500	500	
02-2-319-387	OTHER PROF FEES	0	5,000	5,000	5,000	5,000	5,000	5,000	

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	2016			2017	2018	2019	2020	2021
		Actual Value	Budget Value	Final Budget					
02-2-319-447	REPAIRS/MTCE - MACH/EQUIP		49,730	68,350	61,500	60,000	56,500	65,000	65,000
02-2-319-480	TRANSFER TO CAPITAL		0	1,500	0	0	0	0	0
02-2-319-485	CONTR TO CAP WORKS MACH EQUIP RESI		50,000	50,000	50,000	50,000	50,000	50,000	50,000
02-2-319-519	CONTRIB TO APPROPRIATED SURPLUS		10,000	10,000	10,000	71,885	45,038	0	0
02-2-319-550	DEFICIT PRIOR YEAR		0	0	50,000	0	0	0	0
<b>Total OPERATING EXPENSES</b>			973,519	984,218	1,190,211	1,170,211	1,219,035	1,276,471	1,377,269
<b>OPERATING Surplus/(Deficit)</b>			-16,680	0	0	0	0	0	0
<b>CAPITAL REVENUE SOURCES</b>									
02-5-319-144	TRANSFER FROM GAS TAX RESERVE		0	335,000	688,829	0	0	0	0
02-5-319-148	TRANSFER FR OPERATING FUND		0	1,500	0	0	0	0	0
<b>Total CAPITAL REVENUE SOURCES</b>			0	336,500	688,829	0	0	0	0
<b>CAPITAL EXPENDITURES</b>									
02-6-319-381	LEGAL FEES		0	1,500	0	0	0	0	0
02-6-319-474	WATER INFRASTRUCTURE		46,171	335,000	688,829	0	0	0	0
<b>Total CAPITAL EXPENDITURES</b>			46,171	336,500	688,829	0	0	0	0
<b>CAPITAL Surplus/(Deficit)</b>			-46,171	0	0	0	0	0	0
<b>Category Total --&gt;</b>			-62,851	0	0	0	0	0	0



## Reserve Fund Balance Estimates

### 319 Electoral Area D Water

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#### 319 Electoral Area 'D' Water Service Area Future Expenditure Reserve Fund

			Amount (\$)	Fund Balance (\$)
2016	Balance forward		184,916	184,916
				<b>184,916</b>
		<b>Estimated Balance at 2021</b>		<b>184,916</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



## Reserve Fund Balance Estimates

### 319 Electoral Area D Water

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#### 842 Electoral Area 'D' Water Service Area Capital Works, Machinery and Equipment Reserve Fund

			Amount (\$)	Fund Balance (\$)
2016	Balance forward		241,597	241,597
				<b>241,597</b>
2017	Contribution		50,000	50,000
				<b>291,597</b>
2018	Contribution		50,000	50,000
				<b>341,597</b>
2019	Contribution		50,000	50,000
				<b>391,597</b>
2020	Contribution		50,000	50,000
				<b>441,597</b>
2021	Contribution		50,000	50,000
				<b>491,597</b>
		<b>Estimated Balance at 2021</b>		<b>491,597</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)

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**Walters Cove Water Supply Local Service Area**

**322**

<b>Established:</b>	29-Jun-98
<b>Authority</b>	BL 2034
<b>Amendments</b>	BL 134 (Requisition maximum), BL 135 (Parcel tax), BL 259 (Repeal service), BL 260 (Repeal parcel tax)
<b>Funding</b>	Parcel Tax
<b>Maximum Levy</b>	\$2,750
<b>Location</b>	Defined portion of Electoral Area A - Walters Cove, Kyuquot
<b>Contract</b>	
<b>Background</b>	BL 2641 Parcel tax BL 2330 Parcel tax waiving BL 2328 Loan Authorization (to borrow \$22,000) BL 2757 Walters Cove Parcel Tax 2005 (repealed by BL 135) BL 134 Requisition max increased from \$2,200 to \$2,750 (2012) BL 135 Parcel tax imposition (2012)

**2017 Maximum Requisition:** \$2,750

**Net Taxable Rate for 2017:**

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>WATER REVENUE FUND - SRD</b>											
<b>322 --&gt; WALTERS COVE WATER SUPPLY LSA</b>											
<b>OPERATING REVENUE</b>											
02-1-322-003	PARCEL TAX				1,000	1,000	0	0	0	0	0
02-1-322-126	MFA SURPLUS/DRF REFUNDS				332	0	0	0	0	0	0
02-1-322-150	SURPLUS PRIOR YEAR				218	348	0	0	0	0	0
02-1-322-151	FUNDS ALLOCATED FR APPROPRIATED SU				5,778	5,778	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					7,328	7,126	0	0	0	0	0
<b>OPERATING EXPENSES</b>											
02-2-322-200	SUPPORT SERVICES				610	250	0	0	0	0	0
02-2-322-335	ADVERTISING				288	150	0	0	0	0	0
02-2-322-369	INSURANCE LIABILITY				2	2	0	0	0	0	0
02-2-322-381	LEGAL FEES				0	260	0	0	0	0	0
02-2-322-505	DEBT CHARGES-PRINCIPAL				6,246	6,246	0	0	0	0	0
02-2-322-506	DEBT CHARGES-INTEREST				182	218	0	0	0	0	0
<b>Total OPERATING EXPENSES</b>					7,328	7,126	0	0	0	0	0
<b>OPERATING Surplus/(Deficit)</b>					0	0	0	0	0	0	0
<b>Category Total --&gt;</b>					0	0	0	0	0	0	0



**Quathiaski Cove Sewer**

**331**

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<b>Established:</b>	30-May-94
<b>Authority</b>	BL 1588
<b>Amendments</b>	BL 2870
<b>Funding</b>	Requisition/User Rates
<b>Maximum Levy</b>	\$30,000
<b>Location</b>	Defined portion of Area C- Quadra Island
<b>Contract</b>	
<b>Background</b>	BL 147 - User rates and fees

**2017 Maximum Requisition:** \$30,000

**Net Taxable Rate for 2017:**

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

**Strathcona Regional District**  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016	2016	2017	2018	2019	2020	2021
					Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>SEWER REVENUE FUND - SRD</b>											
<b>331 --&gt; QUATHIASKI COVE SEWER</b>											
<b>OPERATING REVENUE</b>											
03-1-331-013	FED GAS TAX FUNDING				0	30,000	30,000	0	0	0	0
03-1-331-036	CONNECTION FEES				1,300	1,500	1,500	1,500	1,500	1,500	1,500
03-1-331-092	USER RATES				100,254	110,864	159,784	175,181	175,181	175,181	175,181
03-1-331-150	SURPLUS PRIOR YEAR				9,872	12,000	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					111,426	154,364	191,284	176,681	176,681	176,681	176,681
<b>OPERATING EXPENSES</b>											
03-2-331-200	SUPPORT SERVICES				26,755	26,755	27,489	28,345	28,420	29,308	29,811
03-2-331-220	SALARIES & WAGES				13,567	15,120	16,636	16,969	17,309	17,655	18,008
03-2-331-225	BENEFITS				3,753	4,234	4,659	4,752	4,846	4,943	5,042
03-2-331-262	CONTRACTS - OPERATING				13,551	16,600	16,736	16,873	17,011	17,011	17,011
03-2-331-266	DELIVERIES/TRANSPORTATION				7,670	11,490	11,190	11,190	11,190	11,190	11,190
03-2-331-275	PERMITS/LICENCES				271	270	270	270	270	270	270
03-2-331-281	MATERIALS & SUPPLIES				568	500	1,000	500	500	500	500
03-2-331-284	MEETING EXPENSE				0	250	250	250	250	250	250
03-2-331-296	POSTAGE				106	80	80	80	80	80	80
03-2-331-314	TELEPHONE & ALARM LINES				2,589	3,100	3,100	3,100	3,100	3,100	3,100
03-2-331-316	TIPPING FEES				5,439	5,000	6,300	6,615	6,950	7,300	7,665
03-2-331-317	TITLE SEARCHES				64	0	0	0	0	0	0
03-2-331-319	TRAINING/DEVELOPMENT & CONFERENCE				476	500	500	500	500	500	500
03-2-331-320	TRAVEL				370	1,000	1,000	1,000	1,000	1,000	1,000
03-2-331-335	ADVERTISING				77	200	200	200	200	200	200
03-2-331-340	DUES AND MEMBERSHIPS				122	120	120	120	120	120	120
03-2-331-366	ENGINEERING FEES				0	30,000	47,200	15,000	0	0	0
03-2-331-369	INSURANCE LIABILITY				3,240	3,240	3,305	3,371	3,438	3,507	3,507
03-2-331-372	INSURANCE PROPERTY				1,708	1,586	1,586	1,586	1,586	1,586	1,586
03-2-331-378	LAB ANALYSIS				1,562	2,200	2,000	2,000	2,000	2,000	2,000
03-2-331-381	LEGAL FEES				0	3,000	5,000	5,000	1,500	1,500	1,500
03-2-331-387	OTHER PROF FEES				0	3,000	3,000	3,000	3,000	3,000	3,000
03-2-331-400	CONTRACTED SVCS BLDG/LAND				1,440	1,000	2,000	1,000	1,000	1,000	1,000
03-2-331-403	REPAIRS & MTCE BLDG/LAND				6,200	250	2,750	250	250	250	250
03-2-331-409	HYDRO				3,019	3,290	3,400	3,520	3,610	3,740	3,740
03-2-331-438	CONTRACT SVCS EQUIP/MACH				9,874	4,190	5,200	8,390	5,751	8,871	5,679
03-2-331-447	REPAIRS/MTCE - MACH/EQUIP				3,371	15,389	6,313	12,800	32,800	7,800	9,672
03-2-331-485	CONTR TO CAP WORKS MACH EQUIP RESI				2,000	2,000	10,000	20,000	20,000	40,000	40,000
03-2-331-519	CONTRIB TO APPROPRIATED SURPLUS				0	0	0	10,000	10,000	10,000	10,000

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
03-2-331-550	DEFICIT PRIOR YEAR				0	0	10,000	0	0	0	0
<b>Total OPERATING EXPENSES</b>					107,791	154,364	191,284	176,681	176,681	176,681	176,681
<b>OPERATING Surplus/(Deficit)</b>					3,635	0	0	0	0	0	0
<b>CAPITAL REVENUE SOURCES</b>											
03-5-331-144	TRANSFER FROM GAS TAX RESERVE				0	0	19,780	0	0	0	0
<b>Total CAPITAL REVENUE SOURCES</b>					0	0	19,780	0	0	0	0
<b>CAPITAL EXPENDITURES</b>											
03-6-331-474	SEWER INFRASTRUCTURE				0	0	19,780	0	0	0	0
<b>Total CAPITAL EXPENDITURES</b>					0	0	19,780	0	0	0	0
<b>CAPITAL Surplus/(Deficit)</b>					0	0	0	0	0	0	0
<b>Category Total --&gt;</b>					3,635	0	0	0	0	0	0



## Reserve Fund Balance Estimates

### 331 Quathiaski Cove Sewer

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#### 847 Quathiaski Cove Sewage Local Service Area Capital Works, Machinery and Equipment Reserve Fund

		Amount (\$)	Fund Balance (\$)
2016	Balance forward	22,562	22,562
			<b>22,562</b>
2017	Contribution	10,000	10,000
			<b>32,562</b>
2018	Contribution	20,000	20,000
			<b>52,562</b>
2019	Contribution	20,000	20,000
			<b>72,562</b>
2020	Contribution	40,000	40,000
			<b>112,562</b>
2021	Contribution	40,000	40,000
			<b>152,562</b>
	<b>Estimated Balance at 2021</b>		<b>152,562</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



## Quathiaski Cove Community Sewer Service Extension #1

332

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<b>Established:</b>	13-Aug-14
<b>Authority</b>	BL 196
<b>Amendments</b>	BL 212 Boundary amendment (Pidcock Road)
<b>Funding</b>	Requisition
<b>Maximum Levy</b>	\$30,080
<b>Location</b>	Quathiaski Cove
<b>Contract</b>	
<b>Background</b>	Service provides for the financing of an extension of the Quathiaski Cove Sewer Service, approved through the assent of the electors on July 26, 2014

**2017 Maximum Requisition:** \$30,080

**Net Taxable Rate for 2017:**

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>SEWER REVENUE FUND - SRD</b>											
<b>332 --&gt; QUATHIASKI COVE SEWER EXTENSION</b>											
<b>OPERATING REVENUE</b>											
03-1-332-003	PARCEL TAX				0	0	0	25,641	25,641	25,643	25,643
<b>Total OPERATING REVENUE</b>					0	0	0	25,641	25,641	25,643	25,643
<b>OPERATING EXPENSES</b>											
03-2-332-200	SUPPORT SERVICES				0	0	0	313	314	324	329
03-2-332-296	POSTAGE				0	0	0	100	100	100	100
03-2-332-335	ADVERTISING				0	0	0	300	300	300	300
03-2-332-369	INSURANCE LIABILITY				0	0	0	50	50	50	50
03-2-332-381	LEGAL FEES				0	0	0	164	163	155	150
03-2-332-505	DEBT CHARGES-PRINCIPAL				0	0	0	13,684	13,684	13,684	13,684
03-2-332-506	DEBT CHARGES-INTEREST				0	0	0	11,030	11,030	11,030	11,030
<b>Total OPERATING EXPENSES</b>					0	0	0	25,641	25,641	25,643	25,643
<b>OPERATING Surplus/(Deficit)</b>					0	0	0	0	0	0	0
<b>CAPITAL REVENUE SOURCES</b>											
03-5-332-016	GRANT PROV GOVT CONDITIONAL				0	0	1,136,145	0	0	0	0
03-5-332-140	SHORT TERM DEBT PROCEEDS				0	317,468	259,068	0	0	0	0
03-5-332-144	TRANSFER FROM GAS TAX RESERVE				0	342,142	0	0	0	0	0
<b>Total CAPITAL REVENUE SOURCES</b>					0	659,610	1,395,213	0	0	0	0
<b>CAPITAL EXPENDITURES</b>											
03-6-332-220	SALARIES & WAGES				2,850	0	0	0	0	0	0
03-6-332-225	BENEFITS				766	0	0	0	0	0	0
03-6-332-381	LEGAL FEES				747	6,000	7,000	0	0	0	0
03-6-332-474	SEWER INFRASTRUCTURE				6,775	650,610	1,382,438	0	0	0	0
03-6-332-498	MFA ISSUE EXPENSE/DRF DEPOSITS				379	3,000	5,775	0	0	0	0
<b>Total CAPITAL EXPENDITURES</b>					11,518	659,610	1,395,213	0	0	0	0
<b>CAPITAL Surplus/(Deficit)</b>					-11,518	0	0	0	0	0	0
<b>Category Total --&gt;</b>					-11,518	0	0	0	0	0	0



## Northern Area 'D' Sewerage Service

333

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<b>Established:</b>	26-Jun-06
<b>Authority</b>	BL 2891
<b>Amendments</b>	
<b>Funding</b>	Requisition/Parcel Tax/User rates
<b>Maximum Levy</b>	\$976,061
<b>Location</b>	Defined portion of Electoral Area 'D'
<b>Contract</b>	
<b>Background</b>	Referendum held June 10, 2006 for the collection, conveyance and disposal of sewage subject to 2/3 grant funding for construction of system

**2017 Maximum Requisition:** \$0

**Net Taxable Rate for 2017:**

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>SEWER REVENUE FUND - SRD</b>											
333	--> NORTHERN AREA D SEWERAGE SERVICE										
	OPERATING Surplus/(Deficit)				0	0	0	0	0	0	0
	CAPITAL Surplus/(Deficit)				0	0	0	0	0	0	0
	Category Total -->				0	0	0	0	0	0	0



**Liquid Waste Management      340**

<b>Established:</b> 25-Mar-02	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b> BL 2422	<b>Electoral Areas</b>						
<b>Amendments</b>	Area B	2,611	2,039	1,133	1,133	1,133	1,133
<b>Funding</b> Requisition	Area D	8,349	6,961	3,867	3,867	3,867	3,867
<b>Maximum Levy</b> \$.05 per \$1,000 - 100% Assessment		<b>\$10,960</b>	<b>\$9,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>Location</b> Electoral Areas B and D							
<b>Contract</b>	<b>Tax Rate Estimate</b>	<b>0.0087</b>	<b>0.0068</b>	<b>0.0038</b>	<b>0.0038</b>	<b>0.0038</b>	<b>0.0038</b>
<b>Background</b> Service to provide development/management/administration of liquid waste function.			(per \$1,000 of assessed value - approx. Residential Rate)				
	<b>Change from Previous year</b>		<b>(\$1,960)</b>	<b>(\$4,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**2017 Maximum Requisition:** \$52,294

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>340 --&gt; LIQUID WASTE MANAGEMENT</b>											
<b>OPERATING REVENUE</b>											
01-1-340-015	REQN ELECT/SPEC PROV GOVT				10,960	10,960	9,000	5,000	5,000	5,000	5,000
01-1-340-150	SURPLUS PRIOR YEAR				13,286	13,000	12,000	0	0	0	0
<b>Total OPERATING REVENUE</b>					24,246	23,960	21,000	5,000	5,000	5,000	5,000
<b>OPERATING EXPENSES</b>											
01-2-340-200	SUPPORT SERVICES				5,846	5,846	5,637	291	291	301	306
01-2-340-220	SALARIES & WAGES				3,582	3,696	0	0	0	0	0
01-2-340-225	BENEFITS				955	1,035	0	0	0	0	0
01-2-340-319	TRAINING/DEVELOPMENT & CONFERENCE				0	500	500	500	500	500	500
01-2-340-335	ADVERTISING				0	100	100	100	100	100	100
01-2-340-340	DUES AND MEMBERSHIPS				41	100	100	100	100	100	100
01-2-340-354	EDUCATION PROGRAMS PUBLIC				0	2,000	2,000	1,020	1,020	1,020	1,020
01-2-340-369	INSURANCE LIABILITY				183	183	187	191	195	199	199
01-2-340-381	LEGAL FEES				0	500	500	500	500	500	500
01-2-340-387	OTHER PROF FEES				0	10,000	11,976	2,298	2,294	2,280	2,275
<b>Total OPERATING EXPENSES</b>					10,606	23,960	21,000	5,000	5,000	5,000	5,000
<b>OPERATING Surplus/(Deficit)</b>					13,640	0	0	0	0	0	0
<b>CAPITAL Surplus/(Deficit)</b>					0	0	0	0	0	0	0
<b>Category Total --&gt;</b>					13,640	0	0	0	0	0	0



**Area A Kyuquot/Nootka Solid Waste Disposal 364**

<b>Established:</b>	29-Oct-90	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b>	BL No. 1232	<b>Defined Area</b>						
<b>Amendments</b>	BL 132	Part Area A Kyuquot/N	12,618	10,000	12,500	12,500	13,000	13,000
<b>Funding</b>	Requisition		<b>\$12,618</b>	<b>\$10,000</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$13,000</b>	<b>\$13,000</b>
<b>Maximum Levy</b>	\$18,750	<b>Tax Rate Estimate</b>	<b>0.0720</b>	<b>0.0566</b>	<b>0.0707</b>	<b>0.0707</b>	<b>0.0736</b>	<b>0.0736</b>
<b>Location</b>	Defined portion of Electoral Area A			(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Contract</b>		<b>Change from Previous year</b>		<b>(\$2,618)</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$500</b>	<b>\$0</b>
<b>Background</b>	Provides for transportation and tipping fee costs. BL 132 increased maximum requisition from \$15,000 to \$18,750 (2012)							

**2017 Maximum Requisition:** \$18,750

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016	2016	2017	2018	2019	2020	2021
					Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>364 --&gt; AREA A KYUQUOT/NOOTKA SOLID WASTE DISP</b>											
<b>OPERATING REVENUE</b>											
01-1-364-015	REQN ELECT/SPEC PROV GOVT				12,618	12,618	10,000	12,500	12,500	13,000	13,000
01-1-364-150	SURPLUS PRIOR YEAR				4,537	4,500	2,500	0	0	0	0
<b>Total OPERATING REVENUE</b>					17,155	17,118	12,500	12,500	12,500	13,000	13,000
<b>OPERATING EXPENSES</b>											
01-2-364-200	SUPPORT SERVICES				5,915	5,915	5,550	5,723	5,738	5,917	6,019
01-2-364-220	SALARIES & WAGES				3,634	3,696	0	0	0	0	0
01-2-364-225	BENEFITS				967	1,035	0	0	0	0	0
01-2-364-262	CONTRACTS - OPERATING				0	2,000	2,000	2,000	2,000	2,000	2,000
01-2-364-316	TIPPING FEES				1,899	3,800	3,800	3,800	3,800	3,800	3,800
01-2-364-320	TRAVEL				0	500	975	798	779	1,096	994
01-2-364-369	INSURANCE LIABILITY				172	172	175	179	183	187	187
<b>Total OPERATING EXPENSES</b>					12,587	17,118	12,500	12,500	12,500	13,000	13,000
<b>OPERATING Surplus/(Deficit)</b>					4,568	0	0	0	0	0	0
<b>Category Total --&gt;</b>					4,568	0	0	0	0	0	0



**Sayward Valley Refuse Disposal Service Unit 368**

<p><b>Established:</b> 01-Nov-73</p> <p><b>Authority</b> SLP #24 (Div xxiv)</p> <p><b>Amendments</b> BL #244, 1281</p> <p><b>Funding</b> Requisition</p> <p><b>Maximum Levy</b> \$.344 per \$1,000 - 100% Assessment</p> <p><b>Location</b></p> <p><b>Contract</b></p> <p><b>Background</b> Provides for annual cleanups, transportation and tipping fee costs.</p> <p><b>2017 Maximum Requisition:</b> \$57,153</p> <p><b>Net Taxable Rate for 2017:</b> 0.0000</p> <p>Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.</p>	<p><b>Requisition Budget</b></p> <hr/> <p><b>Defined Area</b></p> <p>Part Area A Sayward 10,491 12,299 16,819 16,974 17,202 17,442</p> <p><b>Municipal Members</b></p> <p>Sayward 1,607 2,001 2,736 2,761 2,798 2,838</p> <p><b>\$12,098 \$14,300 \$19,555 \$19,735 \$20,000 \$20,280</b></p> <p><b>Tax Rate Estimate</b> <b>0.0527 0.0605 0.0827 0.0835 0.0846 0.0858</b> (per \$1,000 of assessed value - approx. Residential Rate)</p> <p><b>Change from Previous year</b> <b>\$2,202 \$5,255 \$180 \$265 \$280</b></p>
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Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>368 --&gt; SAYWARD - AREA A SAYWARD - REFUSE</b>											
<b>OPERATING REVENUE</b>											
01-1-368-009	GIL LOCAL GOVT				32	0	0	0	0	0	0
01-1-368-015	REQN ELECT/SPEC PROV GOVT				10,491	10,479	12,299	16,819	16,974	17,202	17,442
01-1-368-020	REQN MUNICIPAL				1,607	1,619	2,001	2,736	2,761	2,798	2,838
01-1-368-133	RECOVERIES OTHER				13,800	13,800	13,800	13,800	13,800	13,800	13,800
01-1-368-150	SURPLUS PRIOR YEAR				2,434	2,500	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					<b>28,363</b>	<b>28,398</b>	<b>28,100</b>	<b>33,355</b>	<b>33,535</b>	<b>33,800</b>	<b>34,080</b>
<b>OPERATING EXPENSES</b>											
01-2-368-200	SUPPORT SERVICES				6,603	6,603	6,417	6,617	6,634	6,842	6,959
01-2-368-220	SALARIES & WAGES				3,634	3,696	3,770	3,845	3,922	4,000	4,080
01-2-368-225	BENEFITS				967	1,035	1,056	1,077	1,098	1,120	1,142
01-2-368-262	CONTRACTS - OPERATING				7,200	7,800	7,800	7,800	7,800	7,800	7,800
01-2-368-316	TIPPING FEES				6,600	7,880	7,880	7,880	7,880	7,880	7,880
01-2-368-320	TRAVEL				0	100	100	100	100	100	100
01-2-368-369	INSURANCE LIABILITY				334	334	351	348	355	362	362
01-2-368-381	LEGAL FEES				0	250	226	188	246	196	257
01-2-368-387	OTHER PROF FEES				0	700	500	500	500	500	500
01-2-368-519	CONTRIB TO APPROPRIATED SURPLUS				0	0	0	5,000	5,000	5,000	5,000
<b>Total OPERATING EXPENSES</b>					<b>25,339</b>	<b>28,398</b>	<b>28,100</b>	<b>33,355</b>	<b>33,535</b>	<b>33,800</b>	<b>34,080</b>
<b>OPERATING Surplus/(Deficit)</b>					<b>3,024</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Category Total --&gt;</b>					<b>3,024</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## Reserve Fund Balance Estimates

### 368 Sayward Area A Refuse

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#### 814 Sayward Valley Refuse Disposal Local Service Area Capital Works, Machinery & Equipment Reserve Fund

			Amount (\$)	Fund Balance (\$)
2016	Balance forward		12,054	12,054
				<b>12,054</b>
		<b>Estimated Balance at 2021</b>		<b>12,054</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)

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## Solid Waste Local Service - Sayward Valley

370

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<b>Established:</b>	12-Jun-75
<b>Authority</b>	SLP #30
<b>Amendments</b>	BL No. 1281, 1639
<b>Funding</b>	User Rates
<b>Maximum Levy</b>	\$.286 per \$1,000 - 100% Assessment
<b>Location</b>	Defined portion of Electoral Area A
<b>Contract</b>	
<b>Background</b>	BL 2882 - Collection - Regulations & Rates. The service area includes all of Electoral Area H, however, the entire area does not currently receive collection service. Bylaw 1698 sets out the portion of the service area that the collection and rates apply to.

### 2017 Maximum Requisition:

#### Net Taxable Rate for 2017:

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016	2016	2017	2018	2019	2020	2021
					Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>370 --&gt; COLLECTION - AREA A SAYWARD</b>											
<b>OPERATING REVENUE</b>											
01-1-370-092	USER RATES				52,755	52,455	52,755	60,825	60,825	64,300	64,300
01-1-370-133	RECOVERIES OTHER				5,382	5,400	5,400	5,400	5,400	5,400	5,400
01-1-370-151	FUNDS ALLOCATED FR APPROPRIATED SU				5,900	6,803	6,797	0	852	0	0
<b>Total OPERATING REVENUE</b>					<b>64,037</b>	<b>64,658</b>	<b>64,952</b>	<b>66,225</b>	<b>67,077</b>	<b>69,700</b>	<b>69,700</b>
<b>OPERATING EXPENSES</b>											
01-2-370-200	SUPPORT SERVICES				7,841	7,841	7,631	7,869	7,889	8,136	8,276
01-2-370-220	SALARIES & WAGES				3,634	3,696	3,770	3,845	3,922	4,000	4,080
01-2-370-225	BENEFITS				967	1,035	1,056	1,077	1,098	1,120	1,142
01-2-370-262	CONTRACTS - OPERATING				25,788	26,020	26,800	27,610	28,440	29,300	30,200
01-2-370-296	POSTAGE				170	200	200	200	200	200	200
01-2-370-316	TIPPING FEES				24,781	23,816	23,816	23,816	23,816	23,816	23,816
01-2-370-335	ADVERTISING				0	500	500	500	500	500	500
01-2-370-369	INSURANCE LIABILITY				805	805	821	837	854	871	871
01-2-370-381	LEGAL FEES				0	342	358	358	358	352	358
01-2-370-387	OTHER PROF FEES				0	403	0	0	0	0	0
01-2-370-519	CONTRIB TO APPROPRIATED SURPLUS				0	0	0	113	0	1,405	257
<b>Total OPERATING EXPENSES</b>					<b>63,987</b>	<b>64,658</b>	<b>64,952</b>	<b>66,225</b>	<b>67,077</b>	<b>69,700</b>	<b>69,700</b>
<b>OPERATING Surplus/(Deficit)</b>					<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Category Total --&gt;</b>					<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**Electoral Area B Refuse Disposal Grounds Specified Area 374**

<b>Established:</b>	27-Sep-71	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b>	BL No. 69, 1281	<b>Specified Area</b>						
<b>Amendments</b>		K-772-CRR-SA#8	49,421	51,890	52,684	52,818	53,169	53,402
<b>Funding</b>	Requisition		<b>\$49,421</b>	<b>\$51,890</b>	<b>\$52,684</b>	<b>\$52,818</b>	<b>\$53,169</b>	<b>\$53,402</b>
<b>Maximum Levy</b>	\$50 per \$1,000 - 100% Assessment	<b>Tax Rate Estimate</b>	<b>0.1657</b>	<b>0.1736</b>	<b>0.1762</b>	<b>0.1767</b>	<b>0.1779</b>	<b>0.1786</b>
<b>Location</b>				(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Contract</b>		<b>Change from Previous year</b>		<b>\$2,469</b>	<b>\$794</b>	<b>\$134</b>	<b>\$351</b>	<b>\$233</b>
<b>Background</b>	Function name in general ledger is Cortes Island Waste Management as recycling (Bylaw 1281) was part of this function. Currently we are requisitioning funds under Bylaw 69. Cross reference with Reg Solid Waste Byl#1822. Bulk Wastes Rate Bylaw 2000 - #2251							
	BL 912 - Site Operations and Regulations Amendments see BL 2026 and BL 2851							

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

**2017 Maximum Requisition:** \$141,733

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>374 --&gt; CORTES ISLAND WASTE MANAGEMENT</b>											
<b>OPERATING REVENUE</b>											
01-1-374-015	REQN ELECT/SPEC PROV GOVT				49,421	49,421	51,890	52,684	52,818	53,169	53,402
01-1-374-117	TIPPING FEES				9,999	12,500	12,500	12,500	12,500	12,500	12,500
01-1-374-150	SURPLUS PRIOR YEAR				2,633	2,700	0	0	0	0	0
01-1-374-151	FUNDS ALLOCATED FR APPROPRIATED SU				0	0	457	0	0	0	0
<b>Total OPERATING REVENUE</b>					62,053	64,621	64,847	65,184	65,318	65,669	65,902
<b>OPERATING EXPENSES</b>											
01-2-374-200	SUPPORT SERVICES				7,084	7,084	7,198	7,422	7,441	7,674	7,805
01-2-374-220	SALARIES & WAGES				3,634	3,696	3,770	3,845	3,922	4,000	4,080
01-2-374-225	BENEFITS				967	1,035	1,056	1,077	1,098	1,120	1,142
01-2-374-316	TIPPING FEES				50,297	50,530	50,530	50,530	50,530	50,530	50,530
01-2-374-319	TRAINING/DEVELOPMENT & CONFERENCE				333	350	350	350	350	350	350
01-2-374-320	TRAVEL				0	100	100	100	100	100	100
01-2-374-369	INSURANCE LIABILITY				826	826	843	860	877	895	895
01-2-374-387	OTHER PROF FEES				0	1,000	1,000	1,000	1,000	1,000	1,000
<b>Total OPERATING EXPENSES</b>					63,142	64,621	64,847	65,184	65,318	65,669	65,902
<b>OPERATING Surplus/(Deficit)</b>					-1,088	0	0	0	0	0	0
<b>CAPITAL Surplus/(Deficit)</b>					0	0	0	0	0	0	0
<b>Category Total --&gt;</b>					-1,088	0	0	0	0	0	0



## Reserve Fund Balance Estimates

### 374 Area B Cortes Island Refuse Disposal

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#### 808 Electoral Area I Cortes Island Refuse Disposal Capital Works, Machinery & Equipment Reserve Fund

			Amount	Fund Balance
			(\$)	(\$)
2016	Balance forward		4,983	4,983
				<b>4,983</b>
		<b>Estimated Balance at 2021</b>		<b>4,983</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)

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**Established:** 01-Nov-73  
**Authority** SLP #24  
**Amendments** BL 134  
**Funding** User Rates  
**Maximum Levy**  
**Location** Electoral Area B  
**Contract**  
**Background** Rates and Regulations BL 1903, BL 2515, BL 2890

**2017 Maximum Requisition:** \$0

**Net Taxable Rate for 2017:**

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>376 --&gt; CORTES ISLAND REFUSE COLLECTION</b>											
<b>OPERATING REVENUE</b>											
01-1-376-026	SALE SVCS AGENCIES				22,110	21,980	21,980	21,980	21,980	21,980	21,980
01-1-376-092	USER RATES				52,432	51,612	51,612	51,612	51,612	51,612	51,612
01-1-376-150	SURPLUS PRIOR YEAR				17,850	17,000	0	0	0	0	0
01-1-376-151	FUNDS ALLOCATED FR APPROPRIATED SU				0	0	0	573	1,716	3,105	4,358
<b>Total OPERATING REVENUE</b>					92,392	90,592	73,592	74,165	75,308	76,697	77,950
<b>OPERATING EXPENSES</b>											
01-2-376-200	SUPPORT SERVICES				8,529	8,529	8,238	8,495	8,517	8,783	8,934
01-2-376-220	SALARIES & WAGES				3,634	3,696	3,770	3,845	3,922	4,000	4,080
01-2-376-225	BENEFITS				967	1,035	1,056	1,077	1,098	1,120	1,142
01-2-376-262	CONTRACTS - OPERATING				46,457	49,220	49,900	50,900	51,900	52,900	53,900
01-2-376-281	MATERIALS & SUPPLIES-GENERAL				21	7,100	1,500	1,500	1,500	1,500	1,500
01-2-376-296	POSTAGE				403	800	800	800	800	800	800
01-2-376-319	TRAINING/DEVELOPMENT & CONFERENCE				190	200	200	200	200	200	200
01-2-376-320	TRAVEL				0	200	200	200	200	200	200
01-2-376-353	PUBLIC RELATIONS				0	5,000	5,000	5,000	5,000	5,000	5,000
01-2-376-369	INSURANCE LIABILITY				1,103	1,103	1,125	1,148	1,171	1,194	1,194
01-2-376-381	LEGAL FEES				0	1,000	1,000	1,000	1,000	1,000	1,000
01-2-376-519	CONTRIB TO APPROPRIATED SURPLUS				12,709	12,709	803	0	0	0	0
<b>Total OPERATING EXPENSES</b>					74,015	90,592	73,592	74,165	75,308	76,697	77,950
<b>OPERATING Surplus/(Deficit)</b>					18,377	0	0	0	0	0	0
<b>Category Total --&gt;</b>					18,377	0	0	0	0	0	0



Planning 500

<b>Established:</b>	01-Feb-67	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b>	LGA Part 26	<b>Electoral Areas</b>						
<b>Amendments</b>	SLP #4 (Feb 67), #9 (Sep 68), #17 (Mar 71), #6 (Apr 72)	Area A	83,725	88,030	99,121	98,261	100,807	103,511
<b>Funding</b>	Requisition; Fees and Charges	Area B	66,827	69,389	78,131	77,453	79,460	81,591
<b>Maximum Levy</b>	Sum sufficient	Area C	158,456	170,626	192,123	190,455	195,391	200,631
<b>Location</b>		Area D	213,703	236,895	266,741	264,425	271,278	278,553
<b>Contract</b>			<b>\$522,711</b>	<b>\$564,941</b>	<b>\$636,116</b>	<b>\$630,593</b>	<b>\$646,936</b>	<b>\$664,286</b>
<b>Background</b>	BL 2565 - GIS Fees & Charges (CVRD) BL 3 Planning Procedures & Fees	<b>Tax Rate Estimate</b>	<b>0.2236</b>	<b>0.2316</b>	<b>0.2608</b>	<b>0.2585</b>	<b>0.2652</b>	<b>0.2724</b>
<b>2017 Maximum Requisition:</b>	\$0			(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Net Taxable Rate for 2017:</b>	0.0000	<b>Change from Previous year</b>		<b>\$42,230</b>	<b>\$71,175</b>	<b>(\$5,523)</b>	<b>\$16,343</b>	<b>\$17,350</b>
Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.								

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

**Strathcona Regional District**  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>500 --&gt; PLANNING</b>											
<b>OPERATING REVENUE</b>											
01-1-500-005	GIL FED GOVT				0	1,100	1,100	1,100	1,100	1,100	1,100
01-1-500-015	REQN ELECT/SPEC PROV GOVT				522,711	522,711	564,941	636,116	630,593	646,936	664,286
01-1-500-025	SALE SVCS LOCAL GOVT				5,106	0	0	0	0	0	0
01-1-500-079	PUBLICATIONS & MAPS				12	0	0	0	0	0	0
01-1-500-101	APPL FEES - AGRICULTURE LAND COMMIS:				0	600	600	600	600	600	600
01-1-500-102	APPL FEES - BOARD OF VARIANCE				1,000	500	500	500	1,000	1,000	1,000
01-1-500-103	APPL FEES - REZONING/COMM PLAN				15,000	10,000	10,000	18,000	18,000	18,000	18,000
01-1-500-104	APPL FEES - SUBDIVISION				2,500	5,000	5,000	5,000	5,000	5,000	5,000
01-1-500-109	APPL FEES - OTHER				10,540	6,000	6,000	6,000	6,000	6,000	6,000
01-1-500-115	OTHER PERMIT FEES				14,550	8,000	10,000	10,000	10,000	10,000	10,000
01-1-500-128	OTHER REVENUE				3,909	200	200	200	200	200	200
01-1-500-150	SURPLUS PRIOR YEAR				119,325	150,000	127,000	0	0	0	0
<b>Total OPERATING REVENUE</b>					694,652	704,111	725,341	677,516	672,493	688,836	706,186
<b>OPERATING EXPENSES</b>											
01-2-500-200	SUPPORT SERVICES				26,705	26,705	34,880	35,877	35,994	37,028	37,629
01-2-500-220	SALARIES & WAGES				225,588	277,149	244,781	249,677	254,671	259,764	264,960
01-2-500-225	BENEFITS				57,769	77,602	68,539	69,910	71,307	72,733	74,190
01-2-500-266	DELIVERIES/TRANSPORTATION				46	500	500	500	500	500	500
01-2-500-275	PERMITS/LICENCES				0	0	0	10,000	10,000	10,000	10,000
01-2-500-284	MEETING EXPENSE				1,871	2,500	1,500	1,500	1,500	1,500	1,500
01-2-500-293	OFFICE EXPENSES				351	1,000	500	500	500	500	500
01-2-500-296	POSTAGE				0	350	350	350	350	350	350
01-2-500-311	SIGNS				150	0	0	0	0	0	0
01-2-500-314	TELEPHONE & ALARM LINES				1,536	1,000	1,200	1,200	1,200	1,200	1,200
01-2-500-317	TITLE SEARCHES				1,408	1,500	2,000	2,000	2,000	2,000	2,000
01-2-500-319	TRAINING/DEVELOPMENT & CONFERENCE				5,797	18,600	15,200	10,200	10,400	10,400	10,400
01-2-500-320	TRAVEL				3,955	20,000	19,000	14,000	14,000	14,000	14,000
01-2-500-335	ADVERTISING				4,120	7,000	7,000	7,000	7,000	7,000	7,000
01-2-500-340	DUES AND MEMBERSHIPS				1,352	3,760	2,500	2,720	2,740	2,960	2,960
01-2-500-347	LIBRARY/PUBLICATIONS				1,157	800	800	900	1,000	1,000	1,000
01-2-500-350	MAPS & PRINTING SUPPLIES				225	500	500	700	800	800	800
01-2-500-353	PUBLIC RELATIONS				0	400	400	400	400	400	400
01-2-500-366	ENGINEERING FEES				0	9,000	8,000	4,000	4,000	4,000	4,000
01-2-500-369	INSURANCE LIABILITY				2,700	2,700	2,754	2,809	2,865	2,922	2,922
01-2-500-381	LEGAL FEES				18,305	20,000	30,000	20,000	20,000	20,000	20,000

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	2016			2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
		Actual Value	CC1	CC2						
01-2-500-387	OTHER PROF FEES	2,823			38,000	22,000	22,000	22,000	22,000	22,000
01-2-500-468	MINOR CAPITAL	0			5,500	5,500	2,000	2,000	2,000	2,000
01-2-500-480	TRANSFER TO CAPITAL	0			0	35,000	0	0	0	0
01-2-500-485	CONTR TO CAP WORKS MACH EQUIP RES	5,000			5,000	5,000	5,000	5,000	5,000	5,000
<b>Total OPERATING EXPENSES</b>		360,858			519,566	507,904	463,243	470,227	478,057	485,311
<b>OPERATING Surplus/(Deficit)</b>		333,795			184,545	217,437	214,273	202,266	210,779	220,875
<b>CAPITAL REVENUE SOURCES</b>										
01-5-500-145	TRANSFER FR RESERVE	0			0	15,000	0	0	0	0
01-5-500-148	TRANSFER FR OPERATING FUND	0			0	35,000	0	0	0	0
<b>Total CAPITAL REVENUE SOURCES</b>		0			0	50,000	0	0	0	0
<b>CAPITAL EXPENDITURES</b>										
01-6-500-473	IT INFRASTRUCTURE	0			0	50,000	0	0	0	0
<b>Total CAPITAL EXPENDITURES</b>		0			0	50,000	0	0	0	0
<b>CAPITAL Surplus/(Deficit)</b>		0			0	0	0	0	0	0
<b>Category Total --&gt;</b>		333,795			184,545	217,437	214,273	202,266	210,779	220,875

**Strathcona Regional District**  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>501 --&gt; GEOGRAPHIC INFORMATION SYSTEM</b>											
<b>OPERATING EXPENSES</b>											
01-2-501-200	SUPPORT SERVICES				8,529	8,529	10,146	10,462	10,489	10,817	11,003
01-2-501-217	CVRD CONTRACT				6,630	6,500	6,500	6,500	0	0	0
01-2-501-220	SALARIES & WAGES				58,607	65,668	66,981	68,321	69,687	71,081	72,503
01-2-501-225	BENEFITS				19,128	18,387	18,755	19,130	19,512	19,903	20,301
01-2-501-275	PERMITS/LICENCES				9,662	10,000	10,000	10,000	10,000	10,000	10,000
01-2-501-293	OFFICE EXPENSES				190	1,000	1,000	1,000	1,000	1,000	1,000
01-2-501-317	TITLE SEARCHES				0	100	100	100	100	100	100
01-2-501-319	TRAINING/DEVELOPMENT & CONFERENCE				790	500	500	500	500	500	500
01-2-501-320	TRAVEL				980	1,500	1,500	3,000	1,500	1,500	1,500
01-2-501-350	MAPS & PRINTING SUPPLIES				419	1,000	1,000	1,000	1,000	1,000	1,000
01-2-501-386	SURVEY FEES				1,000	0	0	0	0	0	0
01-2-501-387	OTHER PROF FEES				13,750	18,000	7,000	14,000	7,000	7,000	14,000
01-2-501-468	MINOR CAPITAL				819	0	0	0	0	0	0
<b>Total OPERATING EXPENSES</b>					120,504	131,184	123,482	134,013	120,788	122,901	131,907
<b>OPERATING Surplus/(Deficit)</b>					-120,504	-131,184	-123,482	-134,013	-120,788	-122,901	-131,907
<b>Category Total --&gt;</b>					-120,504	-131,184	-123,482	-134,013	-120,788	-122,901	-131,907

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>502 --&gt; BYLAW ENFORCEMENT</b>											
<b>OPERATING EXPENSES</b>											
01-2-502-200	SUPPORT SERVICES				5,434	5,434	5,459	5,633	5,648	5,825	5,925
01-2-502-220	SALARIES & WAGES				14,266	16,779	36,481	37,209	37,953	38,713	39,487
01-2-502-225	BENEFITS				1,358	4,698	10,215	10,418	10,627	10,840	11,056
01-2-502-317	TITLE SEARCHES				137	350	400	400	450	500	500
01-2-502-319	TRAINING/DEVELOPMENT & CONFERENCE				0	1,000	1,200	1,300	1,400	1,500	1,500
01-2-502-320	TRAVEL				115	2,000	2,100	2,200	2,300	2,400	2,400
01-2-502-340	DUES AND MEMBERSHIPS				0	100	100	100	100	100	100
01-2-502-381	LEGAL FEES				0	15,000	30,000	15,000	15,000	20,000	20,000
01-2-502-387	OTHER PROF FEES				0	8,000	8,000	8,000	8,000	8,000	8,000
<b>Total OPERATING EXPENSES</b>					21,310	53,361	93,955	80,260	81,478	87,878	88,968
<b>OPERATING Surplus/(Deficit)</b>					-21,310	-53,361	-93,955	-80,260	-81,478	-87,878	-88,968
<b>Category Total --&gt;</b>					-21,310	-53,361	-93,955	-80,260	-81,478	-87,878	-88,968



## Reserve Fund Balance Estimates

### 500 Planning

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#### 500 Planning Service Future Expenditure Reserve Fund

		Amount	Fund Balance
		(\$)	(\$)
2016	Balance forward	4,333	4,333
			<b>4,333</b>
	<b>Estimated Balance at 2021</b>		<b>4,333</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



## Reserve Fund Balance Estimates

### 500 Planning

#### 850 Planning Services Capital Works, Machinery and Equipment Reserve Fund

			Amount (\$)	Fund Balance (\$)
2016	Balance forward		21,400	21,400
				<b>21,400</b>
2017	Contribution		5,000	5,000
	Expenditure		-15,000	-10,000
				<b>11,400</b>
2018	Contribution		5,000	5,000
				<b>16,400</b>
2019	Contribution		5,000	5,000
				<b>21,400</b>
2020	Contribution		5,000	5,000
				<b>26,400</b>
2021	Contribution		5,000	5,000
				<b>31,400</b>
		<b>Estimated Balance at 2021</b>		<b>31,400</b>

Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)

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**Planning Non Part 26      510**

Established:	Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Authority</b>	<b>Electoral Areas</b>						
<b>Amendments</b>	Area A	112	12	12	12	12	12
<b>Funding</b> Requisition	Area B	89	9	9	9	9	9
<b>Maximum Levy</b>	Area C	211	23	23	23	23	23
<b>Location</b>	Area D	285	32	32	32	32	32
<b>Contract</b>	<b>Municipal Members</b>						
<b>Background</b>	Campbell River	1,519	168	168	168	168	168
<b>2017 Maximum Requisition:</b> \$0	Gold River	36	4	4	4	4	4
<b>Net Taxable Rate for 2017:</b> 0.0000	Sayward	9	1	1	1	1	1
Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.	Tahsis	10	1	1	1	1	1
	Zeballos	4	0	0	0	0	0
		<b>\$2,275</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>
	<b>Tax Rate Estimate</b>	<b>0.0003</b>	<b>0.0000</b>	<b>0.0000</b>	<b>0.0000</b>	<b>0.0000</b>	<b>0.0000</b>
			(per \$1,000 of assessed value - approx. Residential Rate)				
	<b>Change from Previous year</b>		<b>(\$2,025)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	2016			2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
		Actual Value	CC1	CC2						
<b>GENERAL REVENUE FUND - SRD</b>										
510 --> PLANNING (NON PART 26)										
<b>OPERATING REVENUE</b>										
01-1-510-009	GIL LOCAL GOVT	16			0	0	0	0	0	0
01-1-510-015	REQN ELECT/SPEC PROV GOVT	689			708	76	76	76	76	76
01-1-510-020	REQN MUNICIPAL	1,586			1,567	174	174	174	174	174
01-1-510-150	SURPLUS PRIOR YEAR	0			0	2,000	0	0	0	0
<b>Total OPERATING REVENUE</b>		2,291			2,275	2,250	250	250	250	250
<b>OPERATING EXPENSES</b>										
01-2-510-200	SUPPORT SERVICES	275			275	250	250	250	250	250
01-2-510-387	OTHER PROF FEES	0			2,000	2,000	0	0	0	0
<b>Total OPERATING EXPENSES</b>		275			2,275	2,250	250	250	250	250
<b>OPERATING Surplus/(Deficit)</b>		2,016			0	0	0	0	0	0
<b>Category Total --&gt;</b>		2,016			0	0	0	0	0	0



**House Numbering Area D      533**

**Established:** 13-Jan-76  
**Authority** SLP #33/35  
**Amendments** SLP #71 Mar 31/89, BL 2142 (conv to ext svc)  
**Funding** Requisition  
**Maximum Levy** \$.0277 per \$1,000 - 100% Assessment  
**Location** Electoral Area D  
**Contract**  
**Background**

Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Electoral Areas</b>						
Area D	440	462	466	466	470	472
	<b>\$440</b>	<b>\$462</b>	<b>\$466</b>	<b>\$466</b>	<b>\$470</b>	<b>\$472</b>
<b>Tax Rate Estimate</b>	<b>0.0005</b>	<b>0.0005</b>	<b>0.0005</b>	<b>0.0005</b>	<b>0.0005</b>	<b>0.0005</b>
	(per \$1,000 of assessed value - approx. Residential Rate)					
<b>Change from Previous year</b>		<b>\$22</b>	<b>\$4</b>	<b>\$0</b>	<b>\$4</b>	<b>\$2</b>

**2017 Maximum Requisition:** \$21,113

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
533 --> HOUSE NUMBERING - AREA D											
<b>OPERATING REVENUE</b>											
01-1-533-015	REQN ELECT/SPEC PROV GOVT				440	440	462	466	466	470	472
01-1-533-150	SURPLUS PRIOR YEAR				1	0	1	0	0	0	0
<b>Total OPERATING REVENUE</b>					441	440	463	466	466	470	472
<b>OPERATING EXPENSES</b>											
01-2-533-200	SUPPORT SERVICES				86	86	109	112	112	116	118
01-2-533-232	IN-HOUSE LABOUR CHARGE				350	350	350	350	350	350	350
01-2-533-369	INSURANCE LIABILITY				4	4	4	4	4	4	4
<b>Total OPERATING EXPENSES</b>					440	440	463	466	466	470	472
<b>OPERATING Surplus/(Deficit)</b>					1	0	0	0	0	0	0
<b>Category Total --&gt;</b>					1	0	0	0	0	0	0



**House Numbering Area A Sayward-Bloedel 534**

**Established:** 13-Jan-76  
**Authority** SLP #33/35  
**Amendments** SLP #71 Mar 31/89, BL 2142 (conv to ext svc)  
**Funding** Requisition  
**Maximum Levy** \$.0277 per \$1,000 - 100% Assessment  
**Location** Defined portion of Electoral Area A  
**Contract**  
**Background** Bylaw 2157 - Regulation

Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Defined Area</b>						
Part Area A Sayward	211	235	238	238	242	244
	<b>\$211</b>	<b>\$235</b>	<b>\$238</b>	<b>\$238</b>	<b>\$242</b>	<b>\$244</b>
<b>Tax Rate Estimate</b>	<b>0.0011</b>	<b>0.0012</b>	<b>0.0012</b>	<b>0.0012</b>	<b>0.0012</b>	<b>0.0012</b>
		(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Change from Previous year</b>		<b>\$24</b>	<b>\$3</b>	<b>\$0</b>	<b>\$4</b>	<b>\$2</b>

**2017 Maximum Requisition:** \$3,903

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
534 --> HOUSE NUMBERING - AREA A SAYWARD											
<b>OPERATING REVENUE</b>											
01-1-534-015	REQN ELECT/SPEC PROV GOVT				211	211	235	238	238	242	244
01-1-534-150	SURPLUS PRIOR YEAR				2	1	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					213	212	235	238	238	242	244
<b>OPERATING EXPENSES</b>											
01-2-534-200	SUPPORT SERVICES				86	86	109	112	112	116	118
01-2-534-232	IN-HOUSE LABOUR CHARGE				125	125	125	125	125	125	125
01-2-534-369	INSURANCE LIABILITY				1	1	1	1	1	1	1
<b>Total OPERATING EXPENSES</b>					212	212	235	238	238	242	244
<b>OPERATING Surplus/(Deficit)</b>					1	0	0	0	0	0	0
<b>Category Total --&gt;</b>					1	0	0	0	0	0	0



**House Numbering Area B      535**

**Established:** 13-Jan-76  
**Authority** SLP #33/35  
**Amendments** SLP #71 Mar 31/89 / BL 2142 (conv to ext svc)  
**Funding** Requisition  
**Maximum Levy** \$.0277 per \$1,000 - 100% Assessment  
**Location** Electoral Area B  
**Contract**  
**Background**

Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Electoral Areas</b>						
Area B	338	361	365	365	369	371
	<b>\$338</b>	<b>\$361</b>	<b>\$365</b>	<b>\$365</b>	<b>\$369</b>	<b>\$371</b>
<b>Tax Rate Estimate</b>	<b>0.0011</b>	<b>0.0012</b>	<b>0.0012</b>	<b>0.0012</b>	<b>0.0012</b>	<b>0.0012</b>
		(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Change from Previous year</b>		<b>\$23</b>	<b>\$4</b>	<b>\$0</b>	<b>\$4</b>	<b>\$2</b>

**2017 Maximum Requisition:** \$7,858

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
535 --> HOUSE NUMBERING - AREA B											
<b>OPERATING REVENUE</b>											
01-1-535-015	REQN ELECT/SPEC PROV GOVT				338	338	361	365	365	369	371
01-1-535-150	SURPLUS PRIOR YEAR				1	1	1	0	0	0	0
<b>Total OPERATING REVENUE</b>					339	339	362	365	365	369	371
<b>OPERATING EXPENSES</b>											
01-2-535-200	SUPPORT SERVICES				86	86	109	112	112	116	118
01-2-535-232	IN-HOUSE LABOUR CHARGE				250	250	250	250	250	250	250
01-2-535-369	INSURANCE LIABILITY				3	3	3	3	3	3	3
<b>Total OPERATING EXPENSES</b>					339	339	362	365	365	369	371
<b>OPERATING Surplus/(Deficit)</b>					0	0	0	0	0	0	0
<b>Category Total --&gt;</b>					0	0	0	0	0	0	0



**House Numbering Area C      536**

**Established:** 13-Jan-76  
**Authority** SLP #33/35  
**Amendments** SLP #71 Mar 31/89 / BL 2142 (conv to ext svc)  
**Funding** Requisition  
**Maximum Levy** \$.0277 per \$1,000 - 100% Assessment  
**Location** Electoral Area C  
**Contract**  
**Background**

Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Electoral Areas</b>						
Area C	337	362	365	365	369	371
	<b>\$337</b>	<b>\$362</b>	<b>\$365</b>	<b>\$365</b>	<b>\$369</b>	<b>\$371</b>
<b>Tax Rate Estimate</b>	<b>0.0005</b>	<b>0.0005</b>	<b>0.0005</b>	<b>0.0005</b>	<b>0.0005</b>	<b>0.0005</b>
		(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Change from Previous year</b>		<b>\$25</b>	<b>\$3</b>	<b>\$0</b>	<b>\$4</b>	<b>\$2</b>

**2017 Maximum Requisition:** \$18,048

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	2016			2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
		Actual Value	CC1	CC2						
<b>GENERAL REVENUE FUND - SRD</b>										
536 --> HOUSE NUMBERING - AREA C										
<b>OPERATING REVENUE</b>										
01-1-536-015	REQN ELECT/SPEC PROV GOVT	337			337	362	365	365	369	371
01-1-536-150	SURPLUS PRIOR YEAR	3			2	0	0	0	0	0
<b>Total OPERATING REVENUE</b>		340			339	362	365	365	369	371
<b>OPERATING EXPENSES</b>										
01-2-536-200	SUPPORT SERVICES	86			86	109	112	112	116	118
01-2-536-232	IN-HOUSE LABOUR CHARGE	250			250	250	250	250	250	250
01-2-536-369	INSURANCE LIABILITY	3			3	3	3	3	3	3
<b>Total OPERATING EXPENSES</b>		339			339	362	365	365	369	371
<b>OPERATING Surplus/(Deficit)</b>		1			0	0	0	0	0	0
<b>Category Total --&gt;</b>		1			0	0	0	0	0	0



**Economic Development - Area A Sayward 554**

**Established:** 04-Feb-23  
**Authority** BL 2599  
**Amendments**  
**Funding** Requisition  
**Maximum Levy** \$.05 per \$1,000 - 100% Assessment  
**Location** Defined portion of Electoral Area A  
**Contract**  
**Background** Provides grants for economic development activities.

Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Defined Area</b>						
Part Area A Sayward	300	500	500	500	500	500
	<b>\$300</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
<b>Tax Rate Estimate</b>	<b>0.0015</b>	<b>0.0025</b>	<b>0.0025</b>	<b>0.0025</b>	<b>0.0025</b>	<b>0.0025</b>
		(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Change from Previous year</b>		<b>\$200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**2017 Maximum Requisition:** \$7,045

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>554 --&gt; ECONOMIC DEV - AREA A SAYWARD</b>											
<b>OPERATING REVENUE</b>											
01-1-554-015	REQN ELECT/SPEC PROV GOVT				300	300	500	500	500	500	500
01-1-554-128	OTHER REVENUE				3,018	2,250	2,250	2,250	2,250	2,250	2,250
01-1-554-150	SURPLUS PRIOR YEAR				203	202	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					3,521	2,752	2,750	2,750	2,750	2,750	2,750
<b>OPERATING EXPENSES</b>											
01-2-554-200	SUPPORT SERVICES				250	250	250	250	250	250	250
01-2-554-212	GRANTS-UNCOND LOCAL AGENCIES				0	194	192	192	192	192	192
01-2-554-369	INSURANCE LIABILITY				3	3	3	3	3	3	3
01-2-554-372	INSURANCE PROPERTY				45	55	55	55	55	55	55
01-2-554-519	CONTRIB TO APPROPRIATED SURPLUS				3,018	2,250	2,250	2,250	2,250	2,250	2,250
<b>Total OPERATING EXPENSES</b>					3,316	2,752	2,750	2,750	2,750	2,750	2,750
<b>OPERATING Surplus/(Deficit)</b>					205	0	0	0	0	0	0
<b>CAPITAL Surplus/(Deficit)</b>					0	0	0	0	0	0	0
<b>Category Total --&gt;</b>					205	0	0	0	0	0	0



**Economic Development - Area C 555**

<b>Established:</b>	30-Jun-76	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b>	SLP, converted to a service by BL 149 November 22, 2012	<b>Electoral Areas</b>						
<b>Amendments</b>	BL 929 (Mar 30, 1987), BL 149 (Nov 22, 2012) removed all participants except Electoral Area C (Discovery Islands-Mainland Inlets)	Area C	26,612	32,006	40,570	40,576	40,587	40,592
<b>Funding</b>	Requisition	<b>Tax Rate Estimate</b>	<b>0.0376</b>	<b>0.0434</b>	<b>0.0551</b>	<b>0.0551</b>	<b>0.0551</b>	<b>0.0551</b>
<b>Maximum Levy</b>	\$ .278 per \$1,000 - 100% Assessment			(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Location</b>	Electoral Area C	<b>Change from Previous year</b>		<b>\$5,394</b>	<b>\$8,564</b>	<b>\$6</b>	<b>\$11</b>	<b>\$5</b>
<b>Contract</b>								
<b>Background</b>	Provides grants for economic development activities.							

**2017 Maximum Requisition:** \$181,129

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
555 --> <b>ECONOMIC DEVELOPMENT - AREA C</b>											
<b>OPERATING REVENUE</b>											
01-1-555-015	REQN ELECT/SPEC PROV GOVT				26,612	26,612	32,006	40,570	40,576	40,587	40,592
01-1-555-150	SURPLUS PRIOR YEAR				4,004	3,946	8,558	0	0	0	0
<b>Total OPERATING REVENUE</b>					30,616	30,558	40,564	40,570	40,576	40,587	40,592
<b>OPERATING EXPENSES</b>											
01-2-555-200	SUPPORT SERVICES				250	250	250	250	250	254	259
01-2-555-212	GRANTS-UNCOND LOCAL AGENCIES				21,500	30,000	40,000	40,000	40,000	40,000	40,000
01-2-555-369	INSURANCE LIABILITY				308	308	314	320	326	333	333
<b>Total OPERATING EXPENSES</b>					22,058	30,558	40,564	40,570	40,576	40,587	40,592
<b>OPERATING Surplus/(Deficit)</b>					8,558	0	0	0	0	0	0
<b>Category Total --&gt;</b>					8,558	0	0	0	0	0	0



**Community Parks Electoral Area D      614**

<b>Established:</b>	29-Oct-87	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b>	SLP #67 (Div XLV)	<b>Electoral Areas</b>						
<b>Amendments</b>	BL 2093 (LSA Conversion)	Area D	337,345	251,456	226,691	228,259	230,592	232,502
<b>Funding</b>	Requisition		<b>\$337,345</b>	<b>\$251,456</b>	<b>\$226,691</b>	<b>\$228,259</b>	<b>\$230,592</b>	<b>\$232,502</b>
<b>Maximum Levy</b>	\$.50 per \$1,000 - 100% Assessment	<b>Tax Rate Estimate</b>	<b>0.3530</b>	<b>0.2459</b>	<b>0.2216</b>	<b>0.2232</b>	<b>0.2255</b>	<b>0.2273</b>
<b>Location</b>	Electoral Area D			(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Contract</b>								
<b>Background</b>	(see copy of SLP under Comm. Parks Area B). BL 1204, 1506, 1793, 1841, 1808 (see att'd list for BL names) BL 2060 (July/98) authorized the expenditure of monies BL 2093 (EA 'D' Comm. Parks LSA conversion BL) Rules & Regs. - BL 2027 (+ Amendments)	<b>Change from Previous year</b>		<b>(\$85,889)</b>	<b>(\$24,765)</b>	<b>\$1,568</b>	<b>\$2,333</b>	<b>\$1,910</b>

Note: Estimates are based on 2017 Completed Roll Assessments.  
If a function has multiple tax rates, then average is shown.

**2017 Maximum Requisition:**    \$381,099

**Net Taxable Rate for 2017:**    0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

**Strathcona Regional District**  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>614 --&gt; COMMUNITY PARKS - AREA D</b>											
<b>OPERATING REVENUE</b>											
01-1-614-013	FED GAS TAX FUNDING				0	2,667	2,667	0	0	0	0
01-1-614-015	REQN ELECT/SPEC PROV GOVT				337,345	337,345	251,456	226,691	228,259	230,592	232,502
01-1-614-150	SURPLUS PRIOR YEAR				25,045	25,000	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					<b>362,390</b>	<b>365,012</b>	<b>254,123</b>	<b>226,691</b>	<b>228,259</b>	<b>230,592</b>	<b>232,502</b>
<b>OPERATING EXPENSES</b>											
01-2-614-200	SUPPORT SERVICES				32,296	32,296	30,490	31,381	31,480	32,404	32,938
01-2-614-220	SALARIES & WAGES				62,641	61,070	50,650	51,664	52,697	53,751	54,825
01-2-614-225	BENEFITS				16,575	17,099	14,183	14,466	14,754	15,050	15,352
01-2-614-275	PERMITS/LICENCES				0	150	150	150	150	150	150
01-2-614-281	MATERIALS & SUPPLIES				7,460	4,000	5,000	5,000	5,000	5,000	5,000
01-2-614-284	MEETING EXPENSE				0	500	600	600	700	700	700
01-2-614-293	OFFICE EXPENSES				100	500	500	500	500	500	500
01-2-614-311	SIGNS				5,504	3,000	6,750	500	500	500	500
01-2-614-314	TELEPHONE & ALARM LINES				876	500	750	750	750	750	750
01-2-614-316	TIPPING FEES				123	150	150	160	160	160	160
01-2-614-319	TRAINING/DEVELOPMENT & CONFERENCE				63	1,500	2,900	1,500	1,500	1,500	1,500
01-2-614-320	TRAVEL				273	1,500	2,500	1,500	1,500	1,500	1,500
01-2-614-335	ADVERTISING				52	1,000	1,000	1,000	1,000	1,000	1,000
01-2-614-340	DUES AND MEMBERSHIPS				0	135	200	250	260	280	280
01-2-614-350	MAPS & PRINTING SUPPLIES				153	650	650	650	650	650	650
01-2-614-353	PUBLIC RELATIONS				219	500	500	500	500	500	500
01-2-614-366	ENGINEERING FEES				0	2,667	5,167	0	0	0	0
01-2-614-369	INSURANCE LIABILITY				1,840	1,840	1,877	1,915	1,953	1,992	1,992
01-2-614-372	INSURANCE PROPERTY				204	292	292	292	292	292	292
01-2-614-381	LEGAL FEES				456	5,000	5,500	1,000	1,000	1,000	1,000
01-2-614-386	SURVEY FEES				1,650	3,000	5,000	2,000	2,000	2,000	2,000
01-2-614-387	OTHER PROF FEES				5,002	5,000	5,000	5,000	5,000	5,000	5,000
01-2-614-400	CONTRACTED SVCS BLDG/LAND MTCE				31,358	40,500	40,500	40,500	40,500	40,500	40,500
01-2-614-403	REPAIRS & MTCE BLDG/LAND				3,481	1,000	3,500	1,000	1,000	1,000	1,000
01-2-614-409	HYDRO				920	650	900	900	900	900	900
01-2-614-430	WATER				3,979	5,000	5,000	6,000	6,000	6,000	6,000
01-2-614-444	RENTAL/LEASES - MACH/EQUIP				6,651	6,263	6,164	6,263	6,263	6,263	6,263
01-2-614-447	REPAIRS/MTCE MACH/EQUIP				200	250	250	250	250	250	250
01-2-614-468	MINOR CAPITAL				22,622	29,000	28,000	6,000	6,000	6,000	6,000
01-2-614-485	CONTR TO CAP WORKS MACH EQUIP RESI				140,000	140,000	20,000	25,000	25,000	25,000	25,000

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	2016			2017	2018	2019	2020	2021
		Actual Value	Budget Value	Final Budget					
01-2-614-519	CONTRIB TO APPROPRIATED SURPLUS			10,000	20,000	20,000	20,000	20,000	
<b>Total OPERATING EXPENSES</b>		344,698	365,012	254,123	226,691	228,259	230,592	232,502	
<b>OPERATING Surplus/(Deficit)</b>		17,691	0	0	0	0	0	0	
<b>CAPITAL REVENUE SOURCES</b>									
01-5-614-016	GRANT PROV GOVT CONDITIONAL	0	26,689	26,689	0	0	0	0	
01-5-614-145	TRANSFER FR RESERVE	0	44,545	155,835	0	0	0	0	
<b>Total CAPITAL REVENUE SOURCES</b>		0	71,234	182,524	0	0	0	0	
<b>CAPITAL EXPENDITURES</b>									
01-6-614-470	LAND IMPROVEMENTS	0	71,234	182,524	0	0	0	0	
<b>Total CAPITAL EXPENDITURES</b>		0	71,234	182,524	0	0	0	0	
<b>CAPITAL Surplus/(Deficit)</b>		0	0	0	0	0	0	0	
<b>Category Total --&gt;</b>		17,691	0	0	0	0	0	0	



## Reserve Fund Balance Estimates

### 614 Community Parks Area D

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#### 614 Electoral Area D Community Parks Local Service Area Future Expenditure Reserve Fund

		Amount (\$)	Fund Balance (\$)
2016	Balance forward	217,008	217,008
			<b>217,008</b>
	<b>Estimated Balance at 2021</b>		<b>217,008</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



## Reserve Fund Balance Estimates

### 614 Community Parks Area D

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#### 820 Electoral Area D Community Parks Reserve Fund

			Amount (\$)	Fund Balance (\$)
2016	Balance forward		538,211	538,211
				<b>538,211</b>
2017	Contribution		20,000	20,000
	Expenditure		-155,835	-135,835
				<b>402,376</b>
2018	Contribution		25,000	25,000
				<b>427,376</b>
2019	Contribution		25,000	25,000
				<b>452,376</b>
2020	Contribution		25,000	25,000
				<b>477,376</b>
2021	Contribution		25,000	25,000
				<b>502,376</b>
		<b>Estimated Balance at 2021</b>		<b>502,376</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



## Reserve Fund Balance Estimates

### 614 Community Parks Area D

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#### 878 Electoral Area D Community Parks Parkland Acquisition Reserve Fund

			<b>Amount</b>	<b>Fund Balance</b>
			(\$)	(\$)
2016	Balance forward		21,841	21,841
				<b>21,841</b>
		<b>Estimated Balance at 2021</b>		<b>21,841</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



**Community Parks Electoral Area B 617**

**Established:** 29-Oct-87  
**Authority** SLP #67 (Div XLV)  
**Amendments** BL 2096 (LSA Conversion)  
**Funding** Requisition  
**Maximum Levy** \$.50 per \$1,000 - 100% Assessment  
**Location** Electoral Area B  
**Contract**  
**Background** (see copy of SLP under Community Parks Area B). BL 1209 (E.A. 'I' Comm. Parks Parkland Acquis. Reserve Fund Establish. BL, 1990) & BL 1809 (E.A.'I' Comm. Parks Reserve Fund Establish. BL 1995)  
 Rules & Regs. - BL 2027 (+ Amendments)

Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Electoral Areas</b>						
Area B	141,300	141,800	145,000	148,000	150,600	154,600
	<b>\$141,300</b>	<b>\$141,800</b>	<b>\$145,000</b>	<b>\$148,000</b>	<b>\$150,600</b>	<b>\$154,600</b>
<b>Tax Rate Estimate</b>	<b>0.4729</b>	<b>0.4733</b>	<b>0.4840</b>	<b>0.4940</b>	<b>0.5027</b>	<b>0.5161</b>
	(per \$1,000 of assessed value - approx. Residential Rate)					
<b>Change from Previous year</b>		<b>\$500</b>	<b>\$3,200</b>	<b>\$3,000</b>	<b>\$2,600</b>	<b>\$4,000</b>

Note: Estimates are based on 2017 Completed Roll Assessments.  
 If a function has multiple tax rates, then average is shown.

**2017 Maximum Requisition:** \$141,840

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

**Strathcona Regional District**  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>617 --&gt; COMMUNITY PARKS - AREA B</b>											
<b>OPERATING REVENUE</b>											
01-1-617-013	FED GAS TAX FUNDING				0	2,667	2,667	0	0	0	0
01-1-617-015	REQN ELECT/SPEC PROV GOVT				141,300	149,000	141,800	145,000	148,000	150,600	154,600
01-1-617-145	TRANSFER FR RESERVE				4,810	4,000	4,000	4,000	4,000	4,000	4,000
01-1-617-150	SURPLUS PRIOR YEAR				25,902	20,000	6,000	0	0	0	0
<b>Total OPERATING REVENUE</b>					172,012	175,667	154,467	149,000	152,000	154,600	158,600
<b>OPERATING EXPENSES</b>											
01-2-617-200	SUPPORT SERVICES				18,009	18,009	21,101	21,741	21,803	22,468	22,847
01-2-617-220	SALARIES & WAGES				48,861	47,552	42,646	43,499	44,368	45,256	46,161
01-2-617-225	BENEFITS				12,451	13,313	11,941	12,179	12,424	12,671	12,925
01-2-617-266	DELIVERIES/TRANSPORTATION				0	15	0	0	0	0	0
01-2-617-275	PERMITS/LICENCES				200	250	0	0	0	0	0
01-2-617-281	MATERIALS & SUPPLIES				474	800	500	0	0	500	500
01-2-617-284	MEETING EXPENSE				0	500	0	0	0	0	0
01-2-617-293	OFFICE EXPENSES				47	250	0	0	0	0	0
01-2-617-296	POSTAGE				0	100	0	0	0	0	0
01-2-617-311	SIGNS				2,965	2,500	250	0	0	250	250
01-2-617-314	TELEPHONE & ALARM LINES				477	600	600	600	600	600	600
01-2-617-317	TITLE SEARCHES				17	100	25	25	25	25	25
01-2-617-319	TRAINING/DEVELOPMENT & CONFERENCE				63	1,000	400	0	0	400	860
01-2-617-320	TRAVEL				807	1,100	700	0	0	700	700
01-2-617-335	ADVERTISING				0	500	0	0	0	0	0
01-2-617-340	DUES AND MEMBERSHIPS				0	135	125	125	260	280	280
01-2-617-350	MAPS & PRINTING SUPPLIES				26	50	750	0	0	1,650	1,500
01-2-617-353	PUBLIC RELATIONS				0	0	0	0	0	0	400
01-2-617-366	ENGINEERING FEES				0	2,667	2,667	0	0	0	0
01-2-617-369	INSURANCE LIABILITY				1,370	1,370	1,397	1,425	1,454	1,483	1,512
01-2-617-372	INSURANCE PROPERTY				245	360	360	360	360	360	360
01-2-617-381	LEGAL FEES				2,200	5,332	0	0	0	1,000	0
01-2-617-386	SURVEY FEES				1,750	0	0	0	0	0	2,000
01-2-617-387	OTHER PROF FEES				4,254	5,000	362	0	0	6,276	7,000
01-2-617-400	CONTRACTED SVCS BLDG/LAND MTCE				28,118	27,900	27,400	26,083	28,924	32,681	32,680
01-2-617-403	REPAIRS & MTCE BLDG/LAND				0	85	80	0	0	1,000	1,000
01-2-617-468	MINOR CAPITAL				0	1,300	0	0	0	7,000	7,000
01-2-617-485	CONTR TO CAP WORKS MACH EQUIP RESI				0	0	0	0	0	20,000	20,000
01-2-617-505	DEBT CHARGES-PRINCIPAL				40,963	40,963	40,963	40,963	40,963	0	0

**Strathcona Regional District**  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
01-2-617-506	DEBT CHARGES-INTEREST				2,043	3,916	2,200	2,000	819	0	0
<b>Total OPERATING EXPENSES</b>					165,339	175,667	154,467	149,000	152,000	154,600	158,600
<b>OPERATING Surplus/(Deficit)</b>					6,672	0	0	0	0	0	0
<b>CAPITAL REVENUE SOURCES</b>											
01-5-617-144	TRANSFER FROM GAS TAX RESERVE				0	0	60,000	0	0	0	0
<b>Total CAPITAL REVENUE SOURCES</b>					0	0	60,000	0	0	0	0
<b>CAPITAL EXPENDITURES</b>											
01-6-617-470	LAND IMPROVEMENTS				0	0	60,000	0	0	0	0
<b>Total CAPITAL EXPENDITURES</b>					0	0	60,000	0	0	0	0
<b>CAPITAL Surplus/(Deficit)</b>					0	0	0	0	0	0	0
<b>Category Total --&gt;</b>					6,672	0	0	0	0	0	0



## Reserve Fund Balance Estimates

### 617 Community Parks Area B

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#### 617 Electoral Area I Community Parks Local Service Area Future Expenditure Reserve Fund

		Amount	Fund Balance
		(\$)	(\$)
2016	Balance forward	64,564	64,564
			<b>64,564</b>
	<b>Estimated Balance at 2021</b>		<b>64,564</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



## Reserve Fund Balance Estimates

### 617 Community Parks Area B

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#### 823 Electoral Area I Community Parks Reserve Fund

			Amount (\$)	Fund Balance (\$)
2016	Balance forward		30,777	30,777
				<b>30,777</b>
2020	Contribution		20,000	20,000
				<b>50,777</b>
2021	Contribution		20,000	20,000
				<b>70,777</b>
		<b>Estimated Balance at 2021</b>		<b>70,777</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



## Reserve Fund Balance Estimates

### 617 Community Parks Area B

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#### 828 Hank's Beach Forest Conservation Park Reserve Fund

			Amount (\$)	Fund Balance (\$)
2016	Balance forward		151,482	151,482
				<b>151,482</b>
2017	Expenditure		-4,000	-4,000
	Interest earned		4,000	0
				<b>151,482</b>
2018	Expenditure		-4,000	-4,000
	Interest earned		4,000	0
				<b>151,482</b>
2019	Expenditure		-4,000	-4,000
	Interest earned		4,000	0
				<b>151,482</b>
2020	Expenditure		-4,000	-4,000
	Interest earned		4,000	0
				<b>151,482</b>
2021	Expenditure		-4,000	-4,000
	Interest earned		4,000	0
				<b>151,482</b>
		<b>Estimated Balance at 2021</b>		<b>151,482</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



**Community Parks Electoral Area C 618**

<b>Established:</b>	29-Oct-87	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b>	SLP #67 (Div XLV)	<b>Electoral Areas</b>						
<b>Amendments</b>	BL 2097 (LSA Conversion)	Area C	155,000	170,000	180,000	180,000	180,000	180,000
<b>Funding</b>	Requisition		<b>\$155,000</b>	<b>\$170,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>
<b>Maximum Levy</b>	\$.50 per \$1,000 - 100% Assessment	<b>Tax Rate Estimate</b>	<b>0.2188</b>	<b>0.2308</b>	<b>0.2444</b>	<b>0.2444</b>	<b>0.2444</b>	<b>0.2444</b>
<b>Location</b>	Electoral Area C			(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Contract</b>								
<b>Background</b>	(see copy of SLP under Community Parks Area B). Bylaw 1210, 1459, 1810 & 2004 (amend #872 to add Read Island UREP) Rules & Regs. - BL 2027 (+ Amendments)	<b>Change from Previous year</b>		<b>\$15,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**2017 Maximum Requisition:** \$325,772

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

**Strathcona Regional District**  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>618 --&gt; COMMUNITY PARKS - AREA C</b>											
<b>OPERATING REVENUE</b>											
01-1-618-013	FED GAS TAX FUNDING				0	2,666	2,666	0	0	0	0
01-1-618-015	REQN ELECT/SPEC PROV GOVT				155,000	155,000	170,000	180,000	180,000	180,000	180,000
01-1-618-016	GRANT PROV GOVT CONDITIONAL				0	0	10,000	0	0	0	0
01-1-618-128	OTHER REVENUE				3,600	2,663	2,663	2,663	2,663	2,663	2,663
01-1-618-145	TRANSFER FR RESERVE				0	14,543	9,310	0	0	0	0
01-1-618-150	SURPLUS PRIOR YEAR				48,814	45,000	20,000	0	0	0	0
<b>Total OPERATING REVENUE</b>					207,414	219,872	214,639	182,663	182,663	182,663	182,663
<b>OPERATING EXPENSES</b>											
01-2-618-200	SUPPORT SERVICES				25,644	25,644	24,396	25,139	25,210	25,981	26,420
01-2-618-220	SALARIES & WAGES				47,648	47,558	42,652	43,505	44,374	45,262	46,168
01-2-618-225	BENEFITS				12,316	13,315	11,943	12,181	12,426	12,673	12,927
01-2-618-275	PERMITS/LICENCES				0	350	250	250	250	250	250
01-2-618-281	MATERIALS & SUPPLIES				496	1,000	1,000	1,000	1,000	1,000	1,000
01-2-618-284	MEETING EXPENSE				0	500	500	500	500	500	500
01-2-618-293	OFFICE EXPENSES				121	500	500	500	500	500	500
01-2-618-311	SIGNS				4,555	6,000	1,000	1,000	1,000	1,000	1,000
01-2-618-314	TELEPHONE & ALARM LINES				484	600	600	600	600	600	600
01-2-618-317	TITLE SEARCHES				0	150	150	150	150	150	150
01-2-618-319	TRAINING/DEVELOPMENT & CONFERENCE				63	1,500	1,500	2,000	2,000	2,000	2,000
01-2-618-320	TRAVEL				807	1,500	1,700	2,000	2,000	2,000	2,000
01-2-618-335	ADVERTISING				0	500	350	350	350	350	350
01-2-618-340	DUES AND MEMBERSHIPS				0	135	200	250	260	280	280
01-2-618-350	MAPS & PRINTING SUPPLIES				0	150	100	100	100	100	100
01-2-618-353	PUBLIC RELATIONS				0	500	500	500	500	500	500
01-2-618-366	ENGINEERING FEES				0	5,666	5,666	2,000	7,000	2,000	2,000
01-2-618-369	INSURANCE LIABILITY				2,865	3,015	3,076	3,138	3,201	3,265	3,265
01-2-618-372	INSURANCE PROPERTY				1,400	800	1,453	1,450	1,450	1,450	1,450
01-2-618-381	LEGAL FEES				2,078	2,000	2,000	1,000	1,000	1,000	1,000
01-2-618-386	SURVEY FEES				0	2,500	3,500	1,000	1,000	1,000	1,000
01-2-618-387	OTHER PROF FEES				4,563	15,000	35,000	10,000	10,000	10,000	10,000
01-2-618-400	CONTRACTED SVCS BLDG/LAND MTCE				29,226	45,875	34,382	34,382	34,382	34,382	34,382
01-2-618-403	REPAIRS & MTCE BLDG/LAND				0	2,000	7,000	2,000	2,000	2,000	2,000
01-2-618-409	HYDRO				520	500	500	500	500	500	500
01-2-618-444	RENTAL/LEASES - MACH/EQUIP				1,405	1,800	1,800	1,800	1,800	1,800	1,800
01-2-618-468	MINOR CAPITAL				18,438	23,500	17,500	5,000	5,000	5,000	5,000

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	2016			2017	2018	2019	2020	2021
		Actual Value	Budget Value	Final Budget					
01-2-618-485	CONTR TO CAP WORKS MACH EQUIP RESI		17,314	17,314	5,421	20,368	14,110	17,120	15,521
01-2-618-519	CONTRIB TO APPROPRIATED SURPLUS		0	0	10,000	10,000	10,000	10,000	10,000
<b>Total OPERATING EXPENSES</b>			169,945	219,872	214,639	182,663	182,663	182,663	182,663
<b>OPERATING Surplus/(Deficit)</b>			37,469	0	0	0	0	0	0
<b>CAPITAL REVENUE SOURCES</b>									
01-5-618-144	TRANSFER FROM GAS TAX RESERVE		0	0	75,000	0	0	0	0
01-5-618-145	TRANSFER FR RESERVE		0	95,970	83,289	0	0	0	0
<b>Total CAPITAL REVENUE SOURCES</b>			0	95,970	158,289	0	0	0	0
<b>CAPITAL EXPENDITURES</b>									
01-6-618-470	LAND IMPROVEMENTS		10,289	95,970	158,289	0	0	0	0
<b>Total CAPITAL EXPENDITURES</b>			10,289	95,970	158,289	0	0	0	0
<b>CAPITAL Surplus/(Deficit)</b>			-10,289	0	0	0	0	0	0
<b>Category Total --&gt;</b>			27,180	0	0	0	0	0	0



## Reserve Fund Balance Estimates

### 618 Community Parks Area C

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#### 618 Electoral Area J Community Parks Local Service Area Future Expenditure Reserve Fund

			Amount (\$)	Fund Balance (\$)
2016	Balance forward		28,261	28,261
				<b>28,261</b>
		<b>Estimated Balance at 2021</b>		<b>28,261</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



## Reserve Fund Balance Estimates

### 618 Community Parks Area C

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#### 824 Electoral Area J Community Parks Reserve Fund

		Amount (\$)	Fund Balance (\$)
2016	Balance forward	218,306	218,306
			<b>218,306</b>
2017	Contribution	5,421	5,421
			<b>223,727</b>
2018	Contribution	20,368	20,368
			<b>244,095</b>
2019	Contribution	14,110	14,110
			<b>258,205</b>
2020	Contribution	17,120	17,120
			<b>275,325</b>
2021	Contribution	15,521	15,521
			<b>290,846</b>
	<b>Estimated Balance at 2021</b>		<b>290,846</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



## Reserve Fund Balance Estimates

### 618 Community Parks Area C

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#### 826 Evans Bay Port Facility Reserve Fund

		Amount (\$)	Fund Balance (\$)
2016	Balance forward	112,724	112,724
			<b>112,724</b>
2017	Expenditure	-92,599	-92,599
			<b>20,125</b>
	<b>Estimated Balance at 2021</b>		<b>20,125</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



## Reserve Fund Balance Estimates

### 618 Community Parks Area C

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#### 882 Electoral Area J Community Parks Parkland Acquisition Reserve Fund

			<b>Amount</b>	<b>Fund Balance</b>
			(\$)	(\$)
2016	Balance forward		109,915	109,915
				<b>109,915</b>
		<b>Estimated Balance at 2021</b>		<b>109,915</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)

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Vancouver Island Regional Library 630

<b>Established:</b>	17-Jun-95	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b>	BL 1705	<b>Local Service Area</b>						
<b>Amendments</b>	BL 2364	2-772-CRR-LSA#43	446,211	455,234	478,152	492,204	506,678	521,586
<b>Funding</b>	Requisition	2-784-CNR-LSA#43	36,164	35,563	37,353	38,451	39,582	40,746
<b>Maximum Levy</b>	No stated limit.		<b>\$482,375</b>	<b>\$490,797</b>	<b>\$515,505</b>	<b>\$530,655</b>	<b>\$546,260</b>	<b>\$562,332</b>
<b>Location</b>	N/A	<b>Tax Rate Estimate</b>	<b>0.2064</b>	<b>0.2012</b>	<b>0.2114</b>	<b>0.2176</b>	<b>0.2240</b>	<b>0.2306</b>
<b>Contract</b>				(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Background</b>	Rural area annual contribution.	<b>Change from Previous year</b>		<b>\$8,422</b>	<b>\$24,708</b>	<b>\$15,150</b>	<b>\$15,605</b>	<b>\$16,072</b>

2017 Maximum Requisition: \$0

Net Taxable Rate for 2017: 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
630 --> VANCOUVER ISLAND REGIONAL LIBRARY											
<b>OPERATING REVENUE</b>											
01-1-630-015	REQN ELECT/SPEC PROV GOVT				482,375	482,375	490,797	515,505	530,655	546,260	562,332
01-1-630-150	SURPLUS PRIOR YEAR				1,239	0	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					483,614	482,375	490,797	515,505	530,655	546,260	562,332
<b>OPERATING EXPENSES</b>											
01-2-630-200	SUPPORT SERVICES				250	250	250	250	250	250	250
01-2-630-210	GRANT - OPERATIONAL				481,368	481,367	489,774	504,467	519,601	535,190	551,246
01-2-630-369	INSURANCE LIABILITY				758	758	773	788	804	820	836
01-2-630-519	CONTRIB TO APPROPRIATED SURPLUS				0	0	0	10,000	10,000	10,000	10,000
<b>Total OPERATING EXPENSES</b>					482,376	482,375	490,797	515,505	530,655	546,260	562,332
<b>OPERATING Surplus/(Deficit)</b>					1,238	0	0	0	0	0	0
<b>Category Total --&gt;</b>					1,238	0	0	0	0	0	0



**Greater Campbell River Arena and Pool 640**

**Established:** 19-Feb-71  
**Authority** SLP 16  
**Amendments** SLP 21, SLP 42, BL 44, 61, 220, 333, 1214 (conv), 1352, 1653  
**Funding** Requisition  
**Maximum Levy** \$1.588 per \$1,000 - 100% Assessment  
**Location** Campbell River and Electoral Area D  
**Contract**  
**Background** BL 1352 - Commission Established  
 BL 3029 - Fees and Charges  
 BL 9 - Fees and Other Charges for use of Strathcona Gardens Recreation Complex (SRD)  
 BL 156 Amended fees and charges

Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Electoral Areas</b>						
Area D	717,554	772,918	725,603	718,497	780,813	747,930
<b>Municipal Members</b>						
Campbell River	4,284,157	4,599,296	4,317,749	4,275,460	4,646,275	4,450,602
	<b>\$5,001,711</b>	<b>\$5,372,214</b>	<b>\$5,043,352</b>	<b>\$4,993,957</b>	<b>\$5,427,088</b>	<b>\$5,198,532</b>
<b>Tax Rate Estimate</b>	<b>0.7961</b>	<b>0.8012</b>	<b>0.7521</b>	<b>0.7447</b>	<b>0.8093</b>	<b>0.7753</b>
			(per \$1,000 of assessed value - approx. Residential Rate)			
<b>Change from Previous year</b>		<b>\$370,503</b>	<b>(\$328,862)</b>	<b>(\$49,395)</b>	<b>\$433,131</b>	<b>(\$228,556)</b>

**2017 Maximum Requisition:** \$8,412,759

**Net Taxable Rate for 2017:** 0.0000

Note: Estimates are based on 2017 Completed Roll Assessments.  
 If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016	2016	2017	2018	2019	2020	2021
					Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>640 --&gt; STRATHCONA GARDENS</b>											
<b>OPERATING REVENUE</b>											
01-1-640-009	GIL LOCAL GOVT				42,563	33,000	33,000	33,000	33,000	33,000	33,000
01-1-640-013	FED GAS TAX FUNDING				0	11,000	0	0	0	0	0
01-1-640-015	REQN ELECT/SPEC PROV GOVT				718,036	715,267	772,918	725,603	718,497	780,813	747,930
01-1-640-020	REQN MUNICIPAL				4,283,675	4,286,444	4,599,296	4,317,749	4,275,460	4,646,275	4,450,602
01-1-640-023	COND TSFRS OTHER				6,908	0	0	0	0	0	0
01-1-640-030	PUBLIC SKATING				32,411	32,000	32,640	32,640	32,640	32,640	32,640
01-1-640-033	PUBLIC SWIMMING				134,334	130,000	130,000	130,000	130,050	130,050	130,050
01-1-640-039	REHABILITATION PROGRAMS				149,979	142,500	142,500	142,500	142,600	142,600	142,600
01-1-640-040	FITNESS PROGRAMS				38,486	35,000	38,000	38,000	40,000	40,000	40,000
01-1-640-041	AQUATIC PROGRAMS				197,594	160,000	180,000	180,000	180,000	180,000	180,000
01-1-640-042	ICE & OTHER PROGRAMS				153,331	140,000	173,000	173,000	142,000	142,000	142,000
01-1-640-054	MEMBERSHIPS				139,660	146,000	146,000	146,000	147,000	147,000	147,000
01-1-640-055	RENTAL ARENA - ICE				372,374	390,000	390,000	390,000	404,010	404,010	404,010
01-1-640-056	RENTAL ARENA - DRY FLOOR				18,848	20,000	28,300	28,300	20,500	20,500	20,500
01-1-640-057	RENTAL/LEASE BLDGS				27,632	22,500	22,500	22,500	22,800	22,800	22,800
01-1-640-058	LOCKERS				17,321	17,000	17,000	17,000	17,340	17,340	17,340
01-1-640-061	POOL RENTAL - OTHER				86,995	90,000	92,000	92,000	92,000	92,000	92,000
01-1-640-064	RENTAL SKATES				19,859	14,000	14,000	14,000	14,650	14,650	14,650
01-1-640-073	VENDING				13,944	11,500	13,000	13,000	13,000	13,000	13,000
01-1-640-075	ADVERTISING				8,064	31,000	31,000	31,000	31,000	31,000	31,000
01-1-640-077	CONCESSION SALES				120,635	116,000	118,000	118,000	118,000	118,000	118,000
01-1-640-080	RETAIL SALES				13,482	10,500	11,000	11,000	11,000	11,000	11,000
01-1-640-081	SKATE SHARPENING				4,146	5,500	5,800	5,800	5,800	5,800	5,800
01-1-640-125	DONATIONS				4,300	3,500	3,500	3,500	0	0	0
01-1-640-128	OTHER REVENUE				2,036	1,500	1,600	1,600	1,600	1,600	1,600
01-1-640-130	RECOVERIES-WAGES & BENEFITS				3,311	0	0	0	0	0	0
01-1-640-133	RECOVERIES OTHER				195	3,777	3,777	3,777	3,777	3,777	3,777
01-1-640-150	SURPLUS PRIOR YEAR				45,561	85,000	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					6,655,681	6,652,988	6,998,831	6,669,969	6,596,724	7,029,855	6,801,299
<b>OPERATING EXPENSES</b>											
01-2-640-200	SUPPORT SERVICES				366,521	366,521	440,264	453,969	455,168	469,393	477,451
01-2-640-220	SALARIES & WAGES				274,956	296,404	280,189	285,793	291,509	297,339	303,287
01-2-640-222	COMMISSIONER REMUNERATION				8,167	12,600	12,600	12,600	12,600	12,600	12,600
01-2-640-225	BENEFITS				79,504	82,993	78,454	80,022	81,623	83,254	84,919
01-2-640-231	BUSINESS USE AUTO PREMIUM				0	300	300	300	300	300	300

**Strathcona Regional District**  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
01-2-640-257	CLOTHING/LAUNDERING				7,070	8,750	8,800	8,800	8,800	8,800	8,800
01-2-640-266	DELIVERIES/TRANSPORTATION				2,529	3,500	3,500	3,500	3,500	3,500	3,700
01-2-640-275	PERMITS/LICENCES				22,285	46,810	32,550	36,360	36,360	36,360	36,360
01-2-640-281	MATERIALS & SUPPLIES				226	0	0	0	0	0	0
01-2-640-284	MEETING EXPENSE				1,106	1,200	1,200	1,200	1,200	1,200	1,200
01-2-640-287	MATERIALS & SUPPLIES-OTHER				1,015	0	0	0	0	0	0
01-2-640-311	SIGNS				5,212	5,000	5,000	5,000	5,000	5,000	5,000
01-2-640-314	TELEPHONE & ALARM LINES				19,136	22,440	26,673	25,500	25,500	25,500	25,500
01-2-640-319	TRAINING/DEVELOPMENT & CONFERENCE				20,739	25,000	25,000	25,000	25,000	25,000	25,000
01-2-640-320	TRAVEL				8,805	7,500	7,520	7,520	7,500	7,500	7,500
01-2-640-335	ADVERTISING				48,945	72,000	72,180	72,180	74,000	74,000	76,000
01-2-640-340	DUES AND MEMBERSHIPS				2,666	2,440	2,715	2,715	2,500	2,500	2,500
01-2-640-353	PUBLIC RELATIONS				5,247	5,400	5,500	5,500	5,500	5,500	5,500
01-2-640-366	ENGINEERING FEES				13,061	11,000	0	0	0	0	0
01-2-640-369	INSURANCE LIABILITY				22,445	12,801	13,057	13,318	13,585	13,856	13,856
01-2-640-372	INSURANCE PROPERTY				36,775	36,775	43,300	43,300	43,300	43,300	43,300
01-2-640-381	LEGAL FEES				3,469	25,000	25,000	25,000	25,000	25,000	25,000
01-2-640-387	OTHER PROF FEES				67,729	114,855	278,200	35,000	35,000	90,000	30,000
01-2-640-400	CONTRACTED SVCS BLDG/LAND MTCE				1,050	1,000	2,400	2,400	1,000	1,000	1,000
01-2-640-421	RENTAL/LEASE BUILDINGS				1,320	0	0	0	0	0	0
01-2-640-438	CONTRACT SVCS EQUIP/MACH				6,724	6,800	6,800	6,800	7,000	7,000	7,000
01-2-640-444	RENTAL/LEASES - MACH/EQUIP				6,183	6,264	6,070	6,070	6,070	6,070	6,070
01-2-640-468	MINOR CAPITAL				36,098	51,700	42,300	20,000	20,000	20,000	24,205
01-2-640-480	TRANSFER TO CAPITAL				0	322,533	229,733	69,700	8,100	300,200	32,000
01-2-640-485	CONTR TO CAP WORKS MACH EQUIP RESI				1,188,095	1,188,095	1,188,095	1,188,095	1,188,095	1,188,095	150,000
01-2-640-505	DEBT CHARGES-PRINCIPAL				65,760	65,760	65,760	65,760	0	0	985,670
01-2-640-506	DEBT CHARGES-INTEREST				2,366	5,918	3,946	1,973	0	0	59,140
<b>Total OPERATING EXPENSES</b>					2,325,205	2,807,359	2,907,106	2,503,375	2,383,210	2,752,267	2,452,858
<b>OPERATING Surplus/(Deficit)</b>					4,330,476	3,845,629	4,091,725	4,166,594	4,213,514	4,277,588	4,348,441

**CAPITAL REVENUE SOURCES**

01-5-640-016	GRANT PROV GOVT CONDITIONAL				0	0	0	0	0	14,533,333	0
01-5-640-023	COND TSFRS OTHER				0	17,617	17,767	0	0	0	0
01-5-640-140	SHORT TERM DEBT PROCEEDS				0	0	0	0	0	1,971,339	0
01-5-640-145	TRANSFER FR RESERVE				0	33,350	241,000	0	195,500	5,295,328	210,000
01-5-640-148	TRANSFER FR OPERATING FUND				0	322,533	229,733	69,700	8,100	300,200	32,000
<b>Total CAPITAL REVENUE SOURCES</b>					0	373,500	488,500	69,700	203,600	22,100,200	242,000

**CAPITAL EXPENDITURES**

01-6-640-471	BUILDING				0	0	0	0	0	21,920,000	0
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Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	2016			2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
		Actual Value	CC1	CC2						
01-6-640-472	BUILDING IMPROVEMENTS	142,764			200,800	188,800	40,700	0	100,000	120,000
01-6-640-473	IT INFRASTRUCTURE	53,169			128,000	190,000	11,000	0	0	0
01-6-640-475	MACHINERY & EQUIPMENT	0			44,700	109,700	18,000	203,600	80,200	122,000
<b>Total CAPITAL EXPENDITURES</b>		195,932			373,500	488,500	69,700	203,600	22,100,200	242,000
<b>CAPITAL Surplus/(Deficit)</b>		-195,932			0	0	0	0	0	0
<b>Category Total --&gt;</b>		4,134,544			3,845,629	4,091,725	4,166,594	4,213,514	4,277,588	4,348,441

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>641 --&gt; SG - ADMIN &amp; CONCESSION</b>											
<b>OPERATING EXPENSES</b>											
01-2-641-220	SALARIES & WAGES				424,003	331,500	399,731	407,676	415,830	424,146	432,630
01-2-641-225	BENEFITS				110,741	86,190	104,930	105,995	108,116	110,278	112,484
01-2-641-230	ALLOWANCES				525	0	525	525	525	525	525
01-2-641-245	UNCOLLECTIBLE ACCOUNTS				73	0	0	0	0	0	0
01-2-641-246	BANK CHARGES & INTEREST				17,755	21,000	21,000	21,000	21,000	21,000	21,000
01-2-641-251	CASH OVERAGE/SHORTAGE				7	0	0	0	0	0	0
01-2-641-293	OFFICE EXPENSES				14,722	15,440	15,440	16,440	16,440	16,440	16,440
01-2-641-296	POSTAGE				500	800	800	800	800	800	800
01-2-641-330	MERCHANDISE FOR RESALE				61,975	55,000	58,500	58,500	60,500	60,500	60,500
01-2-641-450	SMALL TOOLS/EQUIPMENT				350	750	1,500	1,500	0	0	0
<b>Total OPERATING EXPENSES</b>					630,650	510,680	602,426	612,436	623,211	633,689	644,379
<b>OPERATING Surplus/(Deficit)</b>					-630,650	-510,680	-602,426	-612,436	-623,211	-633,689	-644,379
<b>Category Total --&gt;</b>					-630,650	-510,680	-602,426	-612,436	-623,211	-633,689	-644,379

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>642 --&gt; SG - AQUATICS, FITNESS &amp; REHAB</b>											
<b>OPERATING EXPENSES</b>											
01-2-642-220	SALARIES & WAGES				1,053,091	957,202	1,019,697	1,040,092	1,060,894	1,082,113	1,103,753
01-2-642-225	BENEFITS				247,630	248,873	266,121	266,121	275,832	281,349	286,976
01-2-642-230	ALLOWANCES				5,100	3,000	5,100	5,100	5,100	5,100	5,100
01-2-642-269	FIRST AID SUPPLIES				2,445	3,800	3,800	3,800	3,800	3,800	3,800
01-2-642-282	MATERIALS & SUPPLIES-AQUATICS				29,663	30,000	30,000	30,000	30,000	30,000	30,000
01-2-642-283	MATERIALS & SUPPLIES-FITNESS				6,378	5,000	5,000	5,000	5,000	5,000	5,000
01-2-642-285	MATERIALS & SUPPLIES-REHAB				1,964	5,000	5,000	5,000	5,000	5,000	5,000
01-2-642-387	OTHER PROF FEES				462	0	0	0	0	0	0
<b>Total OPERATING EXPENSES</b>					1,346,734	1,252,875	1,334,718	1,355,113	1,385,626	1,412,362	1,439,629
<b>OPERATING Surplus/(Deficit)</b>					-1,346,734	-1,252,875	-1,334,718	-1,355,113	-1,385,626	-1,412,362	-1,439,629
<b>Category Total --&gt;</b>					-1,346,734	-1,252,875	-1,334,718	-1,355,113	-1,385,626	-1,412,362	-1,439,629

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>643 --&gt; SG - FACILITY OPERATIONS</b>											
<b>OPERATING EXPENSES</b>											
01-2-643-220	SALARIES & WAGES				848,599	842,082	858,582	875,754	893,268	911,135	929,357
01-2-643-225	BENEFITS				220,654	218,941	224,231	227,696	232,250	236,895	241,633
01-2-643-230	ALLOWANCES				2,700	1,800	2,850	2,850	2,850	2,850	2,850
01-2-643-254	CHEMICALS				37,407	30,000	31,000	31,000	31,000	31,000	31,000
01-2-643-281	MATERIALS & SUPPLIES				67	0	0	0	0	0	0
01-2-643-305	SAFETY EQUIPMENT				6,559	5,000	5,000	5,000	5,000	5,000	5,000
01-2-643-403	REPAIRS & MTCE BLDG/LAND				106,857	95,000	95,000	95,000	100,000	100,000	105,000
01-2-643-406	HEATING				119,714	160,000	150,000	150,000	150,000	150,000	150,000
01-2-643-409	HYDRO				237,511	180,000	235,051	242,103	242,103	242,103	242,103
01-2-643-412	JANITORIAL/CLEANING SUPPLIES				37,355	40,800	40,800	43,300	43,300	43,300	43,300
01-2-643-415	LANDSCAPING/GROUNDS MTCE				34,450	35,000	35,000	35,000	35,000	35,000	35,000
01-2-643-418	REFUSE COLLECTION				20,426	15,300	18,000	18,000	18,000	18,000	18,000
01-2-643-427	SEWAGE DISPOSAL				12,153	20,400	20,400	20,400	21,200	21,200	21,200
01-2-643-430	WATER				13,080	16,000	16,000	16,000	16,000	16,000	16,000
01-2-643-438	CONTRACT SVCS EQUIP/MACH				903	0	910	910	910	910	910
01-2-643-441	FUEL & LUBRICANTS-EQUIP/MACH				1,150	3,360	3,360	3,360	3,360	3,360	3,360
01-2-643-444	RENTAL/LEASES - MACH/EQUIP				5,537	6,400	6,400	6,400	6,400	6,400	6,400
01-2-643-447	REPAIRS/MTCE - MACH/EQUIP				140,804	115,000	115,000	125,000	130,000	130,000	130,000
01-2-643-450	SMALL TOOLS/EQUIPMENT				4,664	8,000	8,000	8,000	8,000	8,000	8,000
01-2-643-458	FUEL/LUBRICANTS VEHICLE				2,971	3,000	3,000	3,000	3,000	3,000	3,000
01-2-643-461	INSURANCE/LICENCE - VEHICLE				3,324	4,000	4,000	4,095	4,095	4,095	4,095
01-2-643-464	REPAIRS & MTCE - VEHICLE				467	2,000	2,000	2,000	2,000	2,000	2,000
<b>Total OPERATING EXPENSES</b>					<b>1,857,353</b>	<b>1,802,083</b>	<b>1,874,584</b>	<b>1,914,868</b>	<b>1,947,736</b>	<b>1,970,248</b>	<b>1,998,208</b>
<b>OPERATING Surplus/(Deficit)</b>					<b>-1,857,353</b>	<b>-1,802,083</b>	<b>-1,874,584</b>	<b>-1,914,868</b>	<b>-1,947,736</b>	<b>-1,970,248</b>	<b>-1,998,208</b>
<b>Category Total --&gt;</b>					<b>-1,857,353</b>	<b>-1,802,083</b>	<b>-1,874,584</b>	<b>-1,914,868</b>	<b>-1,947,736</b>	<b>-1,970,248</b>	<b>-1,998,208</b>

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>644 --&gt; SG - ICE &amp; OTHER PROGRAMS</b>											
<b>OPERATING EXPENSES</b>											
01-2-644-220	SALARIES & WAGES				179,710	193,247	165,871	169,188	172,572	176,023	179,544
01-2-644-225	BENEFITS				36,458	50,244	44,126	44,989	45,869	46,766	47,681
01-2-644-230	ALLOWANCES				1,000	500	1,000	1,000	1,000	1,000	1,000
01-2-644-286	MATERIALS & SUPPLIES-ICE				11,645	16,000	16,000	16,000	16,500	16,500	17,000
01-2-644-287	MATERIALS & SUPPLIES-OTHER				21,685	20,000	53,000	53,000	21,000	21,000	21,000
<b>Total OPERATING EXPENSES</b>					250,499	279,991	279,997	284,177	256,941	261,289	266,225
<b>OPERATING Surplus/(Deficit)</b>					-250,499	-279,991	-279,997	-284,177	-256,941	-261,289	-266,225
<b>Category Total --&gt;</b>					-250,499	-279,991	-279,997	-284,177	-256,941	-261,289	-266,225



## Reserve Fund Balance Estimates

### 640 Strathcona Gardens

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#### 640 Greater Campbell River Pool/Arena Future Expenditure Reserve Fund

		Amount	Fund Balance
		(\$)	(\$)
2016	Balance forward	76,280	76,280
			<b>76,280</b>
	<b>Estimated Balance at 2021</b>		<b>76,280</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



## Reserve Fund Balance Estimates

### 640 Strathcona Gardens

#### 829 Greater Campbell River Pool/Arena Local Service Area Capital Works, Machinery and Equipment Reserve Fund

			Amount (\$)	Fund Balance (\$)
2016	Balance forward		1,763,395	1,763,395
				<b>1,763,395</b>
2017	Contribution		1,188,095	1,188,095
	Expenditure		-241,000	947,095
				<b>2,710,490</b>
2018	Contribution		1,188,095	1,188,095
				<b>3,898,585</b>
2019	Contribution		1,188,095	1,188,095
	Expenditure		-195,500	992,595
				<b>4,891,180</b>
2020	Contribution		1,188,095	1,188,095
	Expenditure		-5,295,328	-4,107,233
				<b>783,947</b>
2021	Contribution		150,000	150,000
	Expenditure		-210,000	-60,000
				<b>723,947</b>
		<b>Estimated Balance at 2021</b>		<b>723,947</b>

Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)

Project	2017	2018	2019	2020	2021	Totals
<b>Building and improvements (\$25,000 threshold)</b>						
Major facility redevelopment				21,800,000		21,800,000
Lighting upgrade - Arena #2	42,800					42,800
Painting of pool walls, ceiling and mural				120,000		120,000
Emergency lighting system upgrade	45,000					45,000
Exit sign system upgrade	27,000					27,000
Fire alarm system upgrade	74,000					74,000
Facility PA/stereo system		40,700				40,700
Arena #2 condenser					100,000	100,000
Arena #2 in-floor heat pump					20,000	20,000
UV disinfection system				100,000		100,000
	188,800	40,700	-	22,020,000	120,000	22,369,500
<b>Machinery, equipment &amp; vehicles (\$5,000 threshold)</b>						
Ice resurfer			195,500		110,000	305,500
Fitness and rehab equipment	50,000	18,000	8,100	54,200	12,000	142,300
Aquatic wheel chairs replacement (3)	6,700					6,700
Painting cart	8,500					8,500
Curtain / track for leisure arena	17,500					17,500
Pickup truck replacement				20,000		20,000
Concession deep fryers				6,000		6,000
Aquatic rock climbing wall	27,000					27,000
	109,700	18,000	203,600	80,200	122,000	533,500
<b>IT infrastructure, equipment &amp; software (\$5,000 threshold)</b>						
Foundational IT infrastructure	50,000					50,000
Wireless access improvements	15,000					15,000
Recreation services website update	15,000					15,000
Preventative maintenance software		11,000				11,000
Recreation software replacement (CLASS)	50,000					50,000
Switchboard phone system replacement	30,000					30,000
Multi-function device replacement	30,000					30,000
	190,000	11,000	-	-	-	201,000
<b>Minor capital (below thresholds) or operating project</b>						
Parking lot lighting upgrade	22,300					22,300
	22,300	-	-	-	-	22,300
<b>Borrowing costs</b>						
	-	-	-	-	-	-
	510,800	69,700	203,600	22,100,200	242,000	23,126,300

Funding sources	2017	2018	2019	2020	2021	Totals
Grants and donations (Note 1)	17,767	-	-	14,533,333	-	14,551,100
Sale of assets	-	-	-	-	-	-
Current year requisition / prior year surplus	252,033	69,700	8,100	300,200	32,000	662,033
Capital works reserve	241,000	-	195,500	5,295,328	210,000	5,941,828
Debt	-	-	-	1,971,339	-	1,971,339
	<b>510,800</b>	<b>69,700</b>	<b>203,600</b>	<b>22,100,200</b>	<b>242,000</b>	<b>23,126,300</b>

Tax rate estimates for capital, reserves and debt (Note 2)	2017	2018	2019	2020	2021
Tax rate estimate for current year capital	0.0476	0.0132	0.0015	0.0567	0.0060
Tax rate estimate for current year contribution to reserves	0.2243	0.2243	0.2243	0.2243	0.0283
Tax rate estimate for debt service costs	0.0132	0.0128	-	-	0.1972
<b>Total tax rate estimate for capital, reserves and debt</b>	<b>0.2850</b>	<b>0.2502</b>	<b>0.2258</b>	<b>0.2809</b>	<b>0.2316</b>

Capital works reserve balance	2017	2018	2019	2020	2021
Balance forward	725,300	641,553	797,969	760,449	918,053
Current year contribution	150,000	150,000	150,000	150,000	150,000
Projected interest earnings	7,253	6,416	7,980	7,604	9,181
Current year transfer to capital projects	(241,000)	-	(195,500)	-	(210,000)
<b>Year-end balance</b>	<b>641,553</b>	<b>797,969</b>	<b>760,449</b>	<b>918,053</b>	<b>867,234</b>

Facility redevelopment reserve balance	2017	2018	2019	2020	2021
Balance forward	1,038,095	2,086,571	3,145,532	4,215,082	-
Current year contribution	1,038,095	1,038,095	1,038,095	1,038,095	-
Projected interest earnings	10,381	20,866	31,455	42,151	-
Current year transfer to capital projects	-	-	-	(5,295,328)	-
<b>Year-end balance</b>	<b>2,086,571</b>	<b>3,145,532</b>	<b>4,215,082</b>	<b>-</b>	<b>-</b>

Debt service costs	2017	2018	2019	2020	2021	2022
BL162: Annual principal 2013 Arena upgrade debt (5 years)	65,760	65,760	-	-	-	-
BL162: Annual interest 2013 Arena upgrade debt (5 years)	3,946	1,973	-	-	-	-
New debt: Major facility redevelopment (2020) principal (2 years)	-	-	-	-	985,670	985,670
New debt: Major facility redevelopment (2020) interest (est 3% APR)	-	-	-	-	59,140	29,570
	<b>69,706</b>	<b>67,733</b>	<b>-</b>	<b>-</b>	<b>1,044,810</b>	<b>1,015,240</b>

Note 1: Project will not proceed if grant funding is not approved, unless other source of funding is found or authorized

Note 2: Based on 2017 Completed Assessment Roll, per \$1,000 residential assessment



**Kyuquot Community Hall      677**

<p><b>Established:</b> 25-Sep-95</p> <p><b>Authority</b> BL 1720</p> <p><b>Amendments</b></p> <p><b>Funding</b> Requisition</p> <p><b>Maximum Levy</b> \$0.50 per \$1,000</p> <p><b>Location</b> Kyuquot</p> <p><b>Contract</b></p> <p><b>Background</b> Established using the counter-petition process.</p>	<p><b>Requisition Budget</b></p> <hr/> <p><b>Local Service Area</b></p> <p>A-784-CNR-LSA#26</p> <p style="text-align: right;"><b>\$300</b></p> <p><b>Tax Rate Estimate</b>      <b>0.0191</b></p> <p style="text-align: right;">(per \$1,000 of assessed value - approx. Residential Rate)</p> <p><b>Change from Previous year</b></p>	<p><b>2016 Actual</b></p> <p>300</p> <p style="text-align: right;"><b>\$495</b></p> <p><b>0.0317</b></p> <p><b>\$195</b></p>	<p><b>2017 FB</b></p> <p>495</p> <p style="text-align: right;"><b>\$495</b></p> <p><b>0.0317</b></p> <p><b>\$0</b></p>	<p><b>2018 FP</b></p> <p>495</p> <p style="text-align: right;"><b>\$495</b></p> <p><b>0.0317</b></p> <p><b>\$0</b></p>	<p><b>2019 FP</b></p> <p>495</p> <p style="text-align: right;"><b>\$495</b></p> <p><b>0.0317</b></p> <p><b>\$0</b></p>	<p><b>2020 FP</b></p> <p>495</p> <p style="text-align: right;"><b>\$495</b></p> <p><b>0.0317</b></p> <p><b>\$0</b></p>	<p><b>2021 FP</b></p> <p>495</p> <p style="text-align: right;"><b>\$495</b></p> <p><b>0.0317</b></p> <p><b>\$0</b></p>
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**2017 Maximum Requisition:** \$5,626

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
677 --> COMMUNITY HALL - KYUQUOT											
<b>OPERATING REVENUE</b>											
01-1-677-015	REQN ELECT/SPEC PROV GOVT				300	300	495	495	495	495	495
01-1-677-150	SURPLUS PRIOR YEAR				114	113	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					414	413	495	495	495	495	495
<b>OPERATING EXPENSES</b>											
01-2-677-200	SUPPORT SERVICES				250	250	250	250	250	250	250
01-2-677-369	INSURANCE LIABILITY				2	2	2	2	2	2	2
01-2-677-372	INSURANCE PROPERTY				57	39	39	39	39	39	39
01-2-677-381	LEGAL FEES				0	122	204	204	204	204	204
<b>Total OPERATING EXPENSES</b>					309	413	495	495	495	495	495
<b>OPERATING Surplus/(Deficit)</b>					105	0	0	0	0	0	0
<b>Category Total --&gt;</b>					105	0	0	0	0	0	0



**Sayward Valley Recreation & Community Hall Local Svc Area 680**

**Established:** 15-Dec-94  
**Authority** BL 1696  
**Amendments** 2246, 2642  
**Funding** Requisition  
**Maximum Levy** \$1.75 per \$1,000 - 100% Assessment  
**Location** Sayward Valley  
**Contract** No. 1268 (Aug. 2/01- Aug. 1/03)  
**Background** BL 1696 taken to referendum Nov 26/94 rec'd assent. Local Service provides for establishment and operation of a community centre, including a hall and the necessary land. BL 2057 - Reserve Fund establishment. BL2150 "Sayward Rec. & Comm. Service Agreement"  
 BL 2246 - changed from service to contribution function.  
 BL 2642 - Boundary clarification and "local service to service"

Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Local Service Area</b>						
K-772-CRR-SRVA#23	19,000	20,000	25,000	25,000	25,000	25,000
	<b>\$19,000</b>	<b>\$20,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
<b>Tax Rate Estimate</b>	<b>0.3014</b>	<b>0.2984</b>	<b>0.3729</b>	<b>0.3729</b>	<b>0.3729</b>	<b>0.3729</b>
		(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Change from Previous year</b>		<b>\$1,000</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

**2017 Maximum Requisition:** \$103,476

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
680 --> <b>COMMUNITY HALL - SAYWARD</b>											
<b>OPERATING REVENUE</b>											
01-1-680-015	REQN ELECT/SPEC PROV GOVT				19,000	19,000	20,000	25,000	25,000	25,000	25,000
01-1-680-145	TRANSFER FR RESERVE				7,000	7,000	0	0	0	0	0
01-1-680-150	SURPLUS PRIOR YEAR				8,298	8,000	5,000	0	0	0	0
<b>Total OPERATING REVENUE</b>					34,298	34,000	25,000	25,000	25,000	25,000	25,000
<b>OPERATING EXPENSES</b>											
01-2-680-200	SUPPORT SERVICES				250	250	250	250	250	250	250
01-2-680-262	CONTRACTS - OPERATING				23,500	28,500	21,500	21,500	21,500	21,500	21,500
01-2-680-369	INSURANCE LIABILITY				280	1,280	1,306	1,332	1,359	1,386	1,414
01-2-680-381	LEGAL FEES				0	620	444	418	391	364	336
01-2-680-387	OTHER PROF FEES				0	1,500	1,500	1,500	1,500	1,500	1,500
01-2-680-519	CONTRIB TO APPROPRIATED SURPLUS				1,850	1,850	0	0	0	0	0
<b>Total OPERATING EXPENSES</b>					25,880	34,000	25,000	25,000	25,000	25,000	25,000
<b>OPERATING Surplus/(Deficit)</b>					8,418	0	0	0	0	0	0
<b>Category Total --&gt;</b>					8,418	0	0	0	0	0	0



## Reserve Fund Balance Estimates

### 680 Sayward Valley Recreation

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#### 680 Sayward Valley Recreation and Community Use Service Future Expenditure Reserve Fund

		Amount	Fund Balance
		(\$)	(\$)
2016	Balance forward	71,670	71,670
			<b>71,670</b>
<b>Estimated Balance at 2021</b>			<b>71,670</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



## Reserve Fund Balance Estimates

### 680 Sayward Valley Recreation

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#### 825 Sayward Valley Recreation Reserve Fund

	<b>Amount</b>	<b>Fund Balance</b>
	<b>(\$)</b>	<b>(\$)</b>
2016 Balance forward	47,900	47,900
		<b>47,900</b>
<b>Estimated Balance at 2021</b>		<b>47,900</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



**Quadra Island Community Hall Subsidy Local Service Area      685**

<b>Established:</b> 30-Sep-91	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b> BL 1363	<b>Local Service Area</b>						
<b>Amendments</b> BL 2244	F-772-CRR-LSA#10	124,591	130,018	144,595	144,113	143,635	143,159
<b>Funding</b> Requisition		<b>\$124,591</b>	<b>\$130,018</b>	<b>\$144,595</b>	<b>\$144,113</b>	<b>\$143,635</b>	<b>\$143,159</b>
<b>Maximum Levy</b> \$.50 per \$1,000 - 100% Assessment	<b>Tax Rate Estimate</b>	<b>0.2409</b>	<b>0.2411</b>	<b>0.2681</b>	<b>0.2672</b>	<b>0.2663</b>	<b>0.2654</b>
<b>Location</b> Quadra Island (Blenkin Memorial Park)	(per \$1,000 of assessed value - approx. Residential Rate)						
<b>Contract</b> No. 1034 (BL 1852)							
<b>Background</b> Bylaw No. 1363 was assented to by the electors at a referendum held Sept 7/91.	<b>Change from Previous year</b>		<b>\$5,427</b>	<b>\$14,577</b>	<b>(\$482)</b>	<b>(\$478)</b>	<b>(\$476)</b>

**2017 Maximum Requisition:** \$252,877

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016	2016	2017	2018	2019	2020	2021
					Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>685 --&gt; COMMUNITY HALL - QUADRA ISLAND</b>											
<b>OPERATING REVENUE</b>											
01-1-685-005	GIL FED GOVT				0	400	400	400	400	400	400
01-1-685-013	FED GAS TAX FUNDING				0	10,000	10,000	0	0	0	0
01-1-685-015	REQN ELECT/SPEC PROV GOVT				124,591	124,591	130,018	144,595	144,113	143,635	143,159
01-1-685-150	SURPLUS PRIOR YEAR				10,935	10,400	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					135,526	145,391	140,418	144,995	144,513	144,035	143,559
<b>OPERATING EXPENSES</b>											
01-2-685-200	SUPPORT SERVICES				250	250	250	250	250	254	259
01-2-685-262	CONTRACTS - OPERATING				120,000	120,000	120,000	120,000	120,000	120,000	120,000
01-2-685-366	ENGINEERING FEES				0	10,000	10,000	0	0	0	0
01-2-685-369	INSURANCE LIABILITY				1,338	1,338	1,365	1,392	1,420	1,448	1,477
01-2-685-372	INSURANCE PROPERTY				2,926	3,500	3,500	3,500	3,500	3,500	3,500
01-2-685-381	LEGAL FEES				0	303	303	303	303	303	303
01-2-685-387	OTHER PROF FEES				0	5,000	5,000	0	0	0	0
01-2-685-480	TRANSFER TO CAPITAL				0	5,000	0	0	0	0	0
01-2-685-505	DEBT CHARGES-PRINCIPAL				0	0	0	17,000	17,000	17,000	17,000
01-2-685-506	DEBT CHARGES-INTEREST				0	0	0	2,550	2,040	1,530	1,020
<b>Total OPERATING EXPENSES</b>					124,514	145,391	140,418	144,995	144,513	144,035	143,559
<b>OPERATING Surplus/(Deficit)</b>					11,012	0	0	0	0	0	0
<b>CAPITAL REVENUE SOURCES</b>											
01-5-685-016	GRANT PROV GOVT CONDITIONAL				0	0	415,000	0	0	0	0
01-5-685-142	LONG TERM DEBT PROCEEDS				0	355,020	85,000	0	0	0	0
01-5-685-145	TRANSFER FR RESERVE				0	10,000	20,000	0	0	0	0
01-5-685-148	TRANSFER FR OPERATING FUND				0	5,000	0	0	0	0	0
<b>Total CAPITAL REVENUE SOURCES</b>					0	370,020	520,000	0	0	0	0
<b>CAPITAL EXPENDITURES</b>											
01-6-685-471	BUILDING				0	360,020	500,000	0	0	0	0
01-6-685-475	MACHINERY & EQUIPMENT				0	10,000	20,000	0	0	0	0
<b>Total CAPITAL EXPENDITURES</b>					0	370,020	520,000	0	0	0	0



## Reserve Fund Balance Estimates

### 685 Quadra Island Community Hall

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#### 685 Quadra Island Community Centre Local Service Future Expenditure Reserve

		Amount (\$)	Fund Balance (\$)
2016	Balance forward	69,472	69,472
			<b>69,472</b>
	<b>Estimated Balance at 2021</b>		<b>69,472</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



## Reserve Fund Balance Estimates

### 685 Quadra Island Community Hall

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#### 830 Quadra Island Community Hall Service Capital Reserve Fund

		Amount	Fund Balance
		(\$)	(\$)
2016	Balance forward	22,499	22,499
			<b>22,499</b>
2017	Expenditure	-20,000	-20,000
			<b>2,499</b>
	<b>Estimated Balance at 2021</b>		<b>2,499</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



**Heritage Conservation - Electoral Area 'B' 697**

<p><b>Established:</b> 27-Mar-00</p> <p><b>Authority</b> BL No. 2183, amended BL 36</p> <p><b>Amendments</b> BL 36 amended BL 2183 to remove Area A as participant</p> <p><b>Funding</b> Requisition</p> <p><b>Maximum Levy</b> 0.25 per \$1,000</p> <p><b>Location</b> Electoral Area B</p> <p><b>Contract</b></p> <p><b>Background</b> Providing heritage conservation powers pursuant to part 27 of the Municipal Act.</p>	<p><b>Requisition Budget</b></p> <hr/> <p><b>Electoral Areas</b></p> <p>Area B</p>	<p><b>2016 Actual</b></p> <p>0</p> <p><b>\$0</b></p> <p><b>0.0000</b></p>	<p><b>2017 FB</b></p> <p>1,270</p> <p><b>\$1,270</b></p> <p><b>0.0042</b></p> <p><b>\$1,270</b></p>	<p><b>2018 FP</b></p> <p>1,270</p> <p><b>\$1,270</b></p> <p><b>0.0042</b></p> <p><b>\$0</b></p>	<p><b>2019 FP</b></p> <p>1,270</p> <p><b>\$1,270</b></p> <p><b>0.0042</b></p> <p><b>\$0</b></p>	<p><b>2020 FP</b></p> <p>1,270</p> <p><b>\$1,270</b></p> <p><b>0.0042</b></p> <p><b>\$0</b></p>	<p><b>2021 FP</b></p> <p>1,270</p> <p><b>\$1,270</b></p> <p><b>0.0042</b></p> <p><b>\$0</b></p>
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**2017 Maximum Requisition:** \$70,920

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
697 --> HERITAGE CONSERVATION - AREA B											
<b>OPERATING REVENUE</b>											
01-1-697-015	REQN ELECT/SPEC PROV GOVT				0	0	1,270	1,270	1,270	1,270	1,270
01-1-697-150	SURPLUS PRIOR YEAR				1,431	1,431	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					1,431	1,431	1,270	1,270	1,270	1,270	1,270
<b>OPERATING EXPENSES</b>											
01-2-697-200	SUPPORT SERVICES				250	250	250	250	250	250	250
01-2-697-369	INSURANCE LIABILITY				15	15	15	15	15	15	15
01-2-697-387	OTHER PROF FEES				0	1,166	1,005	1,005	1,005	1,005	1,005
<b>Total OPERATING EXPENSES</b>					265	1,431	1,270	1,270	1,270	1,270	1,270
<b>OPERATING Surplus/(Deficit)</b>					1,166	0	0	0	0	0	0
<b>Category Total --&gt;</b>					1,166	0	0	0	0	0	0



**Heritage Conservation - Electoral Area 'C'      698**

<p><b>Established:</b> 27-Mar-00</p> <p><b>Authority</b> BL No. 2183, amended BL 36</p> <p><b>Amendments</b> BL 36 amended BL 2183 to remove Area A as participant</p> <p><b>Funding</b> Requisition</p> <p><b>Maximum Levy</b> 0.25 per \$1,000</p> <p><b>Location</b> Electoral Area C</p> <p><b>Contract</b></p> <p><b>Background</b> Providing heritage conservation powers pursuant to part 27 of the Municipal Act.</p>	<p><b>Requisition Budget</b></p> <hr/> <p><b>Electoral Areas</b></p> <p>Area C</p>	<p><b>2016 Actual</b></p> <hr/> <p>0</p> <p><b>\$0</b></p> <p><b>0.0000</b></p>	<p><b>2017 FB</b></p> <hr/> <p>1,270</p> <p><b>\$1,270</b></p> <p><b>0.0017</b></p> <p><b>\$1,270</b></p>	<p><b>2018 FP</b></p> <hr/> <p>1,270</p> <p><b>\$1,270</b></p> <p><b>0.0017</b></p> <p><b>\$0</b></p>	<p><b>2019 FP</b></p> <hr/> <p>1,270</p> <p><b>\$1,270</b></p> <p><b>0.0017</b></p> <p><b>\$0</b></p>	<p><b>2020 FP</b></p> <hr/> <p>1,270</p> <p><b>\$1,270</b></p> <p><b>0.0017</b></p> <p><b>\$0</b></p>	<p><b>2021 FP</b></p> <hr/> <p>1,270</p> <p><b>\$1,270</b></p> <p><b>0.0017</b></p> <p><b>\$0</b></p>
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**2017 Maximum Requisition:** \$162,886

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
698 --> HERITAGE CONSERVATION - AREA C											
<b>OPERATING REVENUE</b>											
01-1-698-015	REQN ELECT/SPEC PROV GOVT				0	0	1,270	1,270	1,270	1,270	1,270
01-1-698-150	SURPLUS PRIOR YEAR				1,824	1,824	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					1,824	1,824	1,270	1,270	1,270	1,270	1,270
<b>OPERATING EXPENSES</b>											
01-2-698-200	SUPPORT SERVICES				250	250	250	250	250	250	250
01-2-698-369	INSURANCE LIABILITY				19	19	19	19	19	19	19
01-2-698-387	OTHER PROF FEES				0	1,555	1,001	1,001	1,001	1,001	1,001
<b>Total OPERATING EXPENSES</b>					269	1,824	1,270	1,270	1,270	1,270	1,270
<b>OPERATING Surplus/(Deficit)</b>					1,555	0	0	0	0	0	0
<b>Category Total --&gt;</b>					1,555	0	0	0	0	0	0



**Electoral Area D Street Lighting 750**

<b>Established:</b>	24-Oct-12	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b>	BL 143	<b>Local Service Area</b>						
<b>Amendments</b>		S-772-CRR-SRVA#56	28,290	32,482	33,512	34,512	35,571	36,635
<b>Funding</b>	Requisition		<b>\$28,290</b>	<b>\$32,482</b>	<b>\$33,512</b>	<b>\$34,512</b>	<b>\$35,571</b>	<b>\$36,635</b>
<b>Maximum Levy</b>	\$.20 per \$1,000 - 100% Assessment	<b>Tax Rate Estimate</b>	<b>0.1332</b>	<b>0.1420</b>	<b>0.1465</b>	<b>0.1509</b>	<b>0.1555</b>	<b>0.1602</b>
<b>Location</b>	Defined portion in Electoral Area D			(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Contract</b>		<b>Change from Previous year</b>		<b>\$4,192</b>	<b>\$1,030</b>	<b>\$1,000</b>	<b>\$1,059</b>	<b>\$1,064</b>
<b>Background</b>	BL 143 (Oct 25, 2012) merged all seven Area D street lighting services into a single service							

**2017 Maximum Requisition:** \$45,366

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description				2016	2016	2017	2018	2019	2020	2021
		CC1	CC2	CC3	Actual Value	Budget Value	Final Budget	Financial Plan	Financial Plan	Financial Plan	Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
750 --> ELECTORAL AREA D STREET LIGHTING											
<b>OPERATING REVENUE</b>											
01-1-750-015	REQN ELECT/SPEC PROV GOVT				28,290	28,290	32,482	33,512	34,512	35,571	36,635
01-1-750-133	RECOVERIES OTHER				179	360	360	360	360	360	360
01-1-750-150	SURPLUS PRIOR YEAR				3,873	3,000	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					32,342	31,650	32,842	33,872	34,872	35,931	36,995
<b>OPERATING EXPENSES</b>											
01-2-750-200	SUPPORT SERVICES				619	619	434	447	448	462	470
01-2-750-369	INSURANCE LIABILITY				321	321	327	334	341	348	348
01-2-750-409	HYDRO				31,400	30,710	32,081	33,091	34,083	35,121	36,177
<b>Total OPERATING EXPENSES</b>					32,340	31,650	32,842	33,872	34,872	35,931	36,995
<b>OPERATING Surplus/(Deficit)</b>					2	0	0	0	0	0	0
<b>Category Total --&gt;</b>					2	0	0	0	0	0	0



**Electoral Area C Street Lighting 770**

<b>Established:</b>	28-Jun-71	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b>	BL 64	<b>Electoral Areas</b>						
<b>Amendments</b>	BL 2539 (Conversion), BL 188 to change method of taxation to property value taxes and maximum	Area C	5,906	7,011	7,222	7,436	7,664	7,880
<b>Funding</b>	Requisition		<b>\$5,906</b>	<b>\$7,011</b>	<b>\$7,222</b>	<b>\$7,436</b>	<b>\$7,664</b>	<b>\$7,880</b>
<b>Maximum Levy</b>	For 2004 \$12,620, 2005 and beyond \$6,310; BL 188 amended maximum to \$7,880	<b>Tax Rate Estimate</b>	<b>0.0083</b>	<b>0.0095</b>	<b>0.0098</b>	<b>0.0101</b>	<b>0.0104</b>	<b>0.0107</b>
<b>Location</b>	Electoral Area C			(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Contract</b>		<b>Change from Previous year</b>		<b>\$1,105</b>	<b>\$211</b>	<b>\$214</b>	<b>\$228</b>	<b>\$216</b>

**Background** Bylaw 2539 Conversion/Repeal amended boundaries of Quathiaski Cove Streetlighting Specified Area to include all of Electoral Area J and changed the name of the service; Bylaw 188 amended the method of cost recovery by replacing parcel taxes with property value taxes, and changing the reference to Electoral Area C.

BL 2612 - Parcel Tax 2004 - \$4.50 per parcel, repealed by BL 2750  
 BL 2750 - Parcel tax 2005 and subsequent years - \$2.07 per parcel

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

**2017 Maximum Requisition:** \$7,880

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>770 --&gt; ELECTORAL AREA C STREET LIGHTING</b>											
<b>OPERATING REVENUE</b>											
01-1-770-015	REQN ELECT/SPEC PROV GOVT				5,906	5,906	7,011	7,222	7,436	7,664	7,880
01-1-770-150	SURPLUS PRIOR YEAR				875	800	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					6,781	6,706	7,011	7,222	7,436	7,664	7,880
<b>OPERATING EXPENSES</b>											
01-2-770-200	SUPPORT SERVICES				482	482	390	403	404	416	423
01-2-770-369	INSURANCE LIABILITY				64	64	65	66	67	68	68
01-2-770-381	LEGAL FEES				0	100	100	100	100	100	100
01-2-770-409	HYDRO				6,152	6,060	6,456	6,653	6,865	7,080	7,289
<b>Total OPERATING EXPENSES</b>					6,698	6,706	7,011	7,222	7,436	7,664	7,880
<b>OPERATING Surplus/(Deficit)</b>					83	0	0	0	0	0	0
<b>Category Total --&gt;</b>					83	0	0	0	0	0	0



**Transit - Area D      785**

<b>Established:</b>	29-Jul-91	<b>Requisition Budget</b>	<b>2016 Actual</b>	<b>2017 FB</b>	<b>2018 FP</b>	<b>2019 FP</b>	<b>2020 FP</b>	<b>2021 FP</b>
<b>Authority</b>	BL 1340	<b>Electoral Areas</b>						
<b>Amendments</b>		Area D	124,996	143,406	149,806	155,350	161,118	167,611
<b>Funding</b>	Requisition		<b>\$124,996</b>	<b>\$143,406</b>	<b>\$149,806</b>	<b>\$155,350</b>	<b>\$161,118</b>	<b>\$167,611</b>
<b>Maximum Levy</b>	\$.20 per \$1,000 - 100% Assessment	<b>Tax Rate Estimate</b>	<b>0.1308</b>	<b>0.1402</b>	<b>0.1465</b>	<b>0.1519</b>	<b>0.1575</b>	<b>0.1639</b>
<b>Location</b>	Defined portion in Electoral Area D			(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Contract</b>	Annual Operating Agreement	<b>Change from Previous year</b>		<b>\$18,410</b>	<b>\$6,400</b>	<b>\$5,544</b>	<b>\$5,768</b>	<b>\$6,493</b>
<b>Background</b>	The counter petition establishing this LSA had less than 5% of the electors objecting. The CSRD contracts with the City of C/R to provide this service, based on hrs. of service in area D, as a % of the cost of the service..							

Note: Estimates are based on 2017 Completed Roll Assessments.  
If a function has multiple tax rates, then average is shown.

**2017 Maximum Requisition:**    \$152,440

**Net Taxable Rate for 2017:**    0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
785 --> TRANSIT - AREA D											
<b>OPERATING REVENUE</b>											
01-1-785-015	REQN ELECT/SPEC PROV GOVT				124,996	124,996	143,406	149,806	155,350	161,118	167,611
01-1-785-023	COND TSFRS OTHER				0	7,000	14,000	0	0	0	0
01-1-785-150	SURPLUS PRIOR YEAR				11,494	10,000	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					136,490	141,996	157,406	149,806	155,350	161,118	167,611
<b>OPERATING EXPENSES</b>											
01-2-785-200	SUPPORT SERVICES				516	516	455	470	471	486	494
01-2-785-216	MUNICIPAL CONTRACT				122,327	127,890	133,005	138,325	143,860	149,615	155,600
01-2-785-335	ADVERTISING				0	500	500	500	500	500	500
01-2-785-369	INSURANCE LIABILITY				540	540	551	562	573	584	584
01-2-785-381	LEGAL FEES				0	500	500	500	500	500	500
01-2-785-400	CONTRACTED SVCS BLDG/LAND				0	250	250	250	250	250	250
01-2-785-403	REPAIRS & MTCE BLDG/LAND				655	1,500	1,500	1,500	1,500	1,500	1,500
01-2-785-409	HYDRO				431	300	645	665	685	705	725
01-2-785-468	MINOR CAPITAL				0	10,000	20,000	2,034	2,011	1,978	2,458
01-2-785-519	CONTRIB TO APPROPRIATED SURPLUS				0	0	0	5,000	5,000	5,000	5,000
<b>Total OPERATING EXPENSES</b>					124,469	141,996	157,406	149,806	155,350	161,118	167,611
<b>OPERATING Surplus/(Deficit)</b>					12,021	0	0	0	0	0	0
<b>CAPITAL Surplus/(Deficit)</b>					0	0	0	0	0	0	0
<b>Category Total --&gt;</b>					12,021	0	0	0	0	0	0



**Oyster River Bank Protection Local Service Area      790**

**Established:** 24-Jul-76  
**Authority:** BL 205  
**Amendments:** BL 221/1171 Conversion/1664  
**Funding:** Requisition  
**Maximum Levy:** \$18,000  
**Location:** Oyster River  
**Contract:**  
**Background:**

Requisition Budget	2016 Actual	2017 FB	2018 FP	2019 FP	2020 FP	2021 FP
<b>Local Service Area</b>						
A-772-CRR-LSA#2	18,000	18,000	18,000	18,000	18,000	18,000
	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>
<b>Tax Rate Estimate</b>	<b>1.0760</b>	<b>0.9829</b>	<b>0.9829</b>	<b>0.9829</b>	<b>0.9829</b>	<b>0.9829</b>
		(per \$1,000 of assessed value - approx. Residential Rate)				
<b>Change from Previous year</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**2017 Maximum Requisition:** \$18,000

**Net Taxable Rate for 2017:** 0.0000

Note: Maximum levy is calculated on net taxable values. Actual rates vary by property class.

Note: Estimates are based on 2017 Completed Roll Assessments. If a function has multiple tax rates, then average is shown.

Strathcona Regional District  
**Budget Departmental Report**



From Category : 100 To Category : 790  
 Account Code : 0?-?-???-??? To : 0?-?-???-???

Account Code	Account Description	CC1	CC2	CC3	2016 Actual Value	2016 Budget Value	2017 Final Budget	2018 Financial Plan	2019 Financial Plan	2020 Financial Plan	2021 Financial Plan
<b>GENERAL REVENUE FUND - SRD</b>											
<b>790 --&gt; OYSTER RIVER BANK PROTECTION</b>											
<b>OPERATING REVENUE</b>											
01-1-790-013	FED GAS TAX FUNDING				0	3,000	3,000	0	0	0	0
01-1-790-015	REQN ELECT/SPEC PROV GOVT				18,000	18,000	18,000	18,000	18,000	18,000	18,000
01-1-790-126	MFA SURPLUS/DRF REFUNDS				1,504	0	0	0	0	0	0
01-1-790-150	SURPLUS PRIOR YEAR				7,033	7,159	0	0	0	0	0
<b>Total OPERATING REVENUE</b>					<b>26,537</b>	<b>28,159</b>	<b>21,000</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>
<b>OPERATING EXPENSES</b>											
01-2-790-200	SUPPORT SERVICES				6,121	6,121	5,984	6,170	6,186	6,379	6,489
01-2-790-220	SALARIES & WAGES				3,634	3,696	3,770	3,845	3,922	4,000	4,080
01-2-790-225	BENEFITS				967	1,035	1,056	1,077	1,098	1,120	1,142
01-2-790-366	ENGINEERING FEES				0	3,000	3,000	0	0	0	0
01-2-790-369	INSURANCE LIABILITY				540	540	551	562	573	584	584
01-2-790-381	LEGAL FEES				0	327	552	320	234	256	256
01-2-790-387	OTHER PROF FEES				0	2,084	5,000	5,000	890	815	815
01-2-790-489	RESERVE CONTRIB-FUTURE EXPEND				7,338	7,338	0	0	0	0	0
01-2-790-505	DEBT CHARGES-PRINCIPAL				1,186	1,186	0	0	0	0	0
01-2-790-506	DEBT CHARGES-INTEREST				2,832	2,832	0	0	0	0	0
01-2-790-519	CONTRIB TO APPROPRIATED SURPLUS				0	0	1,087	1,026	5,097	4,846	4,634
<b>Total OPERATING EXPENSES</b>					<b>22,620</b>	<b>28,159</b>	<b>21,000</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>
<b>OPERATING Surplus/(Deficit)</b>					<b>3,918</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL Surplus/(Deficit)</b>					<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Category Total --&gt;</b>					<b>3,918</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total --&gt;</b>					<b>1,186,395</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## Reserve Fund Balance Estimates

### 790 Oyster River Bank Protection

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#### 790 Oyster River Bank Protection Local Service Future Expenditure Reserve Fund

		Amount	Fund Balance
		(\$)	(\$)
2016	Balance forward	17,797	17,797
			<b>17,797</b>
<b>Estimated Balance at 2021</b>			<b>17,797</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



## Reserve Fund Balance Estimates

### 790 Oyster River Bank Protection

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#### 812 Oyster River Bank Protection Specified Area Capital Works, Machinery & Equipment Reserve Fund

			Amount	Fund Balance
			(\$)	(\$)
2016	Balance forward		45,060	45,060
				<b>45,060</b>
		<b>Estimated Balance at 2021</b>		<b>45,060</b>

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Based on the Recommended 2017-2021 Financial Plan at January 13, 2017  
(excludes interest revenue projections except where indicated)



**BYLAW NO. 1 – REGIONAL BOARD PROCEDURE BYLAW 2011  
(CONSOLIDATED)**

The following is a consolidated version of Bylaw No. 1, being Regional Board Procedure Bylaw 2011 and includes the following:

<b>BYLAW No.</b>	<b>BYLAW NAME</b>	<b>ADOPTED</b>	<b>PURPOSE</b>
SRD 1	Regional Board Procedure Bylaw 2011	November 24, 2011	To establish procedural rules for meetings of the Regional Board and its Committees.
SRD 168	Regional Board Procedure Bylaw 2011, Amendment No. 1	March 13, 2013	To add a definition and rules for associate members.
SRD 195	Regional Board Procedure Bylaw 2011, Amendment No. 2	April 9, 2014	To amend the order of proceedings by adding a management report and amending application of other provisions.
SRD 258	Regional Board Procedure Bylaw 2011, Amendment No. 3	August 25, 2016	To allow for electronic participation at meeting

**This bylaw may not be current due to pending updates or revisions and SHOULD NOT BE RELIED UPON FOR LEGAL PURPOSES. Please contact the Corporate Services Manager for the Strathcona Regional District for the most current version.**



## BYLAW NO. 1

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### A BYLAW TO ESTABLISH PROCEDURES TO GOVERN THE PROCEEDINGS OF THE REGIONAL BOARD AND ITS COMMITTEES

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**WHEREAS** the Regional District must, by bylaw enacted pursuant to the *Local Government Act*, establish the general procedures to be followed at meetings of the Regional Board and Board committees including the procedures for passing bylaws and resolutions, and for providing advance public notice of such meetings:

**AND WHEREAS** the former Comox Strathcona Regional District adopted Bylaw No. 2991, being Regional District Procedure Bylaw 2007, which bylaw continues to apply to the Strathcona Regional District until amended or repealed;

**AND WHEREAS** the Regional Board wishes to replace the aforesaid Bylaw No. 2991;

**AND WHEREAS** the Regional District desires its proceedings to be guided by principles of efficiency, accountability and procedural fairness;

**AND WHEREAS** advance notice regarding this bylaw has been provided to each director in accordance with Section 794 of the *Local Government Act*;

**NOW THEREFORE** the Board of Directors of the Strathcona Regional District, in open meeting assembled, enacts as follows:

#### PART 1: INTERPRETATION

##### Definitions

1. In this Bylaw, unless the context otherwise requires:

“**absolute majority**” means a majority of all of the votes available on the entire Board or committee, as the case may be;

“**adjournment**” means the temporary suspension of proceedings until a later day;

“**appointment**” means the selection of a person to fill a position on the Board, a committee or another agency;

“**assembly**” means a duly called meeting of the Regional Board or a committee, whether or not a quorum is present;

“**associate member**” means a person, other than a director, appointed by a treaty first nation to participate in Regional District affairs in a non-voting capacity;

“**Board**” or “**Regional Board**” means the Board of Directors of the Regional District in session;

“**Chair**” means the elected Chair of the Board or, as the context requires, the person presiding at a meeting;

“**closed meeting**” includes a meeting that is closed to the public for only part of its duration;

“**committee**” means the Committee of the Whole, a standing committee, a select committee or a subcommittee;

“**consensus**” means the presumed approval of the assembly by the Chair;

“**director**” includes an alternate director;

“**election**” means the appointment of a person by ballot process;

“**electronic format**” means in written form but stored on a computer readable medium;

“**electronic participant**” means a member who is participating electronically in a meeting and who is not physically present at the meeting place;

“**electronic participation**” means participation in a meeting via telephone, computer or other device that permits the public and other members to hear, or see and hear, the electronic participant.

“**emergency**” has the meaning set out in the *Emergency Program Act*;

“**inaugural meeting**” means, with respect to the Board, the first meeting held after December 1 in each year and, with respect to a committee, the first meeting held each calendar year;

“**meeting agenda**” means an itemized list of matters that are proposed to be considered at a meeting;

“**member**” means a director who has been elected or appointed to the Regional Board, an associate member, or a person appointed to a committee;

“**motion**” means a proposal put forward by a member for consideration of the Board that the Regional District undertake an action, make a recommendation or express an opinion;

“**mover**” means the member who has made a motion;

“**negative motion**” means a motion proposing that the assembly not undertake an action, make a recommendation or express an opinion;

“**notice of meeting**” means a notice informing the public of one or more upcoming meetings of the Regional Board, a committee, a commission or other agency for which the Regional District is responsible.

“**notice of motion**” means a written notice provided by a director advising that they intend to bring a substantive matter before the Board at the next regular meeting;

“**out of order**” means that consideration of a matter may not proceed due to conflict with this bylaw;

“**public consideration**” means a process whereby the general public is invited to provide information or make a submission directly to the Regional Board, and includes a public hearing under the *Local Government Act*;

“**public notice posting place**” means the public notice board in the main reception area of the Regional District corporate office;

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“**recess**” means the temporary suspension of proceedings until a later time on the same day;

“**Regional District**” means the Strathcona Regional District;

“**Regional District boardroom**” means the boardroom located at the Regional District corporate office;

“**Regional District website**” means the Regional District's electronic database which is accessible by the general public through the internet;

“**regular meeting**” means a meeting of the Board, other than an inaugural meeting, which has been included on the annual schedule of meetings;

“**resolution**” means a motion which has been passed by a vote of the Board;

“**schedule of meetings**” means the regular meeting schedule adopted at each inaugural meeting;

“**seating arrangements**” means the assignment of work stations to be used by members during meetings;

“**second**” means the member who has seconded a motion;

“**special meeting**” means a meeting that is not a regular or inaugural meeting;

“**termination**” means the completion of a meeting following the conclusion of its business.

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## **PART 2: INAUGURAL MEETINGS**

### **Proceedings Generally**

2. (1) At an inaugural meeting the regular business of the Regional Board shall be preceded by an election for Chair and an election for Vice Chair.
- (2) In the year of a general local election, and in other years as required, there shall be a ceremonial making of oaths of office by directors preceding the business of the Board.

### **Election of Chair and Vice Chair**

3. Immediately after being called to order the Board shall proceed with the election of a Chair and Vice Chair.

### **Presiding Official**

4. (1) The corporate officer shall administer the election process and shall preside until the elections have been completed.
- (2) The Chair shall preside immediately following the declaration of election results for the position of Vice Chair.

### **Nominations for Chair**

5. The selection of candidates for the position of Chair will be determined by nominations from directors in attendance. Nominations from the floor shall be called and a list of candidates compiled. The call for nominations shall be made 3 times only. In order to be confirmed as a candidate, a nominee must state their acceptance of the nomination. Candidates may withdraw from an election at any time prior to voting.

#### **Restriction on Nominations**

6. Nominations will not be accepted for;

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- (a) a director who is not physically present
- (b) a director who has not made an oath of office
- (c) a director for whom a successor has been elected or appointed but has yet to take office, or

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- (d) an alternate director or associate member.

#### **Confirmation of Candidates**

7. When no further nominations are forthcoming the corporate officer will close the nomination process. Before proceeding with voting, the corporate officer will confirm the list of candidates for the election by reading it aloud. Each candidate will be provided an opportunity to speak for not more than 3 minutes in favour of their candidacy, in the order of their nomination. If a candidate chooses not to speak to their candidacy the nominator of that candidate will be offered the same opportunity. No other debate shall be in order.

#### **Declaration of Election**

8. (1) If there is only one candidate that director shall be declared elected by acclamation.
- (2) If there are 2 or more candidates an election by secret ballot will be declared. In order to be elected a candidate must receive an absolute majority of votes.

#### **Voting Procedure**

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9. (1) If an election is required, each director who is physically present will be provided with a ballot paper upon which they may cast their vote. Directors who are not physically present and seated before the ballots have been collected for counting shall not be provided with a ballot paper. Completed ballots shall be placed into a ballot box, and when all of the ballots have been collected the ballot box will be

removed to a separate room and the votes counted. The corporate officer will be advised of the voting results.

- (2) The distribution and collection of ballots, the counting of the votes and the subsequent destruction of ballots shall be the responsibility of the corporate officer or such other person as may be designated by the corporate officer.

### **Declaration of Election Results**

10. Immediately after reviewing the voting results the corporate officer shall declare the name of the candidate who has been elected. The number of votes received by each candidate will not be disclosed to the Board unless a resolution requiring disclosure is passed.

### **No Candidate Elected**

11. (1) If the voting results confirm that no candidate has received a sufficient number of votes to be elected, the candidate receiving the fewest votes will be removed from the list of candidates and second voting process will be conducted. In the case of a tie between two or more candidates receiving the fewest votes, all candidates shall be eligible to proceed to the next ballot. The voting process will be repeated until a candidate receives a sufficient number of votes to be elected or a declaration under section 12(2) is made.
  - (2) As an exception to subsection (1) if there are only 2 candidates in an election for which no winner can be declared, both of them shall be eligible to proceed to the next round of voting.

### **Subsequent Ballots**

12. (1) If none of the candidates has been declared elected after the third ballot the meeting shall be recessed for 5 minutes, following which a final ballot will be held.
  - (2) Following the fourth ballot the corporate officer shall either declare that:
    - (a) one of the candidates has been elected because they have received the required minimum number of votes, or
    - (b) an election by lot draw will be made in accordance with Section 13 (*Tie Votes and Deadlocks*).

### **Tie Votes and Deadlocks**

13. At any stage in the election process after the second ballot the corporate officer may declare that a deadlock exists and that it will be resolved by drawing lots, utilizing the procedure outlined in Section 141 of the *Local Government Act*.

#### **Destruction of Ballots**

14. Following the declaration of election results the ballots used in the election shall be destroyed.

#### **Election Procedure for Vice Chair**

15. The election for the position of Vice Chair shall be subject to the same rules as, and commence immediately following, the election of the Chair.

#### **Schedule of Meetings**

16. Prior to the adjournment or termination of an inaugural meeting the Board shall adopt a schedule of meetings for the following calendar year. The schedule will identify the time, date and place for all regular meetings and the next inaugural meeting. The schedule may be amended from time to time by resolution of the Board.

### **PART 3: MEETING NOTICE AND AGENDAS**

#### **Notice of Meeting**

17. (1) A notice of meeting shall be posted at the public notice posting place at least 72 hours prior to the start of each meeting. The notice shall include the date, time and place for each meeting to which it applies. A notice under this section may be combined with other notices provided that the applicable requirements for each notice are met.
  - (2) As an exception to subsection (1) the minimum period of notice for a special meeting called to deal with an emergency shall be 1 hour.

#### **Meeting Agendas**

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18. (1) At least 72 hours prior to the start time for each meeting, the corporate officer shall ensure that an agenda for the meeting is;
  - (a) provided to each member, and
  - (b) published on the Regional District website.
- (2) The Chief Administrative Officer may submit a report to accompany any agenda item together with recommendations for disposition by the Regional Board

provided that no such report shall purport to express the views of any member on the matter.

- (3) Reports by members may be prepared in prescribed format or as determined by each director.

## PART 4: MEETINGS

### Meeting Location

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19. All meetings shall be held in the Regional District boardroom unless other arrangements have been approved by the Board. The Chair shall determine the seating arrangements for members.

### Electronic Participation by Members

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- 19A. In order to participate electronically in a meeting a member must be connected via audio or audio/visual system when the meeting is called to order. In the event the audio or audio/visual system disconnects during the meeting the member will be deemed to have left for the remainder of the meeting and will not be permitted to re-connect. Members may not participate in person for part of a meeting and electronically for part of the same meeting.

### Chair May Disconnect Electronic Participant

- 19B. The Chair may order that an electronic participant be disconnected if there is significant noise, interference or other disturbance that is disruptive to the proceedings, or if the quality of the connection does not permit the public or other members to hear, or see and hear, the member who is participating electronically.

### Meeting Chambers Open to Public

20. The main doors to the meeting chambers shall remain open during meetings except when necessary to reduce the level of noise or when the Board is in closed session.

### Presiding Official

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21. (1) Provided that a quorum is present, the Chair shall call the meeting to order at the scheduled time. Electronic participants will not be counted towards a quorum.
- (1A) If the Chair is absent at the start of the meeting the Vice Chair will preside. If the Vice Chair is also absent, or if the position of Vice Chair is vacant, an election for an Acting Chair will be held. The Acting Chair shall preside until the arrival of the Chair or Vice Chair, or until the meeting is concluded, whichever first occurs. The Chair, Vice Chair or Acting Chair must be physically present at a meeting to preside. While presiding, an Acting Chair has all the authority and is subject to the same rules as the Chair. For clarity, an alternate director is permitted to fill the position of Acting Chair but may not fill the position of Chair or Vice Chair on an ex-officio basis.

- (2) In the event that there is no presiding official at any time during the meeting, the proceedings will be suspended until such time as the Chair, Vice Chair or other official authorized by this bylaw is able to preside.
- (3) If the position of Chair or Vice Chair has become vacant as a result of resignation, disqualification or death an election to fill the vacancy shall be the first order of business, whether or not scheduled on the agenda.

**Order of Proceedings**

22. (1) At a regular meeting the proceedings of the Board shall, subject to section 24 (*Order of Business May be Varied*), be conducted in the following sequence:

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- (a) confirmation of quorum and electronic participants
- (b) call to order
- (c) adoption of public agenda
- (d) petitions and delegations
- (e) adoption of previous meeting minutes
- (f) business arising from the minutes
- (g) public considerations
- (h) Chair's report
- (i) committee Chair reports
- (j) staff reports
- (k) bylaws
- (l) correspondence
- (m) members' reports
- (m.1) management report
- (n) new business
- (o) addendum items
- (p) closed session
- (q) termination

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(2) The consideration of items under paragraph (1)(o) shall be subject to a prior resolution authorizing such consideration.

### **Adoption of Agenda**

23. Before proceeding with its regular business the Board shall, by resolution, approve the items of business to be considered at the meeting. Once an agenda has been approved it may only be amended by a 2/3 majority vote of all of the directors on the Board.

### **Order of Business May be Varied**

24. With the exception of those items for which a scheduled starting time has been provided by advance public notice, the Board may pass a resolution to adjust the order and schedule of proceedings while in session.

### **Lack of Quorum**

25. If a quorum is not present within 30 minutes following the scheduled starting time of a meeting the names of the members who are physically present or participating electronically shall be recorded and the assembly dissolved.

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SRD 258

### **Recording Devices**

26. With the exception of audio or video devices necessary for conducting the Board's business, such devices may only be used or operated during meetings in the locations approved for that purpose, or as permitted on a specific basis by the Chair.

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### **Meeting May Recess or Adjourn**

27. Except when a vote is pending, the Chair may call a recess at any time during a meeting and may stipulate that the meeting will reconvene after a specific period of recess, at a specific time, or at the call of the Chair. A meeting which has been adjourned may be reconvened on another day without written notice if the details of reconvention were stipulated at the time of adjournment. When reconvened the Chair will confirm the members who are participating electronically before advising the Board of the next item of business.

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### **Termination**

28. Meetings may be terminated at any time by resolution of the Board, or in the absence of a resolution, by consensus where the Chair is satisfied that all business has been concluded.

## PART 5: RULES OF CONDUCT & DEBATE

### Chair is Impartial

29. The Chair is responsible for preserving order at meetings and for ensuring that questions are decided with the benefit of fair debate and in accordance with procedural and other rules. On matters of procedure the Chair shall remain impartial.

### Meeting Decorum

30. (1) No person shall use profanity in the meeting chambers or speak disrespectfully while the Board is in session.
- (2) Directors shall be referred to as “*Director* (surname)” or “*the director for* (area represented)”. Staff shall be referred to by title or as “*Mr./Mrs./Ms.* (surname)”.

### Recognition by Chair

31. No person may address the assembly without first being recognized by the Chair. Recognition shall be confirmed when the Chair acknowledges the name or title of the person. Every director or other person addressing the assembly shall speak to the Chair. The Chair shall be addressed as “*Mr. Chairman*” or “*Madame Chairman*” depending on gender.

### Acceptance of Motion

32. All matters to be debated shall be in the form of a motion which has been duly moved, seconded and accepted by the Chair. Before a motion may be put for debate the Chair shall state the names of the directors who have moved and seconded the motion. The Chair may not move, second or otherwise sponsor a motion except a motion made pursuant to section 36(2).

### Order of Debate

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33. The order of debate on a motion will be determined by the Chair and those members waiting to speak shall be placed into a queue. Members wishing to participate in the debate may do so by raising their hand. The mover and seconder of a motion, or of an amending motion, shall be entitled to speak ahead of other members.

### Limit on Debate

34. Debate shall be confined to the subject matter of the motion under consideration and no member may speak more than once to a single motion without the approval of the Chair.

For the purpose of this provision, an amending motion shall be considered a separate motion.

### **Right of Participation**

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35. Every member has the right to participate in debate on a motion notwithstanding that the member may not be entitled to vote on the motion. When a member is speaking in debate they shall not be interrupted except on a point of order.

### **Conflict of Interest**

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- 35A. If a member who is participating electronically believes that they have a conflict of interest with respect to a matter being considered by the assembly, they shall advise the assembly and their ability to see, hear or otherwise participate in debate on the matter shall be curtailed for the duration of consideration of that matter.

### **Chair May Not Debate While Presiding**

36. (1) The Chair may not participate in the debate on a motion while presiding, but may:
- (a) recommend procedural actions to enhance the efficiency of proceedings
  - (b) note procedural implications of a motion being considered
  - (c) provide guidance to the assembly by clarifying the intent of a motion
  - (d) summarize the debate of the assembly prior to the vote being called, and
  - (e) advise the assembly whether the Chair will be voting for or against the motion.
- (2) In order to participate in debate on a motion the Chair must first allow the Vice Chair or another director to temporarily preside over the meeting. While participating in debate the Chair may not move or second a motion other than a motion to amend the motion currently under debate. At the conclusion of debate the Chair shall preside over the meeting for the purpose of administering the voting process.

### **Conclusion of Debate**

37. When debate on a motion has concluded the Chair shall immediately put the matter to a vote. The Chair shall be the final authority in determining when debate has concluded.

## **PART 6: MOTIONS & PROCEDURAL RULES**

### **Motion in Writing**

38. Wherever practical motions shall be clear, concise and in writing. It shall be acceptable for a director to refer to a staff recommendation or other written recommendation which has been provided to the Board as the basis for a motion, in which case a verbatim restating of the motion by the mover shall not be required.

### **Restrictions on Motions**

39. (1) Any director may move a motion unless the director would not be entitled to vote on the motion. Any director may second a motion.
- (2) No motion, except a procedural motion, may be introduced while another motion is pending before the Board.
- (3) The Chair may refuse to accept for debate any motion considered frivolous, rhetorical, argumentative or disrespectful, or which proposes that an illegal action be taken.

### **Effective Time**

40. Subject to the *Interpretation Act* motions shall come into effect upon adoption unless a later date or time is specified in the resolution.

### **Amending Current Motions**

41. (1) Any director may move an amendment to a motion then under consideration which, upon being duly seconded and accepted for debate, shall be immediately put to the assembly. An amendment may propose adding, removing or substituting text of the motion under consideration but may not propose a change which would frustrate the intent of the original motion.
- (2) An amending motion may itself be amended any number of times before being voted on, but no director may move more than one amendment to an amending motion.
- (3) The Chair shall put the original motion and its amendments in the following order for voting:
- (a) firstly, any amendments to an amending motion
  - (b) secondly, the amending motion as amended, and
  - (c) finally, the original motion as amended by the amending motion.
- (4) An amending motion shall be provided in writing if so requested by the Chair.

### **Amending Past Motions**

42. An amendment to a resolution previously adopted by the Board shall be subject to the same procedural rules as amendments to current motions except that, if the amendment is approved, there shall be no vote on the resolution as amended.

### **Reconsideration of a Motion**

43. (1) In addition to the authority of the Chair to return a matter for reconsideration pursuant to section 219 of the *Local Government Act* a director may, unless otherwise prohibited, propose that a motion which has been previously decided be reconsidered in accordance with the following:
- (a) the motion to reconsider must be made at the same meeting at which the subject motion was decided or at the next meeting and, once accepted for debate, the reconsideration motion must be decided before the consideration of other business
  - (b) the director making the motion to reconsider must have voted with the majority on the original motion
  - (c) there has been no action initiated which is binding on the Regional District as a result of the original motion, and
  - (d) the matter cannot be dealt with by other parliamentary means.
- (2) Immediately following the adoption of a motion to reconsider a previous motion, the Chair shall place the previous motion before the assembly for debate and, notwithstanding section 33 (*Order of Debate*), the mover and seconder of the reconsideration motion shall have priority in the speakers queue.
- (3) A motion to reconsider shall require the affirmative vote of 2/3 of all the directors on the Board for its passage.
- (4) No motion to reconsider a previous motion shall be in order if the previous motion has already been reconsidered.
- (5) A motion to reconsider a previous motion may not be combined with any other proposition.

### **Withdrawal of Motions**

44. Subject to the concurrence of the seconder, and at the Board's discretion, the mover of a motion may withdraw the motion at any time prior to the vote being taken. A motion

which has been withdrawn may be re-introduced at the same meeting only by a different director.

### **Negative Motions**

45. Negative motions shall not be permitted for readings or final passage of a bylaw, or with respect to any matter for which the result of such a motion could be inconclusive.

### **Tabling Motions**

46. Subject to other procedural rules, a motion to table a matter while it is under debate shall always be in order. The effect of such a resolution, unless otherwise specified, shall be to put aside the matter until later in the meeting. Once accepted by the Chair the motion to table shall be debatable but the subject matter of the motion being considered for tabling shall not be debatable.

### **Motions to Postpone, Refer or Defer**

47. Motions to postpone, defer, refer or commit a matter shall be subject to the same procedural rules as tabling motions.

### **Calling for the Question**

48. At any time during debate on a motion a director may call for the question which, if accepted, shall permit the Chair in its absolute discretion to end further debate and call for the vote on the motion. The calling for the question shall require neither the recording of a motion in the minutes of the meeting nor the taking of a vote.

### **Motions to Adjourn or Terminate**

49. A motion to adjourn or terminate the proceedings shall always be in order provided that no other motion is pending.

### **Notice of Motion**

50. Any director may serve a notice of motion on the Board during the new business portion of a meeting or, with leave from the Chair, at any other time during consideration of a related matter. A copy of the motion so noted shall be given to the corporate officer for inclusion on the next regular meeting agenda.

### **Motion Introduced Under New Business**

51. At the request of any director the Chair may rule that consideration of any motion introduced as new business must be postponed until the next meeting.

## Unprovided Cases

52. In all unprovided cases Robert's Rules of Order, Newly Revised shall prevail.

## PART 7: VOTING

### Decision by Voting

53. Except as otherwise provided, all decisions of the Board shall be made by voting on a motion. The Chair is responsible for the administration of the voting process including the determination of directors who are eligible to vote and the counting of votes.

### Clarification of Motion

54. Prior to the calling of the vote, any director may request that the motion be read aloud. The vote on a motion will be taken when the Chair is satisfied that its intent is clear to directors. If a motion contains distinct propositions any director may request, or the Chair may require, that a separate vote be held for each proposition.

### Voting Procedure

55. (1) Voting shall be done by a show of hands from those directors in favour of the motion, followed by a show of hands from those opposed to the motion. The Chair must poll the directors if they are participating electronically or if a show of hands is inconclusive. No voting by ballot or other secret method will be permitted, except for elections.

(2) For clarity, appointments may be made by election, resolution, or a combination of those methods. Elections shall be administered in accordance with the procedure set out in Part 2: Inaugural Meetings.

(3) No director may cast a vote in absentia unless they are participating electronically.

### Abstention from Voting

56. *[deleted]*

### Voting Rules

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57. During the voting process, directors who are physically present shall remain seated until the tally of votes has been completed and the results announced. Unless speaking to a point of order there shall be no debate during the voting process.

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#### **Voting Results**

58. The Chair shall announce the results of the vote on every motion by declaring that it has been carried or defeated, and by stating the names of the directors who voted against the motion.

#### **Voting by Chair**

59. The Chair shall vote while presiding. The Chair's vote on a motion shall be counted and included in the voting result whether declared orally or shown by hand.

### **PART 8: CLOSED MEETINGS**

#### **Closing Meeting to the Public**

60. The Board may close a meeting to the public upon adoption of a resolution pursuant to Section 92 of the *Community Charter*, following which the doors to the meeting chamber shall be closed to the general public.

#### **Attendance by Directors**

61. A director may only be excluded from a closed meeting pursuant to Section 133 of the *Community Charter*.

#### **Attendance by Others**

62. The Chair is authorized to determine the officers, employees and others permitted to be present during a closed meeting or a part of a closed meeting, and shall advise the Board verbally or in writing at the appropriate time. The Chair's determination under this provision is subject to a contrary decision by the Board.

#### **Electronic Privacy**

- 62A. If a member is participating electronically in a closed session the member must confirm that they are not using a wireless device and that there are no other persons present at their physical location such that the confidentiality of the meeting could be compromised.

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#### **Procedure in Closed Meeting**

63. While in a closed meeting the procedures set out in this bylaw shall, to the extent possible, be followed by the Board in the conduct of its business.

## Release of Information

64. While in a closed meeting the Board may authorize the release of information considered or decisions made in the closed meeting or in a previous closed meeting upon adoption of a resolution “*THAT the matter of \_\_\_\_\_ be released to the public*”.

## Meeting Re-opened to the Public

65. The Board may re-open the meeting to the public upon adoption of a resolution “*That the Board rise from its closed session*”.

## PART 9: BYLAWS

### Terms Defined

66. In this Part the following definitions will apply:
- “**amendment bylaw**” means a bylaw which amends, or proposes to amend, another bylaw.
- “**bylaw**” includes an amendment bylaw.
- “**enacting clause**” means the clause which cites the authority for enactment of a bylaw and which is contained in the preamble to the bylaw.
- “**first reading**” means the act of accepting a proposed bylaw for further consideration.
- “**long title**” means the title which explains the purpose of the bylaw and which is located immediately following the bylaw number.
- “**short title**” means the bylaw name authorized in the citation.

### Format & Standards

67. All bylaws shall be presented in written form and shall include a unique identification number, long title (intended object), enacting clause, operative provisions and short title (citation). Bylaws which have been provided to each director in advance of the meeting need not be read aloud. Bylaws shall comply with such corporate standards as may be approved from time to time.

### Introduction and First Reading

68. (1) No bylaw shall be introduced to the Board except in accordance with a corporate policy or a Board directive, or to comply with a statutory requirement.
- (2) Every bylaw shall be introduced by its long title and presented for first reading upon the motion “*THAT Bylaw No. \_\_\_\_\_, being a bylaw to (intended object) be now*

*introduced and read a first time*". The motion for first reading shall be decided without amendment or debate. If the motion for first reading fails to pass the bylaw is defeated and may not be considered further.

### **Second Reading**

69. (1) Following first reading it shall be in order for the Board to amend the bylaw prior to consideration of second reading.
- (2) The bylaw may then be read a second time upon the motion "*THAT Bylaw No. \_\_\_\_ be given second reading*" or "*THAT Bylaw No. \_\_\_\_ be given second reading, as amended*". If the motion for second reading fails to pass the bylaw is defeated and may not be considered further.

### **Public Consideration of Bylaw**

70. Following second reading a motion to hold a public consideration on the bylaw shall be in order.

### **Third Reading**

71. Following the public consideration or, if no public consideration is to be held, immediately after second reading the Board may consider amendments to the bylaw. The bylaw may then be read a third time upon the motion "*THAT Bylaw No. \_\_\_\_ be given third reading*" or "*THAT Bylaw No. \_\_\_\_ be given third reading, as amended*". If the motion for third reading fails to pass the bylaw is defeated and may not be considered further.

### **Bylaw Approval**

72. Following third reading of a bylaw it shall be submitted to any person or agency from which approval or consent is required or to the electors for assent, or to both, prior to reconsideration by the Board. No amendments to a bylaw shall be permitted following third reading.

### **Final Passage and Adoption**

73. Following the receipt of all required assents, consents and approvals, a bylaw may be adopted upon the motion "*THAT Bylaw No. \_\_\_\_, being \_\_ (short title) \_\_ be now reconsidered, finally passed and adopted*". If the motion for adoption fails to pass the bylaw is defeated and may not be considered further.

### **Bylaw Rules**

74. (1) A motion to read, amend or adopt a bylaw may not be combined with any other motion with the exception that second reading and third reading of a bylaw may be given concurrently upon the motion “*THAT the rules be suspended and Bylaw No. \_\_\_\_be given second and third readings*”.
- (2) A motion to read or adopt a bylaw, once decided, may not be reconsidered but may be introduced at a later time if withdrawn prior to a vote being held on the motion.
- (3) With the exception of a motion for third reading, no motion to read or adopt a bylaw may be rescinded. If third reading is rescinded, a further motion to rescind the rescinding motion shall be out of order.
- (4) An amendment bylaw may not be amended after its adoption.

## **PART 10: PUBLIC CONSIDERATIONS**

### **Term Defined**

75. In this Part “**proponent**” means the person requesting that the Board approve a resolution, reconsider a decision or, as the context requires, the owner of property which is the subject of the public consideration.

### **Presiding Official**

76. The Chair shall preside over all public considerations except where the Board has delegated the authority for the holding of a public consideration to another director or group of directors.

### **Precedence Over Other Business**

77. Public considerations shall be conducted according to a pre-determined schedule and shall take precedence over all other regular business. The Chair may close, recess or adjourn another proceeding in order to give effect to this provision.

### **Public Consideration Process**

78. (1) At the appointed time the Chair shall declare the public consideration to be open and the following procedure shall apply, if applicable;
- (a) verbal report by staff
  - (b) presentation by proponent
  - (c) questions of proponent by directors
  - (d) submissions and presentations from the public

- (2) Written submissions received prior to the opening of the public consideration will be made available for viewing at the public consideration and will be incorporated into the official record of the proceedings. Written submissions presented at the public consideration may be read aloud by the presenter or by staff.
- (3) When there is more than one member of the public who wishes to make a presentation the Chair shall determine the order in which they will speak. Each person will be required to identify themselves and state the nature of their interest in the public consideration before making a presentation.
- (4) With leave from the Chair, directors may ask questions of any person making a presentation or submission.

### **Close of Public Consideration**

79. The Chair shall close the public consideration when satisfied that all persons having an interest in the subject matter of the proceeding have been provided an opportunity to submit information or make a presentation. Any motion to close or recess the public consideration, to make a decision on the subject matter of the public consideration, or to otherwise limit the Chair's authority while presiding over a public consideration shall be out of order.

### **Process Following Public Consideration**

80. Following the closing of the public consideration the normal rules of debate shall apply.

## **PART 11: DELEGATIONS AND PRESENTATIONS**

### **Delegation Requests**

81. In order to be placed on a meeting agenda, requests from persons and organizations wishing to make a presentation to the Regional Board must be made in writing and received by the corporate officer at least 11 days prior to the meeting at which the delegation wishes to appear. The purpose or subject matter of the presentation must be clearly described.

### **Committee Review**

82. Delegations will be scheduled to appear at a meeting of the appropriate committee or, if there is no appropriate committee, at a meeting of the Regional Board.

### **Late Requests**

83. Delegation requests which are received less than 11 days in advance of the meeting date will be tentatively scheduled but no presentation will be permitted unless authorized by resolution of the Board or committee.

**Proceedings Must Not Be Compromised**

84. Delegations which would compromise the integrity of a public hearing or which would preclude fair and reasonable consideration of any matter by the Board shall not be permitted.

**Time Limit for Presentations**

85. Delegations shall be limited to 10 minutes unless an extension is granted by resolution of the Board.

**Directors May Question Delegates**

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86. The provisions of section 78(4) apply following presentation by a delegation and the Chair will determine the length of time allowed for questions by members.

**PART 12: COMMITTEES**

**Terms Defined**

87. In this Part “**terms of reference**” means a written description of a committee’s purpose and objectives

**Quorum**

88. The quorum for any committee shall be a majority of the members of that committee.

**Establishment of Standing Committees**

89. The establishment of a standing committee and the appointment of its members shall be effective when the Chair has so advised the Board in writing.

**Terms of Reference**

90. No standing committee appointed by the Chair or select committee appointed by the Regional Board may take up business until the Terms of Reference for that committee have been approved by the Regional Board.

**Preliminary Matters**

91. As an exception to section 91 (*Terms of Reference*) a committee may meet to elect a Committee Chair from among its members or to make recommendations on its Terms of Reference.

### **Voting at Committee Meetings**

92. All acts authorized or required to be done by a committee and all other questions that may come before the committee, including adjournment, shall be done and decided by a majority of the committee members present at a meeting and entitled to vote. No committee member may have more than one vote on any matter before the committee.

### **Committee Reports**

93. Committee Chairs shall be responsible for reporting the recommendations and other findings of their committee to the Regional Board. Wherever practical such reports shall be in writing.

### **Decisions Not Binding**

94. No recommendation or decision of a committee, except the election of a Committee Chair, shall be binding until it has been accepted and approved by the Regional Board.

### **Application of Other Provisions**

95. All provisions of this bylaw shall, with necessary changes, apply to committees, committee members and committee meetings except:

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- (a) Paragraphs (1)(i) and (1)(m.1) of section 22
- (a.1) Part 14 (Joint Meetings and Other Proceedings)
- (b) the time limit under section 25 (*Lack of Quorum*) shall be 15 minutes; and
- (c) in the case of a committee comprising less than 4 members, the Committee Chair may accept a motion that has not been seconded.

## **PART 13: COMMITTEE OF THE WHOLE**

### **Establishment**

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96. A committee is hereby established to be known as the Committee of the Whole. The Committee shall comprise all of the members on the Board.

### **Quorum**

97. The quorum for the Committee shall be the same as that established for the Board.

#### **Purpose and Mandate**

98. The Committee of the Whole is authorized to informally consider the merits, principles and implications of a proposed action or other matter prior to consideration by the Board. The Committee may consider and advise the Board on any matter referred to it by the Board but may not exercise any of the Board's authority unless such authority has been delegated by bylaw.

#### **Convening Meetings**

99. Whether scheduled or not, the Board may convene the Committee of the Whole at any time upon adoption of a resolution "*THAT the Board proceed into Committee of the Whole*", at which time the Committee shall be deemed to be called to order.

#### **Status of Board Meeting**

100. While in Committee of the Whole the Board proceedings shall be considered suspended until such time as the Committee meeting is terminated. No motion to recess, adjourn or otherwise govern the proceedings of the Board shall be in order while the Committee is in session.

#### **Rise and Report**

101. The Committee of the Whole may terminate its proceedings at any time upon adoption of a resolution "*THAT the Committee rise and report to the Board*".

### **PART 14: JOINT MEETINGS AND OTHER PROCEEDINGS**

#### **Term Defined**

102. In this Part "**joint meeting**" means an informal meeting at which a quorum of Board directors meets with another group to consider matters of mutual interest.

#### **Joint Meetings**

103. The Chair may preside over a duly called joint meeting but the making of decisions by voting shall be out of order. Following the joint meeting the Chair may introduce an item of business for consideration by the Board and the normal rules of procedure shall apply.

#### **Electronic Participation at Special Meetings**

104. The holding of a special Board meeting is hereby authorized in accordance with *B.C. Reg 271/2005 (Regional District's Electronic Meetings Regulation)* where:

- (a) it is impractical to hold the meeting in the usual manner,

- (b) the Chair believes that there is some urgency involved and that the public interest will be served by holding such a meeting,
- (c) the only matters that will be considered at the meeting are those items of business which have been included on the agenda distributed in advance of the meeting, and
- (d) there is sufficient time for the corporate officer to make the necessary arrangements to hold the meeting.
- (e) For the purposes of Special Board meetings electronic participation will be counted in the calculation of a quorum.

**Electronic Participation at Regular Meetings**

104A. A member who is unable to attend a regular meeting of the Board may participate electronically provided that the member's alternate is not able to be physically present for the meeting.

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**Electronic Participation Subject to System Capacity**

104B. Electronic participation in a regular or special meeting is subject to limitations imposed by technology and the Chair is authorized to determine which members will be permitted to participate electronically in the event demand exceeds system capacity.

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**PART 15: REPEAL AND TRANSITION**

**Effective Date**

105. This bylaw shall come into effect on the day after its adoption.

**Repeal**

106. Bylaw No. 2991, being Regional District Procedure Bylaw 2007 is repealed.

**Citation**

107. This bylaw may be cited for all purposes as Bylaw No. 1, being Regional Board Procedure Bylaw 2011.

-End-



**DIRECTOR COMPENSATION BYLAW 2013  
(CONSOLIDATED)**

The following is a consolidated version of Bylaw No. 167, which was adopted April 25, 2013 and includes the following amendment bylaws:

<b>BYLAW No.</b>	<b>BYLAW NAME</b>	<b>ADOPTED</b>	<b>PURPOSE</b>
SRD 246	Director Compensation Bylaw 2013, Amendment No. 1	March 24, 2016	To amend the annual indemnity rates for municipal directors.
SRD 252	Director Compensation Bylaw 2013, Amendment No. 2	June 30, 2016	To amend the definition of 'public body'.

**Unless certified on the last page, this bylaw should not be relied upon for legal purposes. There may be pending updates or revisions to this bylaw. Please contact the Corporate Services Department for the Strathcona Regional District for the most current version.**



## BYLAW NO. 167

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### A BYLAW TO COMPENSATE DIRECTORS FOR PERFORMING THEIR DUTIES OF OFFICE

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**WHEREAS** a Regional Board may, pursuant to sections 4 and 176 of the *Local Government Act*, exercise broad corporate powers with respect to the operation of its services including the services of general administration and electoral area administration;

**AND WHEREAS** the Regional District wishes to continue providing compensation to its directors for the performance of their duties of office;

**AND WHEREAS** the Regional District may, pursuant to section 796.2 of the *Local Government Act*, make different provisions for different circumstances and for different classes of persons, places or things established by bylaw;

**NOW THEREFORE** the Board of Directors of the Strathcona Regional District, in open meeting assembled, enacts as follows:

#### Definitions

1. In this bylaw, unless the context otherwise requires:

**“annual indemnity”** means the financial compensation to which a director is entitled by virtue of holding office.

**“compensable meeting”** means a meeting for which a director is entitled to claim remuneration or reimbursement of expenses.

**“constituency expenses”** has the meaning set out in Schedule ‘D’, attached to and forming part of this bylaw.

**“consumer price index”** means the Consumer Price Index for British Columbia (all items) published by Statistics Canada.

**“duties of office”** means:

- (a) with respect to a director, the duties and responsibilities imposed by an enactment or by the Regional Board including, in the case of an electoral area director, those duties required to represent the interests of the director’s constituency, and
- (b) with respect to the Board Chair, representing the interests of the Regional Board at meetings with another government, first nation, government agency or public body without the prior approval of the Regional Board.

**“electoral area director”** means the person elected within an electoral area to sit on the Regional Board.

**“meeting remuneration”** means the compensation to which a director or alternate director is entitled for the time spent by them to attend a meeting.

**“municipal director”** means a person appointed by a municipality to sit on the Regional Board.

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**“public body”** means an external agency, board, commission, society or other similar body to which a director has been nominated or appointed by resolution of the Regional Board to represent the Regional District.

**“reimbursement”** means a payment made to a director to cover the reasonable and necessary expenses incurred by that person in the performance of their duties of office.

**“travel time”** means the time spent by a director while in transit for a meeting but excludes the time spent in overnight accommodation or at the meeting.

### **Annual Indemnity Rates**

2. (1) Each director shall be paid an annual indemnity in accordance with the terms of this bylaw.

(2) The annual indemnity rates for directors are:

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- (a) commencing in 2013, \$31,128 for electoral area directors and \$10,696 for municipal directors,
- (b) commencing in 2015, \$12,072 for municipal directors.

(3) In addition to the rates set out in subsection (2) the annual indemnity rate for the Chair of the Regional Board shall be set at \$34,179 for 2013 and \$19,872 for 2014.

(4) The annual indemnity amount or amounts to which a director is entitled shall be divided and paid in monthly instalments but the amount payable in any month shall be pro-rated in the event a director holds office for only a part of the month.

(5) Except as provided in sections 8 and 9 the annual indemnity to which a director is entitled may not be transferred or shared with another director or alternate director.

### **Retroactive Payments**

3. (1) Each electoral area director shall be paid a lump sum indemnity amount at the rate of \$31,128 per year for 2012 and for that part of 2013 prior to the effective date of this bylaw.

(2) Before the amounts authorized in subsection (1) are paid to a director they shall be reduced by the amounts previously paid to that director for 2012 and 2013.

### **Adjustments to Indemnity Rates**

4. (1) Commencing on January 1, 2014 and annually thereafter, the rates established in sections 2(2) and 2(3) shall, unless otherwise prescribed, be increased or decreased by a percentage equivalent to the change in the Consumer Price Index for the immediately preceding 12 months.

(2) *Repealed.*

(3) The rates adjusted pursuant to subsection (1) shall be rounded to the nearest dollar.

### **Remuneration for Meeting Attendance**

5. (1) Each director shall be entitled to claim remuneration for attendance at meetings in accordance with Schedule 'A', attached to and forming part of this bylaw.

(2) For clarity, a person may not make more than one claim for attendance at any meeting regardless of the number of positions held.

### **Business Expense Reimbursement**

5. (1) Directors are entitled to claim reimbursement for such expenses as may reasonably be incurred in the performance of their duties of office in accordance with Schedule 'B', attached to and forming part of this bylaw.

(2) Where the reimbursement of an expense is not authorized in this bylaw the Chair or the Chief Administrative Officer may, upon receipt of a written request from a director, pre-approve the reimbursement of the expense and advise the Board of such action at the next meeting.

### **Group Benefit Coverage**

7. The Regional District shall provide a package of group benefits for directors and alternate directors as outlined in Schedule 'C', attached to and forming part of this bylaw.

### **Alternate Director Entitlements**

8. The provisions of this bylaw apply to an alternate director when taking the place of a director except that an alternate director must take the place of a director for a period of at least 30 consecutive days in order to qualify for payment of the director's annual indemnity.

### **Vice Chair Entitlements**

9. (1) When taking the place of the Chair of the Regional Board, a Board committee, or another body established by the Regional District, the provisions of this bylaw apply to the Vice Chair of the Board, committee or other body as if that person was the Chair rather than the Vice Chair.

(2) Despite subsection (1) the Vice Chair of the Regional Board must take the place of the Chair for a period of at least 30 consecutive days in order to qualify for payment of the Chair's annual indemnity.

### **Processing of Claims**

10. (1) A claim for remuneration or reimbursement of expenses must not be processed for payment until the claimant has completed, signed and submitted the claim on the prescribed form.

(2) Claims submitted for payment more than 30 days after the calendar year in which the meeting, event or other activity was held or the expense was incurred will not be processed.

(3) In the event that a claim for remuneration or reimbursement of expenses is disallowed or partially disallowed, the claimant may appeal the decision to the Regional Board which shall consider and rule on the matter.

(4) Notwithstanding any provision of this bylaw the Chief Administrative Officer may withhold payment of an indemnity amount, remuneration claim or expense reimbursement pending review by the Regional Board.

### **Compensation Review**

11. An independent review of the compensation and benefit coverage provided by this bylaw shall be conducted every 6 years commencing in 2018.

### **Effective Date**

12. This bylaw shall come into effect on the day after its adoption.

### **Repeal**

13. Bylaw No. 2922, being Strathcona Regional District Remuneration and Expenses Bylaw 2006, is repealed in its entirety.

### **Citation**

14. This bylaw may be cited for all purposes as Bylaw No. 167, being Director Compensation Bylaw 2013.

**Schedule 'A'**  
**Meeting Remuneration**

**Meeting Attendance by Members**

1. Directors are entitled to claim remuneration for attendance at meetings for which they are members in accordance with the following table:

Meeting Type	Rates		Particulars
Regional Board	Director	Chair*	Meeting rate for Chair included in annual indemnity
	\$125 per meeting	\$125 per meeting	
Committee of the Whole	\$125 per meeting	\$200 per meeting	Chair rate includes director rate component
Electoral Areas Services Committee	\$125 per meeting	\$200 per meeting	Chair rate includes director rate component
Municipal Services Committee	\$125 per meeting	\$200 per meeting	Not claimable if meeting held on same day as Regional Board or Board committee
other standing, select or special committee of the Regional Board	\$125 per meeting	\$200 per meeting	Chair rate includes director rate component
Strathcona Gardens Commission	\$125 per meeting	\$200 per meeting	Chair rate includes director rate component
Parcel Tax Roll Review Panel	\$125 per sitting	\$200 per sitting	Chair rate includes director rate component
public hearing	\$125 per hearing	\$200 per hearing	Chair rate includes director rate component
public body	\$125 per day	n/a	Provided that public body does not pay meeting remuneration and subject to authorizing resolution of Regional Board

\*Chair means Board Chair, committee Chair or other Chair as the context requires

**Travel Time for Meetings**

2. Directors are entitled to claim \$20.00 for each hour of travel time to attend and return from a compensable meeting provided that the meeting is convened at a location that is more than 60 kilometres or one hour travel time from the director's home.

**Meeting Attendance by Non-Members**

3. Directors who are not members of a Regional District committee or commission are entitled to claim for their attendance at a meeting of the committee or commission as if they were a member, provided that the director has received a written invitation to attend the meeting by the Chair of the committee or commission.

**Election for Automatic Payment**

4. Except for the meetings of a public body, a director may elect in writing to have the meeting remuneration to which they are entitled paid automatically based on their attendance at one or more of the Regional Board, committee or other meeting types included in section 1.

**Schedule 'B'**  
**Expense Reimbursement**

**Reimbursement Limits for Expenses**

1. Directors are entitled to claim the following expenses up to the maximum specified:

<b>Expense Type</b>	<b>Maximum Payable</b>	<b>Particulars</b>
Commercial accommodation (single occupancy)	actual cost up to Province of B.C. rate limits	director discretion to be used when rates not applicable
Non-commercial accommodation	\$35.00 per day	no receipt required
Approved conferences & courses*	actual cost	includes registration fees and required course materials
Private motor vehicle use – hard surfaced roads	The lesser of: <ul style="list-style-type: none"> <li>• the rates established by the Canada Revenue Agency, and</li> <li>• return airfare and ground transportation equivalent</li> </ul>	no receipt required for private motor vehicle use
Private motor vehicle use – gravel roads	\$0.12 per km premium over hard surfaced rate	no receipt required for private motor vehicle use
Private motor vehicle insurance	difference between personal (Rate Class 002 or 003) and business class (Rate Class 007) premiums	
Ferry, airline or ground transportation	actual cost	includes public transit and commercial transportation
Meals	\$15.00 (breakfast) \$20.00 (lunch) \$25.00 (dinner)	no receipt required
Per diem while on travel status	\$75.00 per 24 hour period less meals provided	no receipt required
Information circulars	actual cost	includes printing and circulation
Meeting room rental	actual cost	
Communication charges	actual cost	includes one cellular phone line, one telephone line, one facsimile line and one internet connection
Photocopy charges and other office expenses	actual cost	

\* includes annual conventions for Association of Vancouver Island & Coastal Communities, Federation of Canadian Municipalities, Union of British Columbia Municipalities and other approved events of these organizations.

**Qualifying Expenses**

2. Only those costs necessarily incurred for the conduct of Regional District business are reimbursable.

### **Qualifying Expenses**

3. Only those costs necessarily incurred for the conduct of Regional District business are reimbursable.

### **Partner Expenses**

4. For convenience, in the event a director wishes to have their spouse or partner accompany them to a conference or other approved event, the Regional District may pay the applicable fees and charges associated with such spousal participation provided that those costs are subsequently deducted from one or more expense claims submitted by the director.

### **Out of Province Expenses**

5. Except for expenses related to the annual Federation of Canadian Municipalities convention, approval by the Regional Board is required for the reimbursement of expenses incurred by a director for attendance at meetings, conventions or other events held outside the boundaries of British Columbia.

### **Refund of Costs Paid on Director's Behalf**

6. Where the Regional District has incurred costs in relation to a director's attendance at a meeting, conference or other event and:
  - (a) the director does not attend the meeting, conference or other event,
  - (b) the absence of the director was not due to illness or an emergency, and
  - (c) the Regional District is otherwise unable to recover some or all of the costs incurred,

the director shall refund 50% of the unrecoverable costs to the Regional District.

### **Receipts and Documentation**

7. Unless otherwise indicated receipts are required to be included with all claims for expense reimbursement.

### **Taxes and Levies**

8. Federal, Provincial and municipal taxes and levies are claimable expenses.

**Schedule 'C'**  
**Group Benefits**

**Group Benefit Coverage**

1. The following group benefits will be provided to participating directors and alternate directors on the basis specified:

<b>Group Benefit</b>	<b>Coverage</b>	<b>Premium Payments</b>
Medical Services Plan	basic coverage (if not otherwise provided)	50% by the Regional District 50% by the individual
Extended health	paramedical, prescription drugs, ambulance, etc.	50% by the Regional District 50% by the individual
Dental	100% basic, 50% major	50% by the Regional District 50% by the individual
Orthodontics	\$1,750 lifetime maximum per family member	50% by the Regional District 50% by the individual
Vision care	\$250 annual limit per family member	50% by the Regional District 50% by the individual
Life insurance (standard)	\$50,000 maximum	50% by the Regional District 50% by the individual
Life insurance (optional)	above \$50,000 or spousal insurance	100% by the individual
Personal accident insurance (AD&D)	while on Regional District business	100% by the Regional District

**Coverage Limitations**

2. All benefit programs are subject to the plan limitations set by the provider.

**Schedule 'D'**  
**Constituency Expenses**

**Constituency Expenses Defined**

1. Constituency expenses are defined as the costs incurred by an electoral area director while conducting Regional District business related exclusively to the area represented by the director.

**Eligible Expenses**

2. Expenses which qualify as constituency expenses are those reimbursable expenses listed in Schedule 'B' and the following:
  - meeting facilitation costs
  - meetings which fall outside of the scope of Schedule 'A'
  - travel costs for constituency purposes subject to the limits set out in Schedule 'B'
  - postage and office expenses
  - advertising costs including business cards
  - membership in the Coastal Community Network

**Limit on Expenses**

3. Constituency expenses which exceed the limits set out in the adopted financial plan will not be reimbursed.

**Receipts and Documentation**

4. The requirements for providing receipts for claiming reimbursement of constituency expenses are the same as those set out in Schedule 'B'.

**Taxes and Levies**

5. Federal, Provincial and municipal taxes and levies are claimable expenses for the purposes of reimbursement of constituency expenses.

## COMOX STRATHCONA REGIONAL DISTRICT

### BYLAW NO. 3069

#### A bylaw to delegate the purchasing authority for the Comox Strathcona Regional District

**WHEREAS** under sections 176(1)(e) and 192(1) of the *Local Government Act* the board may, by bylaw, adopted by at least two thirds of the votes cast, delegate its powers, duties and functions, including those specifically established by an enactment, to its officers and employees;

**AND WHEREAS** the board of the Comox Strathcona Regional District wishes to delegate to its officers and employees certain powers, duties and functions;

**NOW THEREFORE** the board of the Comox Strathcona Regional District in open meeting assembled hereby enacts as follows:

#### Citation

1. This Bylaw No. 3069 may be cited for all purposes as “Comox Strathcona Regional District Delegation of Purchasing Authority Bylaw No. 3069, 2007”.

#### Repeal

2. Bylaw No. 3003 cited as “Comox Strathcona Regional District Delegation of Purchasing Authority Bylaw No. 3003, 2007”, and any amendments hereto, is hereby repealed.

#### Definitions

3. In this bylaw:

- a) **“Board”** means the board of the Comox Strathcona Regional District
- b) **“Purchasing Policy”** means the Purchasing Management Services Policy attached to this bylaw as schedule ‘C’
- c) **“CSR D”** means the Comox Strathcona Regional District

#### Delegation

4. A delegation of a power, duty or function under this bylaw includes a delegation to a person who is, from time to time, acting on behalf of the delegate or is appointed by the board to act in the capacity of the delegate in the delegate’s absence.

#### Purchasing Authority for Goods and Services

- 5.1 The board hereby delegates to the persons holding the positions referred to in column 1 of schedule “A” of this bylaw the power, duty and function of the CSR D to purchase or acquire goods or services on behalf of and for the benefit of the CSR D to the amounts listed in column 2 of schedule “A” in accordance with the Purchasing Management Services Policy attached to this bylaw as schedule “C”.
- 5.2 In the absence of a department manager, the powers delegated under subsection 4 may be exercised by a person who has been appointed to act in the capacity of the delegate, or the general manager of that person’s department. In the absence of a general manager, the powers delegated under section 4 of this bylaw may be exercised by the chief administrative officer or a general manager designated as the acting chief administrative officer.

### Land Use Agreements

- 6.1 The board hereby delegates to the persons holding the positions referred to in column 1 of schedule "A" of this bylaw the following powers, duties and functions to be exercised in accordance with the Purchasing Policy:
- (a) The power to acquire, amend or discharge a statutory right of way or easement on behalf of the CSRD in connection with the operation and maintenance of any works or service of the CSRD; and
  - (b) The power to enter into a lease or license of real property necessary or convenient for the operation and maintenance of any works or service of the CSRD where the value of the rent, licence fee or other consideration for the term is within the amounts listed in column 2 of schedule "A".
- 6.2 In the absence of a general manager, the powers delegated under section 6.1 of this bylaw may be exercised by the chief administrative officer or a general manager designated as the acting chief administrative officer.

### Limits on Expenditures

7. Despite section 4, an officer or employee of the CSRD must not enter into an agreement of a capital nature under which the CSRD would incur a liability payable after the end of the then current year for a term that is for more than 5 years, including all rights of renewal and extension.
8. An expenditure made by a person to whom the board has delegated authority under this bylaw must be within the CSRD's approved financial plan.

**READ A FIRST AND SECOND TIME THIS 22<sup>ND</sup> DAY OF NOVEMBER 2007.**

**READ A THIRD TIME THIS 22<sup>ND</sup> DAY OF NOVEMBER 2007.**

**ADOPTED BY**

**TWO-THIRDS OF THE VOTES CAST THIS 22<sup>ND</sup> DAY OF NOVEMBER 2007.**

*S. Winchester*

*J. Warren*

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Chair of the Board

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Manager of Legislative Services

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 3069 being "Comox Strathcona Regional District Delegation of Purchasing Authority Bylaw No. 3069, 2007", as adopted by the board of the Comox Strathcona Regional District on the 22<sup>nd</sup> day of November 2007.

*J. Warren*

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Manager of Legislative Services

**Schedule 'A'**

	<b>Column 1 Position</b>	<b>Column 2 commitment/spending authority</b>
1.	<b><u>Purchase Cardholders</u></b> as per schedule 'B'	All holders have a transaction limit of \$1,000 except where otherwise noted.
2.	<b><u>Department Supervisor</u></b> <ul style="list-style-type: none"> <li>• Program manager, victim services</li> <li>• Supervisor, Comox Valley Waste Management Centre</li> <li>• Network manager</li> <li>• Assistant manager of operations, Comox Valley Sports and Aquatic Centres</li> <li>• Facility services manager, Strathcona Gardens</li> </ul>	Purchases less than \$5,000
3.	<b><u>Department Manager</u></b> <ul style="list-style-type: none"> <li>• Manager of legislative services</li> <li>• Manager of human resources</li> <li>• Manager of financial services</li> <li>• Manager of information systems &amp; GIS</li> <li>• Manager of protective services</li> <li>• Manager of emergency programs</li> <li>• Manager of operational communications</li> <li>• Manager of operational services</li> <li>• Manager of water utilities and services</li> <li>• Manager of Comox Valley Water Pollution Control Centre</li> <li>• Manager of planning operations</li> <li>• Manager of building inspection</li> <li>• Facilities manager, Comox Valley Sports &amp; Aquatic Centres</li> <li>• Facility manager, Strathcona Gardens</li> <li>• Manager of operations, Comox Valley Sports and Aquatic Centres</li> <li>• Manager of operations, Strathcona Gardens</li> <li>• Manager of administration, Comox Valley Sports and Aquatic Centres</li> <li>• Manager of administration, Strathcona Gardens</li> <li>• Manager of programs</li> </ul>	Purchases less than \$10,000

	<ul style="list-style-type: none"> <li>• Manager of aquatics</li> <li>• Manager of parks</li> <li>• Manager of leisure development</li> </ul>	
4.	<p><b><u>General Manager</u></b></p> <ul style="list-style-type: none"> <li>• General manager of community planning services</li> <li>• General manager of corporate services</li> <li>• General manager of operational services</li> <li>• Senior manager of operational services</li> <li>• General manager of corporate communications</li> <li>• General manager of recreation services</li> </ul>	Purchases less than \$50,000
5.	<p><b><u>General Manager and one of the following:</u></b></p> <ul style="list-style-type: none"> <li>• Chief administrative officer</li> <li>• General manager of corporate services</li> <li>• Manager of financial services</li> </ul>	Purchases less than \$100,000
6.	<ul style="list-style-type: none"> <li>• Chief administrative officer, or</li> <li>• General manager of operational services</li> </ul>	Land use agreements less than \$50,000

All amounts in column 2 are exclusive of taxes for an item or service or combination of items or services purchased or acquired for a single purpose.

**Schedule 'B'**  
**PURCHASING CARD HOLDERS**

<b>Position</b>		<b>Transaction Limit</b>	<b>Monthly Limit</b>
<b>CORPORATE SERVICES DEPARTMENT</b>			
1)	Chair of the board	N/A	\$10,000
2)	Chief administrative officer	N/A	\$10,000
3)	General manager of corporate services	N/A	\$10,000
4)	General manager of corporate communications	N/A	\$10,000
5)	Manager of legislative services	\$1,000	\$5,000
6)	Manager of financial services	\$2,000	\$5,000
7)	Manager of protective services	\$1,000	\$5,000
8)	Bylaw compliance officer	\$1,000	\$5,000
9)	Manager of human resources	\$1,500	\$5,000
10)	Manager of information systems and GIS	N/A	\$10,000
11)	Network manager	\$1,000	\$5,000
12)	Corporate executive assistant	\$2,000	\$5,000
<b>COMMUNITY PLANNING SERVICES</b>			
1)	General manager of community planning services	N/A	\$10,000
2)	Manager of planning operations	\$1,000	<b>\$5,000</b>
3)	Planner	\$1,000	\$5,000
4)	Planning technician	\$1,000	\$5,000
5)	Manager, building inspection	\$1,000	\$5,000
6)	Building official	\$1,000	\$5,000
7)	Administrative assistant	\$1,000	\$5,000
<b>OPERATIONAL SERVICES DEPARTMENT</b>			
1)	General manager of operational services	N/A	\$10,000
2)	Senior manager of operational services	N/A	\$10,000
3)	Manager of operational services	N/A	\$10,000
4)	Manager, Comox Valley Water Pollution Control Centre	N/A	\$10,000
5)	Manager of water, utilities and services	N/A	\$10,000
6)	Manager of operational communications	\$1,000	\$5,000
7)	Supervisor, Comox Valley Waste Management Centre	\$2,000	\$5,000
8)	Landfill operator	\$1,000	\$5,000
9)	Plant operator	\$1,000	\$5,000

10)	Senior water technician	\$1,000	\$5,000
11)	Water technician	\$1,000	\$5,000
12)	Compost facility operator	\$1,000	\$5,000
13)	Operational services planning analyst	\$1,000	\$5,000
14)	Administrative assistant	\$1,000	\$5,000
<b>PARKS AND RECREATION SERVICES</b>			
1)	General manager of recreation services	N/A	\$10,000
2)	Facilities manager, Comox Valley Sports & Aquatic Centre	\$1,000	\$5,000
3)	Facility manager, Strathcona Gardens	\$1,000	\$5,000
4)	Manager of administration	\$1,000	\$5,000
5)	Manager of aquatics	\$1,000	\$5,000
6)	Manager of programs	\$1,000	\$5,000
7)	Manager of leisure development	\$1,000	\$5,000
8)	Manager of operations	N/A	\$10,000
9)	Assistant manager of operations	\$1,000	\$5,000
10)	Facility services manager, Strathcona Gardens	\$1,000	\$5,000
11)	Facility maintenance supervisor	\$1,000	\$2,000
12)	Concession chargehand	\$1,000	\$5,000
13)	Manager of parks	\$1,000	\$5,000
14)	Parks planner	\$1,000	\$5,000
15)	Parks technician	\$1,000	\$5,000
<b>COMOX VALLEY VICTIM SERVICES</b>			
1)	Program manager	\$1,000	\$5,000
<b>EMERGENCY PROGRAMS</b>			
1)	Manager of emergency programs	\$1,000	\$5,000

**Schedule 'C'**  
**PURCHASING MANAGEMENT SERVICES POLICY**

**Subject:** PURCHASING  
MANAGEMENT  
SERVICES POLICY

**Date of Revision:**

**Approved by:** Board

**Revisions:**

**Effective Date:**

**Purpose:**

**1.0 PURPOSE AND SCOPE OF THE PURCHASING MANAGEMENT SERVICES POLICY**

The purpose of the purchasing management services policy is to set out the responsibilities and accountability associated with the efficient and economical acquisition of goods and services. This policy applies to all CSRD services (functions) and includes all purchases, leases and rentals using operating, capital and restricted funds of the CSRD. This policy also applies to affiliated entities as per section 1.7.

**1.1 GUIDING PRINCIPLE**

The purchasing management services policy is guided by the principle of probity, which means that all activities are undertaken in a visibly fair, ethical, environmentally sustainable, and prudent manner.

**1.2 POLICY STATEMENT**

It is the policy of the CSRD to acquire goods and services through a competitive process whenever practical that results in supply arrangements at the most effective net cost, in the correct quantities, of the appropriate quality, including recycled content, lowest possible toxicity, recyclability wherever possible and from the most responsive and responsible source.

**1.3 ROLES AND RESPONSIBILITIES**

- 1.3.1 Purchasing and supply management activities at the CSRD are decentralized by department (service), which are delegated the responsibility and authority for acquiring goods, equipment, services and construction for all operational and capital requirements, as per appendix B (Spending and Commitment Authority Matrix).
- 1.3.2 The officer responsible for financial administration for the CSRD is responsible and accountable for the management of the acquisition of goods, protection and disposal of assets.
- 1.3.3 The purchasing officer for the CSRD is the manager of financial services, who is responsible for the implementation of the day-to-day administration of the purchasing management services policy, and will establish and employ such practices, processes, procedures or methods as are determined appropriate to the efficient and effective operation of purchasing management services.
- 1.3.4 It is the intention of the policy to provide internal control measures through the separation of duties and responsibilities (i.e. commitment authority; confirmation of goods/services received; invoice approval) relating to the acquisition of goods and/or services.

- 1.3.5 Contracts, agreements and purchase requisitions are to be executed in accordance with:  
Appendix A – Responsibility list for volume (bulk) purchasing, and  
Appendix B – Spending, Commitment and Signing Authorities Matrix.
- 1.3.6 Disposal of surplus assets: The senior financial accounting technician is responsible for the administration (i.e. recording the sale, asset write-down; co-ordination of annual sale or assisting departments with appropriate disposal method). The administration relates to the disposal of all surplus materials and assets through re-allocation, public offer for sale, auction, trade, donation or landfill. A department may choose to dispose of an asset any time during the year. The senior financial accounting technician is to receive an asset surplus/disposal form every time an asset is disposed of.
- 1.3.7 Commitment, Spending and Signing Authority
- (i) All acquisitions must comply with appendix B (Spending, Commitment and Signing Authority Matrix).
  - (ii) Where two signatures are required, they shall be from different departments.
  - (iii) Persons with commitment, spending and signing authority have the following responsibilities:
    - Ensure that the CSRD is able meet its obligations within the terms of the contract and that it is likely the other party can meet their obligation.
    - Ensure that the contract complies with Workers Compensation Board (WCB) legislation, labour legislation, employee collective agreements, tax legislation, and other legislative and regulatory requirements.
    - Ensure that the appropriate level of approval has been obtained for the contract.
    - Be aware of any financial and other benefits that are expected to flow to the CSRD as a result of the contract.
    - Any administrative (support services) or staff overhead rate must be consistent with CSRD guidelines or amended by the general manager of corporate services or the chief administrative officer.
    - Review intellectual property requirements and physical, bodily injury and personal injury indemnities.
- 1.3.8 Contract Management:  
The corporate services department shall maintain a register of contractual documents as follows:
- a list of the contractual documents;
  - the name of the other party or parties signing the documents;
  - the contact name, address and phone number of the other parties representative;
  - CSRD department code and staff responsibility for administering the contract;
  - a brief description of the subject matter contained in the documents;
  - the date of execution;
  - the insurance requirements pursuant to the contract and confirmation note to indicate that they have been met;
  - the critical dates such as performance related requirements;

- total contract commitment;
- available budget;
- the payment terms;
- effective start and termination date and the actual or estimated amount of each contractual obligation;
- change order terms;

AND

- shall notify the purchasing officer on a quarterly basis of pending expiry dates, including insurance, performance bonds and contract term dates.
- forward a copy of the contract to the finance dept, attention: accounts payable.

#### 1.3.9 Legal Services:

The chief administrative officer will manage corporately, all legal matters through an organizational process. The process involves ongoing monitoring of legal costs, monitoring of legal service quality, and detailed legal reporting to the board. The legal firm will be evaluated based on their ability to meet the following criteria:

- a) **Timeliness:** all legal matters must be dealt with within appropriate and agreed upon timelines. Phone calls must be returned in a timely manner and correspondence completed on agreed schedules.
- b) **Communication:** the firm must designate a partner who will communicate with the designated client in a manner and frequency agreed upon by both parties.
- c) **Coordination of client matters:** the firm must designate one partner (with a back up) to manage all client legal work, be able to brief the client on any legal matter directed to their firm and develop monthly status reports. The firm must coordinate administrative matters proactively with a minimum of client resources.
- d) **Cost management:** the firm must monitor legal costs, compare them to the firm's agreed to budgeted figures, and report to the client monthly.
- e) **Legal education:** the firm must develop legal education programs and deliver them, a minimum of two per year, regularly to staff and elected officials.
- f) **Meeting attendance:** the firm must be committed to attending, on short notice, board meetings or staff meetings if the firm or client believe the importance of the legal matter warrants attendance.

All these matters, except (f), must be at the firm's cost.

### 1.4 POLICY PROVISIONS

- 1.4.1 All CSRD staff and directors shall comply with the letter and spirit of laws and regulations governing the public procurement function.
- 1.4.2 Departments responsible for the acquisition of goods or services must ensure that processes used to purchase goods or services are conducted in a manner that best serves the interests of the CSRD and are consistent with the purchasing management services policy. The purchasing officer shall periodically review practices to evaluate whether effectiveness and value added procurement practices are being followed.
- 1.4.3 CSRD staff with direct or indirect interest in a vendor or potential vendor must disclose such interest to the purchasing officer in order to ensure there are no adverse consequences from such conflict. Soliciting or accepting money, loans, credits, or prejudicial discounts, or the acceptance of gifts, entertainment, favours, or

services is prohibited where it might influence, or appear to influence, purchasing decisions.

- 1.4.4 Gifts or prizes received while on CSRD business shall be the property of the CSRD, except:
  - (i) items included with registration package, and
  - (ii) items valued at < \$1,000.00.
- 1.4.5 Commitments or indications of preference to a supplier are not to be made by departments without written request and approval from the purchasing officer, general manager of corporate services or chief administrative officer.
- 1.4.6 The purchasing officer and other contracting officers shall refrain from entering into reciprocal agreements that restrain competition.
- 1.4.7 Strategic alliances in the form of contractual arrangements between the CSRD and external organizations that set out an agreed-upon exchange of cash, goods, and/or services that have a direct measurable value; and where public funds are used to acquire the respective items, shall be approved by the board of the CSRD.
- 1.4.8 In respect to public process purchasing, the CSRD may, in its absolute discretion, reject a tender, proposal or bid submitted by a tenderer, if the tenderer, or any officer or director of the tenderer is or has been engaged either directly or indirectly through another corporation in a legal action against the CSRD, its elected or appointed officers and employees in relation to:
  - (i) any other contract for works or services, or
  - (ii) any matter arising from the CSRD's exercise of its powers, duties, or functions under the Local Government Act or another enactment,within five years of the date of the public process.

In determining whether to reject a tender, proposal, or bid under this article, the CSRD will consider whether the litigation is likely to affect the tenderer's ability to work with the CSRD, its consultants and representatives and whether the CSRD's experience with the tenderer indicates that the CSRD is likely to incur increased staff and legal costs in the administration of the contract if it is awarded to the tenderer.
- 1.4.9 All CSRD staff will make purchases in compliance with legislation and statutory regulations including WCB safety standards, customs duties, excise taxes, goods and services tax and provincial sales tax.
- 1.4.10 Rental/leases: Commitments to other parties may not be made, nor items acquired through a lease, which extend beyond:
  - (i) Funding availability, i.e. five-year financial plan; and is within the statutory limitation period not requiring the consent of the public;
  - (ii) Statutory compliance for agreements requiring the consent of the public.
  - (iii) Month-to-month rentals are permitted subject to funding availability and at the expiration of an agreement there is no funding shortfall to the respective budget. Such agreements must be in compliance with the statutory limitation for agreements not requiring the consent of the public.

- (iv) Adjudication regarding leases is the responsibility of the purchasing officer, with exceptions requiring the approval of the general manager of corporate services.
- 1.4.11 The purchase of goods and/or services shall be initiated by properly completed and approved documentation in accordance with appendix B - Spending, Commitment and Signing Authority Matrix. A purchase order or formal agreement except for petty cash and purchasing card transactions shall contract goods and/or services.
- 1.4.12 The purchasing officer, general manager of corporate services or chief administrative officer may authorize staff to use a purchasing card, or initiate other e-commerce purchase and payment mechanisms to facilitate acquisition of low-dollar value goods and/or services consistent with and in accordance with purchasing operating guidelines and the purchasing card program. Staff are required to complete and sign a purchasing cardholder agreement approved by the manager of their department which is to be retained on file by the finance department.
- 1.4.13 Exceptions – Circumstances for Direct Award Procurement: Specific details, in writing, must be provided justifying the requirement for direct award procurement.
  - 1.4.13.1 To ensure compatibility with existing products, to recognize exclusive rights, such as exclusive licenses, copyright and patent rights, or to maintain specialized products that must be maintained by the manufacturer or its representative;
  - 1.4.13.2 Where there is an absence of competition for technical reasons and the goods or services can be supplied only by a particular supplier and no alternative or substitute exists;
  - 1.4.13.3 For the procurement of goods or services the supply of which is controlled by a supplier that is a statutory monopoly;
  - 1.4.13.4 For the purchase of goods on a commodity market;
  - 1.4.13.5 For work to be performed on or about a leased building or portions thereof that may be performed only by the lessor;
  - 1.4.13.6 For work to be performed on property by a contractor according to provisions of a warranty or guarantee held in respect of the property or the original work;
  - 1.4.13.7 For a contract to be awarded to the winner of a design contest;
  - 1.4.13.8 For the procurement of a prototype of a first good or service to be developed in the course of and of a particular contract for research, experiment, study or original development, but not for any subsequent purchases;
  - 1.4.13.9 For the purchase of goods under exceptionally advantageous circumstances such as bankruptcy or receivership, but not for routine purchases;
  - 1.4.13.10 For the procurement of subscriptions to newspapers, magazines or other periodicals;
  - 1.4.13.11 For the procurement of real property;
  - 1.4.13.12 Where the competitive process is impractical because of the need to obtain unique third party skills, there is a requirement for contractor continuity, or there is a strong case for the cost effectiveness of maintaining a current contractor for a specific task;

- 1.4.13.13 Where the chief administrative officer in conjunction with the general manager of corporate services or another general manager approves the direct award purchase as requested.

### **1.5 Service Delivery**

All agreements between organizations or other local governments for the management of service delivery for a CSRD service, must obtain board approval.

### **1.6 EMERGENCY ACQUISITIONS**

In an unforeseen circumstance that requires immediate action, such that inaction would result in harm to a person or to real or personal property of any type, then an acquisition as deemed necessary to rectify the situation by a person authorized in appendix B (Spending, Commitment and Signing Authority Matrix) shall be made in accordance with the authority in appendix B.

### **1.7 AFFILIATED ENTITIES**

- 1.7.1 North Island 9-1-1 Corporation.
- 1.7.2 Comox-Strathcona Regional Hospital District.
- 1.7.3 Additional insureds listed on the Municipal Insurance Association annual insurance policy that acquire capital assets on behalf of the CSRD.
- 1.7.4 Organizations through a contractual relationship that provide direct service delivery and acquire capital assets on behalf of the CSRD.

**Note: Section 1.7 is prospective and to be effective must be included in agreements prepared after the adoption of this policy.**

**Appendix A – Responsibility List for Volume (Bulk)  
Purchasing and Contracts > \$5,000.00  
(note: list is not inclusive)**

<b>Good or Service</b>	<b>Responsibility</b>
Advertising	Department manager or general manager
Arbitrators	Manager of human resources or general manager of corporate services
Audio Visual	Manager of information services or general manager of corporate services
Auditing	Manager of financial services or general manager of corporate services
Banking	Manager of financial services or general manager of corporate services
Communications – Media Relations	General manager of corporate communications, manager of operational communications, manager of leisure development
Computers and Peripherals	Manager of information systems or general manager of corporate services
Construction	General manager
Consultants	Department manager or general manager
Family Assistance Program	Manager of human resources or general manager of corporate services
Furniture	Department manager or general manager
Graphic Design	Department manager or general manager
Group Benefits	Payroll/benefit administrator, manager of human resources or general manager of corporate services
Instruction and Honorariums	Department manager or general manager
Insurance (Property & Casualty)	General manager of corporate services or manager of financial services
Labour Relations	Manager of human resources or general manager
Legal Services (External Counsel)	See Section 1.3.9 for selection criteria. Chief administrative officer or general manager of corporate services
Library Materials (Books, Periodicals & Multi-Media)	Department manager or general manager
Merchandise for Resale (Non surplus Items)	Department manager or general manager
Multi-Media – In House Production	Manager of information systems
Office Supplies	Manager of legislative services or general manager of corporate services

**Appendix A (continued) – Responsibility List for Volume (Bulk)  
Purchasing and Contracts > \$5,000.00  
(note: list is not inclusive)**

<b>Good or Service</b>	<b>Responsibility</b>
Photography	General manager of corporate communications
Printing and duplicating (photocopiers)	Manager of legislative services; manager of information systems with purchasing officer
Subscriptions	General managers
Telecommunications Services (Voice, data, other)	Manager of information systems, manager of financial services or general manager of corporate services
Travel	Purchasing officer
Vehicles	Department manager or general manager with purchasing officer Replaced every 5 years or 150,000 km whichever occurs first, except where the general manager recommends retaining vehicle for a longer period of time. Special volume purchase as per appendix B.

**Comox Strathcona Regional District  
Purchasing Management Services Policy  
Spending Commitment and Signing Authority Matrix**

GOODS AND SERVICES - INCLUDING CONSTRUCTION AND FACILITIES MAINTENANCE							All Prices Exclusive of Taxes	
COMMITMENT/ SPENDING \$ LEVEL	COMMITMENT TYPE	NUMBER OF QUOTES	METHOD OF PURCHASE QUOTE TYPE	LEAD TIME (WORKING DAYS)	COMMITMENT/ SPENDING AUTHORITY	SIGNING AUTHORITY	SPECIAL CONDITIONS	
<\$100	Petty cash	Single	Verbal, in person	Delegated to departments	Delegated to staff	Petty cash reconciliation - general manager or manager of financial services	Receipts req'd with payment claim (record GL acct no., purpose of purchase on receipt)	
< \$5,000 per item or aggregate	Purchase order; purchasing card; cheque requisition; master standing offer	Single	Verbal; in person; telephone; fax; e-mail; or written	Delegated to departments	Purchase card - as delegated to staff through acceptance of purchasing card agreement; purchase order-department supervisor	Invoice (or purchasing card log) - department supervisor (note: card holder must not approve their own stmt)	Purchase order and packing slip/receipts req'd with payment claim (record GL acct no., purpose of purchase on receipt) and monthly reconciliation log.	
\$5,001 to \$10,000 per item or aggregate	Contract/agreement; purchase order	Request at least three (provide reason if direct award)	Written quotes; tender; or request for proposal (min 1 page specs)	Min 4 weeks	Contract/agreement - general manager; purchase order - department manager	Invoice - department manager	Rotate suppliers invited to quote (where more than 3 in business) packing slip acknowledging receipt of goods or advertise	
\$10,001 to \$50,000 per item or aggregate	Contract/agreement; purchase order for goods	Public process or request at least 3 quotes for goods	Written quotes for goods; tender, request for proposal (min 1 page specs)	Min 4 weeks	Contract/agreement - general manager	Invoice - department manager		
\$50,001 to \$100,000 per item or aggregate	Contract/agreement; purchase order for goods	Public process or request at least 3 quotes for goods	Tender, request for proposal (full specs.) or written quotes for goods	Min 4 weeks	Contract/agreement - CAO and general manager of corporate services or manager of financial services	Invoice - department manager	Advertise or invite quotes appropriately for the type of goods/services required. Post on RD Bid. If purchase of goods or services is greater than \$100,000 (\$250,000 for construction) must post on BC Bid. For direct award greater than \$100,000, a Notice of Intent must be posted on RD Bid for five working days.	
> \$100,000 per item or aggregate	Contract/agreement	Public process	Tender, request for proposal (full specs.)	Min 8 weeks	Contract/agreement - requires regional board approval	Invoice - department manager		
Special - volume purchasing	Master standing offer (MSO) - purchase order contract/agreement	Public process	Tender, request for proposal	Min 8 weeks	MSO purchase order or contract / agreement - purchasing officer; general manager; CAO; or as listed in appendix A	Invoice - department manager		
Change orders <20% of original project cost	Change order	Direct award, on-site contractor	Written	Min 1 week	Change order - department manager	Invoice - department manager	First right of refusal from on-site contractor	
Change orders >20% of original project cost and within financial plan	Change order	Direct award, on-site contractor	Written	Min 1 week	Change order - general manager	Invoice - department manager	Obtain second quotes for comparative analysis where practical.	

**Comox Strathcona Regional District  
Purchasing Management Services Policy**

**Spending Commitment and Signing Authority Matrix**

CONSULTING, TRAINING AND PROFESSIONAL SERVICES						All Prices Exclusive of Taxes			
COMMITMENT/ SPENDING \$ LEVEL	COMMITMENT TYPE	NUMBER OF PROPOSALS	METHOD OF PURCHASE PROPOSAL TYPE	LEAD TIME (WORKING DAYS)	COMMITMENT/ SPENDING AUTHORITY	SIGNING AUTHORITY	SPECIAL CONDITIONS		
Change orders >20% of original project cost and exceeds financial plan	Change order	Direct award, on-site contractor	Written	Min 4 weeks	Change order - requires regional board approval	Invoice - department manager	Obtain second quotes for comparative analysis where practical.		
<\$25,000 per item or aggregate	Contract/agreement; purchase order	Single quote	Written	Min 1 week	Purchase order - department manager contract/agreement - general manager	Invoice - department manager	Provide written summary of scope of work		
\$25,001 to \$50,000 per item or aggregate	Contract/agreement; purchase order	Request at least three quotes (provide reason if direct award)	Expression of interest; request for quotes, request for proposal; invitation to tender	Min 4 weeks	Contract/agreement - general manager	Invoice - department manager	Min. 1 page scope of work. Rotate suppliers invited to quote (where more than 3 in business) or advertise		
\$50,001 to \$100,000	Contract/agreement; purchase order	Public process	Request for proposal	Min 8 weeks	Contract/agreement - CAO and general manager of corporate services or manager of financial services	Invoice - department manager	Advertise or invite quotes appropriately for the services required. Post on RD Bid. If services are greater than \$100,000, must post on BC Bid.		
>\$100,000	Contract/agreement	Public process	Request for proposal	Min 8 weeks	Contract/agreement - Requires regional board approval	Invoice - department manager	For direct award greater than \$100,000, a Notice of Intent must be posted on RD Bid for five working days.		
Change orders/contract amendments	The commitment authority for change orders/contract amendments for consulting training or professional services will be determined by the aggregate of the original agreement commitment and the dollar value of the change order/contract amendment.								

**EMERGENCY PURCHASES**

Emergency purchases	Purchase order; purchasing card, contract/agreement	Direct award	Verbal, written	Immediate	Purchase order, contract/agreement - CAO; general manager	Invoice - department manager	Written description of circumstances to be forwarded to finance		
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**Exception: All agreements between organizations or other local governments for the management of direct service delivery for a regional district service must obtain board approval**



## CORPORATE POLICY

**No.:** CP-002 **Date Approved: November 25, 2010**  
**Date Revised: December 16, 2010**

**Name:** Support Service Cost Allocations

<b>Purpose:</b>	To fairly allocate centralized general administrative and corporate costs to the services that benefit from these functions.
<b>Authority:</b>	Sections 803.1(1) and 804(2)(b) <i>Local Government Act</i>
<b>Scope:</b>	The Support Service Cost Allocation policy applies to all costs relating to corporate service activities including Management Services; Financial Services; Corporate Office Space; Human Resources; Information Services, Vehicle Pool and Fiscal Services.

**Definitions:**

<b>Direct costs</b>	<b>means</b>	expenses for goods or services related to an activity clearly attributable to a specific service or set of services (such as labour costs for personnel who work exclusively for the purposes of a service).
<b>Indirect costs</b>	<b>means</b>	expenses for goods or services incurred in a joint activity and difficult to identify with a specific service or set of services (such as labour costs for personnel who work for the general purposes of the corporate entity).
<b>Approved operating budget</b>	<b>means</b>	all budgeted expenses related to operating a service, excluding contributions to reserves, capital and debt service costs, and support service cost allocations as included in the financial plan adopted in March each year.

**Policy:** The Regional District will allocate general administrative costs to each service in proportion to the benefit derived by the service as determined on an annual basis by the Financial Officer.

**General Principles:** **Equity**  
As far as practical, the method of allocation should fairly represent the benefit that each service receives from the general administrative function. As a test of reasonableness, the allocated charge should not exceed the estimate of costs were the service to contract for administrative services independently.

**Review Date:**

**Simplicity**

The method of allocation should be easy to apply and understand, and require a single iteration of calculation.

**Objectivity**

The method of allocation should rely primarily on independent data to calculate the allocated charge for each service, rather than an individual's judgment, where possible. Where professional judgment must be applied, the decision should be supported by reasoning and logic

**Proportionality**

Recognizing that some services are relatively small in scale and that the strict application of a consumption based formula may lead to anomalies in terms of the operating cost/support service cost relationship, the policy will consider ways of addressing such circumstances without compromising the principles of equity, simplicity and objectivity.

**Support Services Cost Allocation:**

The Support Service charge includes all costs relating to corporate service activities: Management Services; Financial Services; Corporate Office Space; Human Resources; Information Services, Vehicle Pool and Fiscal Services. Costs relating to these services are allocated to all other services as follows:

**1. Management and Fiscal Services**

Since activities relating to general and corporate administration are not easily captured by objective data capture methods currently in place, these costs are not included in the support service charge allocation, with exceptions noted below. Instead, costs relating to general and corporate administration are accounted for separately, and funded through a tax requisition under the *Local Government Act 804(2)(b)* and shared by all electoral areas and municipalities on a converted assessment basis.

**2. Vehicles**

Where a vehicle is used exclusively for the benefit of a service, the capital and operating direct costs of the vehicle are charged to that service. Where a vehicle is shared on an as-needed basis between personnel working for the benefit of more than one service, the operating expenses and estimated capital replacement charges are allocated to benefitting services based on a reasonable estimate of service provision or actual work.

**3. Property Insurance**

Premiums for property insurance are allocated directly to each service based on the service's proportionate asset valuations as shown on the statement of values provided by the insurer as follows:

- A: Total property insurance premium;
- B: Individual service's asset values total;
- C: All services' asset values total;

Allocation formula:  $A \times \frac{B}{C}$

**4. Liability Insurance**

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**Review Date:**

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Premiums for liability insurance are allocated to each service group based on the service group rating percentages shown in Table A, and then allocated to each service within the service group by its proportionate share of the prior year's approved operating budget total. The service group rating is based on a reasonable estimate of risk as indicated by the insurer's claims experience rating and service delivery knowledge. For clarity, the calculation is as follows:

- A: Total liability insurance premium;
- B: Service group rating percentage;
- C: Individual service's prior year approved operating budget total;
- D: Service group's prior year approved operating budget total;

Allocation formula:  $A \times B \times \frac{C}{D}$

**TABLE A:** Service Group Rating Percentages

GENERAL GOVERNMENT SERVICES	
Administration	5%
PROTECTIVE SERVICES	
Bylaw Enforcement	4%
Fire Protection	10%
Building Inspection	16%
ENVIRONMENTAL DEVELOPMENT SERVICES	
Development Services	5%
ENVIRONMENTAL HEALTH SERVICES	
Solid Waste	6%
Sewer	6%
Water	6%
TRANSPORTATION SERVICES	
Drainage	1%
Transit	1%
RECREATION & CULTURAL SERVICES	
Parks	10%
Recreation Facilities	20%
Recreation/Cultural	3%
OTHER	
Other > \$100,000 budget	3%
Other < \$100,000 budget	4%
TOTAL SERVICE GROUPS	100%

New services: Liability insurance premium allocation to new services with no prior year approved operating budget values are allocated based on the current year's approved operating budget values.

Repealed services: Prior year budget values for services that are repealed for the current year are excluded from the calculation for liability insurance premium allocation, and receive a zero dollar value charge.

**5. Financial and Information Services**

Costs relating to financial and information services are allocated to each service based on the prior year's financial activity as measured by the service's number of transactions recorded in the financial system as a portion of all financial transactions for the prior year. For clarity, this is calculated as:

- A: Total current year operating budget for financial and information

**Review Date:**

- services;
- B: Individual service's financial transaction count in prior year;  
C: Total financial transaction count in prior year;  
D: Individual service's cost allocation for current year;

Allocation formula:  $\frac{A \times B}{C} = D$

In order to ensure that the cost allocation to each service is not disproportionate to its total approved operating budget, the following considerations will apply.

- services which generate less than 40 transactions will be charged 25% of the amount otherwise payable and the remaining 75% will be added to the support services cost allocation for Electoral Areas Administration service or the Municipal Administration service, apportioned according to the service participant contributions.
- the minimum amount for any service will be \$250.

New services: The transaction count for new services with no or partial-year financial transaction history is estimated based on other services with similar financial activity.

Repealed services: Services with financial activity in the prior year that are repealed for the current year are assigned a transaction count of zero for the purposes of the support service cost charge calculation, and the actual transaction count for that service is deducted from the prior year's total transaction count.

**6. Corporate Office Space**

Direct costs for corporate office space are shared as follows:

301-990 Cedar St. (third floor):	General Administration
103-990 Cedar St. (first floor):	Electoral Areas Administration

Indirect costs for corporate office space are shared on the basis of proportional square footage as follows:

301-990 Cedar St. (third floor) – 4,144 ft <sup>2</sup> (72%):	General Administration
103-990 Cedar St. (first floor) – 1,593 ft <sup>2</sup> (28%):	Electoral Areas Administration

**7. Human Resources**

Direct costs for human resource administration are attributed to the specific service for which they are incurred; indirect costs are accounted for and are allocated in the same manner as management services.

Labour costs for all personnel are allocated to services based on actual work or a reasonable estimate of service provision.

<b><i>SUBJECT:</i></b>	<b>LEGISLATIVE SERVICE</b>	<b><i>POLICY No.</i></b>	
<b><i>DATE OF REVISION:</i></b>	Nov. 25/02 Board motion	<b><i>APPROVED BY:</i></b>	Board
<b><i>REVISIONS:</i></b>	Section 2 c.1 and 7.3	<b><i>EFFECTIVE DATE:</i></b>	February 26, 2001

**A RESOLUTION TO ESTABLISH LEGISLATIVE SERVICES FOR  
ELECTORAL AREA AND MUNICIPAL LEGISLATIVE ADMINISTRATION**

**FUNDING SOURCE:**

1. Cost recovery for each service shall be by the requisition of property value taxes.
2. Apportionment for each service shall be based on assessed values of net taxable values land and improvements – hospital purposes.

**COST OF SERVICE (EXPENDITURE):**

**ADMINISTRATION COSTS FOR BOTH SERVICES INCLUDE:**

1. **Support Services** - (management salaries, administration, finance, human resources, information systems, building and fiscal services);

Electoral Area and Municipal Legislative Administration service's will be apportioned support service costs based on the policy relating to Support Services and Other Cost allocations.

2. **Director remuneration:**

- (a) Chair remuneration - Regional District and Regional Hospital District shall be cost shared 50/50 between Electoral Area and Municipal Legislative Administration services.
- (b) Director remuneration – shall be charged to the Legislative Administration service represented by the Director (i.e. Electoral Area Director to Electoral Area Legislative Administration or Municipal Director to Municipal Legislative Administration service).
- (c) Committee remuneration – shall be charged to the Legislative Administration service represented by the Director (i.e. Electoral Area Director to Electoral Area Legislative Administration or Municipal Director to Municipal Legislative Administration service), except for the following:
  - c.1 Comox Valley Sports Centre Commission – all costs shall be charged to the Comox Valley Recreation Complexes service.
  - c.2 Sewage Commission – all costs shall be charged to the Regional Sewage System service.
  - c.3 Strathcona Gardens Commission – all costs shall be charged to the Strathcona Gardens Recreation Facilities service.

- (d) Committee Chair remuneration – shall be cost shared 50/50 between Electoral Area Administration and Municipal Legislative Administration services, except for the following:
  - d.1 Electoral Area Committee – shall be charged to Electoral Area Legislative Administration.
  - d.2 Municipal Committee – shall be charged to Municipal Legislative Administration.
- 3. **Director Benefits** – including Employee & Family Assistance Program & Employer Revenue Canada obligations. Costs shall be charged as per the Director remuneration cost allocations, 2 (a) to 2 (d) above.
- 4. **Board appointed representatives on a public body** (pursuant to Section 9 of the Director remuneration bylaw) - shall be cost shared 50/50 between Electoral Area and Municipal Legislative Administration services.
- 5. **Board appointed representatives to a Public Hearing** (pursuant to Section 13 of the Director remuneration bylaw) - shall be charged to the Legislative Administration service represented by the Director (i.e. Electoral Area Director to Electoral Area Legislative Administration or Municipal Director to Municipal Legislative Administration service).
- 6. **Business Use Auto Premium** - shall be charged to the Legislative Administration service represented by the Director (i.e. Electoral Area Director to Electoral Area Legislative Administration or Municipal Director to Municipal Legislative Administration service).
- 7. **Meeting expenses** – shall be cost shared 50/50 between Electoral Area Legislative Administration and Municipal Legislative Administration services, except for the following:
  - 7.1 Electoral Area Committee – shall be charged to Electoral Area Legislative Administration.
  - 7.2 Municipal Committee – shall be charged to Municipal Legislative Administration.
  - 7.3 Comox Valley Sports Centre Commission – all costs shall be charged to the Comox Valley Recreation Complexes service.
  - 7.4 Sewage Commission – all costs shall be charged to the Regional Sewage System service.
  - 7.5 Strathcona Gardens Commission – all costs shall be charged to the Strathcona Gardens Recreation Facilities service.
- 8. **Travel** - shall be charged to the Legislative Administration service represented by the Director (i.e. Electoral Area Director to Electoral Area Legislative Administration or Municipal Director to Municipal Legislative Administration service) except, the
  - 8.1 Chair of the Regional District – shall be cost shared 50/50 between Electoral Area and Municipal Legislative Administration services.
  - 8.2 Board appointed representatives on a public body (pursuant to Section 9 of the Director remuneration bylaw) – shall be cost shared 50/50 between Electoral Area and Municipal Legislative Administration services.
- 9. **Dues & Subscriptions** – as per the approved budget.
- 10. **Other Professional Fees** - as per the approved budget.
- 11. **Legal Fees** - as per the approved budget.

12. **Other costs** – as per the approved budget.

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## CORPORATE POLICY

**No.:** CP-011 **Date Approved:** October 7, 2015  
**Date Revised:**

**Name:** Financial Planning Process

<b>Purpose:</b>	To establish guidelines for developing, evaluating, finalizing and implementing the Regional Board's financial plan.
<b>Authority:</b>	Sections 815 and 816 <i>Local Government Act</i>
<b>Scope:</b>	This policy applies to all organizational units involved in the development, evaluation and implementation of the financial plan.

<b>Definitions:</b>	<b>financial plan</b>	<b>means</b>	the Regional District's five-year financial forecast that is adopted annually by bylaw
	<b>budget</b>	<b>means</b>	a version of the five-year financial plan that is considered by the Board prior to adoption of the financial plan bylaw
	<b>budget cycle</b>	<b>means</b>	the annual process to review, revise and confirm the financial plan

**Policy:** The Board will annually develop, evaluate, finalize and implement its five-year financial plan based on the following principles:

1. The financial plan will support the Board's vision and strategic plans.
2. The financial planning process will include analysis and discussion of short- and long-term key factors that affect the organization and services it provides such as cost trends, service levels, capital investment requirements, reserve and debt levels, and other assumptions.
3. The financial plan will be prepared in accordance with all Regional District policies and long-term plans such as those for reserves, debt, cost allocations, and tangible capital assets, and with all applicable legislation.
4. The Board's financial planning process will utilize a variety of methods to gather input from ratepayers, partners and the general public such as town hall meetings, social media, public open houses, and print and web publications.
5. Board decisions regarding the financial plan will be made in public (open) meetings.

**Review Date:**

**Annual budget calendar:** Each year at the start of a new budget cycle, a detailed budget calendar will be developed and presented to the Board that outlines the key budget tasks, events, public input opportunities and decision points for the upcoming budget process.

**Public consultation:** Input from taxpayer and constituent groups will be sought as early in the process as is feasible, to allow sufficient time for investigation and consideration of ideas and concerns. The budget calendar will identify opportunities throughout the budget process for the Board to receive stakeholder input, including public meetings and presentations, outreach efforts and other means. A communication plan should be developed each year that identifies key events and opportunities for public participation, specifying target dates, media, messages and audience. Directors will be provided specific opportunities to review and discuss the financial plan throughout the development process. An opportunity for receipt and consideration of public input should be provided between first reading and adoption of the financial plan bylaw.

**Benchmarks and standards:** The financial plan is one component contributing to the sustainability of the Regional District, and as such will incorporate to the extent possible the implications of policies, plans and best practices for local government regarding the Board's vision and strategic plans, levels of debt, reserves, asset management, cost allocations, procurement and human resourcing. The financial plan will be prepared in accordance with recommendations of the Public Sector Accounting Board (PSAB) and according to generally accepted Canadian public sector standards. The financial plan and its process will comply in all respects with applicable legislation.

**Comparisons:** Historical financial information and current year estimates will be provided to the Board with budget documentation for comparison purposes. The current and one prior years' budget and actual or predicted amounts will be provided, at a minimum.

**Budget versions:** The financial plan is a living document that indicates resource commitments to specified goals and objectives. While the financial plan may be amended at any time, the plan as a whole will be reviewed annually through several discrete iterations which may include:

1. **Baseline budget** – The baseline budget focuses on supporting ongoing services, programs and previously Board approved work plans and projects. This version may include plans and related funding estimates for achieving established service and financial goals, and is usually presented in October or November of each year. This budget version will present revenue projections and expense estimates based on all available information, but may exclude requisition analysis and financial position estimates (surpluses and reserves).
2. **Recommended budget** – The recommended budget is developed using the baseline budget as a starting point and is usually published in January. It includes refined projections and estimates for revenue, expense, requisitions, surpluses and reserves as well as program and work plan information based on gathered inputs to date, including those confirmed at budget workshops or Board, committee or commission meetings. This version may include estimates relating to new initiatives, feasibility studies, and capital or other major projects. Sufficient time should be allowed during the development of the recommended budget to provide for research of new initiatives, communication and discussion of alternatives, and Board direction, where required. Any significant changes arising out of discussions with individual service participants, staff or other service providers will be identified to the Board or its committees. If the significant change is the result of a change in service level it will be approved by the Board before the financial implications of the change are incorporated into the financial plan. Requisition and tax rate

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**Review Date:**

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projections will be based on the Completed Assessment Roll received in January.

3. **Final budget** – The final budget incorporates approved changes to the recommended budget and presents updated budget estimates and resulting cost implications. Once the final budget has received the Board's approval in principle, it serves as the basis for the financial plan bylaw.
4. **Financial Plan Bylaw** – The five-year financial plan bylaw is based on the final budget, as approved in principle or amended by the Board. If possible, sufficient time should be allowed between first reading and final adoption of the bylaw to allow for meaningful public input and consideration. The five-year financial plan bylaw will be adopted by the Board no later than March 31 each year.

**Amendments:** Changes to the financial plan after adoption of the five-year financial plan bylaw will be presented to the Board with each item identified separately with supporting rationale before adoption of the amending bylaw.

**Policy review:** This policy may be periodically reviewed and amended at any time by Board resolution.

**Responsibility:** The Financial Officer will be responsible for the development, implementation and monitoring of the financial plan process, including coordinating the budget process, developing the budget calendar, identifying roles and responsibilities for completing the various tasks, and advising on and facilitating financial plan amendments and amendments to this policy, as approved by the Board.

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**Review Date:**

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## GLOSSARY OF TERMS

<b>Appropriated Surplus</b>	Accumulated surplus funds arising from an excess of revenue over expense from prior years that are unrestricted by any external entity or legislation and which have been internally designated for a specified purpose.
<b>Approved capital budget</b>	All budgeted expenses related to the acquisition, construction or betterment of non-financial assets having physical substance, which have useful economic lives extending beyond the fiscal year, are to be used on a continuing basis, and are not for sale in the ordinary course of operations, as included in the financial plan adopted in March each year.
<b>Approved operating budget</b>	All budgeted expenses related to operating a service, excluding contributions to reserves, capital and debt service costs, and support service cost allocations as included in the financial plan adopted in March each year.
<b>Deficit</b>	The net result of operating activities when actual expenses exceed actual revenues in respect of a service for the year. A deficit must be “paid back” by being included in the next year’s financial plan as an expenditure for the service in that year.
<b>Direct costs</b>	Expenses for goods or services that are clearly attributable to a specific service or set of services (such as labour costs for personnel who work exclusively for the purposes of a service).
<b>Electoral area</b>	An unincorporated geographic area within the regional district defined by letters patent with elected representation on the regional board.
<b>Establishing bylaw</b>	Establishing bylaw
<b>Financial Plan</b>	A document that sets out the proposed expenditures, funding sources, and transfers for each regional district service. The <i>Local Government Act</i> requires regional districts to adopt a five-year financial plan by March 31 of each year.
<b>Grants</b>	A transfer of money from one organization to another other than payment for goods/services received. Local government grants are usually classified as either <i>conditional</i> or <i>unconditional</i> . Conditional grants are monies transferred for a specific purpose that may not be used for any other project. Unconditional grants can be used for any purpose the recipient sees fit.
<b>Grants in Lieu (GIL)</b>	Also known as <i>Payments in Place of Taxes</i> (PIPs) or <i>Payments in Lieu of Taxes</i> (PiLTs), these are payments transferred to the regional district by both the federal and provincial governments under special legislation. Crown properties are exempt from local government taxation, but special legislation allows payments to local governments in the place of property taxes.
<b>Indirect costs</b>	Also known as <i>Payments in Place of Taxes</i> (PIPs) or <i>Payments in Lieu of Taxes</i> (PiLTs), these are payments transferred to the regional district by both the federal and provincial governments under special legislation. Crown properties are exempt from local government taxation, but special legislation allows payments to local governments in the place of property taxes.

## GLOSSARY OF TERMS

<b>Local Government Act</b>	The primary legislation for regional districts that sets out the framework for governance and structure, as well as the main powers and responsibilities.
<b>Local service</b>	A service in which one or more properties within an electoral area participate, usually defined by an establishing bylaw.
<b>Municipality</b>	An incorporated area within the regional district with appointed representation on the regional board.
<b>Participating area</b>	A municipality or electoral area (or portion thereof) that contributes to and participates in a service.
<b>Regional District Basic Grant</b>	An unconditional grant given to regional districts to assist with administration costs. The scale of grant is based on regional district population in 50,000 resident increments.
<b>Regional service</b>	A service in which all municipalities and electoral areas participate to the benefit of the whole region.
<b>Requisition</b>	An amount requested annually from member municipalities and the Surveyor of Taxes in respect of each service in which the municipality, electoral area, or local service area participates.
<b>Reserves</b>	Equity funds designated for a specified purpose by bylaw at the discretion of the Regional Board
<b>Service</b>	In relation to a regional district, a service is an activity, work or facility undertaken or provided by or on behalf of the regional district, or the exercise of regulatory authority as provided by the <i>Local Government Act</i> . The <i>Local Government Act</i> requires that separate financial records be kept for each service.
<b>Statutory reserves</b>	Funds designated for a specified purpose by bylaw as required by specific legislation rather than at the discretion of the Regional Board
<b>Sub-regional service</b>	A service in which a combination of more than one (but not all) electoral areas and/or municipalities participate, usually defined by an establishing bylaw.
<b>Support services cost allocations</b>	A formula-based distribution of general administrative and corporate costs to the services that benefit from these functions.
<b>Surplus</b>	The net result of operating activities when actual revenues exceed actual expenses in respect of a service for the year. A surplus occurs if planned projects are not completed by the end of the fiscal year, if revenue exceeds expectations, or when cost savings are realized. A surplus is included in the next year's financial plan as revenue to offset operational expense or supplement revenue.
<b>Surveyor of Taxes</b>	The Provincial office responsible for collecting property taxes from property owners in unincorporated areas.
<b>User fees</b>	An alternative to property taxation for generating revenue and recovering the cost of providing services. User fees are generally applied on a user-pay basis so that those who benefit from the operation of a service bear the costs.

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210	Campbell River Fire Protection Specified Area	640	Greater Campbell River Arena and Pool
245	Sayward Valley Fire Protection Local Service Area	677	Kyuquot Community Hall
250	South Cortes Island Fire Local Service Area	680	Sayward Valley Recreation & Community Hall Local Svc Area
255	North Quadra Island Assistance Response	685	Quadra Island Community Hall Subsidy Local Service Area
271	Area A Kyuquot/Nootka Emergency Program	697	Heritage Conservation - Electoral Area 'B'
272	Strathcona Emergency Program	698	Heritage Conservation - Electoral Area 'C'
275	911 Answering Service	750	Electoral Area D Street Lighting
285	Building Inspection	770	Electoral Area C Street Lighting
290	Electoral Area D Animal Control	785	Transit - Area D
295	Noise Control Extended Service	790	Oyster River Bank Protection Local Service Area
297	Soil Deposit and Removal Control Extended Service		
298	Unsightly Premises Extended Service		
318	Craig Road Water		
319	Electoral Area D Water		
322	Walters Cove Water Supply Local Service Area		
331	Quathiaski Cove Sewer		
332	Quathiaski Cove Community Sewer Service Extension #1		
333	Northern Area 'D' Sewerage Service		
340	Liquid Waste Management		
364	Area A Kyuquot/Nootka Solid Waste Disposal		
368	Sayward Valley Refuse Disposal Service Unit		
370	Solid Waste Local Service - Sayward Valley		
374	Electoral Area B Refuse Disposal Grounds Specified Area		
376	Cortes Island Refuse Collection		

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